



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

INVITATION OF QUOTATION FROM R1 - R1 MILLION

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANY **A VALID BBBEE CERTIFICATE/SWORN AFFIDAVIT /CSD REPORT**

QUOTATION NUMBER: R/S/2324/856	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: 26/07/2023	CLOSING TIME:11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: SCM STAMP AND OTHER OFFICE See attached spec.	COMPANY NAME: TEL NO: FAX NO: CONTACT PERSON: CSD REG NUMBER MAAA.....
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS , PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP (COMPULSORY) SIGNATURE OF BIDDER DATE
Quotation to be returned to: Senzo Ndlela: 033 343 8493 Email Address: senzo.ndlela@kzndard.gov.za	
NB: DOCUMENT MUST BE COMPLETED IN FULL THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR SUPPORTING DOCUMENTS.	

FOR ENQUIRY ONLY

END-USER NAME : Thandela Memela
TELEPHONE NUMBER : 033-355 9458
E-MAIL ADDRESS : Thandeka.Memela@kzndard.gov.za
PROPOSED DELIVERY DATE : 31 July 2023
DELIVERY ADDRESS : 01 CEDARA
LOCAL MUNICIPALITY : CEDARA Offices SCM
DISTRICT : Umgungundlovu

NO	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
1.	Stapler Heavy duty 100x(23/6 23/23) Black 200 Pages	5				
2.	Stamps (Sample attached)	19				
3.	Giant staple Pins (size to fit the Giant staplers on Item 1)	10 Boxes				
4.	Stamp (SPLITTED) (See attached sample) RED INK PAD	5				
5.	Giant Puncher	2				
6.	Mesh Desktop Office Organizer (metal)	7				
			* LABOUR (IF APPLICABLE)			
			*DELIVERY (IF APPLICABLE)			
			TOTAL			
			*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT			
			TOTAL PRICE			
			CIDB Grading (IF APPLICABLE)			

COMPANY NAME : _____

CSD NUMBER : _____

ADDRESS : _____

CONTACT PERSON : _____

CONTACT NUMBER : _____

*VAT Registration No. (Supplier) -----

Mark one Box (X)

PRICES ARE VALID FOR

DAYS

30

60

90

120

SIGNATURE.....

DATE.....

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	R/S/2324/856	CLOSING DATE:26/07/2023		CLOSING TIME:	11:00
DESCRIPTION	STAMP AND OTHER OFFICE				
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Senzo Ndlela		CONTACT PERSON	Thandela Memela	
TELEPHONE NUMBER	033 343 8493		TELEPHONE NUMBER	033 355 9458	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER		
E-MAIL ADDRESS	Senzo.ndlela@kzndard.gov.za		E-MAIL ADDRESS	Thandeka.memela@kzndard.gov.za	
.SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ITEM NO. 2 (DATE STAMPS SAMPLES)

CAPTURED
RQ - _____
2023/06/07
NAME: L. NGWENYA

X1

3.5cm

7cm
DEPARTMENT OF AGRICULTURE &
RURAL DEVELOPMENT
DEMAND MANAGEMENT NOMINATION
NAME:
RANK:
SIGNATURE:
DATE:

X6

CAPTURED
RQ - _____
2023/06/07
NAME: N. NGCOBO

X1

7cm
Department of Agriculture &
Rural Development
DEMAND MANAGEMENT SECTION
REQUISITION RECEIVED
NAME (SCM OFFICIAL)
SIGNATURE
DATE

X3

CAPTURED
RQ - _____
2023/06/07
NAME: S. KHUMALO

X1

3.5cm

CAPTURED
RQ - _____
2023/06/07
NAME: S. MBHELE

X1

7cm
DEPT AGRICULTURE & ENVIRONMENTAL AFFAIR
& RURAL DEVELOPMENT
SOUTH AFRICA
2021-09-21
ACQUISITION MANAGEMENT
DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT
PIETERMARITZBURG

X3

DEPARTMENT OF AGRICULTURE &
RURAL DEVELOPMENT
2023/06/07
PRIVATE BAG X9050
PIETERMARITZBURG 3200

X3

3.5cm

2,1 cm

SPLITTED

X5

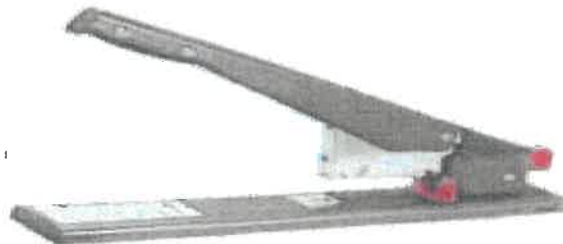
5,7 cm

MESH DESK OFFICE ORGANIZER



Item no. 6

X 7



Item no. 1

X 5