



KWAZULU-NATAL PROVINCE

**AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA**

INVITATION OF QUOTATION FROM R1 - R1 MILLION

THIS FORM MUST BE COMPLETED IN DETAIL AND MUST BE ACCOMPANIED BY A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT /CSD REPORT

QUOTATION NUMBER: R/S/2627/419	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: 22/05/2026	CLOSING TIME: 11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: SUPPLY, DELIVER, AND OFFLOADING OF PPE (See attached spec)	COMPANY NAME: _____ TEL NO: _____ FAX NO: _____ CONTACT PERSON: _____ CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS, PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP/ COMPANY NAME SIGNATURE OF BIDDER DATE
Quotation to be returned to: Senzo Ndlela Email Address: senzo.ndlela@kzndard.gov.za Tel. No: 033 343 8493	
NB: DOCUMENT MUST BE COMPLETED IN FULL THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.	

FOR ENQUIRY ONLY

END-USER NAME	: Michelle Larsen
TELEPHONE NUMBER	: 033 343 8292 / 076 941 7328
E-MAIL ADDRESS	: michelle.larsen@kzndard.gov.za
PROPOSED DELIVERY DATE	: 31 July 2026
DELIVERY ADDRESS	: Dundee. OSCA and Kokstad Research Station
LOCAL MUNICIPALITY	: Umgeni
DISTRICT	: uMgungundlovu

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
Supply, Deliver and offload PPE to various Research Station listed hereunder						
	Dundee Research Station Ms Phumzile Msuntsha 0726207956 Mr Lindokuhle Khumalo 0662946753					
1.	Overall Pants Bottle Green 65/35 polyester cotton Size 40 - 2 Size 38 - 2 Size 36 - 1 Size 34 - 2 Size 32 - 2 Size 30 - 1	10				
Bottle Green, 65/35 polycotton twill. Must conform to standard (J 54), Minimum 230g/m ² . Triple needle stitching, Elasticised back, Concealed YKK zip. (non corrosive), Bar tacks on stress points						
2.	Overall Jackets Bottle Green 65/35 polyester cotton - Branded with Dept. Logo Medium - 5 Large - 3 not branded X Large - 2	10				
Bottle Green, 65/35 polycotton twill, must conform to standard (J 54), Minimum 230g/m ² , Triple needle stitching. Chest pockets with press stud closure and pen pocket. Large front pockets, Concealed YKK zip (non-corrosive) front for flush surface, Side vents for ease of movement						
3.	Gumboot NO Steel Toe Cap, Black Size 9 - 1 Size 8 - 1 Size 7 - 1 Size 5 - 1	4				
Black with orange stripe under the sole. Knee length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized for colorfastness that will not fade. Acid- & Oil-resistant sole. Non-slip PVC sole for durable traction, SABS approved ISO						

20437: 2012 OB SRA Class II					
4.	Ladies Gumboot, Black Size 6 - 1 Size 5 - 1	2			
Black with orange stripe under the sole. Calf length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized for colorfastness that will not fade. Acid- & Oil-resistant sole. Non-slip PVC sole for durable traction, SABS approved ISO 20437: 2012 OB SRA Class II					
5.	Hat wide brim (fatigue) Refer to attached specifications Size Large - 6	6			
100% cotton twill, Bottle Green/Fatigue, Large brimmed, Antique brass eyelets for airflow, sweat band.					
6.	Winter Jacket - Branded with Dept. Logo Size M - 3 Size L - 2 not branded Size XL - 1	6			
Black Fleece, Full zip through jacket ribbed cuffs The draw cord at hem helps keep the jacket protection against the cold, Front pockets help to keep your hands warm, A concealed hood is a convenient way to keep you dry and can be tucked away using the neck zip to make it a comfortable jacket for dry weather, Broad elasticized cuff					
7.	T Shirt Short Sleeve 100% Cotton Round Neck Size S - 4 Size M - 5 Size L - 3 Size XL - 2	14			
Mélange charcoal, 100% combed cotton, Single Jersey Knit, Ribbed crew neck, Weight: at least 160 gm ²					
8.	Ladies Short Sleeve Cotton Shirt 65/35 Polly cotton – Color: Olive Branded with Dept. Logo Size M - 1	1			
9.	Ladies Work Cargo Pants, straight leg, 100% cotton, comfortable fit– fatigue, 280gsm ² Span Size 36 - 1	1			
10	Mens Short Sleeve Cotton Shirt 65/35 Polly cotton – Color: Olive Branded with Dept. Logo Size M - 1	1			
11	Mens Work Cargo Pants, straight leg, comfortable fit– Olive Spandex Size 30 - 1	1			

	OSCA Research Station Ms Fikile Luthuli 0823046778 Mr Msawenkosi Msomi 0769410301					
12	Overall Pants Bottle Green 65/35 polyester cotton Size 40 - 3 Size 38 - 2 Size 36 - 1	6				
Bottle Green, 65/35 polycotton twill. Must conform to standard (J 54), Minimum 230g/m ² . Triple needle stitching, Elasticised back, Concealed YKK zip. (non corrosive), Bar tacks on stress points						
13	Overall Jackets Bottle Green 65/35 polyester cotton Medium - 3 Large - 3	6				
Bottle Green, 65/35 polycotton twill, must conform to standard (J 54), Minimum 230g/m ² , Triple needle stitching Chest pockets with press stud closure and pen pocket Large front pockets, Concealed YKK zip (non-corrosive) front for flush surface, Side vents for ease of movement						
14	Gumboot NO Steel Toe Cap, Black Size 8 - 2 Size 7 - 1	3				
Black with orange stripe under the sole. Knee length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized for colorfastness that will not fade. Acid- & Oil-resistant sole. Non- slip PVC sole for durable traction, SABS approved ISO 20437: 2012 OB SRA Class II						
15	Ladies Gumboot, Black Size 5 - 1	1				
Black with orange stripe under the sole. Calf length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized for colorfastness that will not fade. Acid- & Oil-resistant sole. Non- slip PVC sole for durable traction, SABS approved ISO 20437: 2012 OB SRA Class II						
16	Hat wide brim (fatigue) Size Large - 4	4				
100% cotton twill, Bottle Green/Fatigue, Large brimmed, Antique brass eyelets for airflow, sweat band.						
17	Winter Jacket Navy Size M - 2 Size L - 1 Size XL - 1	4				
Polar Fleece Vega Jacket, Full zip through jacket ribbed cuffs. The draw cord at hem helps keep the jacket protection against the cold, Front pockets help to keep your hands warm, A concealed hood is a convenient way to keep you dry and can be tucked away using the neck zip to make it a comfortable jacket for dry weather, Broad elasticized cuff						
18	T Shirt Short Sleeve 100% Cotton Round Neck Size S - 1 Size M - 2 Size L - 2 Size XL - 1	6				

Mélange charcoal, 100% combed cotton, Single Jersey knit, Ribbed crew neck, Weight: at least 160 gm ²					
19	Rain Coat Size M - 1 Size L - 2 Size XL - 1	4			
Polyester PVC, blue, Clear side panels in hood. Reinforced seams for extra strength. Heat sealed seams for improved water resistance. Concealed elastic storm cuffs, Stow away hood with draw cord, 117cm full length, Double press stud front closure 2 Large front pockets with flap closure, Carry bag					
20	Dust Coat (royal blue) Size M - 1 Size L - 1	2			
65/35 polycotton twill, Extra length garment with back vent Two large front pockets, Chest pocket with pen division, Concealed press stud front. Bar tacks on stress points for extra strength Split tail					
21	Ladies Pleated Poplin Dress, 97% Cotton, 3% Spandex, 120 gsm ² colour fatigue Size M - 1	1			
22	Mens Short Sleeve Cotton Shirt 65/35 Polly cotton – Color: Olive Branded with Dept. Logo Size XL - 1	1			
23	Mens Work Cargo Pants, straight leg, comfortable fit– Stone Spandex Size 40 - 1	1			

	Kokstad Research Station Mrs Zandile Ndlovu - 082 403 1596 Ms Nokwanele Nkabinde 082 095 2210					
24	Overall Pants Bottle Green 65/35 polyester cotton Size 46 - 2 Size 44 - 4 Size 42 - 2 Size 40 - 4 Size 36 - 4 Size 34 - 1 Size 32 - 2	19				
Bottle Green, 65/35 polycotton twill. Must conform to standard (J 54), Minimum 230g/m ² . Triple needle stitching, Elasticised back, Concealed YKK zip. (non corrosive), Bar tacks on stress points						
25	Overall Bottle Green Skirt knee length Size 40 - 1	1				
Bottle Green, 65/35 polyester cotton, Must conform to standard (J 54), Minimum 240g/m ² , Triple needle stitching, Elasticised back, Concealed YKK zip. (non corrosive), Bar tacks on stress points						
26	Overall Jackets Bottle Green 65/35 polyester cotton - Branded with Dept. Logo Small - 1 Medium - 6 Large - 7 X Large - 4 XX Large - 2	20				
Bottle Green, 65/35 polycotton twill, must conform to standard (J 54), Minimum 230g/m ² , Triple needle stitching. Chest pockets with press stud closure and pen pocket. Large front pockets, Concealed YKK zip (non-corrosive) front for flush surface, Side vents for ease of movement						
27	Gumboot NO Steel Toe Cap, Black Size 11 - 1 Size 9 - 2 Size 8 - 4 Size 7 - 1 Size 6 - 1	9				
Black with orange stripe under the sole. Knee length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized for colorfastness that will not fade. Acid- & Oil-resistant sole. Non- slip PVC sole for durable traction, SABS approved ISO 20437: 2012 OB SRA Class II						
28	Ladies Gumboot, Black Size 4 - 2	2				
Black with orange stripe under the sole. Calf length, Wide fitting, Ankle recesses with side support. Ergonomically designed and made with PVC for durability and flexible comfort. UV stabilized						

for colorfastness that will not fade. Acid- & Oil-resistant sole. Non- slip PVC sole for durable traction, SABS approved ISO 20437: 2012 OB SRA Class II					
29	Hat wide brim (fatigue) Refer to attached specifications Size Large - 11	11			
100% cotton twill, Bottle Green/Fatigue, Large brimmed, Antique brass eyelets for airflow, sweat band.					
30	Winter Jacket - Branded with Dept. Logo Size S - 2 Size M - 2 Size L - 4 Size XXL - 3	11			
Black Fleece, Full zip through jacket ribbed cuffs The draw cord at hem helps keep the jacket protection against the cold, Front pockets help to keep your hands warm, A concealed hood is a convenient way to keep you dry and can be tucked away using the neck zip to make it a comfortable jacket for dry weather. Broad elasticized cuff					
31	T Shirt Short Sleeve 100% Cotton Round Neck Size S - 1 Size M - 4 Size L - 9 Size XL - 2 Size XXL - 4	20			
Mélange charcoal, 100% combed cotton, Single Jersey Knit, Ribbed crew neck, Weight: at least 160 gm ²					
32	Ladies Short Sleeve Cotton Shirt 65/35 Polly cotton – Color: Olive Branded with Dept. Logo Size L - 1 Size S - 1	2			
33	Ladies Work Cargo Pants, straight leg, 100% cotton, comfortable fit– fatigue, 280gsm ² Spandex Size 32 - 1	1			
34	Ladies Work Stretch Skirt, straight leg, 97% Cotton, 3% Spandex, colour - fern, 275 gsm ² Size 40 - 1	1			

SUPPLY, DELIVER AND OFFLOAD THE VARIOUS RESEARCH STATIONS			
<ul style="list-style-type: none"> The end user must be able to exchange for equal value items that are incorrectly sized Should an item of clothing need to be exchanged to either a bigger or smaller size for whatever reason – the supplier must be able to do so 			
		* LABOUR (IF APPLICABLE)	
		*DELIVERY (IF APPLICABLE)	
		TOTAL	
*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS		15% VAT	
		TOTAL PRICE	
		CIDB Grading (if applicable)	

PLEASE WRITE YOUR DETAILS CLEARLY

COMPANY NAME : _____

CSD NUMBER : _____

ADDRESS : _____

CONTACT PERSON : _____

CONTACT NUMBER : _____

E-MAIL ADDRESS : _____

*VAT Registration No. (Supplier) -----

PRICES ARE VALID FOR Mark one Box (X)

30	60	90	120
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SIGNATURE.....

DATE.....



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The Branding must not be more than 10cm
in width – scaled to be in proportion



SBD1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	R/S/2627/419	CLOSING DATE:	22/05/2026	CLOSING TIME:	11H00
DESCRIPTION	SUPPLY, DELIVER, AND OFFLOADING OF PPE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	SENZO NDLELA		CONTACT PERSON	Michelle Larsen	
TELEPHONE NUMBER	033 343 8493		TELEPHONE NUMBER	033 343 8292/ 076 941 7328	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Senzo.ndlela@kzndard.gov.za		E-MAIL ADDRESS	Michelle.larsen@kzndard.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2.	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bid

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
100% Black owned entities	10	
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed (Number of points claimed to a maximum of 10 points)
Enterprises located in a specific District (Proof of residence to be attached i.e. Utility Bill, Municipal Councillor's letter applicable for procurement from R1 – R30 000)	10	
51% Black people who are women	10	
51% Black people who are youth	8	
51% Black people with disabilities (Proof to be attached)	7	
51% Black people living in rural or underdeveloped areas or townships	6	
51% Black people who are military veterans (Proof to be attached)	6	
A cooperative owned by 51% black people	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution) **DARD** in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, v/z
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2.
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Procurements from R30 000 - R1M the Department will allocate the points as follows

Historically Disadvantaged Individuals	Black Owned	Points
0An EME or QSE which is at least 100% owned by black people		
51% Black people who are women	10	10
51% Black people who are youth	10	8
51% Black people with disabilities (Proof to be attached)	10	7
51% Black people living in rural or underdeveloped areas or townships	10	6
51% Black people who are military veterans (Proof to be attached)	10	6
A cooperative owned by 51% black people	10	5

If the entity is 100% owned by black people, this must be supported by a BBBEE Certificate or Affidavit or Share Register or CSD report.

Should the service provider qualify for more than one (1) specific goal points as per the above table, the Department will allocate the points to the goal with highest score.



Private Road, Pietermaritzburg, 3200
Department of Agriculture & Rural Development, Private Bag X9069, Pietermaritzburg, 3200
Tel: 033 355 9588 / 9369

Procurements from R1 up to R 30 000 00, the Department will allocate (80/20) points as follows:

- 80 points for price
- 10 points for black owned entities
- 10 points for entities located in a District where goods/services are required.

If the entity is 100% owned by black people, this must be supported by a BBBEE certificate or affidavit or share register or CSD report.

Historically Disadvantaged Individuals	Black Owned	Districts	Total Points
An EME or QSE which is at least 100% owned by black people			
Enterprises located in a specific District for work to be done or services to be rendered in that District (Proof of residence to be attached)	10	10	20