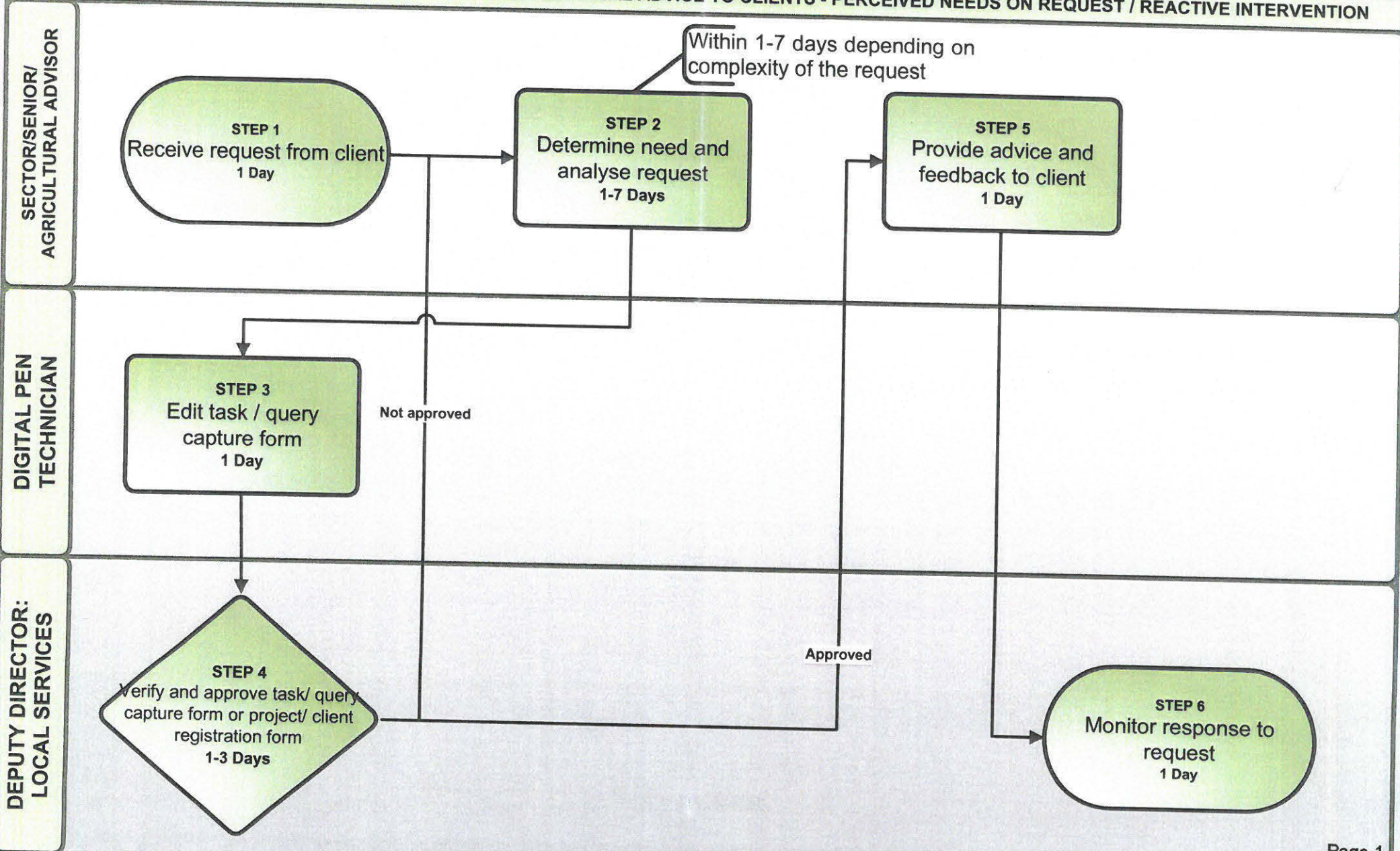




KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP TO RENDER SCIENTIFIC AND TECHNICAL ADVICE TO CLIENTS - PERCEIVED NEEDS ON REQUEST / REACTIVE INTERVENTION



LEGEND





KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROVIDING EXTENSION PROGRAMMES TO CLIENTS - PROACTIVE INTERVENTION

SECTOR/SENIOR/
AGRICULTURAL ADVISOR/
SPECIALIST

STEP 1
Conduct situational survey
to determine and define
need
8 Weeks

STEP 2
Analyse survey results
1 Week

If infrastructure / production
inputs support is required
develop business plan
(Follow project planning and
approval process)

SECTOR/SENIOR/
AGRICULTURAL ADVISOR

STEP 3
Prioritise needs in
consultation with client
1-2 Days

STEP 4
Develop extension
work programme
1 Week

STEP 5
Develop annual
extension work
programme
1 Day

STEP 6
Complete weekly
programme with
Digipen
1-2 Days

DIGIPEN TECHNICIAN

STEP 7
Edit Digipen weekly
programme form
1 Day

REFER TO
LINK A ON
PAGE 2



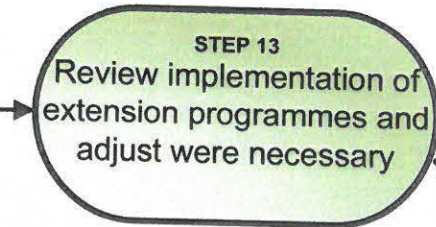
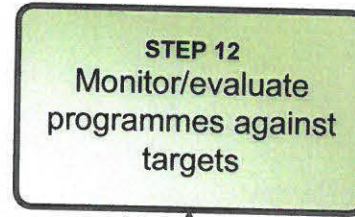
KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROVIDING EXTENSION PROGRAMMES TO CLIENTS - PROACTIVE INTERVENTION

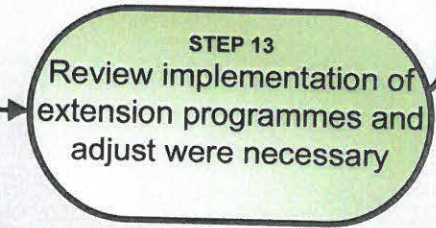
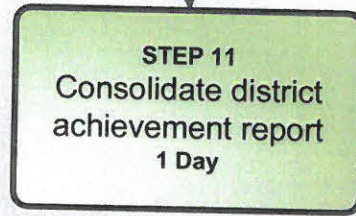
SECTOR AA /
SENIOR AA / AA



DEPUTY DIRECTOR:
LOCAL SERVICES

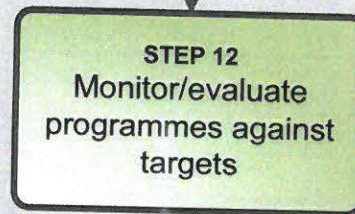


DIRECTOR:
DISTRICT SERVICES



1 Week

MONITORING AND
EVALUATION UNIT



1-2 Days

LEGEND

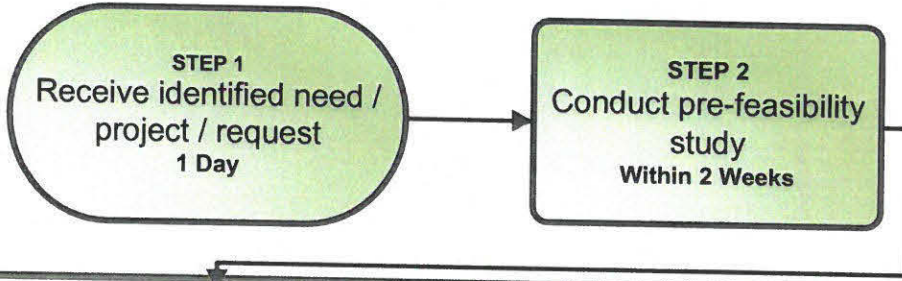




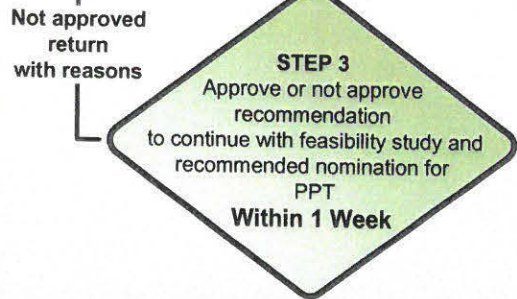
KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROJECT PLANNING AND APPROVAL OF INFRASTRUCTURE AND PRODUCTION INPUTS

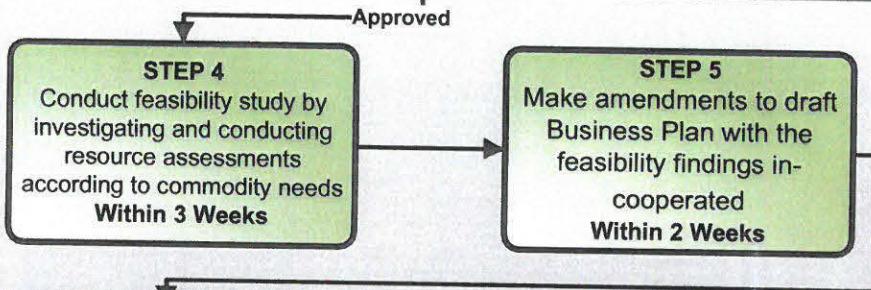
SECTOR/SENIOR/ AGRICULTURAL ADVISOR



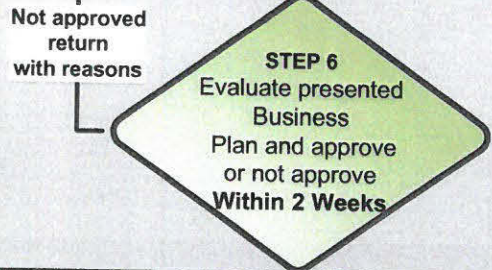
DEPUTY DIRECTOR:
LOCAL SERVICES



PROJECT PLANNING COMMITTEE



LOCAL PROJECT STEERING COMMITTEE



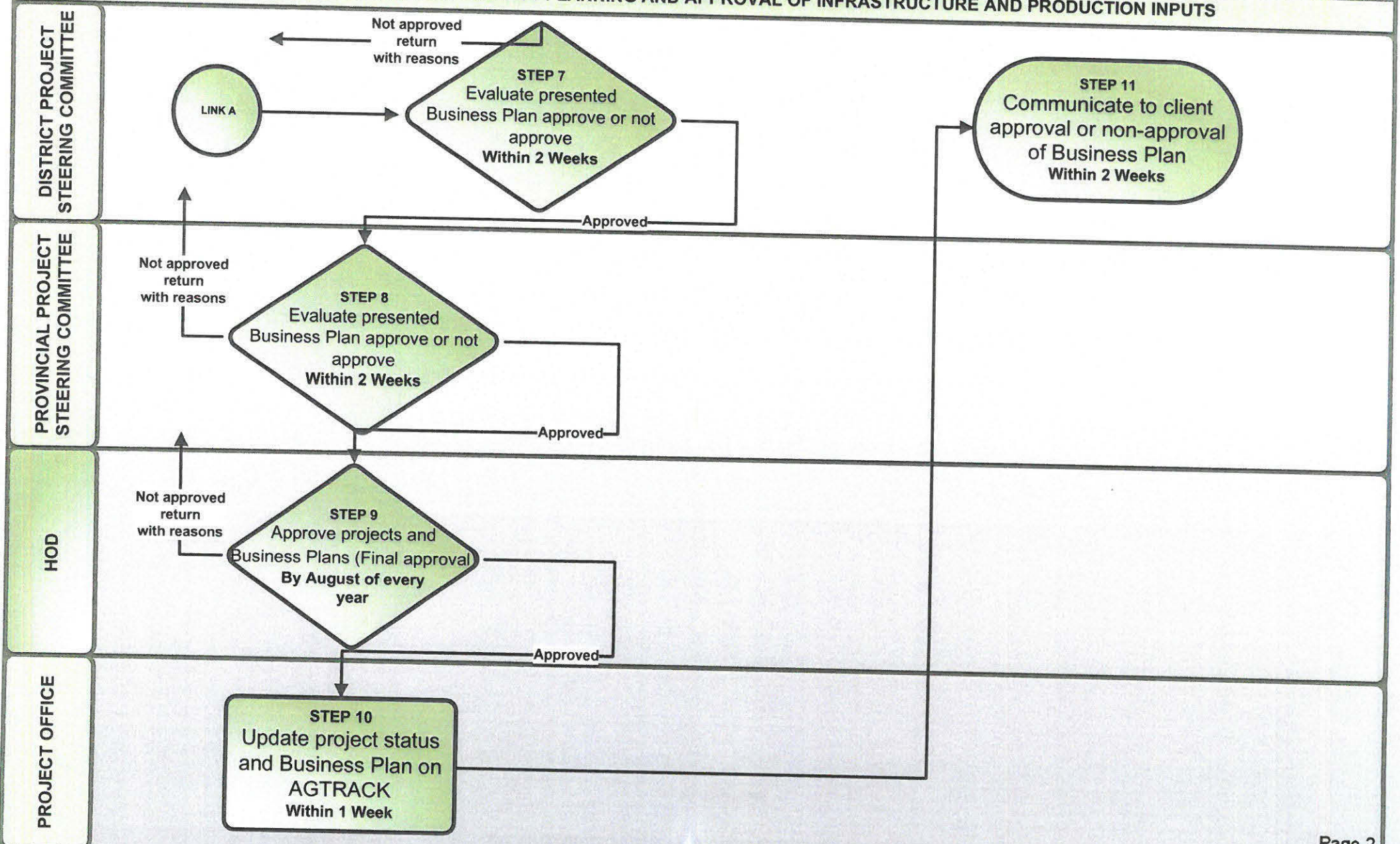
Approved

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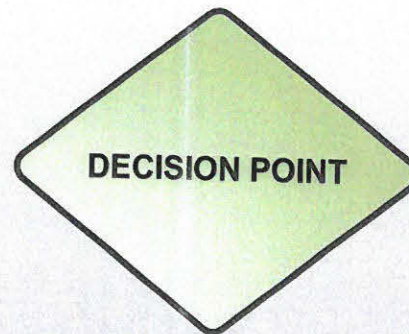


KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROJECT PLANNING AND APPROVAL OF INFRASTRUCTURE AND PRODUCTION INPUTS

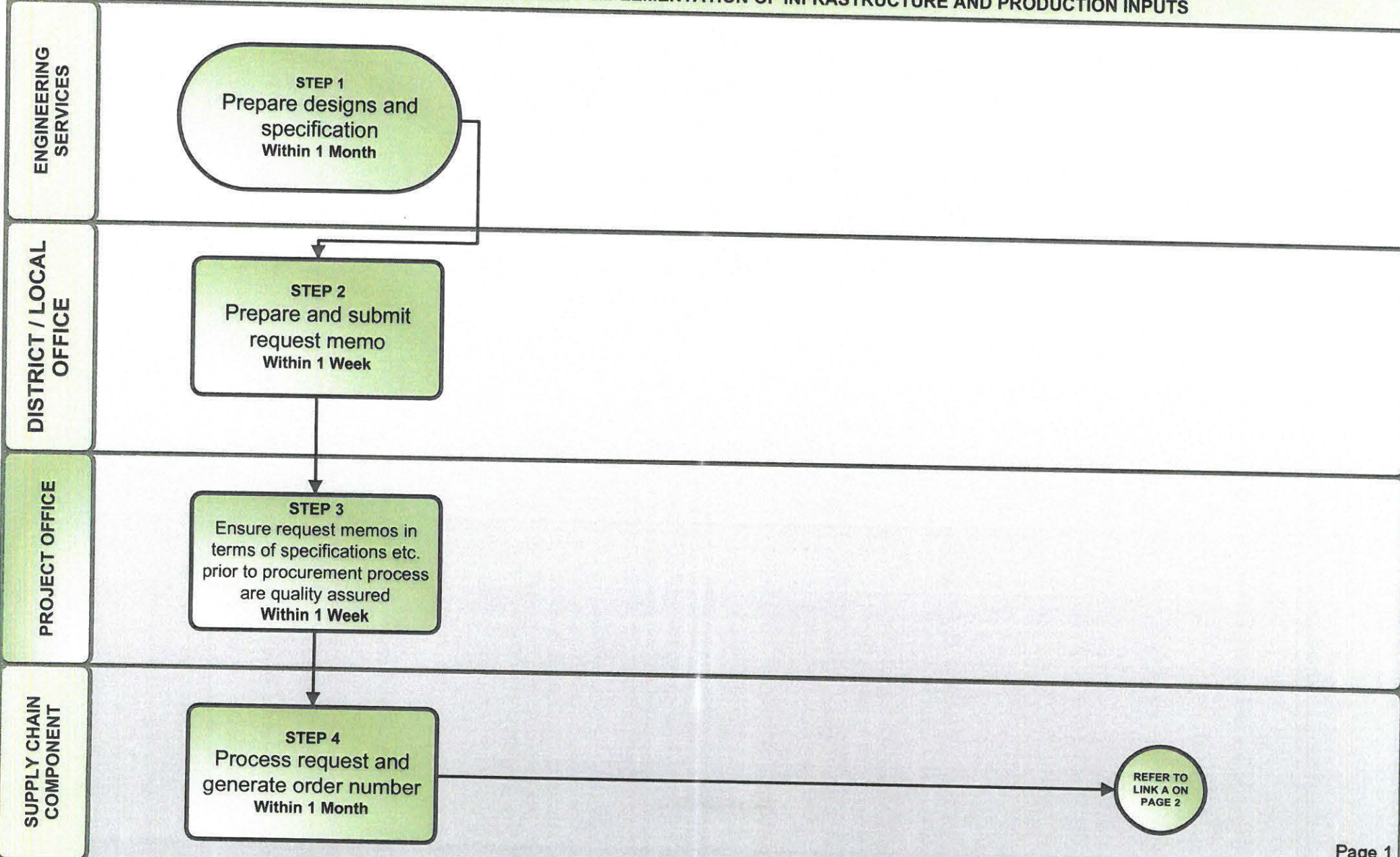


LEGEND





BUSINESS PROCESS MAP FOR PROJECT IMPLEMENTATION OF INFRASTRUCTURE AND PRODUCTION INPUTS





KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROJECT IMPLEMENTATION OF INFRASTRUCTURE AND PRODUCTION INPUTS

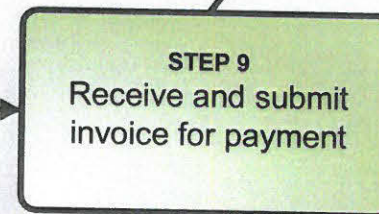
PROJECT OFFICE
DISTRICT / LOCAL
OFFICE LEGAL
SERVICES



HOD



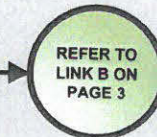
PROJECT OFFICE
DISTRICT / LOCAL
OFFICE



Time is dependant on type of
project

Time is dependant on the
progress of the project

SUPPLY CHAIN
COMPONENT

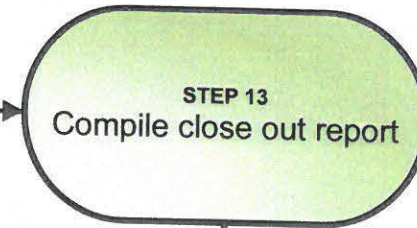




KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR PROJECT IMPLEMENTATION OF INFRASTRUCTURE AND PRODUCTION INPUTS

Project Office / Local /
District Office /
Engineering Services



Time: As and when the
projected is completed

Time: As and when the
projected is completed

LEGEND

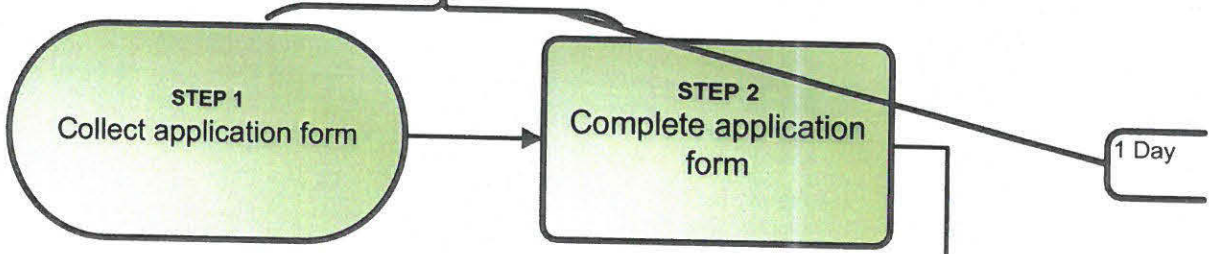




KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR APPLICATION AND UTILISATION PROCESS FOR MECHANISATION

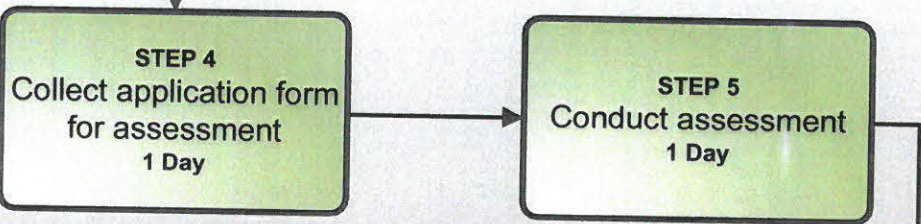
APPLICANT



INKOSI/
TRADITIONAL
SECRETARY



SECTOR/SENIOR/
AGRICULTURAL
ADVISOR

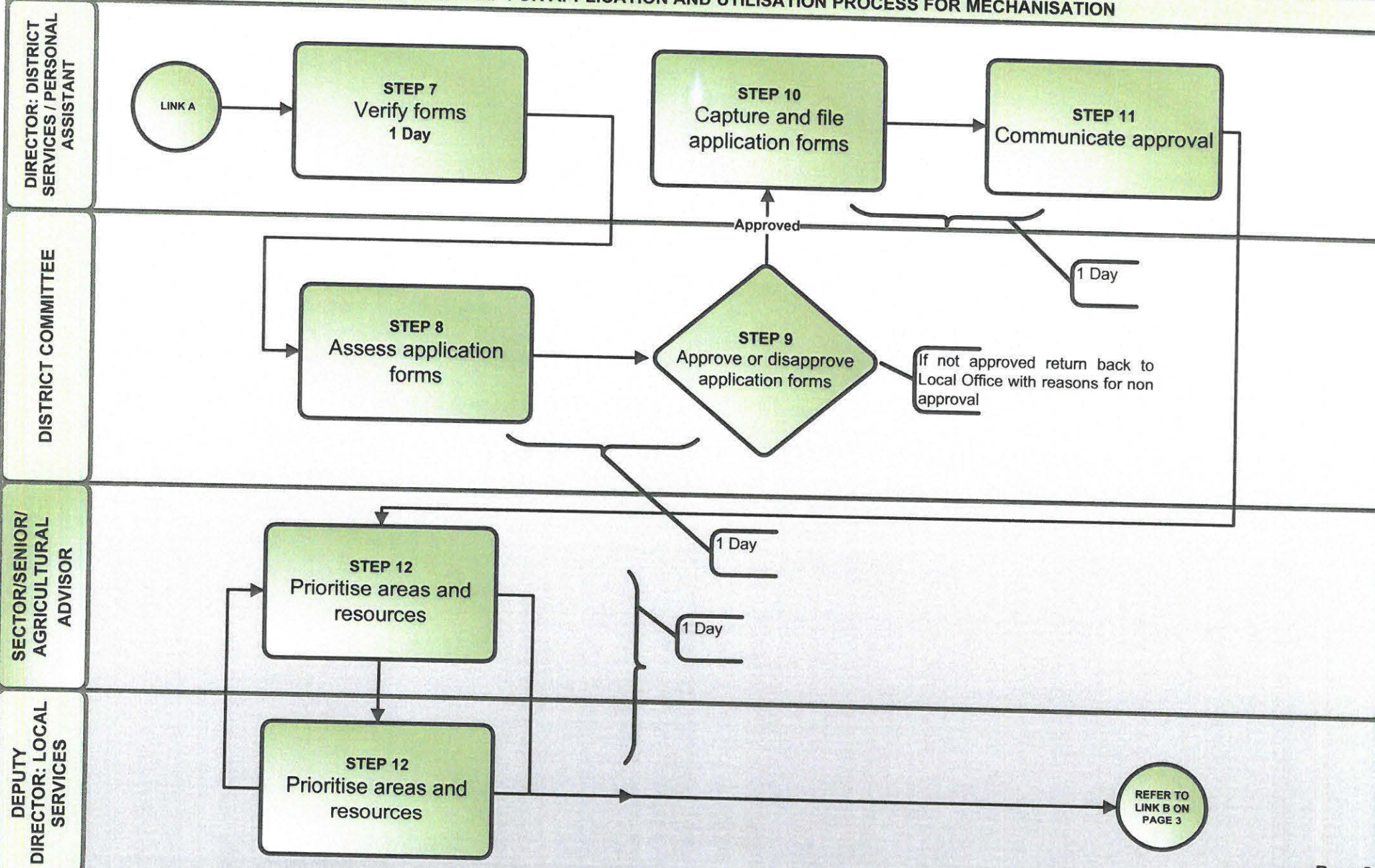


DEPUTY DIRECTOR:
LOCAL SERVICES





BUSINESS PROCESS MAP FOR APPLICATION AND UTILISATION PROCESS FOR MECHANISATION





KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR APPLICATION AND UTILISATION PROCESS FOR MECHANISATION

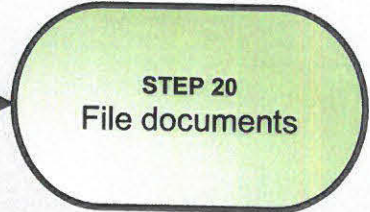
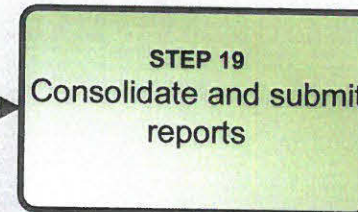
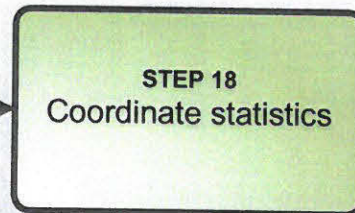
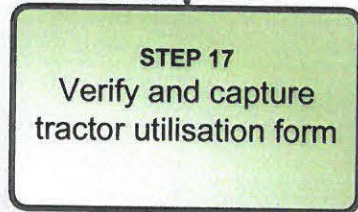
SECTOR/SENIOR/
AGRICULTURAL
ADVISOR & TRACTOR
DRIVER



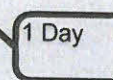
DEPUTY DIRECTOR: LOCAL
SERVICES



DIRECTOR: DISTRICT
SERVICES / PERSONAL
ASSISTANT



PROJECT OFFICE



LEGEND





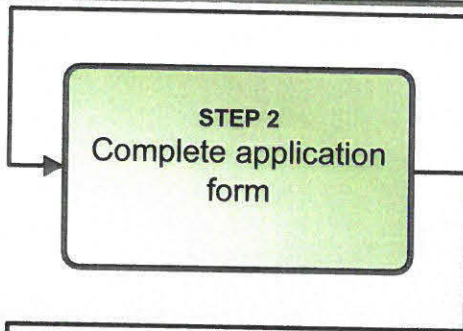
KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR REQUEST FOR MAINTENANCE AND REPAIRS FOR MECHANISATION

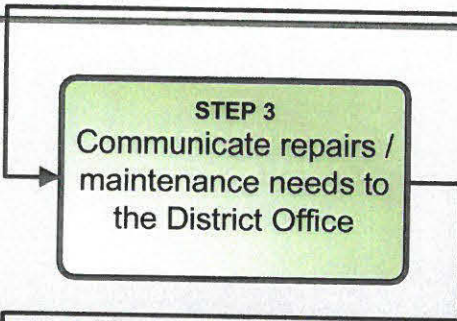
TRACTOR DRIVER



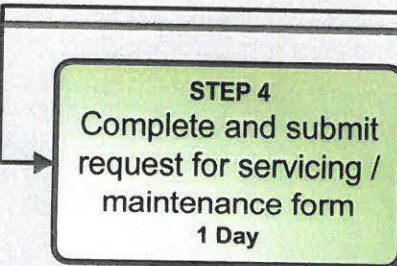
SECTOR/SENIOR/
AGRICULTURAL
ADVISOR



DEPUTY DIRECTOR:
LOCAL SERVICES



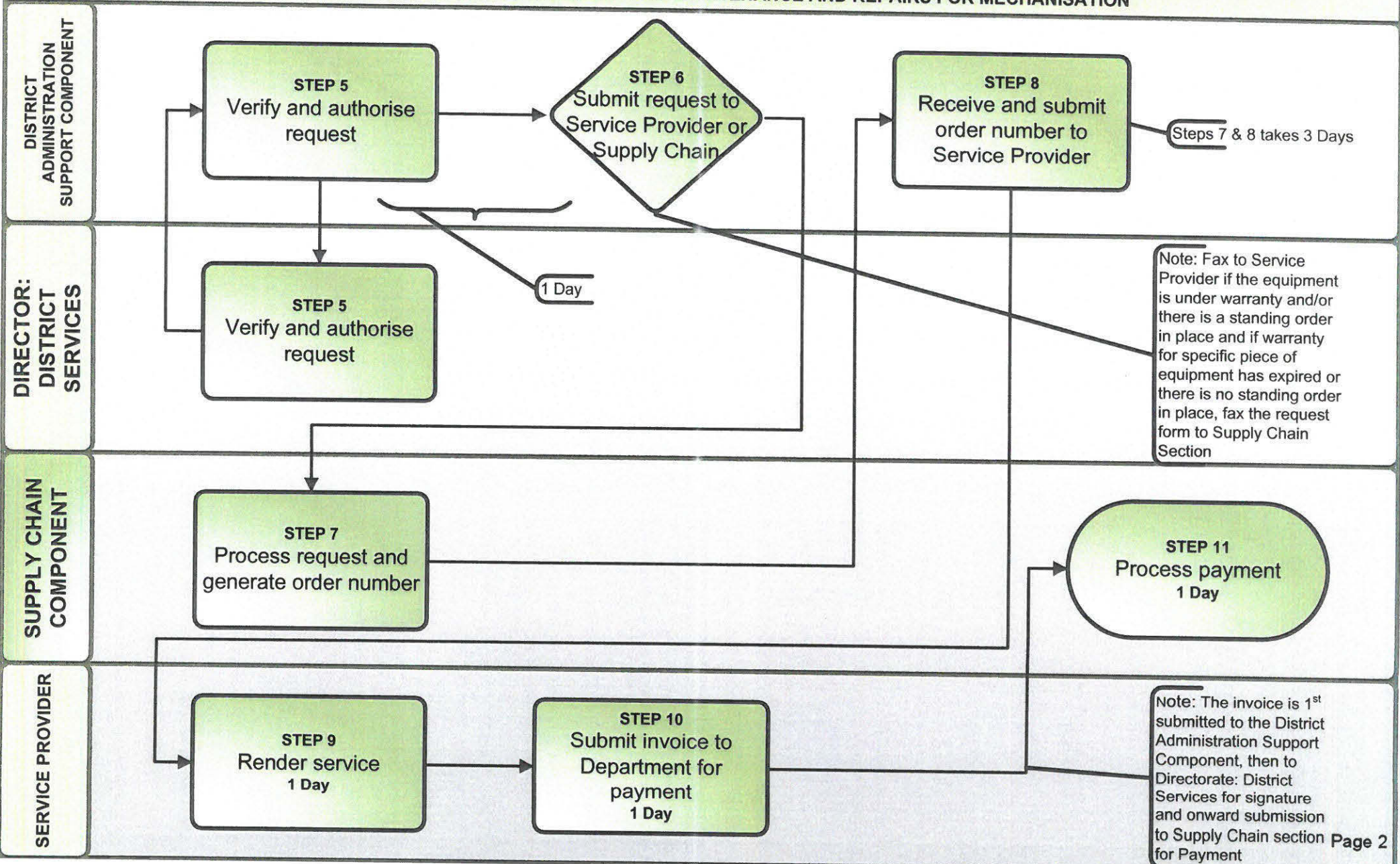
DISTRICT
ADMINISTRATION
SUPPORT
COMPONENT





KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR REQUEST FOR MAINTENANCE AND REPAIRS FOR MECHANISATION



LEGEND





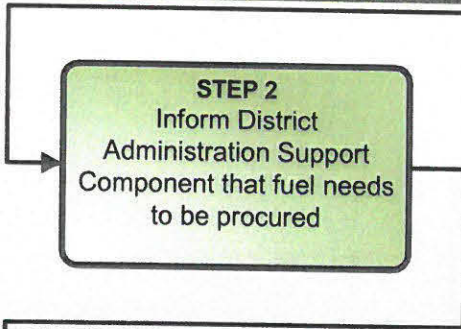
KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR REQUEST FOR PROCUREMENT OF DIESEL AND OIL FOR MECHANISATION

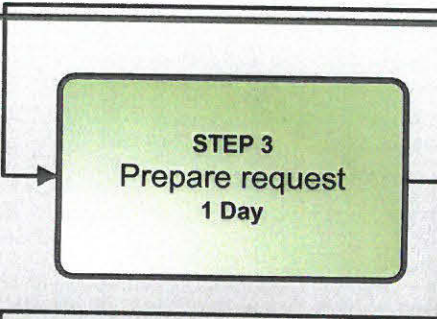
SECTOR/SENIOR/
AGRICULTURAL
ADVISOR



SECTOR/SENIOR/
AGRICULTURAL
ADVISOR



DISTRICT
ADMINISTRATION
SUPPORT COMPONENT



DIRECTOR:
DISTRICT
SERVICES

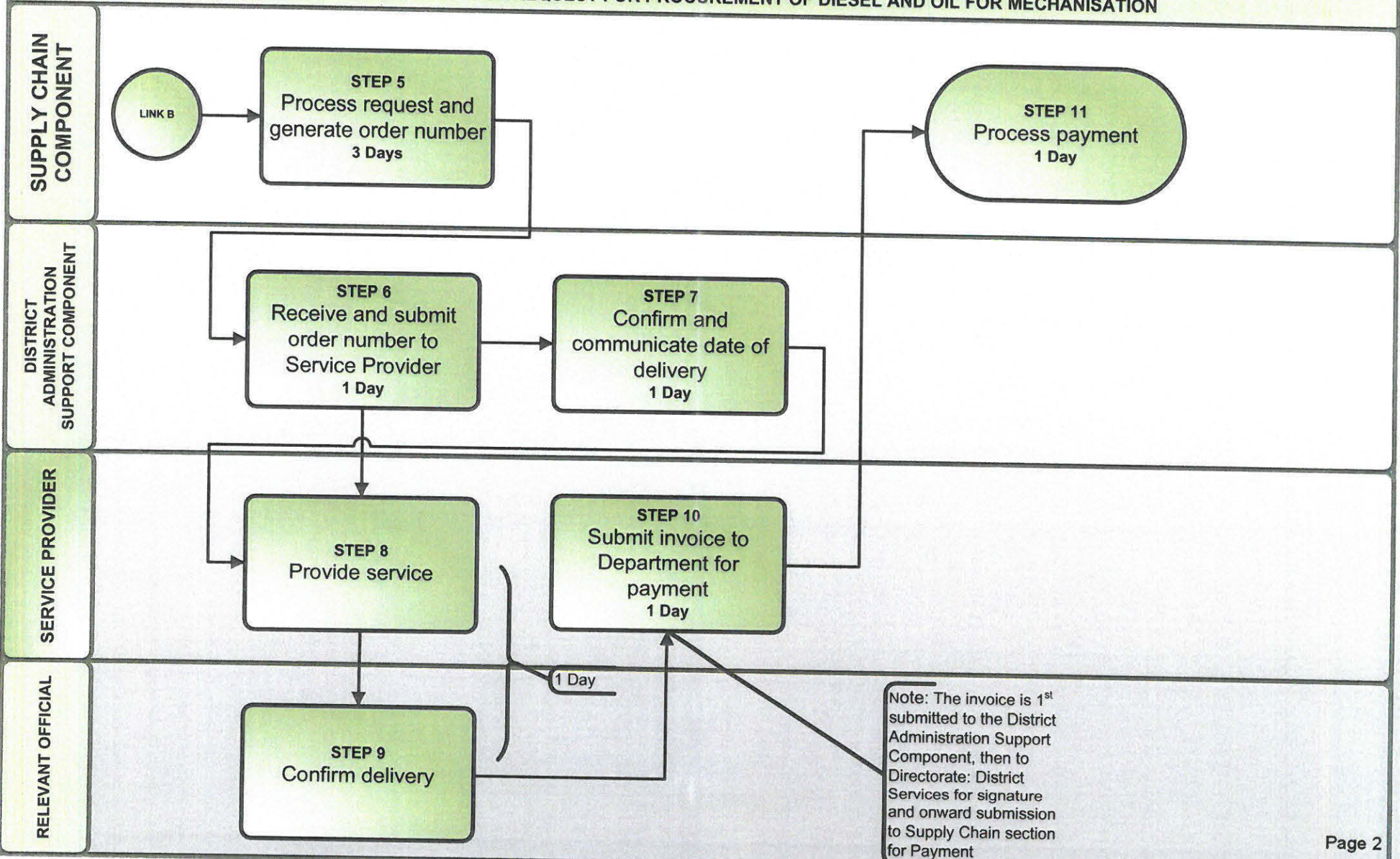


1 Day



KZN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BUSINESS PROCESS MAP FOR REQUEST FOR PROCUREMENT OF DIESEL AND OIL FOR MECHANISATION



LEGEND

