

INVITATION OF QUOTATION ABOVE R30 000 00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A VALID TAX

COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT

QUOTATION NUMBER: R/S/2122/993	(To be completed by the Supplier)
CLOSING DATE: 21/10/2021	CLOSING TIME:11H00
DESCRIPTION(SPECIFICATION/S) OF ITEMS/	COMPANY NAME:
SERVICE REQUIRED: Annual calibration of	TEL NO: FAX NO:
equipment to comply with ISO/IEC17025 and SANAS requirement.	CONTACT PERSON:
	CSD REG NUMBER MAAA
See specification attached	
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS , PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R
COMPANY OFFICIAL STAMP (COMPULSORY)	SIGNATURE OF BIDDER
	DATE
NUMBER OF PAGES FAXED BACK TO THE DEPARTMENT BY THE SUPPIER	(Supplier to complete)

NB: E-MAIL QUOTATION FOR THE ATTENTION TO: SIBONGISENI SITHEBE @ 033 343 8306 E-MAIL ADDRESS: Sibongiseni.Sithebe@kzndard.gov.za

NB:

THE ATTACHED SBD FORMS MUST BE COMPLETED IN FULL.
THIS REQUEST FOR QUOTATION (RFQ) MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.

COMPCOMPANY NAME ADDRESS CONTACT PERSON CONTACT NUMBER FAX NUMBER

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM	REQUIRED QUANTITY		PRICE VAT	TOTAL	PRICE
	(Please be very specific and clear)		R	С	R	С
1,	Service and SANAS calibration of balances (certificates to be issued)	9				
2.	SANAS calibration of centrifuges (certificates to be issued)	12				
3.	SANAS calibration of temperature data loggers installed in refrigerators, freezers, incubators, coldrooms, autoclave and room temperature at 1 set point (operational temperature) (certificates to be issued)	87				
4.	SANAS calibration of heating blocks @ 1 temperature & 3 mapping points(certificates to be issued)	5				
5.	SANAS calibration of ovens/incubator/dry bath @ 1 temperature & 3 mapping points (certificates to be issued)	4				
6.	SANAS calibration of waterbaths @ 1 temperature & 3 mapping points (certificates to be issued)	2				
7.	SANAS calibration of furnaces @ 1 temperature & 3 mapping points (certificates to be issued)	1				
8.	SANAS calibration of thermocyclers @ 3 mapping points (approximately 4 cycles) (certificates to be issued)	2				
9.	Service and calibration of spectrophotometers (W.L. & A calibration) (certificates to be issued)	2				
10.	SANAS calibration of stainless steel F2 master mass pieces (DAM01) (1g, 2g X 2, 5g, 10g, 20g X 2, 50g and 100g) (certificates to be issued)	9				
11,,,	SANAS calibration of Master liquid-in- glass thermometer VT213 (3 point calibration: 0°C; 37°C; & 58°C) to comply with ISO17025 (certificates to be issued)	1				
12.	SANAS calibration of Master liquid-in- glass thermometer VT215 (3 point calibration: -20°C; 0°C; & 25°C) to comply with ISO17025 (certificates to be issued)	1				
13.	Traceable relative humidity of digital data logger	1				
14.	Calibration of Steritech SD158 autoclave (pressure and time)	1				

15. r	Calibration of single-channel micropipettes (to comply with ISO17025 and SANAS requirements and to include certificates)	52			
16. r	Calibration of multi-channel micropipettes (to comply with ISO17025 and SANAS requirements and to include certificates)	6			
17. N	Multipipette dispensers	2			
	_	ABOUR (IF	AFF LIO	ABLL)	
PPLICA	*DE	ELIVERY (IF		•	
PPLICA	*DE	•		rotal	
	*DE	LIVERY (IF	1	•	

Where Required (Requester):	: 458 Town Bush Road, Pietermaritzburg, 3201			
Contact details of requester:	Mr AG MAKHUBELA			
	Absalom.makhubela@kzndard.gov.za			
TEL :	033 347 6282 / 082 558 7081			
(COMPULSORY) COMPANY STAMP	PRICES ARE VALID FOR 30 60 90 DAY Mark one Box (X)			
	SIGNATURE			
	DATE			

*VAT Registration No. (Supplier) -----

When Required (Requester): As soon as possible

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

In order to give effect to the above, the following questionnaire must be completed and

	submitted with the bid.
2.1	Full Name of bidder or his or her representative:
2.2	Identity Number:
2.3	Position occupied in the Company (director, trustee, shareholder²):
2.4	Company Registration Number:
2.5	Tax Reference Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

1"State" means -

2.6

2.

(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

VAT Registration Number:

- (b) any municipality or municipal entity:
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7	Are you or any person connected with the bidder presently employed by the state?	YES / NO
2.7.1	If so, furnish the following particulars:	
	Name of person / director / trustee / shareholder/ member: Name of state institution at which you or the person connected to the bidder is employed : Position occupied in the state institution:	
	Any other particulars:	
2.7.2	If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?	YES / NO
2.7.2.1	If yes, did you attached proof of such authority to the bid document?	YES / NO
	(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.	
2.7.2.2	If no, furnish reasons for non-submission of such proof:	
2.8	Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?	YES / NO
2.8.1	If so, furnish particulars:	
	Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?	YES / NO

3 Ful	I details of directors / trustees / members / shareholders.		
2.11.1 lf	so, furnish particulars:		
of	o you or any of the directors / trustees / shareholders / members f the company have any interest in any other related companies hether or not they are bidding for this contract?	YES/NO	
2.10.1	If so, furnish particulars.		
2.10	Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?	YES/NO	
2	2.9,1lf so, furnish particulars.		

Full Name	Identity Number	Personal Tax Reference Number	

May 2011

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (delete whichever is not applicable for this tender).
- 1.3 Points for this bid shall be awarded for:
 - (a) Price: and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this bid are allocated as follows:

A \$P\$ \$P\$ \$P\$ \$P\$ \$P\$ \$P\$ \$P\$ \$P\$ \$P\$ \$P	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. **DEFINITIONS**

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) *B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an Invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the
- (i) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

POINTS AWARDED FOR PRICE 3.

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS 3.1

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$

Ps Points scored for price of bid under consideration

P Price of bid under consideration

Pmin = Price of lowest acceptable bld

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, 4.1 preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

3 BBEE Status Level of Contributor	Wumber of points (90/10 system)	Number of point (ISD/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5.	DECL	AD.	ATIMA
5 0.		风机	

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: =(maximum of 10 or 20 points)

 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.
- 7. SUB-CONTRACTING
- 7.1 Will any portion of the contract be sub-contracted?

 (Tick applicable box)

Name of Street, or other Designation of the last	gamen and of the particular section of	es anno in the Sala	
YES		NO	

7.1.1 If yes, indicate:

I)	What	percentage	of	the	contract	will	ha
	subcontr	acted		%		ńasti	be
ŧ۱۱		a at the out acotton					

ii) The name of the sub-contractor.....iii) The B-BBEE status level of the sub-contractor......

iv) Whether the sub-contractor is an EME or QSE
(Tick applicable box)

(Tick applicable box)
YES I I NO I

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	0-1	<u> </u>
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships	-	
Connerative owned by black people		

Black people who are military veterans

	A. PAR	
	Any EME Any QSE	
	(with patricipal and a second participal and a second	
i	8. DECLARATION WITH REGARD TO COMPANY/FIRM	
ŧ	8.1 Name	
	company/film:	4
8.	3.2 VAT	(* c
		registration
8.3	numper	· · · · · · · · · · · · · · · · · · ·
0.	.3 Company number:	
		registration
8.4	TYPE OF COMPANY/ FIRM	
	Partnership/Joint Venture / Consortium	
	One person business/sole propriety	
	Close corporation	
	Company	
	(Pty) Limited [Tick APPLICABLE BOX]	
8.5	•	
0.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES	

	***************************************	***************

8.6	COMPANY OF A COURT -	
0.0	COMPANY CLASSIFICATION	
	Manufacturer	
	Supplier	
	Professional service provider	
	Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]	
1.7	Total number of years the company/firm has been in business:	
1	company/firm, certify that the points claimed, based on the B-BBE contributor indicated in paragraphs 1.4 and 6.1 of the foregoing) behalf of the
(contributor indicated in name and a claimed, based on the B-BBE	Status level -
c	contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certification company/ firm for the preference(s) shown and 1/we acknowled.	ite. musifies the
	that the state of	t.
i)) The Information furnished is true and correct:	
ii)	indicated in paragraph 1 of this form:	Conditions as
	In the arrand of	
	i) In the event of a contract being awarded as a result of points claimed paragraphs 1.4 and 6.1, the contractor may be required to furnish proof to the satisfaction of the purchaser that the claims are	COCHE CONTRACT
	paragraphs 1.4 and 6.1, the contractor may be required to furnish proof to the satisfaction of the purchaser that the claims are correct; If the B-BBEE status level of contributor has been claimed or ot	COCHE CONTRACT

fraudulent basis or any of the conditions of contract have not been fulfilled, purchaser may, in addition to any other remedy it may have -

- disqualify the person from the bidding process; (a)
- recover costs, losses or damages it has incurred or suffered as a (b)
- cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such
- recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram pertem (hear the other side) rule has been applied; and
- forward the matter for criminal prosecution. (e)

WITNESSES	
*	
	SIGNATURE(S) OF BIDDERS(S)
	ADDRESS

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT **PRACTICES**

- This Standard Bidding Document must form part of all bids invited. 1
- It serves as a declaration to be used by institutions in ensuring that when goods 2 and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors 3 have
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be 4 completed and submitted with the bid.

4.1	m Question	Ves	No
7.1	Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No 🔣
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		The state of the s
4.1.	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes	No K
4.2.1	If so, furnish particulars:		
1.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?		No X
		£	1

4.4	was any contract between the bidder and any or five years on account of failure to perform on or	gan of state terminated during the past comply with the contract?	Yes	No.
4.4.1	If so, furnish particulars:	19th along a change of the cha		
	- Additional Additional Continues of the Additional Contin		S	BD 8
	CERTIFIC	CATION		
CER	IE UNDERSIGNED (FULL NAME) TIFY THAT THE INFORMATION F M IS TRUE AND CORRECT.	URNISHED ON THIS DECLA		 ON
	CEPT THAT, IN ADDITION TO CON MAY BE TAKEN AGAINST VE TO BE FALSE.	CANCELLATION OF A COMME SHOULD THIS DECLA	NTRA(RATIO	CT, ON
Signat	ure	Date	Ptu	
Positio	<u>r</u>	Name of Bidder	***	
			Ja365b	We

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, fimited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Sid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Number and Description)	
in response to the invitation for the bid made by:	
(Name of Institution)	
do hereby make the following statements that I certify to be true and complete in every respe	ct:
l certify, on behalf of:that:	:
(Name of Bidder)	

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder:
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices:
 - (d) the intention or decision to submit or not to submit, a bid:
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the Intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

¹ Joint venture or Consortium means an association of persons for the purpose of combining their expense, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder
	Js914w 2