



## agriculture & rural development

Department:  
agriculture  
& rural development  
**PROVINCE OF KWAZULU-NATAL**

### **CALL FOR APPROVED PANEL OF SUPPLIERS TO RENDER DEPARTMENTAL EVENTS COORDINATION**

**THE DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT HEREBY INVITES  
SUPPLIERS TO RENDER EVENTS COORDINATION SERVICE FOR A PERIOD OF 12 MONTHS**

**BID NUMBER** : ZNB 4196/15A  
**CLOSING DATE AND TIME** : 2 JULY 2015 at 11h00  
**COMPULSORY BRIEFING SESSION:** 18 JUNE 2015 at 10h00  
**VENUE** : Centenary, 1 Cedara Road, Cedara, Pietermaritzburg  
**TECHNICAL ENQUIRIES** : Ms Z. Mbuli, tel : (033) 343 8020  
**GENERAL ENQUIRIES** : Mr L. Dlamini, tel: (033) 355 9172

**DOCUMENTS WILL BE OBTAINED AT CEDARA SUPPLY CHAIN MANAGEMENT CALL CENTRE.**

**Tender documents are to be purchased :**

Lower Ground Floor at the Finance Office(Revenue) Main Building, Pietermaritzburg 3200

Purchasing price: R350.00 - Non Refundable per bid document

Note: No bid documents will be purchased at the site briefing after 09h00

**Method of Payment : Cash and EFT only**

**Banking Details for EFT Payments: Name of Bank:** ABSA  
**Account Name:** KZN Provincial Government –Agriculture  
**Account No :** 4072480963  
**Branch Type:** Cheque Account  
**Account Code:** 630525  
**Reference No.:** 03027001 and Company Name

Note: EFT Payments must be done at least 3 Days prior to the Briefing Session and proof of payment needs be faxed: 033-3559320 or e-mailed : [neelen.moodley@kzndard.gov.za](mailto:neelen.moodley@kzndard.gov.za) Cash Payments can only be done at the Cedara Cashier's Office from 8H30-13h00 and 13h30-15h00

**REQUIREMENTS:**

- All applicants will have to be registered on the KZN Provincial Treasury Supplier Database and must have a registration number
- Certified Company Registration Documents
- Certified ID copies of members or owners
- Company profile
- At least three (3) contactable references from government spheres
- Original and Valid Tax clearance certificate

- blank cancelled cheque or bank statement
- Letter of good standing from the bank
- Certified copy of the B-BBEE certificate (optional)
- A letter of good standing from Compensation for Occupational Injuries and Diseases Act (COIDA)

The application documents should be deposited in the bid box situated at Department of Agriculture and Rural Development, Supply Chain Management, 1 Cedara Road, Cedara, 3200 or received by post to The Senior Manager: Supply Chain Management, Private Bag X9059, Pietermaritzburg, 3200.

**NOTE 1: Registration on the database / roster via this invitation is a prerequisite for participation in the programme.**

**Contact Details of coordinators : Mr M. Chonco, tel (033) 343 8188 or Mr A.L. Dlamini  
tel: (033) 355 9172**