

**KWAZULU-NATAL PROVINCE****AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA****INVITATION OF QUOTATION FROM R1 - R1 MILLION****THIS FORM MUST BE COMPLETED IN DETAIL AND MUST BE ACCOMPANIED BY A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT / CSD REPORT**

QUOTATION NUMBER: R/S/2627/922	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: 03/07/2026	CLOSING TIME: 11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: SUPPLY, DELIVER, AND OFFLOADING OF PPE (See attached spec)	COMPANY NAME: _____ TEL NO: _____ FAX NO: _____ CONTACT PERSON: _____ CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS, PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP/ COMPANY NAME	 SIGNATURE OF BIDDER DATE
Quotation to be returned to: Senzo Ndlela Email Address: senzo.ndlela@kzndard.gov.za Tel. No: 033 343 8493	
NB: DOCUMENT MUST BE COMPLETED IN FULL THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.	

FOR ENQUIRY ONLY.

END-USER NAME : SITHEMBILE MKHIZE
TELEPHONE NUMBER : 076 93 99 400
E-MAIL ADDRESS : Sithembile.Mkhize@kzndard.gov.za

PROPOSED DELIVERY DATE : **30 July 2026**
DELIVERY ADDRESS : 01 Cedara Road
LOCAL MUNICIPALITY : Main Building
DISTRICT : uMgungundlovu

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE							
			R	C	R	C						
	Supply & delivery of Clothing (PPE) as per the specification below with <i>Departmental Logo on left top side as per the sample Logo below must be Embroidered</i> <i>NB: A sample of each item must be shown before bulk purchase is done.</i>											
	WOMEN’S RIPSTOP PUFFER JACKETS Must be made with a durable ripstop outer that prevents rips from extending. Insulating puffer design that locks in warmth Cushioned collar with chin zip guard for added comfort Binding on inner seams for enhanced comfort and durability Two front, side-entry pockets Two concealed inner pockets Durable YKK zip Elasticated cuffs and hems for a secure fit Colour – Navy and black See sample:	Total: 03 X.Large – 02 Large -01 <table><tr><th colspan="2">Size</th></tr><tr><td>38</td><td>1</td></tr><tr><td>36</td><td>1</td></tr></table>	Size		38	1	36	1				
Size												
38	1											
36	1											



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

MEN'S PACKABLE

JACKET The Jonsson Men's Packable Jacket

Must be made with a durable ripstop outer that prevents rips from extending.

Insulating puffer design that locks in warmth

Cushioned collar with chin zip guard for added comfort

Binding on inner seams for enhanced comfort and durability

Two front, side-entry pockets

Two concealed inner pockets

Durable YKK zip

Elasticated cuffs and hems for a secure fit

Colour – Navy and black See sample

TOTAL: 02

X.large

Size	
38	1
38	1

Below the jacket



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

STRETCH WOMANS LONG SLEEVE SHIRT

Features:

97% Cotton, 3% Spandex

Weight 120 gm²

Slight stretch for ease of movement •

Cotton-rich fabric for lightweight breathability and all-day comfort

Feminine fit with back darts

Side slits for ease of movement

Double needle stitching on cuffs

Bar tacks on stress points and double needle lapped seams for reinforced strength •

Gauntlet cuff with button closure • Treated with a softening wash for a comfortable, worn-in feel from the first wear

Colour : Pale Blue



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

STRETCH WOMANS LONG SLEEVE SHIRT

Features:

97% Cotton, 3% Spandex

Weight 120 gm²

Slight stretch for ease of movement

Side slit for ease of movement • Cotton-rich fabric for lightweight breathability and all-day comfort

Feminine fit with back darts

Side slits for ease of movement

Double needle stitching on cuffs

Bar tacks on stress points and double needles lapped seams for reinforced strength

Gauntlet cuff with button closure Treated with a softening wash for a comfortable, worn-in feel from the first wear

Colour : Olive Green

Total:02

Large

Size	
36	1
36	1



Sample of Departmental LOGO



STRETCH WOMANS SHORT SLEEVE SHIRT

Features:

97% Cotton, 3% Spandex

Weight 120 gm²

Slight stretch for ease of movement

Side slit for ease of movement • Cotton-rich fabric for lightweight breathability and all-day comfort

Feminine fit with back darts

Side slits for ease of movement

Double needle stitching on cuffs

Bar tacks on stress points and double needles lapped seams for reinforced strength

Gauntlet cuff with button closure Treated with a softening wash for a comfortable, worn-in feel from the first wear

Colour : **Olive Green**



Sample of Departmental LOGO



Total:02

Large

Size	
36	1
36	1

Total:02

Large

Size	
36	1
36	1

STRETCH WOMANS SHORT SLEEVE SHIRT

Features:

97% Cotton, 3% Spandex

Weight 120 gm²

Slight stretch for ease of movement

Side slit for ease of movement Cotton-rich fabric for lightweight breathability and all-day comfort Feminine fit with back darts

Side slits for ease of movement

Double needle stitching on cuffs

Bar tacks on stress points and double needle lapped seams for reinforced strength

Gauntlet cuff with button closure Treated with a softening wash for a comfortable, worn-in feel from the first wear

Colour : **Kakhi**



Sample of Departmental LOGO



STRETCH MANS SHORT SLEEVE SHIRT

Treated with a softening wash for a comfortable, worn-in feel from the first wear

Two box pleat chest pockets with hook-and-loop closures

Back vent with mesh lining for increased ventilation

Utility loops below right pocket and back of collar

Utility strap above left pocket with hook-and-loop closure

Concealed inner pocket

Total:02

Large

Size	
36	1
36	1

Bar tacks on stress points and double needle posted seams for reinforced strength
 Colour: Kakhi



Sample of Departmental LOGO



STRETCH WOMANS LONG SLEEVE SHIRT

Features:

Constructed with durable, comfortable and lightweight
 100% cotton twill

Feminine fit with back darts Chest pockets with hook-and-loop flap closures

Top stitching on yoke, shoulder and armholes for added strength

Roll-up sleeves with sleeve tabs

Colour- Navy



Sample of Departmental LOGO



Total:02

X.Large

Size	
38	1
38	1

Total:02

Large

Size	
36	1
36	1

STRETCH WOMANS SHORT SLEEVE SHIRT

Women's Legendary Navy Short Sleeve Shirt – XL is crafted from breathable 100% cotton twill and designed for durability and functionality in tough working conditions. Reinforced stitching and bar tacks at key stress points enhance strength and longlasting performance. A back pleat allows for greater freedom of movement, while multiple pockets provide convenient storage for everyday essentials. Finished with a softening wash for a worn-in feel from first wear, this shirt is a reliable choice for comfortable and durable workwear.

Colour: Navy



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

JERSEY, LONG SLEEVE, V-NECK,
UNISEX, NO SHOULDER STRAPS, NO
ELBOW PATCHES, SPECIFICATION:
SASSA 009 VERSIONS 01.0 DATED
JANUARY 2013, EMBROIDERED. BADGE:
PROVINCIAL DEPARTMENT NAME (NO
COAT OF ARMS LOGO) ON THE LEFT
BREAST SIDE, AND SA FLAG AND THE
WORDS "CD HR MANAGEMENT (IN BOLD)
ON THE RIGHT BREAST SIDE. RSA
NATIONAL FLAG COLOURS: EACH
COLOUR SECTION OF THE NATIONAL
FLAG TO BE IN PROPORTION TO THE
HEIGHT.

Total:02

Large

Size	
36	1
36	1

SIZE: ALL, COLOUR NAVY BLUE.



Sample of Departmental LOGO



Women's Golf T-SHIRTS – UNISEX

Made with lightweight and breathable
100% cotton pique knit
Constructed with a slight stretch for
improved comfort and ease of
movement
Ribbed collar
Side slits for ease of movement
Topstitching on armholes and
shoulder seams
Reinforced bar tacks on high wear
areas
Button-up placket
Colour: Navy
Sample



Sample of Departmental LOGO



Total:03

Medium

Size	
34	02
34	1

Total:05

Large

Medium

Size	
36	2
34	3

Men's Golf T-SHIRTS – UNISEX

Made with lightweight and breathable
100% cotton piqué knit
Constructed with a slight stretch for
improved comfort and ease of
movement
Ribbed collar
Side slits for ease of movement
Topstitching on armholes and
shoulder seams
Reinforced bar tacks on high wear
areas
Button-up placket
Colour: Green
Sample



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Women's Pleated Poplin Dresses

Cotton-rich construction with a
slight stretch
Reinforced stress points for
enhanced durability
Concealed button-up closure
with tonal buttons
Short sleeves
Optional tie belt (3cm width)
Midi length with curved hem
Pleated back for extra
movement
10cm side seam slits
Side pockets

Total:02

X.Large

Size	
38	1
38	1

Total: 01

X.Large

Size	
36	1

Colour: Fatigue: Olive Green See Sample



Sample of Departmental LOGO



Women casual sleeveless elegant solid ruffle item slim fit Colour: Navy Blue

See Sample



Sample of Departmental LOGO



Women's Belted Work Skirt

BELT LOOPS SEWN WITH WAISTBAND SEAM BAR-TACKED 10MM BELOW THE WAISTBAND SEAM, TURNED UP, FOLDED-IN AND BAR-TACKED AT THE TOP OF THE WAISTBAND, SINGLE BACK VENT, LENGTH-BELWO KNEE. SPECIFICATION: SARS 004 VERSION POLYWOOL (55%/45%). SIZES: ALL.

Total:02

X.Large

Large

Size	
38	1
36	1

COLOUR: DONKEY BROWN (No. 3401C-99 of CKS 129)

See Sample



Khaki Uniform Skirt Junior Sizes | Old Navy Women's Plus Perfect Khaki Skirts - Basswood brown Colour: Khaki

Sample



INSPIRE CHIC Women's Casual High Waist Back Slit Stretch Denim Skirts XLarge Khaki Colour: Khaki

Sample



The Niassa Cargo Skirt offers comfortable and practical wear for promotional events or staff. It features durable 100% cotton twill fabric, side utility pockets, and a back hem slit for ease of movement. This skirt reliably represents your brand.

See Sample

Total:02

Size	
36	1
36	1

Total:01

Size	
36	1

Total:01

Size	
38	1



Women's Belted Work Denim Dress

Made with durable 100% cotton denim
 Treated with a softening wash for comfort
 Short sleeves
 Double chest pockets
 Side pockets
 Tie belt with belt loops
 Reinforced stress points for enhanced durability
 Double-stitched seams across the garment for reliable strength
 Darted back for a shaped fit
 Midi length

Colour: Denim

Sample



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
 AGRICULTURE AND RURAL DEVELOPMENT
 REPUBLIC OF SOUTH AFRICA

Total:01

Size	
36	1

Total:02

Size	
38	1
36	1

TROUSERS MEN'S

Ripstop cotton-rich construction with a slight stretch for ease of movement

Triple needle stitch on the inner and outer leg

Reinforced bar tacks on all stress points

Concealed YKK zip

Two slant side pockets

Reinforced cargo pockets with concealed press studs closure

Back jet pocket with press stud closure

Mitred flap closure

Double-needle posting on thigh seam

Reinforced back heel

Colour; Khaki

See Sample

**SAFETY BOOTS**

A rugged ankle boot crafted with a full grain leather upper that is as hard-wearing as it is comfortable

Comfortable Women'S

Plus Size Boots Outdoor Anti-Slip

Hiking Shoes Ankle Boots Soft-Soled

Work Shoes

See Sample



Total:02

Size	
36	1
36	1

Total:02

Size	
04	1
08	1

SAFETY BOOTS FOR WOMEN

A rugged ankle boot crafted with a full grain leather upper that is as hard-wearing as it is comfortable

Constructed with a waterproof full grain upper that provides excellent protection from puddles and stains

Featuring signature stitching that makes for a distinct and iconic boot

Three eyelets

Iconic stitch detail

Round polyester laces

Rugged rubber outsole offers great comfort, durability and slip resistance

PE cushioning memory foam innersole for immediate comfort and less foot fatigue

See Sample



SAFETY BOOTS FOR WOMEN

A rugged ankle boot crafted with a full grain leather upper that is as hard-wearing as it is comfortable

Constructed with a waterproof full grain upper that provides excellent protection from puddles and stains

Featuring signature stitching that makes for a distinct and iconic boot

Three eyelets

Iconic stitch detail

Round polyester laces

Rugged rubber outsole offers great comfort, durability and slip resistance

PE cushioning memory foam innersole for immediate comfort and less foot fatigue

Total:01

Size	
08	1

SAFETY BOOTS FOR MEN

Great durable work boots with wide toe box. Want the ones without steel toe for hiking.

A rugged ankle boot crafted with a full grain leather upper that is as hard-wearing as it is comfortable

Constructed with a waterproof full grain upper that provides excellent protection from puddles and stains

Featuring signature stitching that makes for a distinct and iconic boot

Three eyelets

Iconic stitch detail

Round polyester laces

Rugged rubber outsole offers great comfort, durability and slip resistance

PE cushioning memory foam innersole for immediate comfort and less foot fatigue

See Sample



LADIES SOCKS

Ankle height design

Treated with an antibacterial finish to keep your feet hygienic and odour-free.

Extra-fine toe seam for frictionfree comfort Reinforced heel and toe for enhanced durability

Cushioning provides all-day comfort

Elasticated leg ensures a secure and comfortable fit

Cotton-rich comfort for improved comfort and breathability

Sample

Colour: Olive Green

Total:01

Size	
10	1

Total:05

Size	
08	3
05	2

Extra-fine toe seam for frictionfree comfort Reinforced heel and toe for enhanced durability
Cushioning provides all-day comfort
Elasticated leg ensures a secure and comfortable fit
Cotton-rich comfort for improved comfort and breathability

Sample

Colour: Olive Green



Women's cap Made with VERSATEX® for long-lasting durability, colourfastness, and breathable comfort
Sweat band for comfort and sweat absorption
Embroidered eyelets for improved airflow
Adjustable back with hookand-loop closure
Available in array of colours to match VERSATEX® Work
See Sample: Department logo



Stay cool and stylish with our Bush Hat! Made of 100% cotton twill, featuring brass eyelets & studs, clip up brim, and adjustable cord.
See Sample; Department Logo

Total:04

Size	

Total: 04

Women's cap Made with VERSATEX®
for
long-lasting durability, colourfastness,
and breathable comfort
Sweat band for comfort and sweat
absorption
Embroidered eyelets for improved airflow
Adjustable back with hookand-loop
closure
Available in array of colours to
match VERSATEX® Work
See Sample



Stay cool and stylish with our Bush
Hat! Made of 100% cotton twill,
featuring brass eyelets & studs, clip
up brim, and adjustable cord.
See Sample



Sample of Departmental LOGO



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Total:04

Size	

Total: 04

FOR ENQUIRY ONLY

END-USER NAME : SITHEMBILE MKHIZE
CELLPHONE NUMBER : 033 355 9624
E-MAIL ADDRESS : Sithembile.Mkhize@kzndard.gov.za
PROPOSED DELIVERY DATE : 30 July 2026
DELIVERY ADDRESS : 01 CEDARA ROAD MAIN BUILDING
LOCAL MUNICIPALITY : UMSUNDUZI
DISTRICT : UMGUNGUNDLOVU

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE							
			R	C	R	C						
	Women’s Belted Work Skirt BELT LOOPS SEWN WITH WAISTBAND SEAM BAR-TACKED 10MM BELOW THE WAISTBAND SEAM, TURNED UP, FOLDED-IN AND BAR-TACKED AT THE TOP OF THE WAISTBAND, SINGLE BACK VENT, LENTGH-BELWO KNEE. SPECIFICATION: SARS 004 VERSION POLYWOOL (55%/45%). SIZES: ALL. COLOUR: DONKEY BROWN (No. 3401C-99 of CKS 129)  SKIRT, PENCIL, NYLON CENTRAL ZIP, NO POCKETS, MATCHING WAISTBAND OF FINISHED WIDTH OF 35MM THAT FASTENS WITH A BUTTON AND BUTTONHOLE, PLAIN BOTTOMS, BELT LOOPS OF LENGTH 45MM, BELT LOOPS SEWN WITH WAISTBAND SEAM . BAR-TACKED 10MM BELOW THE WAISTBAND SEAM, TURNED UP, FOLDED-IN AND BAR-TACKED AT THE TOP OF THE WAISTBAND, SINGLE BACK VENT, LENTGH-BELWO KNEE. SPECIFICATION: SARS 004 VERSION 02.0/SEPTEMBER 2016. MATERIAL: POLYWOOL (55%/45%). SIZES: ALL. COLOUR: DONKEY BROWN (No. 3401C-99 of CKS 129)	Total:02 <table><tr><td colspan="2">Size</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>	Size									
Size												



KWAZULU-NATAL PROVINCE

AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

SBD1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER: R/S/2627/922		CLOSING DATE: 03/07/2026		CLOSING TIME: 11H00	
DESCRIPTION SUPPLY, DELIVER, AND OFFLOADING OF PPE					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON		SENZO NDLELA		CONTACT PERSON	
TELEPHONE NUMBER		033 343 8493		TELEPHONE NUMBER	
FACSIMILE NUMBER		N/A		FACSIMILE NUMBER	
E-MAIL ADDRESS		Senzo.ndlela@kzndard.gov.za		E-MAIL ADDRESS	
				Sithembile Mkhize	
				076 93 99 400	
				N/A	
				Sithembile.mkhize@kzndard.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER		CODE		NUMBER	
CELLPHONE NUMBER					
FACSIMILE NUMBER		CODE		NUMBER	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No: MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND

COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
100% Black owned entities	10	
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
Enterprises located in a specific District (Proof of residence to be attached i.e. Utility Bill, Municipal Councillor's letter applicable for procurement from R1 – R30 000)	10	
51% Black people who are women	10	
51% Black people who are youth	8	
51% Black people with disabilities (Proof to be attached)	7	
51% Black people living in rural or underdeveloped areas or townships	6	
51% Black people who are military veterans (Proof to be attached)	6	
A cooperative owned by 51% black people	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution) **DARD** in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1.

2.



Procurements from R30 000 - R1M the Department will allocate the points as follows

Historically Disadvantaged Individuals	Black Owned	Points
0An EME or QSE which is at least 100% owned by black people		
51% Black people who are women	10	10
51% Black people who are youth	10	8
51% Black people with disabilities (Proof to be attached)	10	7
51% Black people living in rural or underdeveloped areas or townships	10	6
51% Black people who are military veterans (Proof to be attached)	10	6
A cooperative owned by 51% black people	10	5

If the entity is 100% owned by black people, this must be supported by a BBBEE Certificate or Affidavit or Share Register or CSD report.

Should the service provider qualify for more than one (1) specific goal points as per the above table, the Department will allocate the points to the goal with highest score.



DIRECTORATE: SUPPLY CHAIN MANAGEMENT

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211 Department of Agriculture & Rural Development, Private Bag X9039, Pietermaritzburg, 3200
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Procurements from R1 up to R 30 000 00, the Department will allocate (80/20) points as follows:

80 points for price

10 points for black owned entities

10 points for entities located in a District where goods/services are required.

If the entity is 100% owned by black people, this must be supported by a BBBEE certificate or affidavit or share register or CSD report.

Historically Disadvantaged Individuals	Black Owned	Districts	Total Points
An EME or QSE which is at least 100% owned by black people			
Enterprises located in a specific District for work to be done or services to be rendered in that District (Proof of residence to be attached)	10	10	20