

**KWAZULU-NATAL PROVINCE****AGRICULTURE AND RURAL DEVELOPMENT**  
REPUBLIC OF SOUTH AFRICA**INVITATION OF QUOTATION FROM R1 - R1 MILLION**

THIS FORM MUST BE COMPLETED IN DETAIL AND MUST BE ACCOMPANIED BY **A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT /CSD REPORT**

QUOTATION NUMBER: <b>R/S/2526/568</b>	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: <b>30/05/2025</b>	CLOSING TIME: <b>11H00</b>
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED:  <b>PROTECTIVE CLOTHING</b>  (See attached spec)	COMPANY NAME: _____ TEL NO: _____ FAX NO: _____ CONTACT PERSON: _____  <b>CSD REG NUMBER MAAA.....</b>
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS, PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R .....
COMPANY OFFICIAL STAMP/ COMPANY NAME	..... SIGNATURE OF BIDDER  ..... DATE
Quotation to be returned to: <b>Senzo Ndlela</b> Email Address: <b>senzo.ndlela@kzndard.gov.za</b> Tel. No: <b>033 343 8367</b>	
<b>NB: DOCUMENT MUST BE COMPLETED IN FULL</b> <b>THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.</b>	

**PART A****SBD1**

**FOR ENQUIRY ONLY**

**END-USER NAME** : MICHELLE MOODLEY  
**CELLPHONE NUMBER** : 082 3511 625  
**E-MAIL ADDRESS** : Michelle.Moodley@kzndard.gov.za  
**PROPOSED DELIVERY DATE** : 30<sup>th</sup> JUNE 2025  
**DELIVERY ADDRESS** : 1 CEDARA ROAD, CEDARA, P.M. BURG, 3200  
 DEPT OF AGRICULTURE & RURAL DEV  
 NATURAL RESOURCE BUILDING, AGRICULTURAL RISK & DISASTER MNGMT,  
 OFFICE NO: 2  
**LOCAL MUNICIPALITY** : UMNENI  
**DISTRICT** : UMGUNGUNDLOVU (DC22)

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM  (Please be very specific and clear)  Supply, Deliver & Offload	SIZE & COLOUR	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
				R	C	R	C
1.	Men's Denim Superstrong Work Jeans —Fabric: 93% Cotton, 5% Polyester, 2% Viscose – Weight: 12 Ounce  Features: Open end indigo denim/triple needle lapped seams for extra strength/five pocket styling/concealed zip/industrial wash	36  Indigo	2				
2.	Stretch Legendary Double Pocket Heavy Weight Shirt Fabric 97% Cotton, 3%Spandex, Brushed Twill. Weight: 230gm <sup>2</sup>  Features: Triple needle lapped seams for extra strength / Two Functional box pleat chest pockets for additional storage with hook-and-loop closure / Pen division on left chest pocket / Concealed inner chest pocket / Adjustable button cuff for comfort fit / Bar Tacks on stress points for extra strength / Enzyme wash gives a rugged worn-in-look	Large  Fatigue	1				
3.	Men's Short Sleeve Shirt Legesss — Fabric: 100% Cotton Twill – Weight: 135gm <sup>2</sup>  Features: Triple needle lapped seams for extra strength/ Back box pleat for ease of movement/ Extra-length shaped hem/ Two functional box pleat chest pockets for additional storage with hook-and-loop closure/ Pen division on left chest pocket/ Concealed inner chest pocket/ Bar	Large  Fatigue	2				

	tacks on stress points for extra strength/ Enzyme wash gives a rugged worn-in look						
4.	<b>Stretch Legendary Double Pocket Heavy Weight Shirt</b> Fabric 97% Cotton, 3%Spandex, Brushed Twill. Weight: 230gm <sup>2</sup> <b>Features:</b> Triple needle lapped seams for extra strength / Two Functional box pleat chest pockets for additional storage with hook-and-loop closure / Pen division on left chest pocket / Concealed inner chest pocket / Adjustable button cuff for comfort fit / Bar Tacks on stress points for extra strength / Enzyme wash gives a rugged worn-in-look	XXL Fatigue Navy	2				
5.	<b>Men's Long Sleeve Shirt Legesss</b> – Fabric: 97% Cotton, 3% Spandex Weight: 120gm <sup>2</sup> <b>Features:</b> Double needle lapped seams for extra strength / Shaped Hem / Hook-and-Loop closure on right chest pocket with self-fabric behind for reinforcement / Pen Division on left chest pocket	XXL Airforce Blue	1				
6.	<b>Stretch Super Strength Multi-Pocket Shorts</b> – Fabric: 97% Cotton, 3% Spandex. Weight: 230gm <sup>2</sup> <b>Features:</b> Triple needle lapped seams for extra strength / 10 Functional pockets / Two side leg cargo pockets with hook-and-loop closure and polyester Oxford canvas reinforcement / Back pockets reinforced with polyester Oxford canvas / Zip / Contrast stitching on inner seams / Reinforced stitching behind side cargo pockets	38 Dark Khaki	1				
7.	<b>Stretch Women's Timeless Cotton Poplin Long Sleeve Shirt</b> – Fabric 97% Cotton. 3% Spandex Weight: 230gm <sup>2</sup> <b>Feature:</b> Safety stitch on seams for extra strength / Side slits for ease of movement / Back darts for a feminine fit / Shaped hem / Button down 2.5 cm laid on placket with signature button / Topstitching on yoke and shoulder for added strength / Formal cuff with button closure / Washed for a classic look	Large Grey/White Candy Stripe & Royal White/Bengal Stripe	2				
8.	<b>Stretch Women's Ripstop Cargo Trousers</b> – Fabric: 97% Cotton, 3% Spandex Weight: 220gm <sup>2</sup> <b>Features:</b> Ripstop fabric that makes the garment resistant to ripping and tearing / Front slant pockets with coin pocket on right hip / Box pleat cargo pants with hook-and-loop closure / Two back jet pockets with flaps / Internal drawcord fastener for fit adjustment / Double needle lapped seam on inner leg and back rise for extra strength / Reinforced patch on	40 Fatigue	2				

	knee area for durability						
9.	<b>100% Cotton Women's Short Sleeve Shirt</b> – Fabric: 100% Cotton Twill Weight: 135gm <sup>2</sup> <b>Feature:</b> Pocket flap with pen division and button closure / Semi-fitted with back darts / Industrial wash / Longer-length shaped hem	Large Navy	1				
10.	<b>100% Cotton Women's Long Sleeve Shirt</b> – Fabric: 100% Cotton Twill Weight: 135gm <sup>2</sup> <b>Feature:</b> Pocket flap pen division and button closure / Semi-fitted with back darts / Industrial Wash / Roll-up sleeve with tabs / Longer-length shaped hem	Large Stone	1				
11.	<b>100% Cotton Women's Short Sleeve Shirt</b> – Fabric: 100% Cotton Twill Weight: 135gm <sup>2</sup> <b>Feature:</b> Pocket flap with pen division and button closure / Semi-fitted with back darts / Industrial wash / Longer-length shaped hem	Medium Fatigue & Navy	2				
12.	<b>100% Cotton Women's Long Sleeve Shirt</b> – Fabric: 100% Cotton Twill Weight: 135gm <sup>2</sup> <b>Feature:</b> Pocket flap pen division and button closure / Semi-fitted with back darts / Industrial Wash / Roll-up sleeve with tabs / Longer-length shaped hem	Medium Fatigue & Navy	2				
13.	<b>Stretch Women's Ripstop Cargo Trousers</b> – Fabric: 97% Cotton, 3% Spandex Weight: 220gm <sup>2</sup> <b>Features:</b> Ripstop fabric that makes the garment resistant to ripping and tearing / Front slant pockets with coin pocket on right hip / Box pleat cargo pants with hook-and-loop closure / Two back jet pockets with flaps / Internal drawcord fastener for fit adjustment / Double needle lapped seam on inner leg and back rise for extra strength / Reinforced patch on knee area for durability	34 Khaki & Fatigue	2				
14.	<b>Stretch Long Sleeve Shirt</b> – Fabric: 97%, 3% Spandex Weight: 120gm <sup>2</sup> <b>Features:</b> Double needle lapped / Shaped hem / Hook-and-Loop closure on right chest pocket with self-fabric behind for reinforcement / Pen division on left chest pocket	Medium Pebble	1				
15.	<b>Men's -Short Sleeve Shirt Legesss</b> – Fabric: 100% Cotton Twill – Weight: 135gm <sup>2</sup> <b>Features:</b> Triple needle lapped seams for extra strength/ back box pleat for ease of movement/ extra-length shaped hem/ two functional box pleat chest pockets for additional storage with hook-and-loop closure/ pen division on left chest pocket/	Medium Navy	1				

	concealed inner chest pocket/ bar tacks on stress points for extra strength/ enzyme wash gives a rugged worn-in look						
16.	<b>Stretch Rugged Ripstop Cargo Trousers</b> — Fabric: 97% Cotton, 3% Spandex Weight: 220gm <sup>2</sup> <b>Features:</b> Ripstop cotton spandex fabric / Hard-wearing and comfortable / Triple need stitch on the inner and outer leg / Bar tacks on all stress points / Concealed zip / Two slant pockets with welt on edge of opening and down facing stitch / Cargo pocket with reinforcement and concealed press stud closure / Back jet pocket with press stud / Mitered flap closure / Double needle posting on high seam / Back heel reinforcement	34 Fatigue	1				
17.	<b>Men's Kalahari Mid 2.0 Boots</b> — Material: Waterproof Hunter Suede Uppers <b>Features:</b> Upper made from waterproof hunter suede / 6 Eyelets / Round polyester laces and additional 3-pack of laces to customize your look included / Natural rubber outsole offers great comfort and slip resistance / Vintex innersole for immediate comfort and minimized foot fatigue	Size 9 Brown	1				
18.	<b>Women's Waterproof Pocketable Jacket</b> — Material: 100% Nylon Weight: 150gm <sup>2</sup> <b>Features: Waterproof:</b> Lightweight outer ripstop fabric with PVC coating and all seams heat sealed / Zip with two-way puller and short zip guard to prevent water from seeping in / Back vent with mesh for breathability / Two side entry front pockets with zip closure, and two large inner mesh pockets for extra storage / Stowaway hood with adjustable shock elastic draw-cord toggles for snug fit, and concealed hook-and-loop cuffs for secure fit / Raglan sleeve styling / Semi-fitted for a feminine fit / Reflective branding on sleeve / Packs away into its own pocket for convenient storage	Large Cobalt Blue	1				
19.	<b>100% Cotton Women's Short Sleeve Shirt</b> — Fabric: 100% Cotton Twill Weight: 135gm <sup>2</sup> <b>Feature:</b> Pocket flap with pen division and button closure / Semi-fitted with back darts / Industrial wash / Longer-length shaped hem	Large Stone	1				
20.	<b>Stretch Women's Ripstop Cargo Trousers</b> — Fabric: 97% Cotton, 3% Spandex Weight: 220gm <sup>2</sup> <b>Features:</b> Ripstop fabric that makes the garment resistant to ripping and tearing / Front slant pockets with coin pocket on right hip / Box pleat cargo pants with hook-and-loop	34 Putty	1				

	closure / Two back jet pockets with flaps / Internal drawcord fastener for fit adjustment / Double needle lapped seam on inner leg and back rise for extra strength / Reinforced patch on knee area for durability						
21.	Women's Cardigan — Fabric 100% Acrylic Weight: 12 gauge Features: Acrylic for durability and easy care / Spandex in hem and cuff for better fit / Lower pill finish	Large  Fatigue	1				
	<b>SUPPLY; DELIVER &amp; OFFLOAD</b>						
<b>* LABOUR (IF APPLICABLE)</b>							
<b>*DELIVERY (IF APPLICABLE)</b>							
<b>TOTAL</b>							
<b>*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15%</b>							
<b>VAT</b>							
<b>TOTAL PRICE</b>							
<b>CIDB Grading (IF APPLICABLE):</b>							

**COMPANY NAME** : \_\_\_\_\_

**CSD NUMBER** : \_\_\_\_\_

**ADDRESS** : \_\_\_\_\_

**CONTACT PERSON** : \_\_\_\_\_

**CONTACT NUMBER** : \_\_\_\_\_

**\*VAT Registration No. (Supplier)** -----

PRICES ARE VALID FOR DAYS **Mark one Box (X)**

30	60	90	120
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**SIGNATURE**.....

**DATE**.....

**KWAZULU-NATAL PROVINCE****AGRICULTURE AND RURAL DEVELOPMENT  
REPUBLIC OF SOUTH AFRICA****INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	<b>R/S/2526/568</b>	CLOSING DATE:	<b>30/05/2025</b>	CLOSING TIME:	<b>11H00</b>
DESCRIPTION	<b>PROTECTIVE CLOTHING</b>				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	<b>SENZO NDLELA</b>		CONTACT PERSON	<b>Michelle Moodley</b>	
TELEPHONE NUMBER	<b>033 343 8493</b>		TELEPHONE NUMBER	<b>082 351 0122</b>	
FACSIMILE NUMBER	<b>N/A</b>		FACSIMILE NUMBER	<b>N/A</b>	
E-MAIL ADDRESS	<b>Senzo.ndlela@kzndard.gov.za</b>		E-MAIL ADDRESS	<b>Michelle.moodley@kzndard.gov.za</b>	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>					

## PART B TERMS AND CONDITIONS FOR BIDDING

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....



## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bid

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed  (Number of points claimed to a maximum of 10 points )
100% Black owned entities	10	
The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Tenderer to indicate number of points to be claimed  (Number of points claimed to a maximum of 10 points )
Enterprises located in a specific District <b>(Proof of residence to be attached i.e. Utility Bill, Municipal Councillor's letter applicable for procurement from R1 – R30 000</b>	10	
51% Black people who are women	10	
51% Black people who are youth	8	
51% Black people with disabilities <b>(Proof to be attached)</b>	7	
51% Black people living in rural or underdeveloped areas or townships	6	
51% Black people who are military veterans <b>(Proof to be attached)</b>	6	
A cooperative owned by 51% black people	5	

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
  - ☐ One-person business/sole propriety
  - ☐ Close corporation
  - ☐ Public Company
  - ☐ Personal Liability Company
  - ☐ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

**CONTRACT FORM - PURCHASE OF GOODS/WORKS**

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

**PART 1 (TO BE FILLED IN BY THE BIDDER)**

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

**WITNESSES**

1. ....

2. ....

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