KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

INVITATION OF QUOTATION FROM R1 - R1 MILLION

THIS FORM MUST BE COMPLETED IN DETAIL AND MUST BE ACCOMPANIED BY A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT /CSD REPORT

QUOTATION NUMBER: R/S/2627/1725	VALIDITY PERIOD OF QUOTATION. . ... Days (To be completed by the Supplier)
CLOSING DATE: 15/09/2026	CLOSING TIME: 11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED- REQUEST FOR THE PROCUREMENT OF ENGLISH AND ISIZULU BOOKS FOR ANTI-RABIES PROMOTIONS. (See attached spec)	COMPANY NAME:_____ TEL NO:_____ FAX NO:_____ CONTACT PERSON:_____ CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS, PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R .....
COMPANY OFFICIAL STAMP/NAME	..... SIGNATURE OF BIDDER ..... DATE

Quotation to be returned to: Ntuthuko Hlengwa

Department of Agriculture & Rural Development:

Ntuthuko.Hlengwa@kzndard.gov.za

Tel. No: 033 343 8367

NB: DOCUMENT MUST BE COMPLETED IN FULL
THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.

ANNEXURE A

FOR ENQUIRY ONLY

END-USER NAME : R. PILLAY
CELLPHONE NUMBER : 033 3476264
E-MAIL ADDRESS :Ravis.Pillay@kzndard.gov.za
PROPOSED DELIVERY DATE : 30 November 2026
DELIVERY ADDRESS : 458 Townbush Road, Cascades
LOCAL MUNICIPALITY : Umsunduzi
DISTRICT : Umgungundlovu

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
1.	**Comics: Be a Friend - English** **Inside – 16 pages self cover soft cardboard printed in colour.** **Make up folded gathered stitched 2 wires and trimmed 3 sides flush.** Size: 297mm x 210mm Stock: Salzer Alpin, Natural, 60gsm Artwork: **Customer to supply PDF and hard copy to be supplied.**	1000				
2.	**Comics: Be a Friend - Zulu** **Inside – 16 pages self cover soft cardboard printed in colour.** **Make up folded gathered stitched 2 wires and trimmed 3 sides flush.** Size 297mm x 210mm Stock: Salzer Alpin, Natural, 60gsm Artwork:	1000				

	Customer to supply PDF and hard copy to be supplied.					
3.	To supply, deliver and off load to 458 Townbush Road, Cascades, PMB To off load and pack into storeroom at Epidemiology					
				* LABOUR (IF APPLICABLE)		
				*DELIVERY (IF APPLICABLE)		
				TOTAL		
				*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT		
				TOTAL PRICE		
CIDB Grading (IF APPLICABLE):						

COMPANY NAME : _____

CSD NUMBER : _____

ADDRESS : _____

CONTACT PERSON : _____

CONTACT NUMBER : _____

*VAT Registration No. (Supplier) .....

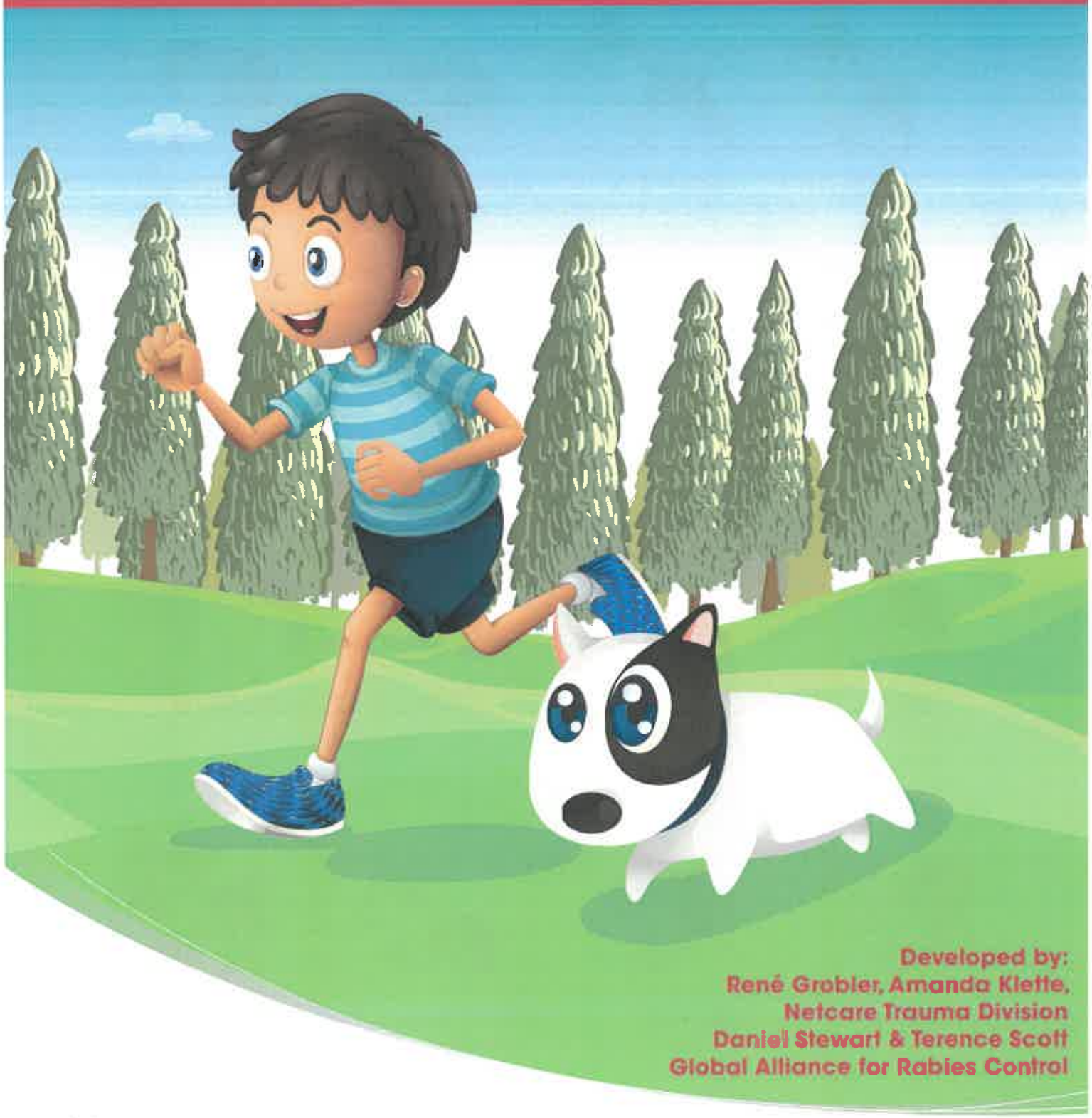
Mark one Box (X)

PRICES ARE VALID FOR DAYS | 30 | 60 | 90 | 120 |

SIGNATURE..... DATE.....

UFUNA UMNGANI? YIBA UMNGANI!

INCWADI YOKUNAKEKELA NOKUGWEMA UKULUMA



Developed by:
René Grobler, Amanda Klette,
Netcare Trauma Division
Daniel Stewart & Terence Scott
Global Alliance for Rabies Control

THE GLEN SHOPPING CENTRE
FASHION | FOOD | DÉCOR | LEISURE

NETCARE
You're in safe hands

GARC
GLOBAL ALLIANCE FOR RABIES CONTROL

World Health Organization

Trauma Society of South Africa

DOGGIE LANGUAGE

WHAT IS MY DOG TELLING ME?



ALERT



SUSPICIOUS



ANXIOUS



THREATENED



ANGRY



FRIENDLY



"NEED SPACE"
whale eye



"I'M YOUR LOVEBUG"
belly-rub pose



HAPPY
(or hot)



STALKING





"HELLO I LOVE YOU!"
greeting stretch



"I'M FRIENDLY!"
play bow



"READY!"
prey bow



"YOU WILL FEED ME"



OVERJOYED
wiggly

© 2011 Lili Chin www.doggiedrawings.net

lili

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How kids SHOULD NOT interact with dogs

It's easy, just imagine how people should interact with one another

Avoid taking people's food.			Avoid bothering dogs when they are eating.
Avoid stealing other people's toys.			Avoid taking a dog's bones or toys.
Avoid putting your face right up to someone else's face.			Avoid putting your face right up to a dog's face.
Avoid bothering when asleep.			Avoid bothering animals when they are resting. Let sleeping dogs lie.
Avoid pestering.			Avoid grabbing tail/ears.
Avoid climbing on or trampling.			Avoid climbing on or trampling.
Avoid pinching.			Avoid hugging. Most dogs dislike it.
Avoid shouting and screaming.			Avoid shouting, screaming and other loud noises e.g. hooters, drums etc.

Poster adapted from resources available by Dr. Sophia Yin at www.drsophiayin.com

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Colour in!



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RESPONSIBLE PET OWNERSHIP

5 FREEDOMS

It is our responsibility to make sure each animal has:



1. Healthy food and clean water



2. Shelter and comfort



3. Treatment when sick or hurt



4. Other healthy, animal friends to play with



5. Happiness! We must make sure our animals are not scared or upset

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NEVER WAKE UP A SLEEPING DOG





Have fun and create friendships with your pet!

It's a great responsibility and privilege to have a pet. Your pet is a part of your family, just like a brother or sister. Become friends with your pet and speak to them! They can be your best friend, and are good at keeping secrets!

You must show respect towards all animals, just as you show respect for your brother, sister, parents and teachers.

If possible, find a dog training school that could teach your dog basic commands.

If you want a friend, be a friend!



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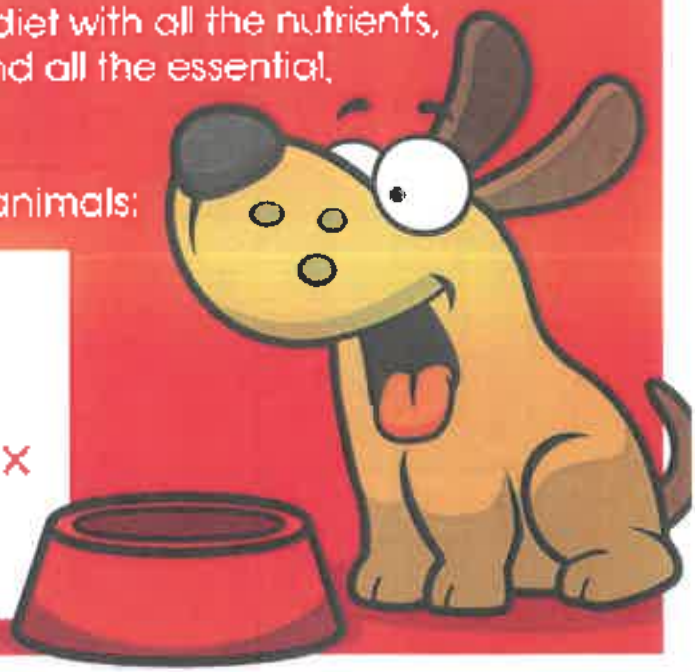
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BALANCED DIET AND FRESH WATER

All animals, just like us, need a balanced diet with all the nutrients, vitamins and minerals, calcium, protein and all the essential goodness we find in our food.

Foods we should and shouldn't feed our animals:

YES	NO
Well-cooked meat ✓	Chocolate X
Chicken ✓	Grapes X
Salmon ✓	Onions X
Vegetables ✓	Caffeine (coffee) X
Fibre and cereals ✓	Garlic X
Sweet potatoes ✓	Chewing gum X
	Alcohol X



BASIC HEALTH REQUIREMENTS

All animals can get sick, but we can prevent this!



Animals need:
Vaccinations every year
De-worming tablets every few months
A visit to the vet at least once a year

Family planning through sterilising our pets is also important. This will prevent the birth of more puppies and kittens that cannot be cared for properly.







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WORD SEARCH

R	B	D	K	T	Q	P	L	A	Y	X	A	L	P	S
U	P	D	O	G	X	A	S	D	H	F	U	O	I	N
N	B	J	M	N	T	1	O	R	E	P	E	T	T	I
R	D	X	U	B	Q	Y	D	K	P	R	U	P	B	F
B	H	U	B	O	A	L	D	F	A	X	C	V	M	F
A	T	I	U	N	W	O	Z	W	N	D	I	O	P	S
R	G	W	W	E	B	V	Y	I	T	R	B	A	L	L
K	Z	A	O	Q	V	E	T	G	O	O	R	E	W	Y
Y	I	L	X	C	V	B	N	M	H	O	U	I	O	G
P	O	K	I	P	U	P	P	Y	U	L	T	T	H	B
A	S	D	F	H	F	J	H	K	Z	B	E	A	R	S
D	W	A	G	W	E	Y	T	Y	F	A	M	I	L	Y
Q	O	P	C	B	M	S	Z	C	X	V	R	L	E	W
T	O	Y	S	Z	V	B	W	D	T	Y	I	L	S	P
E	T	U	I	K	F	U	R	C	B	L	E	A	S	H

BALL
BARK
BONE
DOG
DROOL
FAMILY
FUR
LEASH
LOVE
PANT
PET
PLAY
PUPPY
RUN
SNIFF
TAIL
TOYS
VET
WAG
WALK



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PREVENTION IS BETTER THAN CURE
"STOP BITES BEFORE THEY HAPPEN"

Dogs don't understand that biting you is wrong. Often dogs bite if they are scared or trying to protect themselves. In order to avoid being bitten by dogs, we need to understand:

- How dogs are feeling
- How to approach dogs safely
- When it is safe and not safe to approach or interact with dogs

By understanding dog behaviour and avoiding dangerous situations, we can avoid being bitten.

THE DANGER SIGNS

- TENSED BODY
- STIFF TAIL
- PULLED BACK EARS
- BACKING AWAY
- GROWLING
- SNAPPING
- INTENSE STARE
- RAISED FUR



WHAT TO DO ✓

- KEEP HANDS AT SIDE
- STAND VERY STILL



DON'T DO ✗

- RUN AWAY FROM DOG
- SCREAM AND PANIC
- MAKE EYE CONTACT



IF YOU ARE BITTEN

- DO NOT PULL AWAY FROM THE DOG
- HOLD STILL
- IF YOU FALL, ROLL INTO A BALL BY TUCKING YOUR ARMS AND LEGS IN

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BITE PREVENTION

How do we prevent dogs from biting?

Dogs we know:

When puppies are young, we should frequently play with them nicely to make sure they are not scared of people. Puppies should enjoy playing with people to ensure they grow up used to humans handling them and do not bite. This is how we bond with our pets.

All owners should learn how to communicate with their dogs, so they can avoid dangerous situations and train their dogs to be well behaved around people.

Sterilise your pet. Male dogs which haven't been sterilised may be more aggressive towards other animals and humans. Female dogs may get sick if unsterilised. Not sterilising your pets may be very dangerous for people and other dogs.

Dogs we don't know:

If a dog runs towards you, stand still and keep quiet. Let the dog sniff you and when it walks away – you should walk slowly and quietly away in the opposite direction.

Stay away from any dogs you do not know. This includes dogs that are chained or behind fences.

Never tease, chase or throw anything at dogs. Do not disturb dogs that are eating, sleeping or feeding puppies.

Be aware of your surroundings and the dogs that live in them. Make friends with the dogs and respect their space.

Don't hit, kick or shout at dogs and keep away from dogs that are behaving strangely.

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RABIES

WHAT IS RABIES?

Rabies is a virus that affects only mammals and most commonly occurs in dogs. As the virus lives in saliva of infected mammals, it enters the body of healthy animals and people following bites or the licking of scratches and wounds. The virus causes death if left untreated.

We can prevent this killer disease by keeping our animals vaccinated against rabies.



Avoid bites.



Avoid picking up stray dogs.



Avoid licks and scratches.

CAN RABIES BE TREATED?

We must try to prevent rabies with vaccination! Once the symptoms of rabies appear, we cannot treat it.

There are 3 simple steps to prevent rabies:

1. Avoid getting bitten by any animal.
2. If bitten, wash the wound immediately with running water and soap for 15 minutes.
3. Tell an adult you have been bitten, because they must take you to a clinic or hospital for a rabies vaccination.



NOTE:

If you cannot find an adult to accompany you, go with a friend as it is very important that you get help.



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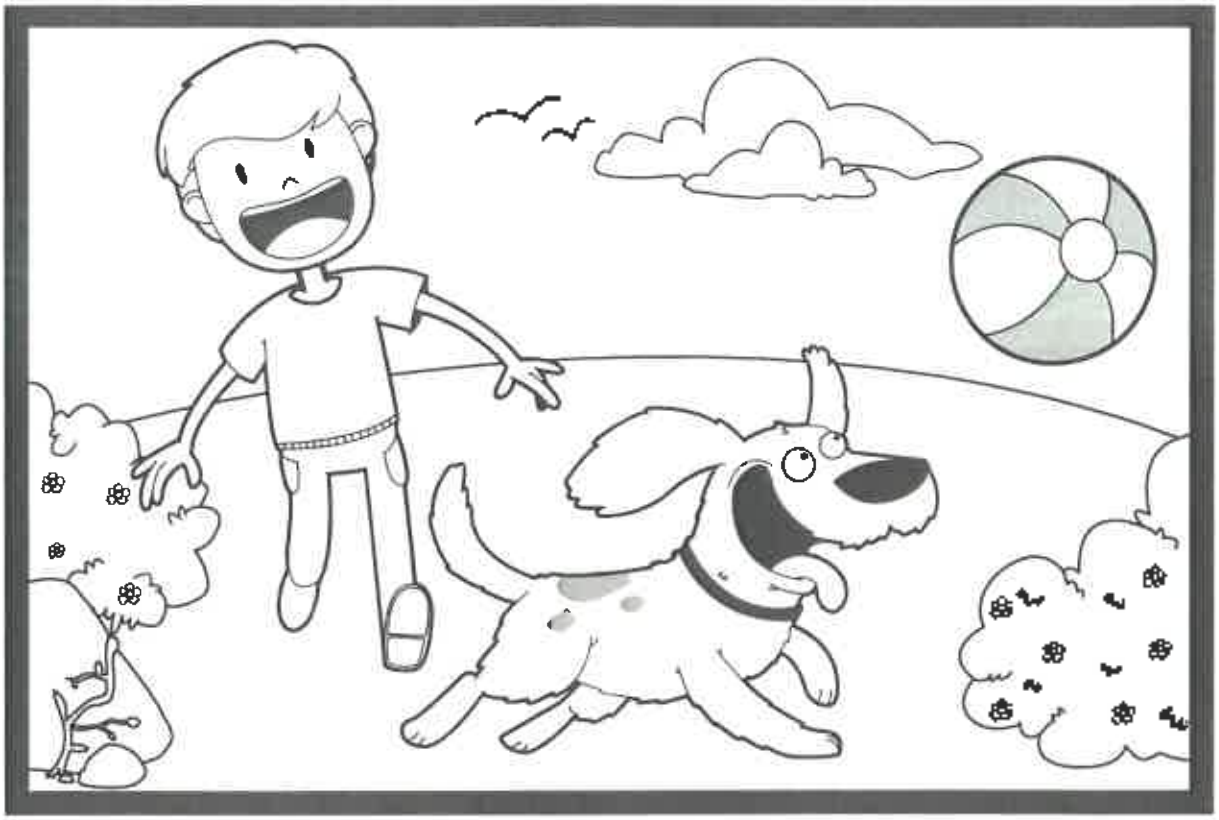
GARC

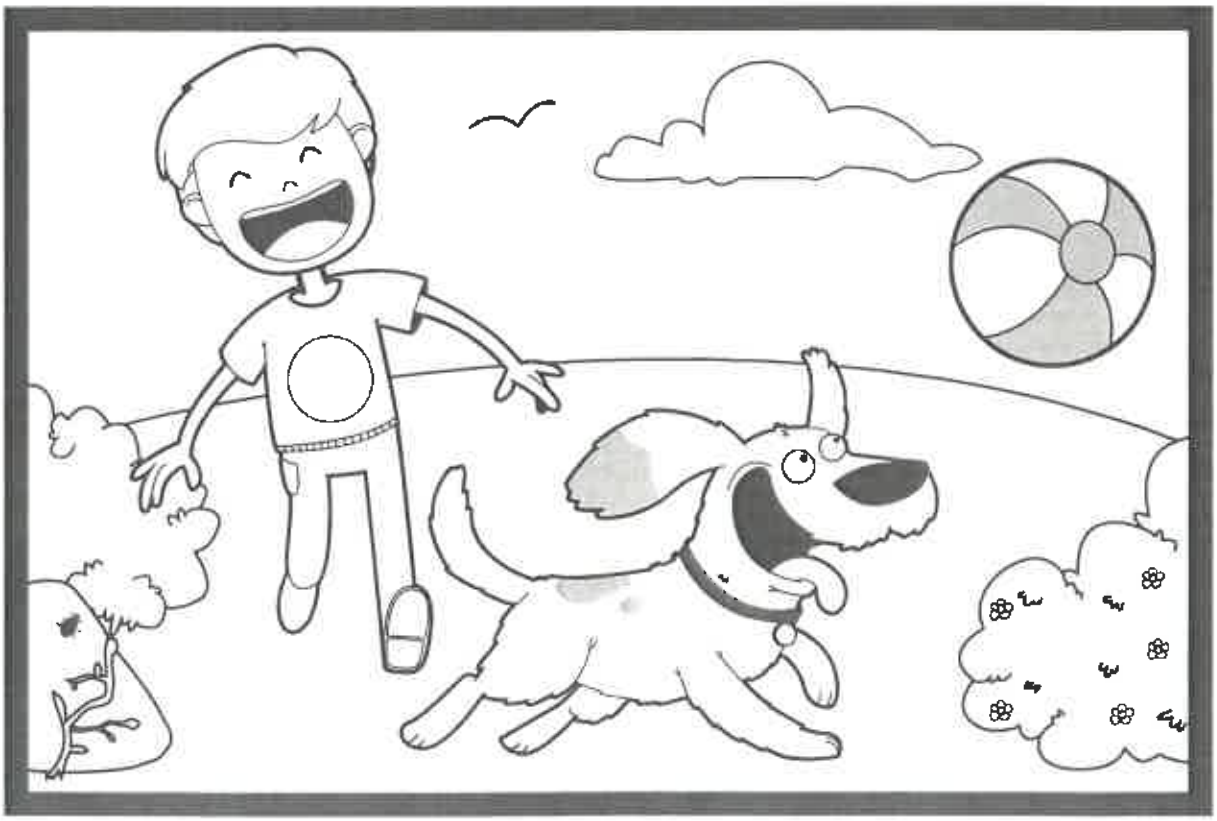
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rabies questions or queries:
www.rablesalliance.org

Spot the differences!

(there are 13)





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RABIES PREVENTION!

If you are bitten by a dog - wash the wound and go to your clinic!

How to avoid being bitten by a dog!



- ✗ Keep away from dogs you DONT KNOW!
- ✗ Keep away from dogs that are behaving strangely - they may bite!
- ✗ Don't chase, hit, kick or shout at dogs!
- ✗ Don't interfere with dogs which are eating, sleeping or have puppies!

I ♥ MY DOG





















I ♥ MY DOG

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CONGRATULATIONS

This certificate is awarded to:

_____

because I know how to be safe around dogs!

I promise to:

- **Always ask before I pet a dog.**
- **Keep my face away from a dog's face.**
- **"Be like a tree" or "be like a rock" if a loose dog comes near me.**
- **Never bother a dog when it is eating, sleeping or with puppies.**



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AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

SBD1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:	RS/2527/1725	CLOSING DATE: 15/09/2025		CLOSING TIME:	11H00
DESCRIPTION	See Attached Spec				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (*STREET ADDRESS*)					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	NTUTHUKO MLENGWA	CONTACT PERSON	R. PILLAY
TELEPHONE NUMBER	033 343 8387	TELEPHONE NUMBER	033 347 6264
FACSIMILE NUMBER	N/A	FACSIMILE NUMBER	N/A
E-MAIL ADDRESS	Ntuthuko.Mlengwa@kzndard.gov.za	E-MAIL ADDRESS	

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

---

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below.

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I, ..., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....	.....
Signature	Date
.....	.....
Designation	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
100% Black owned entities	10	
The specific goals allocated points in terms of this tender	**Number of points allocated (80/20 system) (To be completed by the organ of state)**	**Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)**
Enterprises located in a specific District (Proof of residence to be attached i.e. Utility Bill, Municipal Councillor's letter applicable for procurement from R1 – R30 000)	10	
51% Black people who are women	10	
51% Black people who are youth	8	
51% Black people with disabilities (Proof to be attached)	7	
51% Black people living in rural or underdeveloped areas or townships	6	
51% Black people who are military veterans (Proof to be attached)	6	
A cooperative owned by 51% black people	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4 Company registration number.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company

4.5 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

.....

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution) ..... in accordance with the requirements and specifications stipulated in bid number ..... at the prices quoted. My offers remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

   (i) Bidding documents, viz
   - Invitation to bid;
   - Tax clearance certificate;
   - Pricing schedule(s);
   - Technical Specification(s);
   - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
   - Declaration of interest;
   - Declaration of bidder's past SCM practices;
   - Certificate of Independent Bid Determination
   - Special Conditions of Contract;

   (ii) General Conditions of Contract; and
   (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

WITNESSES

1 .....

2. .....

Cedara Road, Pietermaritzburg, 3240
KZN Department of Agriculture & Rural Development, Private Bag X9059, Pietermaritzburg, 3200
T: 033 355 9588 / 9589

Procurements from R1 up to R 30 000.00, the Department will allocate (80/20) points as follows:

80 points for price

10 points for black owned entities

10 points for entities located in a District where goods/services are required.

If the entity is 100% owned by black people, this must be supported by a BBBEE certificate or affidavit or share register or CSD report.

Historically Disadvantaged Individuals	Black Owned	Districts	Total Points
An EME or QSE which is at least 100% owned by black people			
Enterprises located in a specific District for work to be done or services to be rendered in that District (Proof of residence to be attached)	10	10	20

Procurements from R30 000 – R1M the Department will allocate the points as follows

Historically Disadvantaged Individuals	Black Owned	Points
0An EME or QSE which is at least 100% owned by black people		
51% Black people who are women	10	10
51% Black people who are youth	10	8
51% Black people with disabilities (Proof to be attached)	10	7
51% Black people living in rural or underdeveloped areas or townships	10	6
51% Black people who are military veterans (Proof to be attached)	10	6
A cooperative owned by 51% black people	10	5

If the entity is 100% owned by black people, this must be supported by a BBBEE Certificate or Affidavit or Share Register or CSD report.

Should the service provider qualify for more than one (1) specific goal points as per the above table, the Department will allocate the points to the goal with highest score.