

Department of Agriculture and Rural Development

Annual SDIP progress report 2016/2017

1.	Introduction	This Departmental SDIP report serves as a tool of monitoring progress on the implementation of the desired standards as set out in the SDIP for 2015-2018 in relation to Batho Pele principles and as per the identified key services reflected below. This report will indicate standards that were achieved, not achieved, ongoing and those that are yet to be implemented.
2.	Key services	<p>To aid farmers to a level of self-sustainability through integrated Agricultural support/Development services through;</p> <ul style="list-style-type: none"> > Training & Development > Scientific Support Services > Development support models
3.	Situational analysis	<p>Agriculture in its basic form is a business where the farmer buys inputs, uses these inputs with their skills, knowledge and abilities to produce a product that they then sell at a market place. Due to a lack in some of these skills, knowledge and abilities including availability of finances and decision models, farming is failing in the rural areas. The lack of success in the rural areas can thus be accounted to amongst other factors the lack of adapted business models and principles for commercial agricultural production.</p> <p>Some farmers often lack farming skills to utilize the existing land to its fullest capacity leading to incorrect farm usage. This has caused vast farm areas to experience soil erosion, thus significantly reducing yields and profitability. Furthermore, cultural and generational beliefs result in a lack of commitment and willingness to farm, contributing to the under-utilization of farming land.</p> <p>The demise of the marketing boards presents a major marketing problem for farmers in general and this is just another problem for small and emergent farmers who already struggle with basic agricultural production thus limiting farmers to improve and expand production.</p> <p>EXTERNAL FACTORS</p> <p>A. AGRICULTURAL PROFILE</p> <p>KZN is largely rural in its geography, where poverty is in its peak. In pursuit of rural and agricultural development is central and consequential to achieving the Millennium Development Goals (MDG's). The Millennium Declaration was adopted in September 2000 by 189 world leaders who committed to</p>

		<p>"free all men, women and children from the abject and dehumanizing conditions of extreme poverty" by the year 2015.</p> <p>The transformation of the agricultural sector is central to the future growth and wellbeing of KwaZulu-Natal. The population of KZN rural areas accounts for 54% of the total provincial population, and therefore makes it one of the most rural Provinces in the country. Furthermore, if poverty levels are aligned to the rural geography it is evident that the highest concentration of poor are based in the rural areas, and more particularly on communal areas of the Province. This places considerable pressure on the provision of services and infrastructure.</p> <p>There is also in excess of 300 000ha underutilized but arable farming land under the ITB and it has been a key strategy of the DARD to unlock the vast potential of these lands. However, the DARD has had to review its old strategy of carrying out mechanization services for farmers as this has created a sense of dependency by farmers and has negatively affected the sustainability of agriculture in these areas of agriculture in these areas.</p> <p>B. ECONOMIC ANALYSIS</p> <p>Unemployment was heightened during the global economic recession at the turn of the last decade, with SA losing 1 million jobs and KZN shedding over 120 000 jobs during the period of 2007- 2010. The most concern was the loss of jobs in the agriculture and manufacturing sector.</p> <p>The 2011 National Census has revealed KZN's changing demographics. The province is home to about 19.8% of South Africa's population with 10.69 million people, and is no longer South Africa's most populous province. Gauteng with 12.91 million people has overtaken KwaZulu-Natal, which now contributes to 23.90% of South Africa's 54 million people. The unemployment rate in KZN stands at 20.8 %. According to Census 2011, 8 in 10 people in KZN are Black African. Unemployment and poverty is most brutal within this racial category and women and children are the main victims of the attendant effects. The guiding objectives of the NDP are the elimination of poverty and the reduction in inequality and all the elements of the plan must demonstrate their effect on these two objectives. With this said, it is therefore crucial for Government to invest in education, expansion of health care facilities and infrastructure for economic growth and employment opportunities. The continued prevalence of poverty, food insecurity, high unemployment and growing inequality in society are all formidable challenges the department will have to address through the newly identified strategy of Agrarian Transformation. (Extracts from Stats SA and DARD 2015-2020 Strategic Plan)</p>
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		<p>Desktop standardization policy as well as to develop a condition report on current desktops. With aging technology of both hardware and software the Department anticipates to replace a large quantity of desktop computers as well as servers. The life cycle and the speed at which technological facilities become obsolete have increased ICT budget requirements. The ICT Directorate have further factored the implementation of ICT systems to the Local offices, the creation of a data warehouse as well as the implementation of an Agriculture Information Management system (AIMS) as part of the ICT Operational plan for the forthcoming financial year.</p> <p>F. COMMUNICATION STRATEGY</p> <p>F.1 Internal</p> <p>The department lacks an approved binding communication and marketing policy. This has resulted in uncoordinated efforts in ensuring effortless flow of information throughout the Department. This is further exacerbated by the inadequate infrastructure of the department that has seen some offices without network, insufficient budget to profile all programmes and enable the translation of information for public consumption into isiZulu and lack of integration and communication on transversal issues between the department and public entities.</p> <p>F.2 External</p> <p>The low literacy rate of the majority of beneficiaries that the department serves, requires innovative ways to communicate. There is an absence of a feedback mechanism from the public. Such a system is pivotal to truly assess its services and serve as an avenue for the citizens of the Province to engage with the department.</p>			
4.	Process mapping & unit costing	As per the approved SDIP			
5.	Problem statement	Inadequate, integrated and holistic strategies and plans to grow and support the agricultural sector from an economic and social level.			
6.	Quantity: current status & projected targets	Current quantity	Desired quantity Year 1 or year 2 or year 3	Achieved levels of performance for either year 1 or year 2 or year 3	
7.	Quality: current & projected targets:				

Batho Pele Principle	Current 2016/2017	Desired 2017/2018	Achieved changes
Consultation	Monthly Project planning (PPC) meetings with communities	Monthly Project planning meetings with communities	Not achieved Project planning meetings @ District level (121)
	Quarterly Consultation with IDP, DLC	Quarterly Consultation with IDP, DLC	Partially achieved Joint collaboration efforts between Department of Agriculture & Rural Development (DARD) and Department of Rural Development and Land Reform (DRDLR) resulted in the development and approval of 3 District rural develop plans for Ugu, Umgungundlovu & Uthukela.
	Quarterly Consultation meeting with DRDLR	Quarterly Consultation meeting with DRDLR	Partially achieved Joint co—ordination meetings between DARD and DRDLR resulted in 10 District Agri park plans developed. The alignment of the draft operating framework to Radical Agrarian Socio-Economic Transformation (RASET) was undertaken. To be presented to EXCO in the 1st quarter of 2017/2018.

	90% of compliance with policies and strategies	99% of compliance with policies and strategies	Achieved All approved projects comply with policies and strategies.
	Annual Research coordination committee's forums	Annual Research coordination committees forums	Achieved 2 meetings took place in June & September 2016. Chief Directorate co-ordination forums now include the Scientific Managers from Crop, Livestock production, natural resources, analytical services and Farming Systems research ensuring a more holistic and integrated approach to planning and problem solving.
	Monthly Livestock / (Annual) wildlife Association Meetings	Livestock / (Annual) wildlife Association Meetings	Achieved 4 x Quarterly Animal Health Forum meetings hosted (including external stakeholders)
	1 x Feedback report on Client Survey results to EXCO	Annual Client satisfactory survey	Not achieved Annual Client Satisfaction Survey Report to be presented to EXCO in the 1st quarter of 2017/2018.
	Twice a year- Provincial Agriculture Education and Training forum	Twice a year- Provincial Agriculture Education and Training forum	Partially achieved The change in focus on development of agriculture amongst youth involved funding of agricultural schools.

			Steering committee was appointed to assess applications for funding. A steering committee meeting was held on the 17 th of Feb 2017 to consider applications for the second tranche of funding, whereby 1 out of 5 schools received funding based on adherence to funding specifications.
	12 KITT- KZN Interdepartmental technical task team meetings	12 KITT- KZN Interdepartmental technical task team meetings	Achieved The monthly meetings were changed to quarterly and 4 x KITT meetings were held.
	Establish 10 District land agricultural committees	Establish 10 District land agricultural committees	Achieved 10 District Committee established and Appointed by National Minister of DRDLR.
Access	Increase KZN fleet by 40 vehicles & subsidized vehicles by 5% per annum	Increase KZN fleet by 40 vehicles & subsidized vehicles by 5% per annum	Achieved 102 KZN vehicles were delivered and distributed to districts. Stolen and boarded vehicles were replaced with rollover money (R8 million) from previous financial year. Subsidized vehicle transport committee meeting took place on October 27th 2016 and 89 applications were approved.
	Initiate 50% implementation of integrated technology systems	Initiate 100% implementation of integrated technology systems	Achieved Agrack System (project management system for

			<p>agriculture and food security) has been completed and implemented.</p> <p>User Requirements Specifications (URS) for Branch Agriculture Development Support (ADS) has been developed.</p> <p>Presentation for the adoption of the ADS URS is to be presented for adoption in the 1st quarter of 2017/2018.</p>
	22 Offices be provided with internal & external signage	Nil	<p>Not achieved</p> <p>9 Offices provided with signage. The remaining offices will be completed in 2017/2018.</p>
	Annual Monitoring report (MOU on the recapitalisation of agric schools)	Annual Monitoring report	<p>Not achieved</p> <p>Deviations from the specifications listed in the project plans pending approval by the Steering Committee, following which the Annual monitoring report will follow.</p>
	Fund 1 x additional agricultural schools on infrastructure	Nil	<p>Achieved</p> <p>Shakaskraal (an additional school to the 4 agric high schools identified in the policy) was funded on infrastructure.</p>
		Implement Phase 2 funding	N/A

	Develop policy on identifying and classifying farmers	Maintain standard	<p>Not achieved</p> <p>The absence of a legal agreement between the Agricultural Marketing Council, which is responsible for driving the Agricultural Information Management System (AIMS), and the Department of Agriculture, Forestry and Fisheries (DAFF) has halted the process.</p> <p>The DARD is in the interim working in collaboration with DAFF in respect of the specification requirements to run the software required for national farmer database.</p> <p>The process of acquiring PC's to administer the database has commenced between ICT and SITA.</p>
	2500 farmers to be trained in agricultural techniques	2500 farmers to be trained in agricultural techniques	<p>Achieved</p> <p>3353 farmers trained on agricultural techniques.</p>
	Establish 4 MOU's with commodity groups- CITRUS Banks Sugar Cane National Wool Growers Association (NWGA)	Establish 4 MOU's with commodity groups- Red meat Milk Poultry Grain SA	<p>Achieved</p> <p>4x MOU'S developed and approved:</p> <p>Milk SA approved on 5/04/16.</p> <p>Milk producers organisation of KZN approved on 29/07/16</p>

			<p>SA Pork Producers approved on 28/4/16.</p> <p>Subtropical fruit MOU approved on 10/01/17.</p> <p>Agreement with Old Mutual Masisizane with focus on Harry Gwala Communal Estates pillar developed.</p> <p>It was decided not to pursue MOU's with Banks during the financial year. Interaction with Development funding institutions during the 2017/2018 financial year.</p>
	Establish 2 training agreements with tertiary institutions – Mangosuthu & DUT	Maintain standard	<p>Partially achieved</p> <p>Proposal with MUT is in draft and in the advanced stages of finalisation and expected to be finalised in the second quarter of 2017/2018.</p> <p>Agreement with UKZN in place. Addendum to agreement to be finalised by 30/7/2018. MOU with DUT (non-agricultural related studies to be finalised by the end of the 2nd quarter 2017/2018.</p>
	<p>10 Agri Parks Established</p> <p>20 Industries supported in rural development</p>	<p>10 Agri Parks Established</p> <p>20 Industries supported in rural development</p>	<p>Not achieved</p> <p>10 District Agri Park plans approved.</p> <p>6 x industries supported in 2016/2017</p>

Courtesy	Develop Departmental Code of Ethics	Maintain standard	Not achieved Code of Ethics still to be developed-to be done by 2nd quarter 2017/18 6 x workshops on Public Service Regulations, 2016 as amended on ethics.
	70% of Agric Advisors to attend Customer care and diversity training	100% of Agric Advisors to attend Customer care and diversity training	Not achieved 39% 104 out of 267 Agric Advisors were trained in 3 rd and 4 th quarter 2016/2017.
	Acknowledge requests for services within 5 working days and act within services standard	Acknowledge requests within 5 working days and act within services standard	Not achieved To enable the measurement of this service standard, structures, systems and processes are required as an enabler. The appointment of the District Batho Pele Forum, review of the Departmental Batho Pele Policy has been conducted on the 31/01/2017.
	Issue 50% of name tags for all officials	Issue 50% of name tags for all officials	Not achieved Only agric advisors were issued with name tags. The remaining officials will be issued name tags in the 2nd quarter of 2017/2018.
	Procure uniforms for all line function officials	Maintain standard	Not achieved

			The contract for the procurement of uniforms is pending finalisation with National Treasury and is expected in August 2018.
Openness & Transparency	Radio slots on mainstream - 35 shows, 32 technical /community radio shows	Maintain standard	Not Achieved 20 x Talk shows (mainstream) on uKhozi fm.
	Develop and publish annual citizen report	Develop and publish annual citizens report	Achieved Citizen's report approved on 5 December 2016 and displayed on the departmental website.
	Display of Organisational Structure and contacts in all offices	Maintain standard	Achieved Posters are being displayed at all offices.
	Display cost of services in 70 Departmental offices and website	Revitalisation of 11 District Offices reception area with TV and updated information	Achieved Cost of services developed and displayed in 70 offices. Cost of services – has been electronically distributed, available on the Departmental websites, hard copies have been distributed to all Districts
	Display of Service Commitment Charter and Service Delivery Improvement Plan in 70 Departmental offices	Maintain standard	Achieved Departmental Service Delivery Improvement Plan & Service Commitment Charter displayed on the departmental website

			Batho Pele and SDIP posters distributed and displayed in 70 offices.
Information	32 Radio slots Produce 50 pamphlets Produce 8 brochures per annum Publish 12 publications	32 Radio slots Produce 50 pamphlets Produce 8 brochures per annum Publish 12 publications	Achieved 20 talk shows on mainstream radio 10 x pamphlets produced (5 x English, 5 x Zulu) 4 x internal newsletters 6 x research information packs A Crop Production Symposium took place in February 2017 11 x Publications to be finalised and published.
	Participate in annual agricultural show(Royal show event)	Participate in annual agricultural show	Achieved Participated in the Royal Agricultural Show held on 27 May to 5 June 2016
	Annual career Exhibition	Annual career Exhibition	Achieved Career exhibitions were held as follows: <ul style="list-style-type: none"> • Eston Agricultural Show 27 - 28 August 2016 • Aldam Stockman School 12 – 14 October 2016 • NAMPO 17-20 May 2016

			<ul style="list-style-type: none"> The Royal Agricultural Show 27 May to 5 June 2016
Redress	Appointment of 11 District Batho Pele Champions	Maintain standard	Not achieved The appointment of the District Batho Pele Forum aligned to the organisational structure and submission drafted.
	Establish 11 District Batho Pele Forums		
	Progress on complaints within 10 working days	Maintain standard	Partially achieved The Complaints Management Policy was reviewed and issued for analysis to support the implementation of a formal complaints management system on 21/2/2017.
	Departmental Complaint boxes in all Departmental offices (70)	Maintain standard	Not achieved 40 boxes distributed to District and Local Offices. Remaining 30 boxes will be undertaken in 2nd quarter of 2017/18.
	Provision of a Departmental Ombudsperson	Maintain standard	Achieved An Ombudsperson has been appointed.
Value for Money	Develop specifications for standard contracts & award 2 suppliers per contract. (15/16) Maintain standard	Maintain standard	Achieved 2 x contracts appointed to supply Seed, chemicals and fertilizer which is not on the National RT 16 contract.

	Establish 4 MOU's with commodity groups- Red meat Milk Grain SA Poultry	Maintain Standard	Achieved 4x MOU'S developed and approved: Milk SA approved on 5/04/16. Milk producers organisation of KZN approved on 29/07/16 SA Pork Producers approved on 28/4/16. Subtropical fruit MOU approved on 10/01/17. Agreement with Old Mutual Masisizane with focus on Harry Gwala Communal Estates pillar developed. It was decided not to pursue MOU's with Banks during the financial year. Interaction with Development funding institutions during the 2017/2018 financial year.
	90% compliance with policies and strategies	99% compliance with policies and strategies	Achieved All approved projects comply with policies and strategies.
	Departmental Risk Management Plan	Departmental Risk Management Plan	Achieved Three year 2015/16, 16/17, 17/18 Departmental Risk Management Plan developed and approved on the 29 th of August 2015 to be reviewed in 2018.

			<p>51 x Risks identified Critical: 4 Major: 15 Moderate: 25 Minor: 7 Insignificant: none</p> <p>110 x Action Plans 45 Implemented up until September 30th 65 Action Plans outstanding still to be implemented</p>
	Annual monitoring report reflects 5% compliance to identified risks.	Annual monitoring report reflecting 5% compliance to identified risks.	<p>Achieved</p> <p>Monitoring the implementation of 110 Action Plans-</p> <p>40.9% Compliance of identified Action Plans</p> <p>5 reports presented to MANCO meeting.</p> <p>4 x Internal control and risk management committee meetings.</p> <p>4 x cluster audit meeting held</p>
Service Delivery Impact	70% of projects to achieve sustainability (economic sustainability & technical viability)	80% of projects to achieve sustainability (economic sustainability & technical viability)	<p>Not achieved</p> <p>To determine the implementation of this service standard, baseline impact indicators are required to undergo refinement and alignment. This process is being led by ADS and the expected completion date is 30 August 2017.</p>

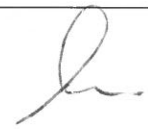

	Develop framework that defines measurement/ levels of farmers	Maintain standard	<p>Not achieved</p> <p>The absence of a legal agreement between the Agricultural Marketing Council, which is responsible for driving the Agricultural Information Management System (AIMS), and the Department of Agriculture, Forestry and Fisheries (DAFF) has halted the process.</p> <p>The DARD is in the interim working in collaboration with DAFF in respect of the specification requirements to run the software required for national farmer database.</p> <p>The process of acquiring PC's to administer the database has commenced between ICT and SITA.</p>
	Annual SDIP implementation report	Annual SDIP implementation report	<p>Achieved</p> <p>Annual SDIP Implementation report completed and forwarded to the DPSA.</p>
	1x Feedback report on Client Survey results to EXCO \	Annual Client Satisfaction Surveys	<p>Not achieved</p> <p>Annual Client Satisfaction Survey report completed and to be presented to EXCO 1st quarter of 2017/2018.</p>
Leadership and Strategic Direction	Departmental Strategic plan (2015-2020)	Annual review of Departmental Strategic plan (2015-2020)	<p>Partially achieved</p> <p>2015/16: Strategy was approved and implemented.</p>

			<p>Review of the strategy was initiated, including comparative exercise against a province implementing a similar approach.</p> <p>2016/17: The Department is in the second year of strategy implementation. Adjustments have been made to key interventions including food security, farmer support and infrastructure development.</p> <p>Departmental Strategic plan was reviewed in November 2016 awaiting approval.</p>
	Departmental Annual Performance plan	Departmental Annual Performance plan	<p>Achieved</p> <p>2016/17: APP for 2016/17 was developed and tabled at the legislature in April 2016. Implementation has resumed and subsequent performance will be reported upon at quarterly intervals, as prescribed by guiding regulations.</p> <p>The 1st 2nd and 3rd quarters reporting completed. The 4th Q not finalized.</p>
	Annual review of Departmental Human Resource Plan (2015-2018)	Annual review of Departmental Human Resource Plan (2015-2018)	<p>Achieved</p> <p>The annual 2015/2016 Human Resource Implementation Report (HRPIR) was approved by the MEC on 24/05/2016</p>

			<p>Plan was assessed by O.T.P on 4 August 2016 where Department received 100% for compliance and 67% for quality</p> <p>4 X Quarterly progress meetings for the 2016/2017 reporting cycle was conducted with HR Planning Task Team members.</p> <p>The annual HRPIR was consulted with all HR Planning Task Team Members on 19 April 2017.</p> <p>A presentation on the 2016/2017 HRPIR to EXCO is scheduled for the 15th of MAY 2017.</p>
Encouraging Innovation and Rewarding Excellence	Annual agricultural best practise conference	Annual agricultural best practise conference	Achieved Extension Advisory Summit was held in October 2016 at OSCA. Staff presented papers on extension work undertaken.
	Nil	Creation of social facilities	N/A
	<p>5 x entrants for Batho Pele Team of the year</p> <p>6 x entrants for Individual Service Excellence Awards Year</p>	<p>7 x entrants for Batho Pele Team of the year</p> <p>6 x entrants for Individual Service Excellence Awards Year</p>	<p>Achieved</p> <p>1x awareness workshop conducted for Departmental Batho Pele team 2016/2017.</p> <p>4 x Team entrants for Departmental Bath Pele Award</p> <p>12 x Individual entrants for Departmental Service Excellence Awards</p>

				1x Gold Award Batho Pele team 2015/2016 PSEA 1 x Gold (National) Batho Pele team 1 x Gold (National) Best Public Service Leader 1 x Gold (National) Best Public Servant
	Annual Departmental Sports Day	Annual Departmental Sports Day		Achieved 3 X Sports days we held one in the North, South and Head Office on the 18 th of March 2016. The inter- Departmental games was held at Richards Bay Vlei and Vlei Sports Grounds on the 20 th and 21 st of May 2016.
Time	01 April 2016 – 30 March 2017	Adjusted	1 April 2017 – 31 March 2018	N/A
Cost	Personnel: R1 030 428 000 Goods & Services: R 873 970 000 Training & Dev: R 15 183 000	Personnel: R 950 864 000 Goods & Services R 622 348 000 Training & Dev: R 5 725 000	Estimated Personnel: R 1125,922.000 Goods & Services R 680176.000 Training & Dev: R 680,176.000	Personnel: R 950 488 000 Goods & Services R 687 656 000 Training & Dev: R 5 725 000

HR	3717	3717	<p>3718 – total number of posts as per organisational structure</p> <p>2770 – total no. of posts as per PERSAL</p> <p>2764 – total number of filled posts on PERSAL</p> <p>0.3 % Vacancy rate – based on total no. of filled posts as per PERSAL</p> <p>*All vacant funded posts have been cleaned off PERSAL and will be created on the basis of approval for filling and availability of funding.</p>
8.	Challenges/gaps encountered per service:	<p>The slow pace in the development of National frameworks. e.g. the policy on classification of farmer's/farmer database, policy on the wearing of uniforms.</p> <p>Change of focus on the departmental strategy required review of policies and frameworks which delayed implementation progress.</p> <p>The non-finalisation of the matching and placing of personnel. (name tags and capacity throughout the department).</p> <p>Internal systems and mechanisms lacking e.g. complaints management, service-point specific standards.</p>	
9.	Mitigation factors/intervention per service:	<p>Departmental representatives to communicate with DAFF to establish progress and explore the possibility of placing interim measures in place.</p> <p>Finalisation of the matching and placing process.</p> <p>Establish batho pele support structures, systems and processes.</p>	

10.	Suggestions/ recommendations:	It is suggested that the development of impact indicators be fast-tracked to determine a measure of impact to inform planning.			
11.	Conclusion:	The non-finalisation of the matching and placement process has contributed to the delay in achievement of service standards due to capacity constraints.			
12.	Date of finalising the progress report	2017-06-19			
13.	Signature of Champion/s	Name	Designation	Contact	Signature
		Ms.G.J.Majola	DDG: Corporate Services	033-355 9662	
		Ms.L.Mahomed	Deputy Director: Batho Pele	033-343 8150	
14.	Signature of Acting HOD Mr M.J Mfusi				Date: 2017/06/28 