

KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Inspiring New Hope

The KwaZulu-Natal Department of Agriculture and Rural Development, under the Expanded Public Works Programme, is advertising the following vacancies to support and ensure a fully effective Foot and Mouth Disease Intervention Campaign.

DIRECTIONS TO APPLICANTS
Applicants must submit their applications on the prescribed form Z83 (PLEASE USE THE NEW Z83 FORM WHICH IS EFFECTIVE FROM 01 JANUARY 2021) obtainable from any Public Service Department or at www.dpsa.gov.za and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed in full, duly signed and initialled, as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related/supporting documents on or before the day of the interview following the communication from Human Resources.

All applications must be addressed to the Acting Head of Department.

Please use ONLY ONE of the following methods for submitting your application. The applicant not to submit more than one application per reference number.

1. **Applications may be couriered or hand delivered to:**
-South Service Centre - 4 Pin Oak Avenue, Hilton, 3245 or
-North Service Centre - Lot no. 11634, Corner of Via Verbena and Loop Street, Veldenvlei, Richards Bay, 3900 or
-Head Office – 01 Cedara Road, Pietermaritzburg, 3200

2. Applicants may submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobssouth@kzndard.gov.za OR kznjobsnorth@kzndard.gov.za

No late applications will be accepted. Failure to comply with the above instructions will result in the disqualification of your application.

If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.

CLOSING DATE: 11 MARCH 2026

DR. F.N.P. QWABE
ACTING HEAD OF DEPARTMENT
AGRICULTURE AND RURAL DEVELOPMENT

POSITION: EPWP ANIMAL HEALTH TECHNICIAN (60 x positions) • REFERENCE NO.: EPWP 01/2026 • REMUNERATION: R500 PER DAY

CENTRES: uGu District (5 positions) • eThekwini District (5 positions) • ILembe District (4 positions) • uMgungundlovu District (5 positions) • Harry Gwala District (7 positions) • uThukela District (7 positions) • Amajuba District (5 positions) • uMzinyathi District (5 positions) • Zululand District (6 positions) • King Cetshwayo District (5 positions) • uMkhanyakude District (5 positions)

REQUIREMENTS: A National Diploma in Animal Health (NQF level 6), compulsory registration with the South African Veterinary Council as an Animal Health Technician and a valid driver's licence.

EXPERIENCE: 1 - 2 years' post-qualification relevant experience. Knowledge: Veterinary and Para-Veterinary Professions Act, Animal Diseases Act, Animal Identification Act, Animal Health Act. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, organizational, time management, report writing, problem solving, communication, conflict management, relationship management and project planning.

DUTIES: Plan and implement disease control measures. Render a support service with regard to animal disease control, reproduction and production advancement, sample collection and law enforcement. Provide extension services on animal health to animal owners. Conduct primary animal health care activities. Provide animal quarantine services. Perform administrative and related functions.

COMPETENCIES AND ATTRIBUTES: • Ability to work under pressure and in a team. • Willingness to work odd hours and weekends if necessary, during the FMD campaign

ENQUIRIES: Mr O.J. Morake•Tel. 033 355 9331

POSITION: EPWP DATA CAPTURER (80 x positions) • REFERENCE NO.: EPWP 02/2026 • REMUNERATION: R400 PER DAY

CENTRES: uMkhanyakude District (10 positions) • Zululand District (10 positions) • King Cetshwayo District (10 positions) • uMzinyathi District (10 positions) • Harry Gwala District (8 positions) • uMgungundlovu District (6 positions) • uThukela District (6 positions) • Amajuba District (5 positions) • ILembe District (5 positions) • uGu District (5 positions) • eThekwini District (5 positions)

REQUIREMENTS: A Senior/National Senior Certificate (Matric).

EXPERIENCE: No experience required.
Knowledge and skills required: Communication skills, computer skills (MS Word, MS Excel, MS Access), planning and organization, interpersonal relations, flexibility, teamwork and report writing skills.

DUTIES: 1. Data Capture and Recording (LITS)
• Animal Identification: Verify and record unique ear tag numbers or IDs for each animal vaccinated.
• Vaccination Record Maintenance: Document essential data, including the date of vaccination, vaccine batch/lot number, manufacturer, and the name of the vaccinator.
• Owner Information: Link animal records to the owner's details, farm location (GPS coordinates if possible), and herd size.
• Real-time Data Upload: Utilize digital tools for real-time submission of vaccination data and, where required, geo-stamped photos of the activity.
• Vaccine Coverage Calculation: Ensure data is captured to determine the proportion of the target population vaccinated, aimed in priority areas.

2. Operational Duties
• Vaccine Management: Maintain strict cold-chain protocols for vaccine storage and transport, and record usage to prevent wastage.
• Site Record Keeping: Maintain log sheets for visitors and movements on/off the farm during the campaign to assist with tracking.
• Movement Monitoring: Ensure only vaccinated animals are recorded for movement, or flag unvaccinated animals to comply with movement prohibitions in high-risk zones.

3. Reporting and Analysis
• Generating Reports: Producing daily, weekly, and monthly reports, including Case Management Reports, Early Warning Indicators (EWI), and tracking reports.
• Data Aggregation: Summarizing data and exporting it into systems.

4. Administrative and Compliance
• Relationship Management: Liaising with Animal Health Technicians, Control Animal Health Technicians, or field officers to resolve data inconsistencies.
• Filing: Organizing physical and electronic documents for easy retrieval.

COMPETENCIES AND ATTRIBUTES:
•Ability to work under pressure and in a team.
• High level of accuracy in data entry.
•Willingness to work odd hours and weekends if necessary, during the FMD campaign

ENQUIRIES: Mr O.J. Morake • Tel. 033 355 9331

POSITION: EPWP ADMINISTRATION CLERK (22 x positions) • REFERENCE NO.: EPWP 03/2026 • REMUNERATION: R400 PER DAY

CENTRES: uMkhanyakude District (3 positions) • Zululand District (3 positions) • King Cetshwayo District (2 positions) • uMzinyathi District (2 positions) • Harry Gwala District (2 positions) uMgungundlovu District (2 positions) • uThukela District (2 positions) • Amajuba District (2 positions) • ILembe District (1 position) • uGu District (2 positions) • eThekwini District (1 position)

REQUIREMENTS: A Senior/National Senior Certificate (Matric).
Experience: No experience required.

Knowledge and skills required: Communication skills, computer skills (MS Word, MS Excel, MS Access), planning and organization, interpersonal relations, flexibility, teamwork and report writing skills.

DUTIES: 1. Data Capturing and Information Management:
• Capture, store, and retrieve vaccination data and livestock statistics daily.
• Maintain and update the central database for vaccinated herds/animals.
• Generate daily or weekly reports on progress (number of animals vaccinated) for the campaign manager.

2. Record Keeping and Documentation:
• Maintain meticulous records of vaccinated animals, dip tanks, and farm visits.
• Ensure proper filing of all vaccination forms, indemnity forms, and movement permits.

3. Logistical and Operational Support:
• Assist in organizing logistics for field staff (vaccinators),
• Handle correspondence and routine inquiries from farmers regarding the vaccination schedule.

4. General Administration:
• Compile subsistence and travel (S&T) claims for officials and verify accuracy.
• Provide administrative support during community meetings and public awareness campaigns regarding FMD.

COMPETENCIES AND ATTRIBUTES:
• Ability to work under pressure and in a team.
• High level of accuracy in data entry.
• Willingness to work odd hours and weekends if necessary, during the FMD campaign

ENQUIRIES: Mr O.J. Morake • Tel. 033 355 9331