



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
 REPUBLIC OF SOUTH AFRICA

INVITATION OF QUOTATION FROM R1 - R1 MILLION

THIS FORM MUST BE COMPLETED IN DETAIL AND MUST BE ACCOMPANIED BY **A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT /CSD REPORT**

QUOTATION NUMBER: R/S/2627/969	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: 29/06/2026	CLOSING TIME: 11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: SUPPLY, DELIVER AND OFFLOAD PPE. (See attached spec)	COMPANY NAME: _____ TEL NO: _____ FAX NO: _____ CONTACT PERSON: _____ CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS, PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP/ COMPANY NAME	 SIGNATURE OF BIDDER DATE
Quotation to be returned to: Thembaletu Sikhosane Email Address: thembaletu.sikhosane@kzndard.gov.za Tel. No: 033 343 8349	
NB: DOCUMENT MUST BE COMPLETED IN FULL THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.	

FOR ENQUIRY ONLY

END-USER NAME : Mr. Sandile E. Zulu
TELEPHONE NUMBER : 033 355 9419 / 076 821 8201
E-MAIL ADDRESS : sandile.zulu@kzndard.gov.za
PROPOSED DELIVERY DATE: 31 July 2026
DELIVERY ADDRESS : 1 Cedara Road, Pietermaritzburg, 3200
 KZN Department of Agriculture and Rural Development
 Grasslands building
LOCAL MUNICIPALITY : uMngeni
DISTRICT : uMgungundlovu

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
COMPULSORY: Supplier to produce a sample of all items to the end-user before quoting. Arrangements may be made to take the end-user to the supplier's shop to view the samples.						
TO SUPPLY, DELIVER AND OFFLOAD						
1.	T-SHIRTS: <u>Charcoal mélange</u> Fabric: 52/48 polycotton Fabric weight: 160 gm² Size: Medium	12				
2.	T-SHIRTS: <u>Charcoal mélange</u> Fabric: 52/48 polycotton Fabric weight: 160 gm² Size: Large	14				
	IMPORTANT: ALL T-SHIRTS MUST BE BRANDED with the departmental logo before delivery. The departmental logo for branding purposes has been attached to the document. Samples to be submitted for fittings prior to branding.					

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
COMPULSORY: Supplier to produce a sample of all items to the end-user before quoting. Arrangements may be made to take the end-user to the supplier's shop to view the samples.						
3.	Non steel toe cap hiker boots: <u>Brown</u> Style code: JN00605. Full grain genuine leather upper. Padded collar. Bellows tongue keeps dirt and grit out of the shoe. Durable PU outsole with excellent anti-slip properties. Brass D-rings and ski-hook lacing system for quick fastening. Round polyester laces. Fabric: leather Size: 7	1				
4.	Non steel toe cap hiker boots: <u>Brown</u> Style code: JN00605. Full grain genuine leather upper. Padded collar. Bellows tongue keeps dirt and grit out of the shoe. Durable PU outsole with excellent anti-slip properties. Brass D-rings and ski-hook lacing system for quick fastening. Round polyester laces. Fabric: leather Size: 8	1				
5	Non steel toe cap hiker boots: <u>Brown</u> Style code: JN00605. Full grain genuine leather upper. Padded collar. Bellows tongue keeps dirt and grit out of the shoe. Durable PU outsole with excellent anti-slip	5				

	properties. Brass D-rings and ski-hook lacing system for quick fastening. Round polyester laces. Fabric: leather Size: 9					
6.	Non steel toe cap hiker boots: <u>Brown</u> Style code: JN00605. Full grain genuine leather upper. Padded collar. Bellows tongue keeps dirt and grit out of the shoe. Durable PU outsole with excellent anti-slip properties. Brass D-rings and ski-hook lacing system for quick fastening. Round polyester laces. Fabric: leather Size: 11	1				
7.	Chelsea boots: <u>Brown</u> Style code: JN50602 Premium soft, full grain bovine leather upper. Leather has been tanned for a softer, more comfortable feel while maintaining its hard-wearing characteristics. Elastic side gussets provide additional comfort and support. Pull tab is incorporated into the body of the boots to ensure strength and durability. Durable TPU sole provides oil and acid resistance with anti-slip and anti-static properties. Shank reinforcement and for support and stability. Moulded insole for support and comfort. Fabric: leather Size: 5	2				
8.	Chelsea boots: Brown Style code: JN50602 Premium soft, full grain bovine leather upper. Leather has been tanned for a	1				

	softer, more comfortable feel while maintaining its hard-wearing characteristics. Elastic side gussets provide additional comfort and support. Pull tab is incorporated into the body of the boots to ensure strength and durability. Durable TPU sole provides oil and acid resistance with anti-slip and anti-static properties. Shank reinforcement and for support and stability. Moulded insole for support and comfort. Fabric: leather Size: 6					
9.	Chelsea boots: Brown Style code: JN50602 Premium soft, full grain bovine leather upper. Leather has been tanned for a softer, more comfortable feel while maintaining its hard-wearing characteristics. Elastic side gussets provide additional comfort and support. Pull tab is incorporated into the body of the boots to ensure strength and durability. Durable TPU sole provides oil and acid resistance with anti-slip and anti-static properties. Shank reinforcement and for support and stability. Moulded insole for support and comfort. Fabric: leather Size: 7	2				
LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
COMPULSORY: Supplier to produce a sample of all items to the end-user before quoting. Arrangements may be made to take the end-user to the supplier's shop to view the samples.						
10.	Safari wide brim hat with draw string: <u>Khaki</u>	13				

	Fabric 65%/35% poly twill. Closure: cord with slide toggle. The safari wide brim hat is designed for ultimate sun protection and outdoor comfort. Made from a dual poly-twill fabric blend, it features a wide brim that shields your face and neck from harmful UV rays, making it perfect for safaris, hiking, and other outdoor activities. Size: L					
11.	Dustcoat: <u>Royal</u> Style code: DC99 Fabric: versatex 65/35 polycotton twill Extra length garment with back vent. Two large front pockets. Chest pocket with pen division. Concealed press stud front. Bar tracks on stress points for extra strength. Constructed with Versatex® for long lasting durability and breathable comfort. Fabric weight: 230 gsm² Size: L	1				
12.	Industrial housecoats: <u>Royal</u> Style code: HCHBR Fabric: versatex 65/35 polycotton twill made with Versatex® for long lasting durability, colourfastness, and breathable comfort. Generous hip pockets to keep all your small essentials close at hand. Button-up front closure. Glad neck collar. Short sleeves. Fabric weight: 230 gsm² Size: L	1				

13.	Storm puffer jacket: <u>Navy blue</u> DB-PJ & DB-2TPJ Retains insulation and warmth when wet whilst offering great water resistance and breathability. A fast-drying construction. Easy after care. Hypoallergenic and vegan. Engineered with the rubberized zip fastener. It has a high stand collar which provides further thermal coverage and protection around the neck region. Has an elasticated cuff and waist for a snug fit especially against the elements of cold and wet weather. Reflective branding elements. It has 2 waist pockets with reversed coil zippers, providing ideal water-resistance protection whilst the 2 deep inner jacket pockets provide additional storage and protection for personal items. Composition: Inner lining – 260g/sqm Synthetic Down cotton Outer lining – 400T Nylon fabric Size: M	4				
14.	Storm puffer jacket: <u>Navy blue</u> DB-PJ & DB-2TPJ Retains insulation and warmth when wet whilst offering great water resistance and breathability. A fast-drying construction. Easy after care. Hypoallergenic and vegan. Engineered with the rubberized zip fastener. It has a high stand collar which provides further thermal coverage and protection around the neck region. Has an elasticated cuff and waist for a snug fit especially against the elements of cold and wet weather. Reflective branding elements. It has 2 waist pockets with reversed coil zippers, providing ideal water-resistance protection whilst the 2 deep inner jacket pockets provide additional storage and protection for personal items.	9				

	Composition: Inner lining – 260g/sqm Synthetic Down cotton Outer lining – 400T Nylon fabric Size: L					
	IMPORTANT: ALL HATS, DUST COATS, HOUSE COATS AND PUFFER JACKETS MUST BE BRANDED with the Departmental logo before delivery. The departmental logo for branding purposes has been attached to the document. Samples to be submitted for fittings prior to branding.					

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
COMPULSORY: Supplier to produce a sample of all items to the end-user before quoting. Arrangements may be made to take the end-user to the supplier's shop to view the samples.						
15.	Work jacket: <u>Olive</u> Style code: Cj77j Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Concealed inner chest pocket. Chest pocket with hook-and-loop closure. Chest pocket with pen division. Large front pockets for convenient storage. Concealed YKK zip. Side slits for ease of movement. Reinforced bar tacks on stress points. Fabric weight 230 gm ² Size: M	6				

16.	Work jacket: <u>Olive</u> Style code: Cj77j Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Concealed inner chest pocket. Chest pocket with hook-and-loop closure. Chest pocket with pen division. Large front pockets for convenient storage. Concealed YKK zip. Side slits for ease of movement. Reinforced bar tacks on stress points. Fabric weight 230 gm² Size: L	16				
17.	Work trousers: Olive Style code: CP77P Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Metal shank button closure. Concealed YKK zip. Half elasticized waistband for ease of movement and improved comfort. Longer length front rise for more room to move. Two deep front pockets. Two large back pockets. Concealed inner pockets. Triple-needle lapped seams on inleg and back rise for reinforced strength and comfort. Reinforced bar tacks on stress points. Fabric weight: 230gm² Size: 34	2				

18.	Work trousers: Olive Style code: CP77P Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Metal shank button closure. Concealed YKK zip. Half elasticized waistband for ease of movement and improved comfort. Longer length front rise for more room to move. Two deep front pockets. Two large back pockets. Concealed inner pockets. Triple-needle lapped seams on inleg and back rise for reinforced strength and comfort. Reinforced bar tacks on stress points. Fabric weight: 230gm ² Size: 36	9				
19.	Work trousers: Olive Style code: CP77P Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Metal shank button closure. Concealed YKK zip. Half elasticized waistband for ease of movement and improved comfort. Longer length front rise for more room to move. Two deep front pockets. Two large back pockets. Concealed inner pockets. Triple-needle lapped seams on inleg and back rise for reinforced strength and comfort. Reinforced bar tacks on stress points. Fabric weight: 230gm ² Size: 40	2				
20.	Work trousers: Olive Style code: CP77P	3				

	Fabric: Versatex 65/35 Polycotton Twill. Constructed with Versatex® for long lasting durability, colourfastness, and breathable comfort. Metal shank button closure. Concealed YKK zip. Half elasticized waistband for ease of movement and improved comfort. Longer length front rise for more room to move. Two deep front pockets. Two large back pockets. Concealed inner pockets. Triple-needle lapped seams on inleg and back rise for reinforced strength and comfort. Reinforced bar tacks on stress points. Fabric weight: 230gm² Size: 42					
21.	Armour gumboots: <u>Black</u> DF-Armour EN approved as per ISO 20347:2022. Slip resistant outsole, SRC (Slip resistance on ceramic tile floor with NaLS and on steel floor with glycerine^c). Reinforced shin & ankle protection. Energy absorbing heel. Anti-static, reducing the chance of electrostatic discharges. Oil resistant & cleated outsole Average weight: 1.9 kg's Size: 8	2				
22.	Armour gumboots: <u>Black</u> DF-Armour EN approved as per ISO 20347:2022. Slip resistant outsole, SRC (Slip resistance on ceramic tile floor with NaLS and on steel floor with glycerine^c). Reinforced shin & ankle protection. Energy absorbing heel. Anti-static, reducing the chance of electrostatic discharges. Oil resistant & cleated outsole Average weight: 1.9 kg's	5				

	Size: 9					
23.	Armour gumboots: <u>Black</u> DF-Armour EN approved as per ISO 20347:2022. Slip resistant outsole, SRC (Slip resistance on ceramic tile floor with NaLS and on steel floor with glycerine^c). Reinforced shin & ankle protection. Energy absorbing heel. Anti-static, reducing the chance of electrostatic discharges. Oil resistant & cleated outsole Average weight: 1.9 kg's Size: 11	1				
24.	Dry fit gumboots: <u>Black with brown sole</u> DF-CH-GB-BLK Constructed from recycled PVC (upper) and virgin PVC (outsole), are lightweight, durable and environmentally friendly. They are simple to clean and dry fast. Lined with nylon, they are simple put on and take off along with an easy pull tab support and elastic ankle gusset construction. A removable felt insock (made of wool) that is comfortable, breathable and quick drying due to it's wicking nature. A slip and grip resistant cleated outsole. An energy absorbing heel. A broad fitting toe region allows for a comfortable fit, ideal when used over long periods of time. Unisex in fit. Size: 5	2				
25.	Dry fit gumboots: <u>Black with brown soles</u> DF-CH-GB-BLK Constructed from recycled PVC (upper) and virgin PVC (outsole), are lightweight, durable and environmentally friendly. They are	1				

	simple to clean and dry fast. Lined with nylon, they are simple put on and take off along with an easy pull tab support and elastic ankle gusset construction. A removable felt insock (made of wool) that is comfortable, breathable and quick drying due to it's wicking nature. A slip and grip resistant cleated outsole. An energy absorbing heel. A broad fitting toe region allows for a comfortable fit, ideal when used over long periods of time. Unisex in fit. Size: 6					
26.	Dry fit gumboots: <u>Black with brown soles</u> DF-CH-GB-BLK Constructed from recycled PVC (upper) and virgin PVC (outsole), are lightweight, durable and environmentally friendly. They are simple to clean and dry fast. Lined with nylon, they are simple put on and take off along with an easy pull tab support and elastic ankle gusset construction. A removable felt insock (made of wool) that is comfortable, breathable and quick drying due to it's wicking nature. A slip and grip resistant cleated outsole. An energy absorbing heel. A broad fitting toe region allows for a comfortable fit, ideal when used over long periods of time. Unisex in fit. Size: 7	2				
27.	Anti-static socks: Black DF-9161 Anti-bacterial fibres. Ribbed cuff for secure fit. Elasticated arch & padded sole for extra comfort. Composition: 64% Cotton, 9% Polyester, 4% Silver Yarn, 21% Elastane, 2% Polyamide	10				

	Size: M					
28.	Anti-static socks: Black DF-9161 Anti-bacterial fibres. Ribbed cuff for secure fit. Elasticated arch & padded sole for extra comfort. Composition: 64% Cotton, 9% Polyester, 4% Silver Yarn, 21% Elastane, 2% Polyamide Size: L	18				
LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	
COMPULSORY: Supplier to produce a sample of all items to the end-user before quoting. Arrangements may be made to take the end-user to the supplier's shop to view the samples.						
29.	Nylon lycra nitrafine gloves: <u>Grey</u> Style code: 30370 15-gauge nylon spandex shell with black nitrile coating. Micro-fine foam finish. Highly flexible and super comfortable. Excellent breathability. Good grip. Suitable for mechanical and petrochemical industries. Wrist length. Fabric: Nylon spandex Size: 9	5				
30.	Nylon lycra nitrafine gloves: <u>Grey</u> Style code: 30370 15-gauge nylon spandex shell with black nitrile coating. Micro-fine foam finish. Highly flexible and super comfortable. Excellent breathability. Good grip. Suitable for mechanical and	9				

	petrochemical industries. Wrist length. Fabric: Nylon spandex Size: 10					
31.	Dust mask Code: QSA2020 FFP2 box 20	9				
32.	Apron: <u>Yellow</u> Code: APN1004 70x110	3				
33.	Face shield CW: <u>Clear</u> Code: HELM6001	3				
34.	Face mask CW: <u>Blue</u> Code: CW4095 3 ply, box 50	6				
35.	Disposable nitrile examination gloves: <u>Royal blue</u> DG-NITS Box 100% Nitrile which prevents allergies. Disposable & powder free. Lightweight yet strong due to the glove construction. Comfortable and good dexterity. Food safe and chemical resistant. Beaded cuff for easy putting on & taking off in addition to offering drip protection for the forearm. Biodegradable. Ambidextrous. FDA compliant. Suitable for janitorial, mild chemicals, bacteria, fungi, viruses and food products and maintenance Size: M	5				
36.	Disposable nitrile examination gloves: <u>Royal blue</u>	4				

	DG-NITS					
	Box					
	100% Nitrile which prevents allergies. Disposable & powder free. Lightweight yet strong due to the glove construction. Comfortable and good dexterity. Food safe and chemical resistant. Beaded cuff for easy putting on & taking off in addition to offering drip protection for the forearm. Biodegradable. Ambidextrous. FDA compliant. Suitable for janitorial, mild chemicals, bacteria, fungi, viruses and food products and maintenance Size: L					
37.	Respirator double half mask	3				
	DRA-DH102					
38.	Filter abek1 twin fit	3				
	DRA-DHCTABEK1					
IMPORTANT: ALL WORK JACKETS MUST BE BRANDED with the departmental logo before delivery. The departmental logo for branding purposes has been attached to the document. Samples to be submitted for fittings prior to branding.						
* LABOUR (IF APPLICABLE)						
*DELIVERY (IF APPLICABLE)						
TOTAL						
*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT						
TOTAL PRICE						
CIDB Grading (IF APPLICABLE)						

COMPANY NAME : _____

CSD NUMBER : _____

ADDRESS : _____

CONTACT PERSON : _____

CONTACT NUMBER : _____

*VAT Registration No. (Supplier) -----

PRICES ARE VALID FOR	DAYS	Mark one Box (X)			
		30	60	90	120

SIGNATURE.....

DATE.....

**KWAZULU-NATAL PROVINCE**AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA**PART A****SBD1****INVITATION TO BID****YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)**BID NUMBER: **R/S/2627/969** CLOSING DATE: **29/06/2026** CLOSING TIME: **11H00****SUPPLY, DELIVER AND OFFLOAD PPE.**

DESCRIPTION

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO**CONTACT PERSON **THEMBALETHU SIKHOSANE**
TELEPHONE NUMBER **033 343 8349**
FACSIMILE NUMBER **N/A**
E-MAIL ADDRESS **Themba lethu.sikhosane@kzndard.gov.za****TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**CONTACT PERSON **Sandile E. Zulu**
TELEPHONE NUMBER **033 355 9419**
FACSIMILE NUMBER **N/A**
E-MAIL ADDRESS **Sandile.zulu@kzndard.gov.za****SUPPLIER INFORMATION**

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE

NUMBER

CODE

NUMBER

CELLPHONE

NUMBER

FACSIMILE NUMBER

CODE

NUMBER

E-MAIL ADDRESS

VAT REGISTRATION
NUMBERSUPPLIER
COMPLIANCE
STATUSTAX
COMPLIANCE
SYSTEM PIN:

OR

CENTRAL
SUPPLIER
DATABASE
No:

MAAA

ARE YOU THE
ACCREDITED
REPRESENTATIVE
IN SOUTH AFRICA
FOR THE GOODS
/SERVICES /WORKS
OFFERED?☐ Yes☐ No

[IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN
BASED SUPPLIER FOR THE
GOODS /SERVICES /WORKS
OFFERED?☐ Yes☐ No[IF YES, ANSWER THE
QUESTIONNAIRE BELOW]**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.**
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.**
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.**
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.**
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.**
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.**
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.**
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.**
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."**

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 · DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND

COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
100% Black owned entities	10	
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
Enterprises located in a specific District (Proof of residence to be attached i.e. Utility Bill, Municipal Councillor's letter applicable for procurement from R1 – R30 000)	10	
51% Black people who are women	10	
51% Black people who are youth	8	
51% Black people with disabilities (Proof to be attached)	7	
51% Black people living in rural or underdeveloped areas or townships	6	
51% Black people who are military veterans (Proof to be attached)	6	
A cooperative owned by 51% black people	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....
.....
.....
.....



10 points for entities located in a District where goods/services are required.

Historically Disadvantaged Individuals	Black Owned	Districts	Total Points
An EME or QSE which is at least 100% owned by black people			
Enterprises located in a specific District for work to be done or services to be rendered in that District (Proof of residence to be attached)	10	10	20



Procurements from R30 000 – R1M the Department will allocate the points as follows

Historically Disadvantaged Individuals	Black Owned	Points
0An EME or QSE which is at least 100% owned by black people		
51% Black people who are women	10	10
51% Black people who are youth	10	8
51% Black people with disabilities (Proof to be attached)	10	7
51% Black people living in rural or underdeveloped areas or townships	10	6
51% Black people who are military veterans (Proof to be attached)	10	6
A cooperative owned by 51% black people	10	5

If the entity is 100% owned by black people, this must be supported by a BBBEE Certificate or Affidavit or Share Register or CSD report.

Should the service provider qualify for more than one (1) specific goal points as per the above table, the Department will allocate the points to the goal with highest score.

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.