

INVITATION OF QUOTATION ABOVE R30,000.00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A VALID TAX

COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT

QUOTATION NUMBER: R/N/1819/994	VALIDITY PERIOD OF QUOTATION Days		
	(To be completed by the Supplier)		
CLOSING DATE: 25/10/2018	CLOSING TIME:11H00		
DESCRIPTION(SPECIFICATION/S) OF ITEMS/	COMPANY NAME:		
SERVICE REQUIRED: SUPPLY, DELIVER AND ERECT	TEL NO:		
•	FAX NO:		
0.6 KM FENCING FOR IGALETHU VEGETABLE			
PRODUCTION UMLALAZI KING CETSHWAYO	CONTACT PERSON:		
DISTRICT			
	CSD REG NUMBER		
SEE ATTACHED SPEC	MAAA		
DOES OFFER COMPLY WITH			
SPECIFICATION?	YES/NO		
	(DELETE WHICH EVER IS NOT APPLICABLE)		
DOES ARTICLE COMPLY WITH SABS SPECIFICATION?	YES/NO		
HAS IT BEEN INSPECTED BY SABS?	YES/NO		
	(DELETE WHICH EVER IS NOT APPLICABLE)		
DELIVERY PERIOD AFTER INITIAL ORDER?			
IS THE PRICE FIRM			
· · · · · · · · · · · · · · · · · · ·			
WHERE ARE THE STOCK HELD?			
(PHYSICAL ADDRESS , PLEASE)			
QUOTATION PRICE INCLUDING VAT			
(VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R		
·			
COMPANY OFFICIAL STAMP (COMPULSORY)	SIGNATURE OF BIDDER		
	SIGNATURE OF BIDDER		
	DATE		
NUMBER OF PAGES SUBMITTED BACK TO THE	(Supplier to complete)		
DEPARTMENT BY THE SUPPIER	(Supplier to complete)		

NB: QUOTATION FOR THE ATTENTION OF: SAMKELISO ZITHA

TELEPHONE NUMBER: 033 343 8104

DOCUMENTS TO BE DEPOSITED AT THE BID BOX AT CEDARA: DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT, 1 CEDARA ROAD

NB: THE ATTACHED SBD4 & SBD9 FORMS MUST BE COMPLETED IN FULL. THIS REQUEST FOR QUOTATION (RFQ) MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.

COMPANY NAME

•

ADDRESS

•

CONTACT PERSON

ı :

CONTACT NUMBER

R :

FAX NUMBER

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
	(Please be very specific and clear)	401.11111	R	С	R	С
1.	Supply ,deliver and erect 0.6km fencing for Ifalethu Vegetable Production uMlalazi King Cetshwayo District					
2.						
	*	LABOUR (IF AF	PPLICABLE)		
	*D	ELIVERY (IF A				
demand to the				DTAL		
*ONLY	APPLICABLE TO VAT REGISTER	ED SUPPLIERS	S 14% VA ।≲% ⊄ TOTAL P	Dis		
41.50			IOTALP	RICE		

*VAT Registration No. (Supplier) -----

When Required (Requester): As soon as possible

Where Required (Requester): Basamlilo under uMlalazi local office

Contact details of requester: S.L. Makhanya

TEL : 0824547625/0354745329

(COMPULSORY)

COMANY STAMP PRICES ARE VALID FOR 30 60 90 DAYS



MESH FENCING/ PREMANUFACTURED HINGED JOINT >>> SUPPLY AND ERECTION <<<

BID DOCUMENT

>>> Project:

IFALETHU PROJECT

TABLE OF CONTENTS:

No.	Section	Pages	Read / Complete
1. Project Particula	rs and Specification	1-2	Read
2. Bill of Quantities		4	Complete
3. \rawing A1		5	Read
4lap of fence lay	out	6	Read

Appointment of	a Service i	Provider	to 2014	LY AND	ERECT

0,61

kms of hinged joint fence at

IFALETHU PROJECT

1. Background:

The fence is to be erected approximately

30 km from

Eshowe

Date:

6/07/2018

2. Specific Objective:

Supply, deliver and fully erect a hinged joint fence of

0.61 km

The fence must be erected in accordance with the specifications in the attached drawing, Drawing A1.

3. Scope of Objectives:

Supply and erect a 1.2m hinged joint fence with 3 strands of double twist barbed wire above. Total height: 1.7m The following services are required:

3,1 Supply:

- of the specified materials listed in the Bill Of Quantities, Appendix 1.
- 3,2 Delivery:
- of all materials to

IFALETHU PROJECT

3.3 Erection:

- according to the attached map, showing the fence layout.
- according to the Departmental Specifications in the attached drawing, Drawing A1.
- providing all equipment required for erection
- sourcing of at least 50% unskilled labour from the local community.

3. spection and reporting:

- Weekly inspection reports of progress must be submitted on Mondaymorning to the contact person.
- On site inspections will be conducted by Departmental staff to check all completed work before any payments can be made
- The contractor is responsible to check that the tendered distance is correct. Failure to check the distance before starting the installation will result in the contractor not being paid for any excess/extra material that the contractor has purchased. The contractor will only be paid for materials that have been used. Where the tendered distance is lower than the required distance the contractor must not exceed the tender amount prior to receiving authorization in the form of a variation order.
- Accurate distances of all erected fences are to be kept by the service provider as only work that has been done will be paid for. Any fencing installed over the order amount will not be paid for unless prior permission has been obtained to exceed the order amount.
- Site meetings and project steering committee meetings to be held when necessary and minutes to be kept by the SP.

4. Deliverables:

- 4,1 Fencing materials according to the Bill of Quantities in Appendix 1.
- 4,2 Construction of the fence according to the specifications provided in Drawing A1. If Drawing A1 was not attached to the tender documents it is the contractors responsibility to obtain the drawing before submitting the tender. Failure to erect the fence according to the Departmental specifications will result in the contractor having to re-install the fence at the contractors own expense.
- 4,3 Weekly written progress reports to the Local Agricultural Manager, outlining progress, daily activities and quantities of materials used.
- 4,4 Submission of full closeout report including materials used, job opportunities created in EPWP format for the duration of the project.
- 4,5 Attendance of steering committee meetings and the provision of minutes if called for.
- 4,6 The contract requires a minimum delivery RATE of 3 km of completed fencing per week.
- 4.7 Any excess material STRICTLY to be left with the project beneficiaries.

MESH FENCING/ PREMANUFACTURED HINGED JOINT

AND ERECTION

BID DOCUMENT - PAGE 2

Competence and Expertise:

It is essential that the work be carried out by fully competent personnel with proven experience in fencing and Project Management.

- 5,1 Competency:
- only bidders with proven ability to complete 3 km of fencing per week shall be considered.
- bidders are required to provide an implementation plan including time frames from start to finish.
- failure to provide a program will invalidate the bid.
- 5.2 Labour:
- * skilled and semi-skilled labour only to be provided by the contractor. At least 50% unskilled labour is to be sourced from the local community.
- 5,3 Site supervision * Project Manager/Technician on site to supervise work done, quality control and certify work for payment.
 - Invoices will be paid within 30 days, provided that the progress has been inspected prior to the submission of the invoice.
- 5.4 Bid Format:
- All documents in the bid document are to be completed. All quotations and claims must include VAT.

Validity Period for Bid:

Bids shall remain valid for a period of 120 days from the date that the bid closes.

Compulsory Pre-Bid Tender Meeting:

A compulsory pre-bid site meeting will be held with prospective bidders. Failure to attend this meeting will invalidate the bid.

te Hand Over to the Contractor:

The contractor will be introduced to the project participants following the awarding of the tender. The site will be handed over to the contractor who will control the site for the duration of the project. The contractor will be responsible for the administration, control and security for the site It is up to the contractor to arrange insurance as the contractor is responsible for any theft or damage that occurs on site.

Water and Electricity:

The contractor shall make the necessary arrangements for the provision of any water and electricity.

Any cost to acquire water and electricity must be added to the bid amount as no extra funding will be received.

10. Housing of Contractor's Employees:

No housing is available for the contractors employees and the contractor shall make arrangements to and from site. It is up to the contractor to arrange any short term accommodation with the project participants. The contractor is responsible for any financial expensesfor housing employees on site.

11. Underground Cables and Pipes:

If such services are discovered, immediate notification must be made to the Employer and all work in the vicinity will cease until it is safe to continue. If the contractor damages any underground pipes or cables such damage will be repaired as soon as it is safe and possible by the contractor.

12 Insurance

All accepted approved contractors shall be required to provide the following insurance's for the project (s) awarded to them:

- i) gistration with the Compensation Commissioner and compliance with the Compensation for Occupational Injuries and Diseases Act with regards to insurance.
- Unemployment fund insurance for all workers.
- iii) Insurance against damage, destruction or loss caused by fire.
- Public Liability insurance.
- All Risks (works) Policy Political for the value of the respective project plus 10%.

13. Specifications:

Refer to Bill of Quantities and Drawings.

- Spacing of wooden poles: 5.0m:
 - 10% maximum deviation (0.5m) from the specified spacings will be allowed.
- Boxes: Box length to be 1.05m (half a pole length).
- Compaction: Normal manual force against the poles must be absorbed.
- Straining: The hinged joint section & barbed wire to be strained. If the fence is pulled down, it must recover to it's original position. Fence is to be strained using appropriate straining equipment.
- Exposed Surfaces: All exposed surfaces where poles have been sawed off are to be painted with creosote.

14. Timetable/Timing:

The contractor must be on site and commence construction no later than 1 week after on order has been issued. Where more than 1 payment is required, the contractor must indicate the number of part payments that will be required in the tender documents. Claims for work that has been completed and verified can be submitted on a monthly basis. Generally no more than 1 claim per month will be accepted.

Management Arrangements and Reporting Requirements:

Mrs BH Nkosi is the District Manager. Any matters regarding the district staff or any complaints should be directed to him/her-

MESH FENCING/ PREMANUFACTURED HINGED JOINT

SUPPLY AND ERECTION <<</p> BID DOCUMENT - PAGE 3

16. Evaluation Criteria:

Proven previous experience is a requirement to qualify.

The following minimum CIDB designations are required:

Farm fencing (barbed/razor wire/hinged joint) < 2.5km:	1SQ
Farm fencing (barbed/razor wire/hinged joint) 2.5 - 6km:	2SQ
Farm fencing (barbed/razor wire/hinged joint) > 6km:	3SQ

<< TABLE 1A: Minimum CIDB designation requirements per length offencing bracket

Award of work to the successful bidder will be based on Price, Departmental Goals (i.e. preference points attached) and functionality.

16.1 Compliance:

- All information and documentation required in the Specification, eg. Certificates.
- ii) All information required in the bid document must be accurate and duly completed, including all the appropriate signatures. This includes the submission of required / requested documentation eg.valid tax certificate, etc.
- iii) Failure to comply with any of the requirements will invalidate the bid.

16.2 Functionality

Functionality will be assessed separately from the 90/10 or 80/20 formula. The first stage will be the assessment of functionality upon which the Bidders who score less than 65% for functionality will not be considered further. The second stage will be the assessment and evaluation of Bidders in terms of 90/10 or 8° '20, where 90 (80) points shall be used for pricing scores only and the 10 (20) points for BBBEE status. See Tables 2 and 3 for Evaluation Guidelines and Cric a respectively. Submissions will be scored using the below scoring table. This bid will be evaluated on functionality which will determine the capability, ability and capacity of the prospective bidders to provide the required goods or services for the department. A minimum score of 65% must be obtained by the bidder in order to qualify to be evaluated further for price.

TABLE 2: GUIDELINES FOR EVALUATION				
CRITERIA	GUIDELINES FOR EVALUATION			
ABILITY * Capacity	Bidders to provide proof of current capacity and ability to: implement the design and specifications to the standard as directed in the technical specifications.			
CAPABILITY	Demonstration of competency to render the required service & providing proof of registration with the CIDB (For min. CIDB designation requirements see Table 1A) Bidders to provide evidence of similar projects completed recently i.e. not less than 2 projects and not more than 5 projects in the past 5 years.			
METHODOLOGY	Provide a short description of your intended implementation methodology indicating time frames to complete the work.			
NOTE: In order to en	sure meaningful evaluation, bidders must submit detailed information in substantiation of the			

NOTE: In order to ensure meaningful evaluation, bidders must submit detailed information in substantiation of the evaluation criteria mentioned.

TABLE 3: ASSESSMENT CRITERIA FOR THE EVALUATION OF THE FUNCTIONALITY

	EVALUATION MATRIX	Points	Score
1	Financial viability of the bidder: Submission of a letter of good standing from a recognized financial institution	10	y
2	Submission of short CV's of key personnel.	20	
	 Demonstration of competency to render the required service (e.g. CIDB registration certificates), 	10	4444 T
3	 Providing proof of Insurances, Proof of compliance with Labour legislation (enrolment of staff for 	5	200
	Workman's compensation/UIF, Occupational Health & Safety Act.	10	
	Demonstrable experience of the prospective service provider's engagement in similar work:		
4	 Submission of list of 2 - 5 projects in the last 5 years with values and extent of involvement and contact details of referees. 	25	
	 Documentary proof such as reference letters/CIDB assessments indicating value and period of the contract. 	10	
5	Submission of a short description of the intended implementation methodology indicating time frames to complete work.	10	
	TOTAL	100%	

11	ę . 1							
		CING/ PREMA				NT		
		>> SUPPLY A			<<	and the same	THE RESIDEN	
16.3 General:		BID DOCU	MENT - PA	GE 4				
The Department of Ag commitment to those the inclusion of propo	riculture, Environmental Affairs and I who wish to provide services to the I sals on how this project can be used the successful bidder. You must provi	Department via t to further the air	the procurements of transfor	ent proce mation.	ess. This doe The actual p	s not preclud rice quoted, i	e the formation of conncluding VAT, will be a	nsortiums or used for
	as been completed can be made acco	ording to the foll	owing payme	nt shedu	le:			
1 Site Establishme	nt:		5%					
2 Material delivere	ed to site (with invoice)		Invoiced An	nount				
	ons of fence (per m)	Pro rata	tender amou	ınt (less	1+2+4)			
4 Retention			5%					
A 5% retention will be	kept for 1 month after works have be	een completed to	o make sure t	hat the s	standard of w	ork that has	been done is satisfact	ory.
18. ^c nquiries:					10 Mar (12 St.)			
Mrs BH Nkosi	District Manager	Contact Numb	ber		035-4730	400]	
MS LS Makhanya	Project manager	Contact Numb	ber	in all	08233038	313	1	
	ren por many transfer a problem a street		STATISTICS.	JE SOUND	NUMBER OF STREET			
19) CONTRACTOR'S	EVDEDIENCE	1000-100/00/00	138 - 15	Party !	No. of Street,		4.01	THE REAL PROPERTY.
	pulsory to fill this form in and return	it with your hid	Epiluro to d	o co will	rocult in you	r bid boing d	liamus life all	
		ric with your bid	. railule to u	O SO WIII	result iii yot	n bid being d	isqualified:	
A) Previous work e								WALL O
	rojects of a similar nature in the past					YES	NO	
Preterence will be give	n to contractors with previous fencir	ig experience. It i	is therefore ir	the Bid	der's interes	t to provide r	elevant information.	
B) List no more tha	n 5 previous fencing projects er	rected:		E I I I I				
	Name of Project	Project	t Value	Referer	nce/Contact	Contact No.	Length of Fe	nce
1								
2								
3								
4								
5								
C) ! vata the faur	nber of] and approppriate type	of fourse our	وماه منا امما	F				-
C) I ate the [nur	iner or I and approphriate type	> Security	> Electrical		ears: nond mesh	> Game	THE WAY SELECT	
> Barbed wire []	> Hinged joint []	[]	[]	> Diaii		fence	> Other: [] Sp	ecify:
D) In what capacity	were you involved in the fencir	ng projects?			E TELEV	(Ti	ck the appropriate box	x)
Contractor	Sub-contractor		Employ	ee	Material	supply only	Other:	
	ole in the fencing projects?						ck the appropriate box	x)
Owner of business	Site Foreman		Skilled lab	ourer	General	labourer	Other:	
El Cappaitu to avant	foreing							
F) Capacity to erect Which option mostly a							V /N-	
	or more teams employed by my com	npany that can er	rect fences				Yes / No	
2) I have access to ten	nporary labourers with fencing experi	ience which I will	l employ					
3) I will have to source	labourers to erect the fence and labo	ourers will requir	re training					
4) I plan to source and	experienced fencing sub-contactor to	erect the fence						
G) Declaration								
I hereby verify that all	of the information given above is tru	e.						

Date

Company stamp

Signed by:

APPENDIX 1: BILL OF QUANTITIES

FOR THE SUPPLY OF MATERIALS FOR AND ERECTION OF A

1.2m Hinged joint fence with 3 strands of barbed wire above | Poles 3.0m apart | Total Height 1.7m

Project: **IFALETHU PROJECT** Fence Perimeter = 610 m District KingCetshwayo **Contact Person** MS LS Makhanya **Contact Number** 0824547625 **BoQ** Compiler **BCM Contact Number** 0823303813 Date BoQ 6/07/2018 No. **Item Description Quantity Required Unit Price Total Cost** General: Site establishment. 1 Sum 1 Site Clearing: Removal of any existing fences. Sum 1 Bush clearing required. Materials: Galvanized barbed wire 1.6mm diameter High Tensile double strand Roll(s) of 3 845m per roll 845m length IFully Galvanised .4m Standard Creosote Poles Pressure treated, SABS approved 175 **Poles** 100 - 125mmØ Hinged Joint Fence, 1.2m high (eg. Veldspan/Bonnox/or equivalent) Roll(s) of Fully galvanised 7 100m length Vertical wire apertures:150mm. Horizontal wires at 75/88/102/114/127/140mm. 100m rolls Galvanized Wire Staples 25mm x 2.5mm 14 Pack(s) 500g packs Gate: 900 (v) x 1800 (h)mm pedestrian gate Hot dip galvanized finish 40 - 50mm diam pipe frame 1 Gate(s) wall thickness of 1.6mm min Hinge eye bolts, include chain Gate: 3600 (w) x 1800 (h)mm Vehicle farm gate Hot dip galvanized finish 40 - 50mm diam pipe frame 0 Gate(s) wall thickness of 1.6mm min Hinge eye bolts, include chain Gate: 2400 (w) x 1800mm (h) tractor gate (2 frames r gate, HDG finish, 40-50mm diam.pipe frame, 2 Gate frames wall thickness 1.6mm min hinge eye bolts - include chain 8 ga straining wire, 4mm diam, 5kg(50m) rolls 10 4 Roll(s)of 5kg Fully Galvanized 12 ga binding wire, 2.5mm diam, 5kg (130m) roll 11 2 Roll of 5kg Fully galvanized **Erection Cost** Sum 1 Transport Cost, incl on/off loading & delivery 13 Sum 1 off-loading Cement. Packets of 50 kg 14 12 No. 15 Sand m³ 1,1 Stone 16 m³ 1,5 **SUB-TOTAL** VAT TOTAL NOTE: This Bill of Quantities must be read in conjunction with DRAWING REF. RDN/2013/21/FEN LENGTHS OF STRAIGHTS (M) 50 70 65 45 65 75 25 0 ٥ 0 0 0



DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state1, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism. should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
 - the bidder is employed by the state; and/or

2.

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2.	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
2.1	Full Name of bidder or his or her representative:
2.2	Identity Number:
2.3	Position occupied in the Company (director, trustee, shareholder ² , member):
2.4	Registration number of company, enterprise, close corporation, partnership agreement or trust:
2.5	Tax Reference Number:
2.6	VAT Registration Number:
2.6.1	The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

1"State" means -

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or

	(e) Parliament.
²"Shai man	reholder" means a person who owns shares in the company and is actively involved in the agement of the enterprise or business and exercises control over the enterprise.
Pleas	e clearly indicate, with an 'X' only one box that is applicable to your business or firm
2.7	Are you or any person connected with the bidder presently employed by the state? YES NO
2.7.1	If so, furnish the following particulars:
	Name of person / director / trustee / shareholder/member:
	Name of state institution at which you or the person connected to the bidder is employed
	Position occupied in the state institution:
	Any other particulars:
2.7.2	If you are presently employed by the state, did you obtain YES NO
	the appropriate authority to undertake remunerative work outside employment in the public sector?
	If yes, did you attach proof of such authority to the bid document?
	(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)
2.7.2.1	If no, furnish reasons for non-submission of such proof:

1.1

2.8	Did you or your spouse, or any of the company's directors /	YES NO
	trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?	.10 110
2.8.1	If so, furnish particulars:	
		•••••
2.9	Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?	YES NO
2.9.1	If so, furnish particulars.	
2.10 2.10,	Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? If so, furnish particulars.	YES NO
*******		** 155*****************
2.11	Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?	YES NO
2.11.	1 If so, furnish particulars:	
•••••		

, ,	TIDODO INXIIIDDE	TARTIFICIAL OF	AUVICOPI OVE VIA	VOKAT DE A EPONINTEM 1 -

3 <u>Full details of directors / trustees / members / shareholders.</u>

Signature

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number
DECLARATION			
THE UNDERSIGNED (NAM	ME)	***************************************	
CORRECT.		SHED IN PARAGRAPHS E BID OR ACT AGAINST :	
VOCEL I LUVI TUE OTATI			ME SHOULD THIS
		E DID ON NOT NOAINO	ME SHOULD THIS
DECLARATION PROVE TO		E BID GIV NOT NOAINOT	ME SHOULD THIS

Date

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bidrigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:
- ¹ Includes price quotations, advertised competitive bids, limited bids and proposals.
- ² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

i, the undersigned, in submitting the accompanying bid:
(Bid Number and Description)
in response to the invitation for the bid made by:
(Name of Institution)
do hereby make the following statements that I certify to be true and complete in every respect:
I certify, on behalf ofthat:
(Name of Bidder)

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder:
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - could potentially submit a bid in response to this bid invitation, based on their (b) qualifications, abilities or experience; and
 - provides the same goods and services as the bidder and/or is in the same (c) line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium3 will not be construed as collusive bidding.

- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder