



## agriculture & rural development

Department:  
agriculture  
& rural development  
**PROVINCE OF KWAZULU-NATAL**

### INVITATION OF QUOTATION ABOVE R30,000.00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A **VALID TAX COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT**

|                                                                                   |                                                                                                                 |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| QUOTATION NUMBER: R/S/2021/1165                                                   | VALIDITY PERIOD OF QUOTATION..... Days<br>(To be completed by the Supplier)                                     |
| CLOSING DATE: 12 OCTOBER 2021                                                     | CLOSING TIME:11H00                                                                                              |
| DESCRIPTION(SPECIFICATION/S) OF ITEMS/<br>SERVICE REQUIRED:                       | COMPANY NAME:<br><br>TEL NO:<br>FAX NO:<br><br>CONTACT PERSON:<br><br><b>CSD REG NUMBER</b><br><b>MAAA.....</b> |
| DOES OFFER COMPLY WITH<br>SPECIFICATION?                                          | YES/NO<br>(DELETE WHICH EVER IS NOT APPLICABLE)                                                                 |
| DOES ARTICLE COMPLY WITH SABS SPECIFICATION?<br>HAS IT BEEN INSPECTED BY SABS?    | YES/NO<br>YES/NO<br>(DELETE WHICH EVER IS NOT APPLICABLE)                                                       |
| DELIVERY PERIOD AFTER INITIAL ORDER?                                              |                                                                                                                 |
| IS THE PRICE FIRM                                                                 |                                                                                                                 |
| WHERE ARE THE STOCK HELD?<br>(PHYSICAL ADDRESS , PLEASE)                          |                                                                                                                 |
| QUOTATION PRICE INCLUDING VAT<br>(VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY) | TOTAL: R .....                                                                                                  |
| COMPANY OFFICIAL STAMP (COMPULSORY)                                               | .....<br>SIGNATURE OF BIDDER<br><br>.....<br>DATE                                                               |
| NUMBER OF PAGES FAXED BACK TO THE DEPARTMENT BY<br>THE SUPPLIER                   | .....( Supplier to complete)                                                                                    |

**NB:** QUOTATION FOR THE ATTENTION OF: BONNIE MABASO 033 3438311

Hand deliver to 4 pin oak avenue , Hilton Quarry

**NB:**

THE ATTACHED SBD4. SBD 6.1. SBD 6.2 . SBD 8 & SBD9 FORMS MUST BE COMPLETED IN FULL.

THIS REQUEST FOR QUOTATION (RFQ) MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.

Company Name : :  
 Address : :  
 Contact Person : :  
 Contact Number: :  
 Fax Number : :  
 E-Mail Address : :

| LINE NO.                                                    | DESCRIPTION OR SPECIFICATION OF ITEM<br><br>(Please be very specific and clear)                                                                                                                                                                                  | REQUIRED QUANTITY | UNIT PRICE EXCL. VAT |   | TOTAL PRICE |   |
|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|---|-------------|---|
|                                                             |                                                                                                                                                                                                                                                                  |                   | R                    | C | R           | C |
|                                                             | <b>SUPPLY, DELIVER, OFF-LOAD AND DEMONSTRATE THE FOLLOWING AS PER ATTACHED DETAILED SPECIFICATIONS.</b><br><br>Ensure to complete the requested information for each line item as per detailed Specifications.<br><br>Please supply company stamp where required |                   |                      |   |             |   |
| 1.                                                          | 2 500L 2-wheel braked fire fighter water trailer                                                                                                                                                                                                                 | 2                 |                      |   |             |   |
| * LABOUR (IF APPLICABLE)                                    |                                                                                                                                                                                                                                                                  |                   |                      |   |             |   |
| *DELIVERY (IF APPLICABLE)                                   |                                                                                                                                                                                                                                                                  |                   |                      |   |             |   |
| <b>TOTAL</b>                                                |                                                                                                                                                                                                                                                                  |                   |                      |   |             |   |
| <b>*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT</b> |                                                                                                                                                                                                                                                                  |                   |                      |   |             |   |
| <b>TOTAL PRICE</b>                                          |                                                                                                                                                                                                                                                                  |                   |                      |   |             |   |

\*VAT Registration No. (Supplier) -----  
 When Required (Requester) : ~~7~~ Oct 2021  
 Where Required (Requester): Cedara Farm Services  
 Contact details of requester: Y. Ogilvie  
 TEL : 033 3438252

**COMPANY STAMP**  


PRICES ARE VALID FOR  30  60  90 DAYS

Mark one Box (X)

SIGNATURE .....  
 DATE .....



**SPECIFICATIONS FOR A  
 2 500L 2-WHEEL BRAKED  
 FIRE FIGHTER WATER TRAILER**

|          | <b>REQUIREMENTS</b>                                                                                                                                                                                        | <b>DOES YOUR OFFER MEET SPEC'S? YES/NO</b> | <b>GIVE ACCURATE DETAILS OF YOUR OFFER AND SPECIFICATIONS</b>                                                                                         |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <p align="center">Supply, deliver, off-load and demonstrate the following as per specifications below:</p> <p align="center"><b>2 500L 2-WHEEL BRAKED FIRE FIGHTER WATER TRAILER WITH ACCESSORIES</b></p>  | <p>Number required:<br/>2</p>              |                                                                                                                                                       |
|          | <p><u>As the manufacturer, please state make and model you offer (if possible):</u></p> <p><u>Are your company registered as a trailer manufacturer?</u></p> <p><b>State your registration number.</b></p> |                                            | <p><b>Make:</b> .....</p> <p><b>Model:</b>.....</p> <p><b>Maximum water capacity:</b>.....L</p> <p>.....</p> <p><b>Registration number:</b> .....</p> |
| <b>1</b> | <b>DESCRIPTION OF BODY PARTS</b>                                                                                                                                                                           |                                            |                                                                                                                                                       |
| 1.1      | <p>Trailer length: approximately 5,4m<br/>         Trailer width: approximately 2,3m</p> <p>Tank length: approximately 2,0m<br/>         Tank height approximately 0,8 to 1,0m</p>                         |                                            | <p>Please give your detailed specifications:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>                                                  |
| 1.2      | <p><b>PLEASE NOTE:</b><br/> <b>THE ABSOLUTE LOWEST CENTER OF GRAVITY IS REQUIRED</b>, since the water trailers will be used on steep inclines/ slopes.</p>                                                 |                                            |                                                                                                                                                       |

|     |                                                                                                                                                                                                                                                                                                                                                                                      |  |                                  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------|
| 1.3 | Confirm and explain why your water trailer has a low center of gravity(for example the water tank mounted onto the axle):                                                                                                                                                                                                                                                            |  | .....<br>.....<br>.....<br>..... |
| 1.4 | Tyres:<br><br>900-16<br>Cross ply, 14 ply                                                                                                                                                                                                                                                                                                                                            |  |                                  |
| 1.5 | Hitch: 4 Inch Bugle eye with<br><br>heavy duty pin-adjustable parking-stand.                                                                                                                                                                                                                                                                                                         |  |                                  |
| 1.6 | Axle:<br><br>Single rigid, square, 3ton plus capacity with allowance for weight bearing of a 3 000 liter complete water trailer with<br><br><b>hydraulic braking system.</b><br><br><b>NOTE:</b> Axle and water tank to be fitted in such a way/positions as to ensure safe and optimum transportation and use.                                                                      |  |                                  |
| 1.7 | Chassis to be made from suitable thickness steel to support a fully laden 2 500 liter water trailer with all accessories and two standing fire fighters                                                                                                                                                                                                                              |  |                                  |
| 1.8 | Steel water tank of 2 500 liters to:<br><br>Be fabricated from 5mm MSP /Corten steel plate with sufficient internal baffles to prevent water surging and sloshing when driving and stopping (forward and backward and side to side)<br><br>Tank to be securely bolted onto the chassis on thick durable rubber strips (trailer will be used on road and off-road conditions/in veld) |  |                                  |
| 1.9 | To have a well secured (bolted) man-hole cover<br><br>Tank to have a clamp-on filler cap and breather hole.                                                                                                                                                                                                                                                                          |  |                                  |

|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|      | All openings, when closed, to be very secure/tight – no water spillage when driving                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |
| 1.10 | All steel, trailer and tank, to be rust proofed and painted a high quality protective coating (two top coats)<br><br>Colour: Yellow                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |
| 1.11 | Pump fitted:<br><br>One single stage, FP60-S hydraulic Normac pump with a 460L/min flow rate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |
| 1.12 | Hose, reels and other attachments: <ul style="list-style-type: none"> <li>• Two hose reels with UV resistant rubber hoses, class 10 pressure rated, 20mm x 30m long with Geka quick couplers</li> <li>• Three (one spare) forestry spray lances (300mm galvanized pipe with stainless steel ball valve and adjustable brass nozzle)</li> <li>• Hoses to be used individually or both at the same time</li> <li>• Hose reels to reel off to the back</li> <li>• A road spray bar with closing valve</li> <li>• A non- return foot valve for external filling of the tank.</li> </ul> |  |  |
| 1.13 | Fire fighters/personal platform and safety requirements:<br><br>At the rear end of trailer, access onto a standing platform made of Catwalk mesh, 40mm x 40mm, length the width of the trailer and 0,5m wide.<br><br>A sturdy hand rail required left and right to enclose both standing positions up to hip height, 1,2m (one-step entrance in the center)                                                                                                                                                                                                                         |  |  |
| 1.14 | On top, the length of the tank, on both sides, to be secured by safety railings, maximum height equal to the top of the hose reels.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------|
| 1.15      | Heavy duty, bolted on mud guards, with bolted on rubber mud flaps, to be fitted above both wheels                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                     |
| 1.16      | <p>Two tool boxes,</p> <ul style="list-style-type: none"> <li>• All sides made from expanded metal,</li> <li>• 300mm wide and 400mm high,</li> <li>• length the length of the tank</li> <li>• with "drop locks,</li> <li>• fitted and well secured on top of each mud guard.</li> <li>• to be used for storage of fire beaters and other equipment.</li> </ul> <p>Please comment on stated specifications and give your/ alternative specifications if any.</p> |  | .....<br>.....<br>.....                                                                                                             |
| 1.17      | Trailer to be fitted with a rear chevron plate and conspicuity /reflective tape all around                                                                                                                                                                                                                                                                                                                                                                      |  |                                                                                                                                     |
| 1.18      | Rear driving and brake lights to be fitted and covered with appropriate expanded mesh for protection. Protective cover to be removable.                                                                                                                                                                                                                                                                                                                         |  |                                                                                                                                     |
| 1.19      | Suspension to be suitable for total trailer weight and on- and off-road/veld use                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                                                                                     |
| 1.20      | Power required:<br>Minimum tractor output as 55kW                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                                                                                     |
| <b>2.</b> | <b>SERVICE AND COMPLIANCE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                                                     |
| 2.1       | Water trailers to be supplied with Operators Manual in English                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                                                     |
| 2.2       | Water trailers must comply with local Road Ordinances (registered and licensed)                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                     |
| <b>3</b>  | <b>WARRANTEE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                                                                                     |
| 3.1       | A comprehensive warrantee for at least one year/12 months from the date of invoice is required.                                                                                                                                                                                                                                                                                                                                                                 |  | <p><b>AGENT WHO AGREED TO THE<br/>12 MONTHS WARRANTEE<br/>TO PLACE THEIR BUSINESS STAMP<br/>BELOW:</b></p> <p><i>Stamp here</i></p> |

|          |                                                                                                                                                                                                                       |  |        |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------|
| 3.2      | Please indicate who underwrites the warrantee referred to above.                                                                                                                                                      |  |        |
| <b>4</b> | <b>DELIVERY AND TRAINING</b>                                                                                                                                                                                          |  |        |
| 4.1      | <b>Delivery period to be within 60 days after the receipt of an official order</b>                                                                                                                                    |  |        |
| 4.2      | Supply, deliver, off-load and demonstrate<br><br><b>2 500L 2-WHEEL BRAKED FIRE FIGHTER WATER TRAILER WITH ACCESSORIES as follows:</b><br><br><b>to Kokstad Research Station, confirm delivery at 039 727 2105 and</b> |  |        |
| 4.3      | Water trailers to be handed over free of any defects ready for use.                                                                                                                                                   |  |        |
| 4.4      | Water trailers to be of the latest design and incorporate the latest technology. Please expand to specify.                                                                                                            |  |        |
| 4.5      | Operator training for the above to be provided on day of delivery or within a week thereafter.                                                                                                                        |  |        |
| 4.6      | <b>A franchise pamphlet on the fire fighter water trailer, to substantiate your specs, to be attached to your offer.</b>                                                                                              |  | Attach |

\*VAT Registration No. (Supplier) -----

When Required (Requester) : October 2021  
 Where Required (Requester): See Delivery details  
 Contact details of requester: **Cedara Farm Services**  
 TEL : 033 343 8252

**COMPANY STAMP**



PRICES ARE VALID FOR

Mark one Box (X) Days

|    |    |    |
|----|----|----|
| 30 | 60 | 90 |
|----|----|----|

SIGNATURE .....

DATE .....

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

.....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>, member):

.....

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:

.....

2.5 Tax Reference Number:

.....

2.6 VAT Registration Number:

.....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.





1"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

2"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**Please clearly indicate, with an 'X' only one box that is applicable to your business or firm**

2.7 Are you or any person connected with the bidder presently employed by the state? 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/member:

.....

Name of state institution at which you or the person connected to the bidder is employed

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

2.7.2 If you are presently employed by the state, did you obtain 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

the appropriate authority to undertake remunerative work outside employment in the public sector?

If yes, did you attach proof of such authority to the bid document?

|     |    |
|-----|----|
| YES | NO |
|-----|----|

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)

2.7.2.1 If no, furnish reasons for non-submission of such proof:

.....

.....

**2.8** Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

**2.8.1** If so, furnish particulars:  
.....  
.....

**2.9** Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

**2.9.1** If so, furnish particulars.  
.....  
.....

**2.10** Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

**2.10.1** If so, furnish particulars.  
.....  
.....

**2.11** Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? 

|     |    |
|-----|----|
| YES | NO |
|-----|----|

**2.11.1** If so, furnish particulars:  
.....  
.....

**3 Full details of directors / trustees / members / shareholders.**

| Full Name | Identity Number | Personal Income Tax Reference Number | State Employee Number / Persal Number |
|-----------|-----------------|--------------------------------------|---------------------------------------|
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |
|           |                 |                                      |                                       |

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Name of bidder

.....  
Position

.....  
Signature

.....  
Date

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the ..... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

|                                                          | POINTS     |
|----------------------------------------------------------|------------|
| <b>PRICE</b>                                             |            |
| <b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>                |            |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.



| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/20 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1                                  | 10                              | 20                              |
| 2                                  | 9                               | 18                              |
| 3                                  | 6                               | 14                              |
| 4                                  | 5                               | 12                              |
| 5                                  | 4                               | 8                               |
| 6                                  | 3                               | 6                               |
| 7                                  | 2                               | 4                               |
| 8                                  | 1                               | 2                               |
| Non-compliant contributor          | 0                               | 0                               |

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

| Designated Group: An EME or QSE which is at last 51% owned by:    | EME | QSE |
|-------------------------------------------------------------------|-----|-----|
|                                                                   | √   | √   |
| Black people                                                      |     |     |
| Black people who are youth                                        |     |     |
| Black people who are women                                        |     |     |
| Black people with disabilities                                    |     |     |
| Black people living in rural or underdeveloped areas or townships |     |     |
| Cooperative owned by black people                                 |     |     |

|                                        |  |  |
|----------------------------------------|--|--|
| Black people who are military veterans |  |  |
| <b>OR</b>                              |  |  |
| Any EME                                |  |  |
| Any QSE                                |  |  |

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
 .....  
 .....  
 .....

**8.6 COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a

fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

|                                                |
|------------------------------------------------|
| <p>WITNESSES</p> <p>1. ....</p> <p>2. ....</p> |
|------------------------------------------------|

|                                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| <p>.....<br/>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS .....</p> <p>.....</p> <p>.....</p> |
|---------------------------------------------------------------------------------------------------------------|



## **DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### **1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## 2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
  - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
  - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
  - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
  - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
  - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
  - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
  - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
  - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**



**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):  
 .....

**NB**

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
 do hereby declare, in my capacity as .....  
 of .....(name of bidder  
 entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

|                                                                    |   |
|--------------------------------------------------------------------|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Yes                             | No                             |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.1   | <p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?<br/>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |
| 4.2   | <p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br/>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</p>                                                                                                                                                                                                                                                                            | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |
| 4.3   | <p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |

|       |                                                                                                                                                                   |                                 |                                |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.4   | Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars:                                                                                                                                       |                                 |                                |

SBD 8

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION  
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js365bW

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of \_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder