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FASHIONABLE

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

PROVINCE OF KWAZULU-NATAL

VOTE NO. 3

# ANNUAL REPORT 2024/25 FINANCIAL YEAR



MRS. TP KAMADLOPHA MTHETHWA

MEC: AGRICULTURE AND RURAL DEVELOPMENT



**KWAZULU-NATAL PROVINCE**  
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REPUBLIC OF SOUTH AFRICA

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A photograph of a cornfield at sunset. The corn plants are green and tall, with their tassels visible against a warm, orange and yellow sky. The sun is low on the horizon, creating a strong backlight effect on the plants.

# **PART A:** **GENERAL INFORMATION**





## 1. DEPARTMENT GENERAL INFORMATION

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## **2. LIST OF ABBREVIATIONS/ACRONYMS**

<b>AGSA</b>	Auditor-General of South Africa
<b>AC</b>	Audit Committee
<b>AO</b>	Accounting Officer
<b>BBBEE</b>	Broad Based Black Economic Empowerment
<b>CFO</b>	Chief Financial Officer
<b>MEC</b>	Member of Executive Council
<b>HOD</b>	Head of Department
<b>IAF</b>	Internal Audit Function
<b>PFMA</b>	Public Finance Management Act, Act 1 of 1999
<b>TR</b>	Treasury Regulations
<b>MTEF</b>	Medium Term Expenditure Framework
<b>SMME</b>	Small Medium and Micro Enterprises
<b>SCM</b>	Supply Chain Management
<b>EU</b>	European Union
<b>SITA</b>	State Information Technology Agency
<b>SDIP</b>	Service Delivery Improvement Plan





**MRS. TP KAMADLOPHA  
MTHETHWA (MPL)**  
MEC: AGRICULTURE AND RURAL  
DEVELOPMENT

### 3. FOREWORD BY THE MEC

#### MEC Foreword

It is my absolute pleasure to table the 2024/25 Annual Report of the KwaZulu-Natal Department of Agriculture and Rural Development. This financial year was an important period in the public service because of the watershed National General Elections which marked the end of the 6th administration. Also serving as a commemorative year for the 30th anniversary of our democracy, the 2024/25 final year represented a season of reflection, evaluation, correction and a shift in our approach towards service delivery. It ushered in a new epoch of transition with significant administrative dynamics which demanded from all of us cooperation and partnership for the betterment of the people of this province.

The watershed 2024 National General Elections on the 29th of May 2025 produced the Government of Nation Unity (GNU) for collaborative governing as determined by the bound by the Statement of Intent. The adoption of the Medium-Term Development Plan (MTDP) 2024–2029 as announced by the President in his SONA on the 6th of February 2025 which outlined the 7th administration's 3 Strategic Priorities detailed a programme of interventions and targets for the current term of government. In support of these objectives, the department has revised and devised its plans for inter-governmental collaboration in responding to the economic and social challenges currently confronting the country. These include gender responsive and transformative interventions focusing on vulnerable groups namely, women, youth, people living with disabilities and military veterans. Therefore, through our sector priorities, we are committed to the 3 key priorities namely; (a) to drive inclusive growth and job creation, (b) reduce poverty and tackle high cost of living and (c) to build a capable and developmental state, as echoed in the achievements reflected in the Annual Report of 2024/25.

The performance of the department as contained in this report therefore bears testament to the resolve of the department and its stakeholders to the commitment of the executive and the dedication of the Accounting Officer and his team to a refreshed mandate. This fresh mandate uniquely pivoted on the 2024/25 financial year to demonstrate the efficacy of governance beholden to the incumbent administration.



For the 2023/24 Financial Year, the Department achieved an unqualified audit outcome which was a setback and regress from the two consecutive clean audits received in the past two financial years 2022-23 and 2021-22. We have nonetheless set up an Audit Improvement Plan where we can confidently declare that we are on track to recover our losses for the 2024/25 financial year.

We are proud to report that the department has once again successfully recorded yet another 100% expenditure in 2024/25 against equitable share and all conditional grants, except for the CASP. This trend, synonymous to the 2023/24 financial year is indicative of the department's adoption of a culture of coordinated planning and financial maturity resulting in the ability of the department to fully spend its budget allocations.

Assuming the reigns of the department, the executive committed to a culture of widespread consultation where a wide range of stakeholders and partners in the agricultural sector would be taken into confidence in all our decisions, programmes and activities. For instance, emerging from our strategic planning with a renewed mandate and a new set of values aligned to the new 3 key priorities, we were able to appoint a new board for our entity, Agribusiness Development Agency (ADA) and also a new ADA CEO who hit the ground running in facilitating growth of a strong, transformed, diversified, dynamic, competitive and sustainable agro-processing industry in the province of KwaZulu-Natal.

As many would know, our province has tended to be associated with regular inclement weather, floods, veldfires and snowfall. These are the challenges that the department needed to address by providing urgent relief to affected farmers and affected farming communities.

South Africa, this year holds the Presidency of the G20 under the theme: Solidarity, Equality, Sustainability at a time where the world is facing a myriad of overlapping and mutually reinforcing crises, including climate change, poverty, hunger, underdevelopment, inequality, unemployment, technological changes and geopolitical instability. The UN Secretary-General, Mr Antonio Guterres, underscored the urgency of the situation during the launch of the Special Edition of the Sustainable Development Goals (SDGs) Progress Report on 25 April 2023. The province of KwaZulu-Natal, was fortunate to host the G20 Agriculture Working Group and our department formed part of the G20 Food Security Task Force which provided an opportunity to make a lasting impact on global food security, sustainable agriculture, and farmer development.

At a domestic and national level we already established partnerships and collaboration with other sister departments and who have a track record of best practices in the agricultural sector. The department participated in the Sacramento Project as endorsed by the Former DARD Minister Honourable Thoko Didiza. The Sacramento Project emerged



from a study tour to Sacramento, (the capital state of California in the United States of America). Through this project, all provincial departments of Agriculture showcased best practices in the implementation of various projects to showcase and share lessons in good governance. In our participation in the Inter Provincial Government Agriculture Steering Committee (IPGASC) we were able to share the success and impactful implementation of our flagship Projects/Programmes to enable other provinces to learn certain lessons on implementing projects/programmes of a similar nature, namely:

1. Multi-Planting Season Programme
2. Livestock Programme
3. Analytical Services (Soil Laboratory)
4. Cannabis/Hemp Programme

These are amongst our flagship programmes which have been instrumental at creating meaningful impact in the agriculture sector in general and on the lives of farmers in particular. For instance, in 2024/25 the department through the Seed Multiplication Programme began exploring Potato seed multiplication to align the programme with Multiplanting Season programme. In the 2024/25 financial year we distributed 4 million vegetable seedlings, to cover 160 hectares of land and 1,6 million sweet potato cuttings for 55,8 hectares of land across the province the province of KwaZulu Natal.

For the longest time, the department has grappled with an on-going challenge of the declining state of the department's fleet. To resolve this matter once and for all, we took a bold decision to procure 100 replacement of departmental vehicles which will mostly be placed in the districts and local offices to allow the department to reach all four corners of the province in carrying out its mandate. We have not only expedited our service delivery efforts but also improved the visibility of the department among the furthest of our farming communities. The department has therefore successfully procured 78 vehicles at a cost of R 41.511 million during the 2024/25 financial year and placed a further order of 22 vehicles amounting to a total order of 100 vehicles to the tune of R 50.678 million. Again, our aggressive approach to end hunger in KZN, we initiated a comprehensive mechanization programme to support food production at household and community levels using own fleet of tractors. Through this programme our main goal was to ensure the provision of production inputs and mechanization services to our beneficiaries across the province from subsistence farmers to smallholder farmers. For this ambitious endeavor, in the 2024/25 financial year we have procured 24 tractors to the tune of R7,22 million. These tractors will provide mechanization services to farmers across the 11 districts and help the department cover 4890 hectares of land through mechanization.

It would be immodest and malicious of us if we neglect to blow the horn for the promising steps and inroads made with our Hemp Programme towards the accomplishment of the province's Cannabis Master Plan of 2023. We are proud to announce that 27 Economists have been trained for cannabis production under Opulence pharmaceutical. Thirty officials have also been trained on hemp production at Cedara in collaboration with DALRRD and ARC. The department has provided training to 200 hemp permit-holder farmers. Among the 200 trained permit holders, 71 are female and 48 are youth. We continue to increase capacity in this new niche especially among the youth, women and people living with disabilities.

With this Annual Report, we do not seek to demonstrate perfection but our commitment and collective efforts to make a difference. We therefore submit the AR in that spirit and urge all stakeholders and partners within the sector to be actively involve. And to exploit the strategic interphase that exists within the Department. We would like to appreciate the support and guidance from the Honourable Premier, Mr Thami Ntuli, colleagues in the provincial executive council, and the Honourable ministers Mr John Steenhuisen: Department of Agriculture, and Mr Mzwanele Nyhontso Department of Land Reform and Rural Development for their wise leadership of the sector.

The Department also appreciates the management and officials led by Head of Department, Mr Zibusiso Dlamini, for working tirelessly in service of the people of KwaZulu-Natal.



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**Mrs. TP kaMadlopha Mthethwa (MPL)**  
**Honourable MEC: Agriculture and Rural Development**





**MR Z.N DLAMINI**

HOD: KZN Department of  
Agriculture and Rural Development

## 4. REPORT OF THE ACCOUNTING OFFICER

### OVERVIEW OF THE OPERATIONS OF THE DEPARTMENT

Over the MTSF period, the department has held a central role in addressing poverty in KZN, particularly in rural areas where the majority of the population faces economic challenges. Its contribution to the provincial economy, though currently modest, has the potential for significant growth, offering a pathway to increased food security and economic development. The focus on both the commercial agriculture sector and subsistence agriculture highlights a twofold challenge: supporting emerging commercial farmers and promoting sustainable practices to enhance food security.

The department has continued to play a crucial role in poverty alleviation and economic development in KZN, especially in rural areas. Despite facing economic challenges, agriculture has held promise for significant growth, offering avenues for enhanced food security and economic prosperity.

The Department drives coordinated efforts to ensure that agricultural development aligns with broader community needs, including education, health, transportation, housing, and social amenities. The strategy emphasizes supporting a diverse range of clients, from communal households to emerging black commercial farmers and land reform claimants. Key elements included the incorporation of scientific agricultural technology and the establishment of a sound business model.

Recognizing agriculture as a science influenced by natural resources and climate, throughout the outgoing administration, the Department has emphasized the role of research and technology development. The extension services have remained vital in translating scientific advancements into practical advice for farmers.

Adopting a commodity-based approach, the Department has maintained alignment of agricultural projects with factors such as bio-resource information, transportation cost, market demand, social conflicts, and infrastructure availability. The aim has been to improve production for import substitution and export, with selection based on natural resources, economic analysis, market dynamics, production plans, and support systems.

To enhance the Capable, Ethical and Developmental State, the Department has focused on filling all critical vacant posts to enhance institutional capacity, especially at SMS level. Since 2023-24, the Department has appointed more than 16 senior managers, including filling the vacancy in the Office of the Head of Department, Chief Directors for Agricultural Services, Business Support Services, Agricultural Research Development and Training institutes, and Rural Enterprise Industry Development.

Agricultural Services appointed District Directors for iLembe and uThukela as Director for Project Office. Veterinary services appointed directors for Area 2 (South) and for Veterinary Support Services. Agricultural Livestock Research and Agricultural Resource Management were appointed for Research Chief Directorate. Within Corporate Services, Directors for Communications, Human Resource Management and Intergovernmental Relations were appointed. Financial Management had the Director for Supply Chain Management appointed.

## OVERVIEW OF FINANCIAL PERFORMANCE

### Collection of Departmental Revenue

The table below provides the summary of the departmental receipts for 2023/24 and 2024/25 financial years by economic classification. The total actual revenue increased from R22.753 million in 2023/24 to R26.625 million in 2024/25, an increase of R3.872 million mainly due to no auction of redundant vehicle sin 2023/24. In 2024/25, the actual revenue exceeded the estimate by R195 thousand.

#### *Departmental Own Receipts by main revenue category*

Departmental receipts	2023/24			2024/25		
	Estimate	Actual amount collected	(Over)/ Under Collection	Estimate	Actual amount collected	(Over)/ Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Sale of goods and services other than capital assets	20 682	20 677	5	21 704	21 184	520
Fines, penalties and forfeits	1	0	1	1	1	-
Interest, dividends and rent on land	25	44	(19)	26	59	(33)
Sale of capital assets	3 734	921	2 813	3 902	4,376	(474)
Financial transactions in assets and liabilities	763	1 111	(348)	797	1 005	(208)
<b>TOTAL</b>	<b>25 205</b>	<b>22 753</b>	<b>2 452</b>	<b>26 430</b>	<b>26 625</b>	<b>(195)</b>



The variance per classification in 2024/25 is as follows:

- *Sales of goods and services other than capital assets* reflects under-collection of R520 000 mainly due to decline in the number of soil and animal samples submitted for testing.
- *Interest, dividends and rent on land* shows over-collection of R33 000 due to higher than expected collection of interest on debt.
- *Sale of capital assets* over-collection of R474 000 is due to higher than expected proceeds at the public auction for redundant machinery and equipment and biological assets.
- *Financial transactions in assets and liabilities* is reflecting an over-collection of R208 000. The nature of the revenue collection under this category, made up of refunds from prior year, makes it difficult for accurate forecasting.

### **Tariff policy**

The Department reviews the fees charged for services rendered on an annual basis as part of the budget process and where possible, aligned the fees with national and provincial norms. The review is done in consultation with all relevant role-players and submitted to the Provincial Treasury for approval. The approved fees for the 2024/25 financial year was circulated for implementation with effect from 1 April 2024.

### **Free Services**

The Department received Provincial Treasury Approval to grant thirty (30) students exemption from college fees. Twenty students would be from KZN Agricultural schools and ten students would be from financially disadvantaged backgrounds. The selection of these students is based on merit. Apart from this, the department does not provide free services, except for extension services and controlled diseases.

### **Departmental expenditure**

The table below provides analysis of departmental expenditure against final appropriation at Programme level for the 2023/24 and 2024/25 financial years. The department recorded under-expenditure of R86.4 million against Programme 3: Rural Development in 2024/25. This relates to the construction of a fresh produce Agri-hub in the Richards Bay Industrial Zone where there have been unforeseen delays in implementation such as obtaining project specific EIA and ensuring administrative compliance by the Implementing Agent (RBIDZC). This project is funded from the Budget for Infrastructure facility at National Treasury and the funds are transferred through the CASP conditional grant.

The department recorded 100% expenditure in 2024/25 against equitable share and all conditional grants, except for the CASP due to Agri-hubs under expenditure. This is similar trend to the 2023/24 financial year and is indicative of the department's financial maturity and ability to spend its budget allocations.

R'000	2023/24			2024/25		
Programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/ Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
1. Administration	712 927	712 897	30	743,400	743,400	-
2. Agriculture	1 699 981	1 699 946	35	1,733,488	1,733,488	-
3. Rural Development	65 912	65 912	-	131,497	45,097	86 400
<b>TOTAL</b>	<b>2 478 820</b>	<b>2 478 755</b>	<b>65</b>	<b>2 608 385</b>	<b>2 521 985</b>	<b>86 400</b>

### Virements/roll-overs

The Final Appropriation includes post Adjustments Estimate virements between Programme and economic classification. An amount of R9.278 million was moved into Programme 1: Administration from savings of R4.599 million under Programme 2: Agriculture and R4.679 million under Programme 3: Rural Development. The details of the virements is provided in the Appropriation Statement for 2024/25 financial year and all virements are undertaken according to the PFMA and Treasury Regulation prescripts. The increase under Programme 1 was mainly to allow for procurement of departmental vehicles that are required for service delivery across the department.

The department also undertook virements between economic classifications within the Programmes. Such movements are undertaken to utilize under expenditure in some areas to augment budgets in other spending areas as well as providing additional funding for the acquisition of dipping chemicals and tractors to assist the emerging and small scale farmers and improve the quality of the communal livestock.

With regards to roll-overs, the department has requested the roll-over of r86.4 million to the 2025/26 financial year in respect of the fresh produce Agri-hub.

### Unauthorized, fruitless and wasteful expenditure

The department incurred R289 000 in fruitless and wasteful expenditure during the financial year. While this is the case, the department is committed to putting in place measures that will assist in averting Fruitless and Wasteful expenditure as prescribed by the PFMA.

### Supply Chain Management

The department utilizes the Central Supplier Database to source quotations and verify registration for bids during the 2024/25 financial year. The selection of the suppliers from the CSD is done manually as there is no e-procurement system. Furthermore, the department utilized internal departmental approved panel of contractors for the supply and deliver



of fertilizer and mechanization services, delivery of seeds, seedlings and fruit trees. The department also makes use of the national RT contracts where applicable such as delivery of chemicals and veterinary supplies, animal feed, vehicles, tractors, etc.

The department has a SCM Policy, Delegations and Procedures in place to, amongst others, prevent irregular expenditure. Nevertheless, irregular expenditure of R13.582 million was incurred in 2023/24 relating to non-compliance to SCM processes. No irregular expenditure in 2024/25 relating to contraventions of SCM processes.

### **Gifts, Donations and Sponsorship received from non-related parties**

The details of the gifts, donations or sponsorship is provided in the Annual Financial Statements for 2024/25.

### **Exemptions and deviations received from the National/Provincial Treasury**

The department did not receive any exemptions and deviations from the Treasuries in 2024/25. However, the Accounting Office approved deviations from normal procurement processes where it was deemed impracticable to source quotations due to the nature of services required such as utility services from municipalities, specific training needs, marketing and advertising in the media as well as specific laboratory consumables/services required in the department's laboratories.



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**Mr ZN. Dlamini**  
**Head of Department: Agriculture and Rural Development**

## **5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT**

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part F) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2025.

Yours faithfully



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**Mr ZN. Dlamini**  
**Head of Department: Agriculture and Rural Development**



## 6. STRATEGIC OVERVIEW

### 6.1 Vision

Inclusively transformed, innovative, food secure and sustainable agricultural sector.

### 6.2 Mission

To drive comprehensive and equitable agricultural growth, food security, and the advancement of rural communities through sustained scientific and digital technology practices

### 6.3 Values

The Department has committed itself to the following values:

Values	Descriptor
<b>1. Excellence &amp; Professionalism</b>	We deliver high-quality services with expertise and dedication.
<b>2. Ubuntu &amp; Community Focus</b>	We serve with compassion, respecting the dignity of the poor people and rural communities.
<b>3. Inclusivity &amp; Equity</b>	We empower all farmers—but prioritize women, youth and people with disabilities—to thrive in agriculture.
<b>4. Innovation &amp; Adaptability</b>	We embrace technology and new ideas to solve agricultural challenges.
<b>5. Integrity &amp; Accountability</b>	We act with transparency and take responsibility for our impact.
<b>6. Sustainability &amp; Stewardship</b>	We protect our land, water, and ecosystems for future generations.
<b>7. Collaboration &amp; Partnership</b>	We achieve more by working with farmers, communities, and the private sector.
<b>8. Growth &amp; Empowerment</b>	We invest in people—farmers and staff—to unlock their potential.

## **7. LEGISLATIVE AND OTHER MANDATES**

The legislative mandate of the Department is derived from various sections of the constitution. The Department executes a concurrent national and provincial legislative mandate in terms of schedule 4 and 5 of the constitution. Section 27 of the Bill of Rights of the South African Constitution, Act of 108 of 1996, gives obligation to the state to uphold health care, food, water and social security rights. **Section 27 1(b)** states, “everyone has the right to have access to sufficient food and water”.

**Section 27 1(c)** states, “everyone has the right to social security, including, if they are unable to support themselves and their dependents, appropriate social assistance”. **Section 27 (2)** states, “the state must take reasonable legislative and other measures, within its available resources, to achieve the progressive realization of each of these rights. There have been no significant changes to the Agriculture and Rural Development legislative and other mandates. Below is a list of all relevant legislation for the Department.

### ***Transversal Legislation***

- Broad-Based Black Economic Empowerment
- Constitution of the Republic of South Africa (Act No. 108 of 1996)
- Public Finance Management Act (Act No. 1 of 1999, as amended) and Treasury Regulations
- KZN Provincial SCM Policy Framework of 2006
- Preferential Procurement Policy Framework Act (Act No. 5 of 2000)
- Companies Act (Act No. 61 of 1973)
- Public Service Act (Act No. 109 of 1994, as amended) and Public Service Regulations of 2001
- Labour Relations Act (Act No. 66 of 1995)
- Basic Conditions of Employment Act (Act No. 75 of 1997)
- Skills Development Act (Act No. 97 of 1998)
- Promotion of Access to Information Act (Act No. 2 of 2000)
- Occupational Health and Safety Act (Act No. 85 of 1993)
- Compensation for Occupational Injuries and Diseases Act (Act No. 130 of 1993)
- Annual Division of Revenue Act
- Employment Equity Act (Act No. 55 of 1998)
- Public Service Commission Act (Act No. 65 of 1984)
- Provincial Growth and Development Strategy 2021
- Provincial Integrated Youth Development Strategy (PIYDS)
- Prevention of Family Violence Act (Act No 133 of 1993)
- Promotion of Equality and Prevention of Unfair Discrimination (Act 4 of 2000)
- Promotion of Administrative Justice Act (Act No. 3 of 2000)
- National Development Plan 2030
- National Youth Policy
- Revised Medium-Term Strategic Framework
- Framework on Gender Responsive Planning, Monitoring, Evaluation and Auditing (GRPVMEA)
- White Paper on the Rights of Persons with Disabilities

## ***Agriculture legislation***

- KwaZulu Animal Protection Act (Act No. 4 of 1987)
- Conservation of Agricultural Resources Act (Act No. 43 of 1983)
- Marketing of Agricultural Products Act (Act No. 47 of 1996)
- Control of Market in Rural Areas Ordinance (No. 38 of 1965)
- Subdivision of Agricultural Land Act (Act No. 10 of 1970)
- Plant Improvement Act (Act No. 53 of 1976)
- Agricultural Pests Act (Act No. 36 of 1983)
- Agriculture Law Extension Act (Act No. of 1996)
- KwaZulu General Law Amendment Act (Act No. 3 of 1987)
- KwaZulu General Law Amendment Act (Act No. 21 of 1988)
- National Veld and Forest Fire Act (Act No. 101 of 1998)
- Veterinary and Para-Veterinary Professions Act (Act No. 19 of 1982)
- Livestock Brands Act (Act No. 87 of 1962)
- Livestock Improvement Act (Act No. 25 of 1977)
- Meat Safety Act, 2000 (Act No. 40 of 2000) (Replacing Abattoir and Co-operation Act)
- South African Medicines and Medical Devices Regulatory Authority Act (Act No. 32 of 1998)
- International Animal Health Code of World Organisation for Animal Health (OIE-Office International des Epizooties)
- Animal Diseases Act (Act No. 35 of 1984)
- International Code for Laboratory Diagnostic Procedure for Animal
- Diseases of World Organisation for Animal Health
- The Sanitary and Phyto-sanitary Agreement of the World Trade Organisation (WTO)
- Water Services Act (Act No. 108 of 1997)
- Marketing of Agricultural Products Act (Act No. 47 of 1996)
- Agricultural Research Act (Act No. 86 1990)
- Agricultural Products Standards Act (Act No. 119 of 1990)
- Agricultural Produce Agents Act (Act No. 12 of 1992)
- Agricultural Development Fund Act (Act No. 175 of 1993)
- Perishable Product Export Control Act (Act No. 9 of 1983)



- Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947)
- Agricultural Credit Act (Act No. 28 of 1966)
- Marketing Act (Act No. 59 of 1958)
- Plant Breeder's Right Act (Act No. 15 of 1976)
- Land Redistribution Policy for Agricultural Development Agricultural Debt Management Act (Act No. 45 of 2001)
- Soil User Planning Ordinance (Ordinance No. 15 of 1985)
- Generally Modified Organisms Act (Act No. 15 of 1997)
- Hazardous Substances Act (Act No. 63 of 1973)
- Environment Conservation Act (Act No. 73 of 1989)
- Agri-business Development Agency Bill.

### ***Rural Development Legislation***

- Deeds Registries Act (Act No. 47 of 1937)
- State Land Disposal Act (Act No. 48 of 1961)
- Physical Planning Act (Act No. 88 of 1967)
- Sectional Titles Act (Act No. 95 of 1986)
- Upgrading of Land Tenure Rights Act (Act No. 112 of 1991)
- Land Reform: Provision of Land and Assistance Act (Act No. 126 of 1993)
- Restitution of Land Rights Act (Act No. 22 of 1994)
- Land Reform (Labour Tenants) Act (Act No. 3 of 1996)
- Communal Property Associations Act (Act No. 28 of 1996)
- Land Survey Act (Act No. 8 of 1997)

## 8. ORGANISATIONAL STRUCTURE

The top structure of the Department is reflected below from the level of the Executive Authority, Accounting Officer and Deputy Director Generals who provide strategic leadership to the organisation.



## 9. ENTITIES REPORTING TO THE MINISTER/MEC


The table below indicates the public entities that report to the MEC.

**Table 1** List of Entities

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operations
Agribusiness Development Agency (ADA)	Schedule 3C: Provincial Public Entity	In terms of section 38 (l) (j) of the Public Finance Management Act 1 of 1999 (as amended), ADA must provide written assurance to the Department that the entity implements good financial management and an internal control system before the Department transfers funds to the Entity.	The agency provides holistic agricultural support services to entrant farmers, focusing mainly on previously disadvantaged farmers including the area previously managed by Mjiindi Farming as well as providing support to Ntingwe Tea Estate.
Ntingwe Tea Estate (Pty) Ltd	Companies Act	Department holds 62% of shares with Ithala Finance corporation the other 38%.	Commercial tea producing company. The entity is managed by ADA.
Natal Trust Farms	Companies Act	Department is sole shareholder of the company.	Asset management company supporting farmers through lease of farming equipment.





A full-page background image showing a sunset over a field of green crops. The sun is low on the horizon, creating a bright orange and yellow glow that fills the sky. The clouds are wispy and catch the light. In the foreground, there are rows of green plants, possibly a field of young corn or similar crops, stretching towards the horizon. The overall mood is peaceful and hopeful.

# **PART B:** **PERFORMANCE** **INFORMATION**

## 1. AUDITOR-GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA performs certain audit procedures on the performance information to provide limited assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management. The auditor general "did not raise any material findings on the reported performance information for the selected programmes"

**Refer to pages 143-151 of the Report of the Annual Report, published as Part F: Financial Information.**

## 2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.1 The overall performance of the Department in 2024/25 is reflected below together with the previous year's baseline from 2020:

Programmes	2020/21 APP	2021/22 APP	2022/23	2023/24	2024/25
<b>Programme 1: Administration</b>	<b>65%</b>	<b>83%</b>	<b>92%</b>	<b>95%</b>	<b>86%</b>
<b>Programme 2: Agricultural Development Services</b>	<b>77%</b>	<b>78%</b>	<b>94%</b>	<b>94%</b>	<b>93%</b>
<b>Programme 3: Rural Development</b>	<b>75%</b>	<b>89%</b>	<b>88%</b>	<b>100%</b>	<b>100%</b>
<b>Overall Performance</b>	<b>73%</b>	<b>80%</b>	<b>93%</b>	<b>95%</b>	<b>93%</b>

### 2.2 Service Delivery Improvement Plan

The department has completed a service delivery improvement plan. The tables below highlight the service delivery plan and the achievements to date.

#### *Main services and standards*

Main services	Beneficiaries	Current/actual standard of service	Desired standard of service	Actual achievement
Extension and advisory services	Household farmers Emerging farmers Commercial farmers Commodity association Municipalities Traditional Authorities	23371.29x Hectors planted for food production through departmental support	7000 x Hectors planted for food production through departmental support	8098.42 x Hectors planted for food production through departmental support



### ***Batho Pele arrangements with beneficiaries (Consultation access, etc.)***

Current/actual arrangements	Desired arrangements	Actual achievements
18x Community engagement meetings regarding project application per Annum	159 x Community engagement meetings regarding project application per annum	252x community engagement meetings (Project) held
37x Community engagement meetings to improve pre- planting planning around mechanization per annum	66 x Community engagement meetings to improve pre- planting planning around mechanization per annum	701 x community engagement meetings held

### ***Service delivery information tool***

Current/actual information tools	Desired information tools	Actual achievements
13x mechanization awareness campaign per Annum	52 x mechanization awareness campaign per Annum	96x Mechanization awareness campaign held
21x Workshop conducted per Local Municipality per annum to communities on project application process	65 x Workshop conducted per Local Municipality per annum to communities on project application process	111 x Workshop conducted per Local Municipality
<b>29x</b> information days per local per annum	<b>128 x</b> information days per local per annum	<b>139 x</b> Information days held

### ***Complaints mechanism***

Current/actual complaints mechanism	Desired complaints mechanism	Actual achievements
Departmental Complaints boxes in all Departmental Offices (70)  inquiries within 5 working days and provide a clear explanation of the next steps	Reduction by 5% in the number of complaints received through mechanisation programme	No complaints management system in place for 2024/2025 financial year

## **2.3 Organisational environment**

The financial year under review 2024/25 culminated to the end of the 6<sup>th</sup> administration and the end of the 5-year period of our strategic plan of 2019-2024. This financial year served as the proper yardstick to gauge our impact through the period covered by our strategic plan. It further uniquely reflected a reliable image of our summative, collective efforts to set the department on a different trajectory in terms of reporting, performance management and accountability. Over the years the collective work of the department focusing on performance information management, began yielding results. Subsequently, through the introduction of effective systems and inculcating a culture of excellence, accountability and impactful strategic leadership, the department was able to gradually reduced findings on performance information in line with our objectives expressed in the APP and the strategic



plan. The department progressed from a disclaimer to an adverse audit outcome in 2019/20, qualified by a single finding in 2020/21 and finally achieved an Unqualified Audit Outcome in 2021/22, thus clearing the way for a clean audit. Again in 2022/23, there were no findings on performance information. In 2023/24, the department obtained an Unqualified Audit Opinion with a Material Findings on Compliance with Legislation (Contract Management). Once again, recognizing the setback, the department pursued an Audit Outcome Improvement Plan with key interventions necessary to achieve a clean audit. In the financial under review, the department has indeed attained a Clean Audit Outcome for the 2024/25 financial year.

Our Clean Audit Outcome bear testament of the resolve of the department to deliver on its objectives as the Department once again recorded 100% budget expenditure. This excellent budget performance was supported by similarly improved service delivery performance with 93% APP targets achieved. This audit outcome is indeed a product of extensive work to institutionalize and deepen efficiency and effectiveness of governance controls. It affirms the Departments commitment on matters on governance.

## **Agriculture Development Services**

- **Seed Multiplication Programme**

The Department initiated the Seed Multiplication Programme in 2019/2020 planting season focusing on maize and dry bean commodities. This programme has grown in leaps and bounds, significantly contributing in pushing back the frontiers of hunger and helping the department confront food insecurity across all households in the province. Seed Multiplication and Mega Nursery programmes multiply agronomic seeds (maize and dry bean), sweet potato cuttings multiplication and produces variety of vegetable seedlings. In 2024/25 the department started to explore Potato seed multiplication to align the programme with Multiplanting Season programme. Agronomic seeds, Sweet potato cuttings and variety of vegetable seedlings are distributed to poor households across the province for food security purposes.

In 2024/25 the department distributed maize seeds for planting 100 ha, 150 tons harvested and distributed. The department, through this programme planted 30ha bean seeds and 17 tons harvested and distributed from the previous planting season. Horticultural Seedlings & Vines planted are 10 000 000. Horticultural seedlings and sweet potato vines produced and distributed were 8 000 000. The department further planted 1 hectare of potato seed for purposes of distribution. This programme has not only impacted households by addressing food insecurity issues but also confronted unemployment by simulating the employment of 9 officials qualifying as dry bean and Maize Seed Inspectors. In line with national priorities, there were 75 EPWP staff employed across all the projects. In total, hectares planted through this project in 2024/25 were 54ha for maize, 34ha for dry beans and 1,7ha for potatoes.

- **Farmer Support**

In the 2024/25, KwaZulu-Natal farmers and the farming community in general faced numerous challenges that resulted in losses of agricultural production and infrastructure. These included ever increasing cost of production, ageing or poor infrastructure, outbreak of diseases (FMD), inclement weather and runaway veldfires. These challenges especially the 2024 veld fires destroyed farms, livestock and claimed human lives. The provincial executive mandated the Department of Agriculture and Rural Development to strengthen their agricultural producer support to deliver a comprehensive agricultural development programme.

Following the pronouncements by the MEC at her 2024 budget speech, the department was able to complete 38 new agricultural infrastructure projects (dip tank, boreholes, irrigation systems, hydroponics tunnels piggery infrastructure) renovated 28 existing infrastructure rehabilitated (dam scooping, infield roads and dip tanks) and fenced 103.40 KM of grazing and arable lands in various parts of the Province. These initiatives will not only restore the fortunes of the agricultural sector but will further contribute positively to increased food production and transformation of the agriculture sector going forward. They will further actively be contributing to economic growth, inclusion, equality and the creation of decent work.

Our Agriculture and Agro-processing Masterplan remained the anchor policy framework driving inclusive growth and Job creation in the sector as per the 3 key priorities of the GNU.

- **Cannabis Hemp Programme**

In 2021 hemp was declared an agricultural crop under the Plant Improvement Act no. 53 of 1976. Provincial Departments were mandated to develop a Cannabis Master Plan that includes hemp and dagga aligned to the national cannabis pillars. During the SoNA of 2023, the President of South Africa reiterated the commitment of Government to create enabling conditions for the hemp and cannabis sector to grow. The former Premier of KZN further announced in her SoPA that the Cannabis Master Plan will be implemented in KZN in 2023. Motivated by the fact that the cannabis/hemp has about R107 billion of value in the local industry, the department committed R47 million for cannabis research. An amount of R10 million was set aside to assist farmers in cannabis production and hemp permit application. The department has facilitated an investment commitment of R120 million and is participating in the Cannabis and Hemp Phakisa Action Lab in order to secure much-needed policy coherence and to ensure closer collaboration amongst government entities. This investment is intended to unlock economic potential of the cannabis in the province, increase economic growth, create jobs and alleviate poverty, produce economic, social, environmental research reports and identify technology needs, assist with regulations, transforming policies so that they are inclusive, accreditation, patenting and compliance, to establish, maintain and preserve the cannabis seed bank and assist farmers as well as cannabis associations with production inputs and developmental issues.

To date, the department has trained 27 Economists across the 11 districts for cannabis production under Opulence pharmaceutical while 30 officials were also trained on hemp production at Cedara in collaboration with DALRRD and ARC. The department further trained 200 hemp

permit holder farmers with hemp permits. assisted 664 applicants to get hemp permits which grant authorization to cultivate, store and transport content with a Tetrahydrocannabinol (THC) of not more than 0.2%.

- **Multi Planting Season Projects Reports**

The Department has allocated a total of R919 million from 2019 to 2024 to its mechanization program. This investment has facilitated the planting of over 115,502.83 hectares for food production in the province under the Multi-Planting Season Programme. Additionally, through the One Home One Garden food security interventions, over 47,615 vulnerable households and subsistence producers have received support. In the year 2024/25 the department was able to support 17 968 households through interventions aimed at combating food insecurity. These initiatives signify the Department's commitment to enhancing agricultural productivity, food security, and livelihoods in the region. The investments made by the Department in the mechanization program and food security interventions are crucial for several reasons:

- **Increased Agricultural Productivity:**

In 2024/25 the Honorable MEC announced that the department will accelerate food production through mechanization, production inputs and extension services. On the 15th October 2024 at uMsinga, uMzinyathi District, the Honourable Premier and the MEC launched 2024/2025 multi-planting season. The Department has successfully planted 8 098.42 hectares (against the target of 7000 ha) and supported 13 823 subsistence farmers. The Department has truly reconfigured the multi-planting season programme to improve efficiency and ensure it reaches and benefits the most needy of the farming communities. The reconfigured programme now includes mechanisation provided by the department, mechanisation provided by service providers and farmers that will benefit from the distribution of production inputs. The Department is proud to announce that 24 new tractors were bought in the 2024/25 financial year to augment the support provided to farmers through this programme. A budget of R53 million (Ilima/Letsima) was agreed to be set aside for food security interventions the following financial year. The department's rigorous approach to mechanization enables farmers to perform agricultural tasks more efficiently and on a larger scale thus dealing an aggressive blow on food insecurity across the province. By providing access to machinery and equipment, the Department helps farmers increase their productivity and yields, ultimately contributing to food security and economic growth. Zizoyiguqisa indlala!

- **Expansion of Cultivated Land:**

The allocation of resources for mechanization has facilitated the cultivation of a significant area of land for food production. This expansion of cultivated land not only boosts agricultural output but also enhances the resilience of rural communities by diversifying their sources of income.



- **Food Security:**

The Multi-Planting Season Programme aims to increase food production and ensure food security in the province. By supporting farmers in planting more hectares of land, the Department helps to meet the nutritional needs of communities, reduce dependency on food imports, and mitigate the risk of food shortages. This is the core mandate of the department hence the department coordinates and roll out a cluster of programmes and interventions intended to achieve this outcome.

- **Livelihood Support for Vulnerable Households:**

The One Home One Garden Programme remains our flagship programme in the fight to combat food insecurity. The food security interventions rolled out by the department target vulnerable households and subsistence producers, providing them with the means to grow their own food. This support not only improves access to nutritious food but also empowers households to become more self-sufficient and resilient to economic shocks. In 2024/25, the MEC issued a clarion call to the programme managers, stakeholders including the traditional leadership sector to join her agenda to resuscitate and revive indigenous food systems. This project was incorporated to the seed multiplication programme and resulted in the distribution of seeds for indigenous foods which grow easily on landscapes of this province, resistant to harsh climate conditions that often visit our provinces. These included promotion of goat farming and indigenous chicks farming.

- **Poverty Alleviation:**

Agriculture is a significant source of livelihood for many rural communities. By investing in mechanization and food security initiatives, the Department creates opportunities for income generation and poverty alleviation among smallholder farmers and marginalized groups.

- **Sustainable Development:**

The investments in agricultural mechanization and food security align with broader goals of sustainable development. By promoting efficient and sustainable farming practices, the Department contributes to environmental conservation, resource optimization, and long-term resilience in the agricultural sector.

## **RURAL DEVELOPMENT**

- **Unemployed Agricultural graduate Programme and the Expanded Public Works Programme.**

The purpose of the Unemployed Agricultural Graduates Youth Programme is for the placement of unemployed graduates with agriculture-related qualifications on relevant farms or enterprises within the agricultural value chain to acquire relevant on-the-job entrepreneurial and business skills to enable them to establish and manage their own enterprises. The objectives of the UAGYP are to provide unemployed agricultural graduates with opportunities to gain on-the-job experience and business skills and contribute to increased food production through development of a pool of competent young produce in order bridge the gap of ageing producers with the introduction of young cohort into the sector.

The programme provides a platform for active participation of youth in the agriculture value chain. It also creates enabling environment to support the establishment of youth owned and/or managed enterprises and youth entrepreneurs by linking participants with potential entities that support development of entrepreneurs. Since 2019/20, the Department has appointed 1 012 unemployed agricultural graduates.

- **Expanded Public Works Programme**

The Department also participates in the Expanded Public Works Programme (EPWP), which aims to reduce poverty and unemployment through temporary work opportunities. Focusing on the employment of marginalized individuals, especially youth, women and people with disabilities. EPWP requires that beneficiaries received training and skills transfer to enhance employability and promote sustainable livelihoods. Since 2019/20, the Department has appointed 5 013 EPWP workers. In 2023/24, 709 workers were appointed. The programme successfully placed 50 graduates on farms and agricultural enterprises for a period of 24 months in 2024/25.

### **Agri-business Development Agency (ADA)**

The entity supported 67 agribusiness enterprises with various interventions and initiatives such as Agricultural Infrastructure development; Infrastructure planning; Capacity Building; Product Testing; Production inputs and technical advice. 468 individuals were capacitated with skills to enhance their business operations.

There has been a significant increase in demand for agribusiness support to the black agribusiness enterprises within KwaZulu Natal. This is evidence by the over-achievements noted for the key vulnerable groups. 20 women and 20 youth owned enterprises were planned for support; with achievement of 40 and 28 respectively.

The 2024/25 financial year marked the end of the 5 year strategic planning period of the sixth administration, with reflections of the entity's performance over the period. Overall performance is 73% performance of the entity is commendable and is evident of the continuous efforts towards achieving service delivery despite the National fiscal constraints. With imminent budget cuts, the entity will need to secure key strategic partnerships for blended finance for continued support of our black agribusiness enterprises within the KwaZulu Natal Province.

## **2.4 Key policy developments and legislative changes**

During the 2024/25 financial year, the MTDP was finalized and approved as government entered into the 7<sup>th</sup> administration. The MTDP 2024 – 2029 focuses on the inclusive growth, poverty alleviation, and building a capable state aimed at the sustained advancement of South Africa in the next 5 years. It replaces the Medium-Term Strategic Framework and integrates the Government of National Unity's Intent Statement with the National Development Plan 2030. The plan is centered around three key strategic priorities which include the construction of well governed and ethical the state developmental.

## **3. ACHIEVEMENT OF INSTITUTIONAL IMPACTS AND OUTCOMES**

- Effective and efficient corporate and financial support services to the Department
- Improved household food security in the province
- Improved farmer development for increased agricultural production, sector
- growth and inclusive rural economy
- Reduced outbreak cases of Controlled and Notifiable Animal Diseases
- Increased research knowledge production, agricultural education and training

#### **4. INSTITUTIONAL PROGRAMME PERFORMANCE INFORMATION**

The Department did not have any changes from indicators and targets in the original APP. It is only the Executive Authority that was changed due to election outcomes. As a result, the performance output will only be reflected under Part B of this report in line with The National Treasury Annual Report Guide for National and Provincial Departments that states: "Table 2.4.4.1 should be used by institutions that have re-tabled their APP. ONLY revisions to the original APPs must be reflected in this table." The guide further state that the "actual achievement in this table must only be for the period that the tabled APP was applicable".

##### **4.1. PROGRAMME 1: ADMINISTRATION - CORPORATE SERVICES**

Purpose: Programme 1 provides support to the line function components of the Department in achieving their goals. The focus for Programme 1 is the provision of corporate and strategic support services to the Department. These include, but are not limited to Financial Management, Human Resource Development, Integrated Planning, Policy, Monitoring and Evaluation (IPPM&E), Information Communications Technology (ICT), Legal Services, Management Advisory Services, Labour Relations as well as Security and Occupational Health and Safety.





Programme 1 Administration-Corporate Services has two chief directorates:

- Human Resource Management
- Business Support Services

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Effective and efficient corporate and financial support services to the Department	Departmental vacancy rate	Percentage of departmental vacancy rate	<b>7%</b>	<b>7%</b>	10%	5%	-5%	The Department was able to fill approved critical posts expeditiously.
	SMS members compliant with financial disclosure submission	Percentage of SMS members compliant with financial disclosure submission	New	New	100%	100%	0	Target achieved
	Non-SMS employees (MMS, OSD & SCM) compliant with financial disclosure Submission	Percentage of Non- SMS employees (MMS, OSD & SCM) compliant with financial disclosure Submission	New	New	100%	100%	0	Target achieved

Effective and efficient corporate and financial support services to the Department	Employee signed performance agreement within the prescribed timeframe	Percentage of employee signed performance agreement submitted within the prescribed timeframe	100%	100%	100%	100%	0	Target achieved
	Annual employee performance assessment concluded for SL 1-12	Percentage of annual employee performance assessment concluded for SL 1-12	New	New	100%	100%	0	Target achieved
	Annual performance assessment concluded for SMS	Percentage of annual performance assessment concluded for SMS	New	New	100%	100%	0	Target achieved
	Decisions that are compliant with the Promotion of Administrative Justice Act finalized.	Percentage of decisions that are compliant with the Promotion of Administrative Justice Act finalized.	100%	100%	100%	100%	0	Target achieved
	Capacity building initiatives implemented for contract compliance	Number of capacity building initiatives implemented for contract compliance	7	7	4	4	0	Target achieved
	ICT business cases approved for implementation	Number of ICT business cases approved for implementation	3	3	2	2	0	Target achieved
	Performance oversight meetings held with Department entity	Number of performance oversight meetings held with Department entity (ADA)	4	4	4	4	0	Target achieved
	Policy awareness workshops conducted in the department	Number of policy awareness workshops conducted in the department	4	4	4	4	0	Target achieved

## **Programme 1: Administration - Financial Management**

**Purpose:** The Finance sub-programme consists of the Office of the Chief Financial Officer, Management Accounting Services, Financial Accounting and Administration Services, Assets Management, Infrastructure Management and Supply Chain Management. This chief directorate provides financial management responsibilities to the Department, which includes ensuring compliance with all finance related matters, management of budget and revenue planning, control and reporting, expenditure and creditor management, bookkeeping, loss control, banking, financial systems development services as well as salary administration, financial administration and reporting services. The chief directorates also ensure fleet management, inventory management and moveable asset management services. Another important function within this programme is supply chain development, which provides contract development, bids administration, demand, supply and logistics services to the department.

- i. **The Office of the Chief Financial Officer:** responsible for ensuring compliance with all finance related matters and to provide leadership on all matters related to finance in the Department.
- ii. **The Directorate Management Accounting Services:** management of budget and revenue planning, control and reporting.
- iii. **The Directorate Financial Accounting and Administration Services:** provides expenditure and creditor management, bookkeeping, loss control, banking, financial systems development services as well as salary administration, financial administration and reporting services.
- iv. **The Directorate Asset Management:** responsible for fleet management, inventory management and moveable asset management services.
- v. **The Directorate Infrastructure Management:** responsible to manage the infrastructure developments in the department.
- vi. **The Directorate Supply Chain Management:** provides contract development, bids administration, demand, supply and logistics services to the department.



**KwaZulu-Natal Department Of Agriculture and Rural Development**  
**ANNUAL REPORT FOR 2024/25 FINANCIAL YEAR VOTE 3:**

**Programme / Sub-programme:**

Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Effective and efficient corporate and financial support services to the Department	Approved 2025/26 Departmental Procurement Plan	Number of approved 2025/26 Departmental Procurement Plan	1	1	1	1	0	Target achieved
	Approved 2024/25 Infrastructure Programme Management Plan (IPMP)	Number of approved 2024/25 Infrastructure Programme Management Plan (IPMP)	1	1	1	1	0	Target achieved
	Valid invoices paid within 30 days	Percentage of valid invoices paid within 30 days	100%	99.64%	100%	99.92%	-0.08%	Delays in the submission of invoice to finance for processing by the end-user. More workshops to be rolled-out and the Department to continue implementing consequence management
	In-Year Monitoring Reports submitted to oversight structures	Number of In-Year Monitoring Reports submitted to oversight structures	12	12	12	12	0	Target achieved
	2024/25 Departmental Strategic Risk Register	Number of approved 2024/25 Departmental Strategic Risk Register	1	1	1	1	0	Target achieved
	2024/25 Departmental Asset Register	Number of updated 2024/25 Departmental Asset Register	1	1	1	1	0	Target achieved
	Approved 2024/25 Departmental Contract Register	Number of approved 2024/25 Departmental Contract Register	1	1	1	1	0	Target achieved
	Achievement of departmental budget expenditure	Percentage achievement of departmental budget expenditure	100%	100%	100%	96.70%	-3.3%	Slow progress on the construction of fresh produce agri-hubs. The Department has commenced engaging RBIDZ to facilitate improved implementation pace
	Investigations conducted on fruitless, unauthorized and irregular expenditure	Number of investigations conducted on fruitless, unauthorized and irregular expenditure	1	1	1	1	0	Target achieved
	Unqualified AG audit outcome	Number of unqualified AG audit outcome	1	1	1	1	0	Target achieved

## Programme 2: Agricultural Development Service

### 2.1 Sub-Programme 1: Sustainable Resource Use and Management

**Purpose:** The Sustainable Resource Management sub-programme includes the Engineering Services and Land Care sub-sub-programmes, as well as Land Use Management and Disaster Risk Management. The purpose of the sub-programme is to provide agricultural support services to farmers in order to ensure sustainable development and management of agricultural resources.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Increased research knowledge production, agricultural education, and training	Subdivision of Agricultural Land Act applications to change land use submitted to National Department (DLRRD) within 30 days	Number of Subdivision of Agricultural Land Act applications to change land use submitted to National Department (DLRRD) within 30 days **	167	141	140	168	28	The Department received more applications and some of the applications are quicker to finalize than usual timeframes. Indicator demand driven in nature.
	Farm management plans developed for farmers	Number of farm management plans developed for farmers	15	13	8	8	-	Target achieved
	Agro-ecosystem management plans developed	Number of agro-ecosystem management plans developed	1	1	1	1	0	Target achieved
	Disaster risk early warning campaigns conducted	Number of disaster risk early warning campaigns conducted	4	3	4	5	1	The Department implemented more campaigns due to inclement weather in the Province
	Surveys on uptake for early warning information conducted	Number of surveys on uptake for early warning information conducted	4	4	4	4	0	Target achieved.
	Hectares of agricultural land rehabilitated.	Number of hectares of agricultural land rehabilitated through the Land Care Programme	3 498.77	4 469.56	2 900	3 369.43	469.43	Variance is due to follow- up control which is quicker than new clearing.

	Green created (EPWP) jobs	Number of green created (EPWP)	764	690	330	362	32	Some project participants left and new ones joined.
	Hectares of cultivated land under Conservation Agriculture practises	Number of hectares of cultivated land under Conservation Agriculture practises	682	994.49	700	717	17	Glyphosate and implements funding enabled farmers to plant additional hectares

\*\*Number of days refers to the working days



## 2.2 Sub-Programme: Agriculture Producer Support and Development

**Purpose:** Agriculture Producer Support and Development houses the largest programmes in the organization and is duly considered as the core agricultural services Programme in the Department. This Programme provides extension and advisory services; project support and funding, agricultural infrastructure; mechanization and production support to subsistence, smallholder and commercial producers for sustainable agricultural development.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Improved household food security in the province	Subsistence producers supported with food security interventions	Number of subsistence producers supported	20 404	22 562	9 335	13 823	4 488	High demand from farmers. The Departmental programme for seed multiplication has resulted in more farmers supported.
	Hectares planted for food production through Departmental support	Number of hectares planted for food production through Departmental support	27 681.66	23 371.29	7 000	8 098.42	1 098.42	High demand from farmers. The Departmental programme for seed multiplication has resulted in more farmers supported.

Improved farmer development for increased agricultural production, sector growth and inclusive rural economy	Smallholder producers supported	Number of smallholder producers supported	1 192	974	543	722	179	High demand from farmers. The Departmental programme for seed multiplication has resulted in more farmers supported.
	Black commercial farmers supported	Number of black commercial farmers supported	29	21	8	12	4	High demand from farmers. The Departmental Programme for seed multiplication has resulted in more farmers supported.
	Producers supported with agricultural advice	Number of producers supported with agricultural advice.	11 147	15 221	12 888	16 719	3 831	The increased departmental support resulted in more farmers seeking agricultural technical advice.
	Agricultural job opportunities created through departmental interventions	Number of agricultural job opportunities created through Departmental interventions	321	505	235	291	56	Some Projects yielded more jobs than initially estimated.
	Female farmer projects supported by the Department	Number of female farmer projects supported by the Department	450	314	141	243	102	High demand from farmers. The Departmental Programme for seed multiplication has resulted in more farmers supported.
	Youth farmer projects supported by the Department	Number of youth projects supported by the Department	229	198	64	140	76	High demand from farmers. The Departmental Programme for seed multiplication has resulted in more farmers supported.

	Military Veterans projects supported by the Department	Number of Military Veterans projects supported by the Department	New Indicator	4	14	2	-12	The target was not achieved because the farmers who were earmarked for support in this category encountered difficulties producing Military Veterans credentials. The Department is going to rollout awareness campaigns for this group in the future.
	Projects for persons with disability supported by the Department	Number of projects for people with disability supported by the Department	23	28	20	23	3	High demand from farmers. The Departmental Programme for seed multiplication has resulted in more farmers supported.
	Red meat commodity producers supported	Number of producers supported in the Red Meat Commodity	397	842	311	644	333	The Department had to provide additional support to the farmers that were affected by the veld fires.
	Grain commodity producers supported	Number of producers supported in the Grain Commodity	7 236	5 269	2 444	3 758	1 314	High demand from farmers. The Departmental Programme for seed multiplication has resulted in more farmers supported.
	Cotton commodity producers supported	Number of producers supported in the Cotton Commodity	7	9	8	8	0	Target achieved.
	Citrus commodity producers supported	Number of producers supported in the Citrus Commodity	2	8	3	9	6	High demand from farmers. The department for seed multiplication has resulted in more farmers supported.
	Agricultural infrastructure established by the Department	Number of agricultural infrastructure established by the department.	43	69	59	38	-21	Some projects experienced operational delays, which resulted in under-achievement of the target.
	Agricultural infrastructure rehabilitated by the Department	Number of agricultural infrastructure rehabilitated by the department	6	31	28	28	0	Target achieved.
	Kilometers fenced for agricultural use	Number of kilometers fenced for agricultural use	252.24	231.97	96.9	103.40	6.50	Additional beneficiaries were supported due to farmer requests and the availability of fencing material.



## 2.3 Programme: Veterinary Services

**Purpose:** The purpose of the veterinary programme is to provide veterinary services to clients in order to ensure healthy animals, safe animal products and wellbeing of animals and the public. The sub-programme facilitate and provide animal health services, in order to protect the animals and public against identified zoonotic and diseases of economic importance. It also facilitates the export t of animals and animal products through certification of health status; promotes safety of meat and meat products; and provide veterinary diagnostic laboratory and investigative services that support and promote animal health and production towards the provision of safe food.

**Veterinary services are comprised of several sub sub-programmes, which includes:**

- Animal Health;
- Veterinary Export Control;
- Veterinary Public Health and
- Laboratory Services.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Reduction in outbreak cases of Controlled and Notifiable Animal Diseases	Visits to epidemiological units for veterinary interventions	Number of visits to epidemiological units for veterinary interventions	15 126	13 010	10 135	16 643	6 508	Due to PAHC activities at diptanks and also mini rabies vaccination campaigns held. High movement on FMD interventions
	Veterinary certificates issued for export facilitation	Number of veterinary certificates issued for export facilitation	1 796	3 673	1 822	2 653	831	Due to high client demand and availability of veterinary officials to support export under the export unit.

	Performing Animals Protection Act (PAPA) registration licenses issued	Number of Performing Animals Protection Act (PAPA) registration licenses issued	45	45	37	43	6	Clients complied with the renewal licenses, resulting to more applications being processed and concluded on time.
	Rabies vaccination conducted by veterinary services	Number of animals vaccinated against rabies	254 618	247 917	204 402	269 337	64 935	Due to increased mini rabies campaigns held across the province.
	Inspections conducted on facilities producing meat	Number of Inspections conducted on facilities producing meat	629	1 033	900	1 268	368	Due to high client demand and availability of veterinary officials to support export under the export unit
	Laboratory tests performed according to prescribed standards	Number of laboratory tests performed according to prescribed standards	152 691	215 286	110 000	95 960	-14 040	The lab is faced with reagent shortage due to procurement challenges as a result most of the tests could not be performed.
	Samples collected for targeted Animal diseases surveillance- FMD,CBPP,PPR& AI	Number of samples collected for targeted Animal diseases surveillance- FMD,CBPP,PPR & AI	18 178	9 532	4 944	9 468	4 524	There was in increased sample collection due to the FMD outbreak.

## 2.4 Research and Technology Development

**Purpose:** The objective of this sub-programme is to provide expert and needs based agricultural research, development and technology transfer affecting development objectives and natural resource management. The aim of the programme will be realized through consistent investment in knowledge acquisition and dissemination of information on research and technology developed to clients, peers and scientific community. Research and Technology Development Programme is comprised of the following sub sub - programmes:

2.4.1 Agricultural Livestock Research

2.4.2 Agricultural Crop Research Services

2.4.3 Sustainable Natural Resources

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Increased research knowledge production, agricultural education and training	Scientific papers published in accredited journals	Number of scientific papers published in accredited journals	7	3	2	2	0	Target achieved
	Research presentations made at peer review events	Number of research presentations made at peer review events	12	9	4	4	0	Target achieved
	Research presented at technology transfer events	Number of research presentations made at technology transfer events	243	183	135	195	60	The Department received more invitations to participate at the technology transfer events.
	Research infrastructure managed	Number of research infrastructure managed	6	6	6	6	0	Target achieved
	Research projects implemented to improve agricultural production	Number of research projects implemented to improve agricultural production	70	68	59	59	0	Target achieved
	New research technologies developed for smallholder producers	Number of new technologies developed for the smallholder producers	5	3	2	2	0	Target achieved

## 2.5 Sub-Programme: Agricultural Economics Services

**Purpose:** The purpose of the programme is to provide timely and relevant agricultural economic services to ensure equitable participation on in the economy. The sub-programme provide market information and facilitate marketing and provide agricultural economic services to clients. This includes collecting and processing economic and statistical information on the performance of the agricultural sector in order to inform planning and decision -making. Furthermore, this sub-programme facilitates agro-processing initiatives to ensure participation in the value chain.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Improved farmer development for increased agricultural production, sector growth and inclusive rural economy	Beneficiaries supported with marketing advisory services	Number of beneficiaries supported with marketing advisory services	407	397	450	463	13	There was a high turnout of attendees during trainings and workshops.
	Clients supported with production economic services	Number of clients supported with production economic services	622	565	450	512	62	There was high turnout of attendees during information days.
	Economic reports produced by the Department	Number of economic reports produced by the department	4	4	4	4	0	Target achieved
	Agribusiness supported with agro-processing initiatives	Number of agribusiness supported with agro-processing initiatives	416	757	500	513	13	There was high turnout of attendees during information days.
	Agribusiness supported with black economic empowerment advisory services	Number of agribusinesses supported with Black Economic Empowerment Advisory services	1	53	33	33	0	Target achieved



## 2.6 Sub-Programme: Structured Agricultural

### Education and Training

**Purpose:** The purpose of this sub-Programme is to facilitate and provide structured and vocational agriculture education and training in order to establish a knowledgeable, prosperous and competitive sector. Through the Higher Education and Training and Agricultural Skills Development offerings of agricultural institutes (OSCA and CEDARA), the Department is able to provide tertiary agriculture education and training from NQF levels 5 to applicants who meet minimum requirements as well as offer formal and non -formal training on NQF levels 1 to 4 through structured vocational education and training programmes

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Increased research knowledge production, agricultural education and training	Students graduated with agricultural qualification	Number of students graduated with agricultural qualification	249	146	90	106	16	This is due to learnership programmes and students who should have completed their studies in previous academic years
	Participants trained in skills development programmes in the sector	Number of participants trained in skills development programmes in the sector	2 031	1 598	1 755	2 311	556	The colleges undertook more trainings to keep up with the demand as per the requests received
	Career awareness activities implemented to promote agricultural education.	Number of career awareness activities implemented to promote agriculture	89	135	120	125	5	The Department received more requests and responded accordingly.

## Programme 3: Rural Development

### Purpose:

To ensure the continuous improvement of sustainable rural livelihoods through the coordination of integrated rural development services and facilitation of rural enterprise and industry development. Programme 3 is made up of the following sub-programmes:

1. Sub-Programme 3.1: Integrated Rural Coordination
2. Sub-programme 3.2: Rural Enterprise and Industry Facilitation and Development

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2022/2023	Audited Actual Performance 2023/2024	Planned Annual Target 2024/2025	**Actual Achievement 2024/2025	Deviation from planned target to Actual Achievement 2024/2025	Reasons for deviations
Improved farmer development for increased agricultural production and inclusive rural economy	Projects supported with mentorship	Number of rural projects supported with mentorship	43	43	30	30	0	Target achieved
	Graduates enrolled into unemployed agriculture graduates programme	Number of graduates enrolled into Unemployed Agriculture Graduates Programme	362	340	45	50	5	Some of the graduates left the programme and were replaced in the course of the year.
	Agricultural projects supported with Social Facilitation	Number of agricultural projects supported with Social Facilitation	15	13	10	12	2	The Department received more requests from Farmers. The indicator is demand driven in nature.

## Linking performance with budgets

### Programme 1: Administration expenditure by sub-programme

**Table 1** Adminstration expenditure

	2023/24			2023/24		
Sub-programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Office of MEC	24 216	24 216	-	22,485	22,485	-
Senior Management	45 959	45 959	-	40,845	40,845	-
Corporate Services	439 123	439 093	30	419,352	419,352	-
Financial Management	168 888	168 888	-	228,758	228,758	-
Communications	34 741	34 741	-	31,960	31,960	-
<b>TOTAL</b>	<b>712 927</b>	<b>712 897</b>	<b>30</b>	<b>743 400</b>	<b>743 400</b>	<b>-</b>

Programme 1: Administration recorded 100 per cent expenditure and actual expenditure increased from R712.897 million in 2023/24 to R743.400 million in 2024/25.



## Programme 2 Expenditure by sub-programme

**Table 2** Programme 2 Expenditure

	2023/24			2024/25		
Sub-programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Sustainable Resource Management	67 493	67 493	-	59,045	59,045	-
Farmer Support and Development	1 082 086	1 082 051	35	1,083,707	1,083,707	-
Veterinary Services	224 005	224 005	-	248,723	248,723	-
Research & Technology Development	204 933	204 933	-	193,829	193,829	-
Agricultural Economic Services	14 626	14 626	-	12,890	12,890	-
Structured Agricultural Education and Training	106 838	106 838	-	135,294	135,294	-
<b>TOTAL</b>	<b>1 699 981</b>	<b>1 699 946</b>	<b>35</b>	<b>1,733,488</b>	<b>1,733,488</b>	<b>-</b>

Programme 2: Agriculture actual expenditure increased from R1.700 billion in 2023/24 to R1.733 billion mainly due additional veterinary supplies and dipping chemicals and higher than original estimates for the upgrading of infrastructure at the Cedara and Owen Sithole colleges. Department spent 100 per cent of the Final Appropriation for all sub-programmes.

## PROGRAMME 3: RURAL DEVELOPMENT

### Programme 3 expenditure by sub-programme

**Table 3** Programme 3 Expenditure

	2023/24			2024/25		
Sub-programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Rural Development Co-ordination	7 156	7 156	-	11,367	11,367	-
Social Facilitation	58 756	58 756	-	120,130	33,730	86,400
<b>TOTAL</b>	<b>65 912</b>	<b>65 912</b>	<b>-</b>	<b>131,497</b>	<b>45,097</b>	<b>86,400</b>

Programme 3: Rural Development actual expenditure reduced from R65.912 million to R45.097 million due to delays in the implementation of the fresh produce agri-hub which resulted in the under-expenditure of R86.4 mil.



## **5. TRANSFER PAYMENTS**

### **5.1. Transfer payments to public entities**

The Department had one public entity reporting to the Department during the 2024/25 financial year. The entity produces its own separate annual reports that provide details of their mandates, outputs and achievements. The purpose of the entity is as follows:

*Agri-business Development Agency (ADA)* is a public entity providing the vehicle to grow the agricultural sector and improving access for black commercial farmers and agribusiness entrepreneurs through partnership and knowledge. The mandate of the entity was defined as to focus on secondary agricultural interventions whilst the department will focus on primary agriculture, thereby ensuring that there is no duplication of functions between the department and agency.

The Department monitors the progress and performance of the entity through quarterly reviews of financial and non-financial performance through the Steering Committee established and chaired by the Head of Department. The Department also has representation at board meetings.

### **Transfers to Public and Government Business Entities** **Table 4: Transfers**

<b>Name of Public Entity</b>	<b>Services rendered by the public entity</b>	<b>Amount transferred to the public entity R'000</b>	<b>Amount spent by the public entity R'000</b>	<b>(Over)/Under Expenditure R'000</b>
Agri-Business Development Agency (ADA)	Project implementation	213 205	201 455	11 750
<b>Total</b>		<b>213 205</b>	<b>201 455</b>	<b>11 750</b>

The under expenditure by ADA is mainly in respect of outstanding commitments where the goods/services had not been rendered and delivered by 31 March 2025. A request for the roll-over of the unspent funds has been submitted to the department.

### **5.2 Transfer payments to all organisations other than public entities**

The Department made transfers to various organizations and private enterprises. The Department enters into Funding Agreements with all entities that receive funds. Details of the entities received funds is provides in Annexure D of the Annual Financial Statements.

The requirements of S38 (1) (j) of the Public Finance Management Act is included in these Funding Agreements. The reporting requirements and monitoring mechanism as well as payment schedule is also included in the Funding Agreement.

The table below reflects the transfer payments made for the period 1 April 2024 to 31 March 2025, excluding transfers for motor vehicle licenses, TV license, payments to SETA and transfers to households.

**Table 5 Transfers**

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
SA Sugar Research Institute	Private	Agricultural Research	3 493	3 493	
Amafu Farming (Pty) Ltd	Private	Farmer Development	2 000	2 000	
Amahlubi 1985 Trading Cooperative Limited	Private	Farmer Development	2 900	2 900	
Amandla Power Agric Pty Ltd	Private	Farmer Development	3 500	3 500	
Amantombazana Ezwe Lethu Trading	Private	Farmer Development	1 500	1 500	



Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
Gagulethu Farming	Private	Farmer Development	1 897	1 897	
Igeja Labalimi Farming	Private	Farmer Development	4 991	4 991	
Inselo Supplies&Services Pty LTd	Private	Farmer Development	4 137	4 137	
Khukhza Farming 01 Cc	Private	Farmer Development	7 300	7 300	
Khulekakahle Pty Ltd	Private	Farmer Development	1 000	1 000	
Kwa Malulekoes Herb (Pty) Ltd	Private	Farmer Development	1 412	1 412	
Kwanodumo Forestry (Pty) Ltd	Private	Farmer Development	4 420	4 420	
Mdanozi Trading and Projects	Private	Farmer Development	4 498	4 498	
Mendi Msimang Innovation Hub	Private	Farmer Development	2 000	2 000	
Mjonaiza Trading	Private	Farmer Development	2 057	2 057	
Mkhize Farm	Private	Farmer Development	1 845	1 845	
Mpembe Consulting	Private	Farmer Development	2 080	2 080	
Mvelo Primary Cooperative Limited	Private	Farmer Development	1 304	1 304	
Njonji Farm (Pty) Ltd	Private	Farmer Development	1 700	1 700	
Nomndayi Farms (Pty) Ltd	Private	Farmer Development	2 886	2 886	
Ntabayenkunzi (Pty) Ltd	Private	Farmer Development	60	60	
Osolwazi Trading Pty Ltd	Private	Farmer Development	2 850	2 850	
Phumephethe Farming Pty Ltd	Private	Farmer Development	7 280	7 280	
South African Farmers Development Association	Private	Farmer Development	20 000	20 000	
Siphosethu Investment Poultry	Private	Farmer Development	1 232	1 232	
SJL Farming Enterprise Pty Ltd	Private	Farmer Development	1 000	1 000	
VFT Farming & Agric Services	Private	Farmer Development	2 220	2 220	



## 6.CONDITIONAL GRANTS

### 6.1. Conditional grants and earmarked funds received

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2024 to 31 March 2025.

#### Conditional Grant 1: LandCare Conditional Grant

Department who transferred the grant	Department of Agriculture, Land Reform & Rural Development
Purpose of the grant	To promote sustainable development and use of natural resources by engaging in the initiatives that supports the pillars of sustainability (social, economic and environmental) leading to greater productivity, food security, job creation and better well-being for all
Expected outputs of the grant	<ul style="list-style-type: none"> <li>• Number of hectares of land where weeds and invader plants are under control - 1856ha</li> <li>• Number of hectares Ha of land where bush encroachment is controlled. 782ha</li> <li>• Number of awareness campaigns conducted - 29</li> <li>• Number of green jobs created - 200</li> <li>• Number of hectares of land under the system of Conservation Agriculture – 700ha</li> </ul>
Actual outputs achieved	<ul style="list-style-type: none"> <li>• 1856 hectares of land where weeds and invader plants were under control</li> <li>• 910 hectares of land where bush encroachment was controlled.</li> <li>• 20 awareness campaigns was conducted</li> <li>• 204 green jobs were created</li> <li>• 717 hectares of land was planted under the system of Conservation Agriculture</li> </ul>
Amount per amended DORA	R 14 127 000
Amount received (R'000)	R 14 127 000
Reasons if amount as per DORA was not received	N/A
Amount spent by the department (R'000)	R 14 127 000
Reasons for the funds unspent by the entity	N/A
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	Quarterly project visits to monitor activities outlines in the approved project business plan



The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2024 to 31 March 2025.

*Conditional Grant 2: EPWP Integrated Grant*

<b>Department who transferred the grant</b>	Department of Public Works & Infrastructure
<b>Purpose of the grant</b>	<ul style="list-style-type: none"> <li>• Creating employment: Provide work opportunities;</li> <li>• Enhancing Social protection: provide income support;</li> <li>• Reaching its target group: Poor and unemployed people.</li> </ul>
<b>Expected outputs of the grant</b>	<ul style="list-style-type: none"> <li>• Number of Full Time Equivalents (FTE's) created - 48 FTE's</li> </ul>
<b>Actual outputs achieved</b>	<ul style="list-style-type: none"> <li>• 94.57 Full Time Equivalents created</li> </ul>
<b>Amount per amended DORA</b>	R 3 721 000
<b>Amount received (R'000)</b>	R 3 721 000
<b>Reasons if amount as per DORA was not received</b>	N/A
<b>Amount spent by the department (R'000)</b>	R 3 721 000
<b>Reasons for the funds unspent by the entity</b>	N/A
<b>Reasons for deviations on performance</b>	N/A
<b>Measures taken to improve performance</b>	N/A
<b>Monitoring mechanism by the receiving department</b>	Quarterly project visits to monitor activities outlines in the approved project business plan

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2024 to 31 March 2025.

*Conditional Grant 3: CASP*

<b>Department who transferred the grant</b>	Department of Agriculture
<b>Purpose of the grant</b>	<ul style="list-style-type: none"> <li>• Providing post-settlement support to land reform beneficiaries and other farmers.</li> <li>• Improve agricultural practices, increase production, and enhance livelihoods in rural areas.</li> <li>• Supports various activities like revitalizing irrigation schemes, providing inputs for household and community gardens, and offering financial assistance for livestock purchases.</li> <li>• CASP also collaborates with the Ilima/Letsema grant program, which focuses on poverty reduction through increased food production.</li> </ul>
<b>Expected outputs of the grant</b>	<ul style="list-style-type: none"> <li>• CASP has six key pillars: information and knowledge management, technical and advisory assistance, training and capacity building, marketing and business development, infrastructure, and financial support.</li> </ul>
<b>Amount per amended DORA</b>	R313 640 000
<b>Amount received (R'000)</b>	R313 640 000
<b>Reasons if amount as per DORA was not received</b>	N/A
<b>Amount spent by the department (R'000)</b>	R227 240 000
<b>Reasons for the funds unspent by the entity</b>	Under-expenditure relates to the construction of the fresh produce agri-hub where the progress by the implementing agent was slower than planned. The roll-over application has been approved and the funds will be available in 2025/26.
<b>Reasons for deviations on performance</b>	N/A
<b>Measures taken to improve performance</b>	N/A
<b>Monitoring mechanism by the receiving department</b>	Quarterly project visits to monitor activities outlines in the approved project business plan

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2024 to 31 March 2025.

*Conditional Grant 3: Ilima/Letsema*

<b>Department who transferred the grant</b>	Department of Agriculture
<b>Purpose of the grant</b>	<ul style="list-style-type: none"> <li>• Reduce poverty: The core objective is to alleviate poverty by increasing agricultural output and creating job opportunities.</li> <li>• Boost food production: The program supports farmers in increasing their production of various agricultural commodities.</li> <li>• Improve livelihoods: By increasing farm income and food security, the program aims to enhance the livelihoods of rural communities.</li> </ul>
<b>Expected outputs of the grant</b>	<ul style="list-style-type: none"> <li>• Supporting South Africa's agricultural sector and promoting rural development, with a strong emphasis on poverty reduction and food security.</li> </ul>
<b>Amount per amended DORA</b>	R55 389 000
<b>Amount received (R'000)</b>	R55 389 000
<b>Reasons if amount as per DORA was not received</b>	N/A
<b>Amount spent by the department (R'000)</b>	R55 389 000
<b>Reasons for the funds unspent by the entity</b>	N/A
<b>Reasons for deviations on performance</b>	N/A
<b>Measures taken to improve performance</b>	N/A
<b>Monitoring mechanism by the receiving department</b>	Quarterly project visits to monitor activities outlines in the approved project business plan

## 7. DONOR FUNDS

### 7.1. Donor Funds Received

The Department did not receive any foreign aid during the 2024/25 financial year.

## 8.CAPITAL INVESTMENT

### 8.1. Capital investment, maintenance and asset management plan

The table below provides an analysis on infrastructure spending for the 2022/23 and 2023/24 financial years. Actual expenditure for 2024/25 amounted to R152.578 million, with under expenditure of R86.4 million under the New and replacement assets in respect of the fresh produce agri-hub. There were unforeseen delays in the commencement of the project and a request has been made for the roll-over to the 2025/26 financial year.

	2023/24			2024/25		
Sub-programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets	55 370	55 370	-	122 622	36 222	86 400
Existing infrastructure assets						
- Upgrade and additions	1 570	1 570	-	13 907	13 907	-
-Rehabilitation, renovations and refurbishments	53 841	53 841	-	72 132	72 132	-
-Maintenance and repairs	4 371	4 371	-	9 451	9 451	-
Infrastructure transfer						
-Current						
-Capital	47 340	47 340	-	20 815	20 815	-
<b>TOTAL</b>	<b>162 492</b>	<b>162 492</b>	<b>-</b>	<b>238 927</b>	<b>152 527</b>	<b>86 400</b>

The expenditure against transfer capital is in respect of projects that are receive grant funding from the department through the direct funding mechanism. Funds are transferred in tranches based on progress made in implementation of the business plan.





**PART C:**

**GOVERNANCE**

## 1. INTRODUCTION

The Department has demonstrated over recent times its commitment and steadfast resolve to the highest standards of governance, to the management of the public finances and resources allocated to it with honesty, transparency and accountability. The Department has good governance structures in place to promote accountability and transparency; and to ensure that the state resources are effectively, efficiently and economically utilized. Our Internal Control and Risk Management Directorate that drives internal governance matters and ensures that there are adequate systems of control to enable accountability and organizational transparency. The Director of the function reports directly to the Head of Department which ensures consistent and reliable oversight on implementation of effective compliance management systems to address the issues of noncompliance and provide strategic oversight.

## 2. RISK MANAGEMENT

The Committee's risk management responsibilities are outlined in its Charter. During the review period, these duties primarily involved quarterly oversight of the Department's risk register and monitoring the Department's risk management maturity in relation to compliance with the minimum risk management standards. The Provincial Risk Management Framework outlines minimum risk management standards that all departments are required to adhere to. The tables below summarise a). the Department's risk register, including the number of risk mitigation plans implemented and b). the status of compliance with the minimum risk management standards.

Table A:

Risk Register Summary	Risk Grouping					
Focus Area	Critical	Major	Moderate	Minor	Insignificant	Total
Number of risks identified	0	0	18	14	0	32
Number of agreed-upon risk mitigation plans	0	0	39	36	0	75
Number of implemented risk mitigation plans	0	0	38	35	0	73
<b>% of implemented risk mitigation plans</b>	<b>0%</b>	<b>0%</b>	<b>97%</b>	<b>97%</b>	<b>0%</b>	<b>97%</b>

Table B:

Compliance with Minimum Risk Management Standards	Status of compliance			
	Number of risk standards	Full	Part	% Compliance
	15	6	9	<b>40%</b>



The Department made significant and commendable progress in implementing agreed risk mitigation plans (97%) but has made slow progress in complying with minimum risk management standards (40%). The Department has been advised to:

- To scan the environment and identify risks from the macro environment. i.e. consider risks related to farmers leaving the country in relation to the United States of America pronouncement and in the same light macroeconomic risks that have an impact in the agriculture and food security sector.
- Increase efforts to ensure full compliance with all minimum risk management standards. The Provincial Treasury is therefore encouraged to continue guiding and assisting the Department to achieve 100% adherence to the risk management standards, thereby strengthening the risk management culture and maturity within the Department.
- Adopt a holistic and integrated approach to risk management through the adoption and implementation of the provincial combined assurance framework. The Department should report quarterly progress on this initiative during the 2025/26 financial year.

### **3. FRAUD AND CORRUPTION**

The fraud prevention plan is in place and reviewed annually. It is inclusive of the response plan/strategy. There has been significant progress in implementing the plan through understanding and assessment of the risks facing the Department, fraud awareness sessions

The department has a whistleblowing policy in place. A fraud hotline that utilises a toll free number has been set up to enable reporting of suspected fraud and corruption. The cases are reported through the fraud hotline, the office of the head of department and the Public Service Commission. Upon receipt of allegations, they are then referred to Internal Control Unit to assess the scope of the matter and be referred to Office of the Premier Forensic Unit or to Law Enforcement Agencies for investigation.

### **4. MINIMISING CONFLICT OF INTEREST**

- The Department communicates the DPSA's regular Circulars on Financial Disclosure to ensure and monitor compliance during the opening windows for disclosure. Further to this the Department has a Policy on remunerative work outside the Public Service and keeps the Register for the applicants/ approvals.
- In the process of enforcing and monitoring of conflict of interest and in an instance of non-compliance, Human Resource Administration writes to the non-compliant employees through their respective responsibility managers to establish the reason/s for non-compliance. Following the established reasons for non-compliance; Human Resource Administration writes to DPSA requesting for a special concession for reopening of the e-disclosure system to allow access for outstanding disclosures. Dismal non-compliances are referred to Employee Relations for the initiation of disciplinary process.

- The Department is also in a process of developing an inclusive policy on financial disclosure which will also covers employees' family relationships disclosure to institutionalise ethics whilst discouraging conflict of interest and nepotism.

## **5. CODE OF CONDUCT**

The Department is adhering to the Public Service Code of Conduct and PSCBC Resolution 1 of 2003 in order to;

- To support constructive labour relations in the department.
- Maintaining and promoting a high standard of professional ethics.
- To promote mutual respect and acceptable conduct.
- Promoting efficient, economic and effective use of resources.
- Orientated towards development.
- Delivering services impartially, fairly, equitable and without bias.
- Responding to people's needs and encouraging public participation in policy matters.
- Accountable for its actions.
- Transparent by providing the public with timely, accessible and accurate information.
- Cultivating good human resource management and career development practices to maximize human potential.
- Broadly representative of the South African people, with employment and personnel management practices based on ability, objectivity, fairness, and the need to redress the imbalances of the past.

The process followed for the breach of Code of Conduct is as follows;

- Conduct an investigation.
- Determined contravention of policies and collect evidence.
- Conduct disciplinary hearing.
- Employees to be notified of the charge against him/her and his or her rights at the hearing.
- The disciplinary hearing should be held as soon as possible after the incident, but the employee should be granted sufficient time to prepare his or her case.



- Read the notice for the record and ask the employee to indicate whether she or he pleads guilty or not guilty to each charge.
- At the hearing the employee has the right to hear the evidence presented against him or her, has the right to state his or her case in accordance with the 'audi alteram partem-rule', the right to call witnesses and the right to cross examine witnesses called by management.
- Place the verdict on records together with the reasons.
- If guilty, ask parties to address in aggravation and mitigation of sanction.
- Consider and determine the appropriate sanction.
- The employee has a right to appeal.

## **6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES**

There is non-compliance with Medical Surveillance Policy. The Department takes a risk of pre-existing conditions that may lead to the Department taking responsibility of injuries or diseases that should be managed by the Department.

Poor maintenance of heavy machinery such as tractors.

Mental health due to work overload, or physical health due to non-compliance with Ergonomics Regulations, 2019, employees report these incidents as medical condition. This makes it difficult to provide interventions and some employees are discovered when it is reported as an ill-health incapacity.

Recently, employees applied for ill- health retirement due to alleged workplace stressors (harassment and bullying). There was no investigation to those allegations, yet they led to permanent incapacity and resignation.

## 7. PORTFOLIO COMMITTEES

- The Department attended and participated in the meetings as well as deliberations of the Portfolio Committee on Agriculture and Rural Development. In the financial year 2024/2025 the Department attended the following portfolio committee meetings:

NO.	Date	Meeting	Venue
1	6 August 2024	Budget Hearing Meeting	PMB Legislature
2	17 - 18 September 2024	Portfolio Committee Workshop	Dube Trade Port
3	6 December 2024	Ordinary Committee meeting	Kokstad Council Chambers
4	31 January 2025	Portfolio Committee Stakeholder Engagement Session	Nongoma Multipurpose Centre
5	13th Feb 2025.	Ordinary Committee meeting	KZN Legislature



## 8. SCOPA RESOLUTIONS

Resolution No.	Subject	Details	Response by the department	Resolved (Yes/No)
139/2024	<b>Compliance with procurement and contract management</b>	<b>The Committee resolves:</b> That the Accounting Officer report to the Committee by 31 January 2025 on steps taken to address the finding and the effective implementation of turnaround strategies as well as outcome of mechanism employed to ensure that this finding does not reoccur.	<ol style="list-style-type: none"> <li>1. The department has reviewed the Contract Review Committee to be Chaired by the Chief Financial Officer. The Committee was previously chaired by the Director Supply Chain.</li> <li>2. An electronic contract management system procured in prior years is in the process of being reconfigured to ensure escalations of notifications on contracts that are about to expire. The process will be finalised by 31 January 2025.</li> <li>3. The National Treasury E-Tender Portal System has also established a contract management register where all departmental contract durations are being published.</li> <li>4. Contract Management unit updates, checks and reviews the contract register monthly</li> </ol>	
140/2024	<b>Irregular Expenditure R55000</b>	<b>The committee resolves:</b> That the Accounting Authority report to the Committee by 31 January 2025 on the outcome of turnaround strategies implemented to address the findings and effective measures implemented to ensure that this finding does not reoccur.	<ol style="list-style-type: none"> <li>1. The department has reviewed the Contract Review Committee to be Chaired by the Chief Financial Officer. The Committee was previously chaired by the Director Supply Chain.</li> <li>2. An electronic contract management system procured in prior years is in the process of being reconfigured to ensure escalations of notifications on contracts that are about to expire. The process will be finalised by 31 January 2025.</li> <li>3. The National Treasury E-Tender Portal System has also established a contract management register where all departmental contract durations are being published.</li> <li>4. Contract Management unit updates, checks and reviews the contract register monthly.</li> <li>5. A request for deviation on the appointment of the Chief Engineer was submitted to the DPSA..</li> </ol>	
141/2024	<b>Consequence management in dealing with irregular expenditure of prior years</b>	<b>The Committee resolves: -</b> That the accounting officer report to the committee by <u>31 January 2025</u> , on the outcome of the request for condonation of the balance of three percent submitted to Treasury.	The Department had a follow-up progress meeting with Treasury in December 2024 to get the updated status of transactions submitted for condonation. Treasury indicated that the PT Condonation Committee had sat to review additional cases submitted by the Department. Confirmation that additional cases were condoned which will be reflected in the Annual Financial Statement for the 2024/2025 reporting period. A formal communication is anticipated by the Department from the Provincial Treasury in this regard.	

142/2024	Building infrastructure: Owen Sithole Agricultural College Phase 3	That the accounting authority report to the committee by <u>31 January 2024</u> , on the outcome of consequence management implemented, and the outcome of measures taken to address the finding and the recommendations by the Auditor-General.	<p>Based on the recommendations that were made by the Auditor General, the following corrective measures have been implemented to mitigate the risk of a reoccurrence of the finding.</p> <p><b>Consequence management</b></p> <ul style="list-style-type: none"> <li>i. The project was implemented by our implementing agent: the Department of Public Works and infrastructure. When the subsequent invoice was submitted for the project in June 2024 the cost of the removed equipment valued at of R 1.28 million was recovered from the invoice.</li> <li>ii. Public Works was therefore paid only the remaining amount of the invoice. A letter was submitted to the Head of Department of Public Works informing him of this corrective action as part of the remittance advise.</li> <li>ii. The department (DARD) was unable to institute criminal charges against the sub-contractor as his terms of agreement with the main contractor included the generators remain the property of the sub-contractor until the full amount of the generators had been paid. The main contractor had defaulted on payment, subsequently the sub-contractor removed his property.</li> <li>iii. There was no recovery necessary from departmental officials. The project is still a work in progress and the generators are now back on site as the main contractor has fulfilled his contractual obligations to the sub-contractor.</li> <li>iv. The Asset and infrastructure unit meets with the implementing agent and contractors as part of progress site meetings.</li> </ul>	
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143/2024	Material irregularity	<p><b>The committee resolves: -</b></p> <p>That the accounting authority submit to the committee by <u>31 January 2025</u>:</p> <ol style="list-style-type: none"> <li>1 The forensic investigation report, detailing amounts involved in the investigation, as well as the findings and recommendations.</li> <li>2 Nature of consequence management implemented and the outcome thereof.</li> <li>3 Status and the outcome of SAPS processes as well as the outcome of litigation from High Court proceedings to recover the loss.</li> <li>4 Measures implemented to avoid a recurrence.</li> </ol>	<p><b>RESPONSE TO PARAGRAPH 3:</b></p> <ol style="list-style-type: none"> <li>1. The report is attached.</li> <li>2. Disciplinary action was taken against two officials. One official had already retired from service when the forensic report was finalised and therefore no consequence management could be instituted against her. She is however being pursued through the civil claim process.</li> </ol> <p><b>3.1 SAPS PROCESSES:</b></p> <p>The matter was reported to the Hilton SAPS per Case No. 05/07/2022. The matter was subsequently transferred to the HAWKS for further investigation.</p> <p><b>3.2 LITIGATION IN THE HIGH COURT</b></p> <ol style="list-style-type: none"> <li>1. The matter is still in progress in the high court.</li> </ol> <p><b>4. MEASURES IMPLEMENTED TO AVOID A RECURRENCE.</b></p> <ol style="list-style-type: none"> <li>1. All infrastructure projects implemented by the Department are done through Engineering Services.</li> <li>2. Project stages are verified by qualified engineers and payment certificates are prepared for the end user to sign goods received note.</li> <li>3. Authorization/approval of payment is done in line with the Departments' Delegation.</li> </ol>	
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## 9. PRIOR MODIFICATIONS TO AUDIT REPORTS

There was no modification of last year annual report.

## 10. INTERNAL CONTROL UNIT

Within the Department there is Internal Control Unit that assist the Department in overseeing the systems of control and related governance functions. This is done through the process reviews conducted in the Department.

The component also coordinates audit and investigation assignments to the Department as it serves as the first point of contact for assignment conducted by KZN Provincial Treasury Internal Audit Services, the Auditor General and other assurance providers.

## 11. INTERNAL AUDIT AND AUDIT COMMITTEES

- Key activities and objectives of the internal audit

- Purpose and mandate

The KwaZulu-Natal Provincial Internal Audit Services (PIAS) was set up as a hybrid function, under the leadership and support of the Provincial Audit and Risk Committee (PARC) in terms of the Public Finance Management Act No. 1 of 1999 as amended by Act No. 29 of 1999 (PFMA). PIAS provides independent, objective assurance and consulting services to enhance KZNPG operations. It evaluates and improves financial and performance reporting, risk management, internal controls, and governance processes. The Internal Audit Charter, approved by the PARC and endorsed by the MEC for Finance, defines PIAS's role, authority, and scope, serving as its mandate to add value to KZNPG departments.

- Vision and strategy

The vision of PIAS is to be a trusted and indispensable partner, delivering insightful, innovative and exceptional internal audit services. PIAS aligns with constitutional principles, Batho Pele, and King IV, aiming to improve KZNPG efficiency and governance. It adheres to the International Professional Practices Framework (IPPF), focusing on internal audit principles, ethics, and standards. PIAS develops a risk-based three-year strategic plan and annual operational plan, approved by the PARC, to support KZNPG goals, including alignment with the KZN Provincial Growth and Development Plan (PGDP) and National Development Plan (NDP), while evaluating governance and value-for-money.

- Charter, methodology and internal audit plans

The Internal Audit Charter outlines the PIAS's role, authority, and scope, approved by the PARC and endorsed by the MEC for Finance, and is updated at least annually. The PIAS follows a disciplined, systematic approach, developing a three-year strategic plan and annual operational plan based on risk assessments. Methodology includes developing an audit manual to guide staff, ensuring audits are performed with proficiency and due care, and keeping manuals updated with technological advances

- Independence and objectivity

Independence is achieved through the structure of PIAS, ensuring that audit work is conducted with impartiality and unbiased judgment. The Chief Audit Executive (CAE) reports administratively to the Head of the Department of Treasury and functionally to the Provincial Audit and Risk Committee (PARC), enhancing independence. PIAS staff refrain from performing operational duties, approving accounting transactions, directing employees outside PIAS, or designing and implementing systems or policies, limiting their involvement to an advisory capacity only

- Internal audit modality

Operating as a hybrid model, PIAS provides in-house, outsourced, or co-sourced services like operational audits, IT audits, risk assessments, performance audits and governance reviews. It offers advisory services, such as policy reviews and strategic planning support.

- Staffing

The MEC for Finance, in consultation with the PARC, appoints the Chief Audit Executive (CAE) under the Public Service Administration Act, with the CAE's performance evaluated according to the Performance Management Development System. The CAE oversees recruitment for the Provincial Internal Audit Services (PIAS) by determining the necessary skills, education, and experience, and decides whether to utilise outsourcing or co-sourcing to achieve PIAS objectives. PIAS maintains a highly skilled auditing team equipped with the knowledge, competencies, and systems needed to fulfil its responsibilities effectively. Internal auditors are required to join professional bodies such as the IIA (SA) to keep abreast of the latest developments in the field. Additionally, the CAE submits an Annual Performance Plan, staffing plan, and budget to KZN Provincial Treasury and the PARC for their approval.

- Quality assurance and improvement program

PIAS implements a quality assurance program to evaluate compliance with ISPPIA and the Code of Ethics, assessing efficiency and identifying improvements. The CAE communicates results of internal and external assessments (every five years) to the PARC and Accounting Officers. The PARC annually evaluates PIAS on plan achievement, standards compliance, reporting timeliness, staffing adequacy, and budget adherence.

- Stakeholder relationships

PIAS fosters positive and collaborative relationships with management, the Provincial Audit and Risk Committee (PARC)/Cluster Audit and Risk Committees (CARCs), and the Auditor General, while steadfastly maintaining its independence and objectivity. The Chief Audit Executive (CAE) facilitates information sharing, coordinates activities, and evaluates reliance on other assurance providers to ensure comprehensive coverage and minimise duplication of efforts. The CAE works closely with Accounting Officers to develop the three-year strategic and annual operational plans, ensuring a thorough planning process. PIAS delivers audit reports to management, engages in discussions to refine the content, and incorporates feedback before finalizing the reports. The CAE maintains regular communication with the chairpersons of CARCs and PARC, providing quarterly updates through CARCs to the PARC on material findings, progress, internal controls, and significant audit issues. Additionally, PIAS collaborates with the Auditor-General to reduce duplication by holding periodic meetings to discuss audit plans and reliance, sharing working papers, management letters, and risk areas, and issuing opinions in coordination with the CAE, CARCs, and PARC.

- Summary of audit work done
  - Planned and completed audits
    - Performance Information
    - Transfer Payments
    - Follow-up on Resolved Audit Findings
    - Procurement and Expenditure (SCM)
    - Audit on Risk Management process
    - Follow-Up Audits – Performance Audit Projects
    - E-Submission Application Controls Review
    - Follow Up on Resolved IT Audit Findings
    - E-Contract Management System
    - Review of Audit Improvement Plan

- Ad hoc projects

During the financial year under review, there were no ad hoc projects that were requested by the Department.

- Internal audit recommendations

Internal Audit conducted various audits across key functional areas of the Department. Control deficiencies were identified in certain areas, and appropriate recommendations were made to address these weaknesses. Management has committed to implementing corrective actions to strengthen internal controls, enhance compliance, and promote good governance.

- Value add

The internal audit unit had planned to conduct an Agri-hubs audit during the current financial year and it was postponed to be conducted during the 2025/26 financial year. This proactive approach allows for the timely identification of risks and control weaknesses as activities unfold, rather than after the fact. The real-time audit aims to add value by:

- Providing immediate assurance on the effectiveness of controls during implementation,



- Enabling management to take corrective action promptly,
- Enhancing accountability and transparency,
- Supporting the successful achievement of project objectives through early risk mitigation.

- Limitations

We confirm that there was no limitation of scope encountered during the audit, and no restrictions were imposed by the client that affected our ability to

- Key activities and objectives of the audit committee

- Purpose and mandate

The Provincial Audit and Risk Committee Charter serves as the Terms of Reference for the Provincial Audit and Risk Committee (PARC) and the three Cluster Audit and Risk Committees (CARCs), detailing their roles, responsibilities, composition, and meeting protocols. These Committees support the KwaZulu-Natal Provincial Government (KZNPG) by overseeing the integrity of financial and performance reporting, maintaining strong internal controls, managing audit processes, ensuring legal compliance, upholding the Code of Conduct, preventing fraud, managing risks, and promoting good governance.

- Independence

The Committees prioritise independence. The chairpersons of both the PARC and CARCs must not be employed by the KZNPG, the broader public sector, or hold positions as office bearers in any political party, which enhances transparency, openness, accountability, and impartiality in their operations. To prevent conflicts of interest, members are strictly prohibited from engaging in any business dealings or financial transactions with KZNPG departments or related entities, safeguarding the Committees' objectivity. Members are required to disclose any actual, potential, or perceived conflicts of interest promptly at the start of meetings, with the chair maintaining detailed records of these declarations. Those with conflicts are excused from related discussions and deliberations to maintain the integrity of the decision-making process.

- Protecting the independence of the internal audit function

The Committees actively protect the independence of the internal audit function by ensuring direct communication with key audit figures. They have the authority to engage directly with the Chief Audit Executive (CAE) and the Auditor-General to investigate matters requiring further action. The PARC specifically reviews and approves the Provincial Internal Audit Services (PIAS) Charter and its three-year rolling and annual audit plans to ensure alignment with governance standards. To maintain quality, PIAS undergoes internal and external quality reviews, overseen by the PARC. The CARCs assess and report any potential or actual limitations on the internal audit scope to the PARC, ensuring issues are addressed at a higher level.

- Performance against statutory duties

The PARC is established by the Provincial Executive Council under sections 76 and 77 of the Public Finance Management Act (PFMA), reporting directly to the MEC for Finance. The Committees perform critical roles, including reviewing internal audit reports, financial statements, risk management strategies, and fraud prevention measures, ensuring compliance with PFMA, Treasury Regulations, and the principles of King IV on corporate governance

- Composition of the audit committee

The PARC consists of 5 to 13 independent members, while each CARC has at least 3, all of whom must not be employed by the KZNPG under the Public Service Act, 1994. Members collectively require expertise in financial management, internal financial controls, external and internal audit processes, corporate law, risk management, sustainability, integrated reporting, IT governance, performance reporting, and fraud/ethics risk management.

The chairpersons of both PARC and CARCs are appointed by the MEC for Finance, with the PARC chair appointed in consultation with the Provincial Executive Council, ensuring they have no affiliations with the public sector or political parties to maintain impartiality.

The PARC includes permanent or invited members such as the Head of Provincial Treasury, Provincial Accountant General, Auditor-General South Africa (AGSA), and CAE, while CARCs involve Heads of Departments, Chief Financial Officers, Chief Risk Officers, Heads of Internal Control, Compliance, Legal Services, and IT, along with CAE, PIAS officials, and AGSA.

Members serve three-year terms, with PARC members limited to two consecutive

terms and CARC members to two terms total, with termination possible for resignation, conflicts of interest (disclosed or undisclosed), non-attendance of two meetings, or unsatisfactory performance, all requiring concurrence from the MEC for Finance and consultation with the Executive Council.

Voting rights are restricted to Committee members, and remuneration is determined by the MEC for Finance, specified in individual contracts.

- Meeting attendance

The PARC holds at least two meetings per year, with the flexibility to convene additional meetings as circumstances require, requiring a quorum of four members, including the Chairperson or a delegated Chairperson. The CARCs meet at least four times annually, with a quorum of one member plus the Chairperson or delegated Chairperson. Accounting Officers, Chief Financial Officers, other assurance providers, and professional advisors may attend meetings by invitation but do not have voting rights. The CAE (or their representative) and the Auditor-General are required to attend all PARC and CARC meetings, including in-committee sessions, without voting rights. In-committee meetings with PIAS and the Auditor-General are held before each CARC meeting and as deemed necessary for the PARC, with minutes thoroughly documented and distributed to relevant recipients within two weeks, circulated within 10 working days. Members of either Committee may attend External Audit Steering Committee meetings on an ad-hoc basis by invitation. Failure to attend at least two meetings, with or without an apology, results in automatic removal, subject to concurrence from the MEC for Finance and consultation with the Executive Council.

- Combined assurance

The PARC ensures the application of a combined assurance model across the province to address all significant risks facing the KZNPG, providing a comprehensive approach to risk management. The CARCs, at the departmental level, ensure a coordinated approach to all assurance activities by verifying that the combined assurance model is appropriate for addressing significant risks specific to each department. They also monitor the relationship between external and internal assurance providers and provide commentary on the effectiveness of the combined assurance model, ensuring a holistic oversight of risk and assurance processes.



- Resolution of audit committee recommendations

The PARC directs Accounting Officers to provide statutory reports detailing progress on implementing the Committee's recommendations and actively follow up on these recommendations. Both Committees have the authority to communicate any concerns deemed necessary to executive authorities, the Head of Provincial Treasury.

- Audit committee performance evaluation

The effectiveness of the PARC is evaluated annually by the MEC for Finance, while CARC members are assessed annually by the relevant Accounting Officers. The Auditor-General provides an independent annual report on the effectiveness and efficiency of the Committees, offering an external perspective on their performance. Furthermore, the assessment of the Committees is integrated into the independent Quality Assurance Review of the PIAS, conducted in accordance with IIA standards, ensuring a comprehensive evaluation of their operations.





- Attendance of audit committee meetings by audit committee members (*Tabular form*)

The table below discloses relevant information on the audit committee members:

Name	Qualifications	Professional Affiliation (e.g. SAICA, IIA, IOD(SA))	Appointment: Term of Office		No. of meetings attended 20YY/ZZ	Has the AC member declared private and business interests in every meeting? (Yes/No)	Is the AC member an employee of an organ of state? (Yes / No)	No. of other ACs that the member served on during the reporting period (whether in the public sector or not)	No. of other governance structures the member served on during the reporting period, e.g. Boards, Risk Committee, IT Committee, etc, whether in this or any other institution(s)
			Start date	End Date					
Mr Suren Maharaj	CA (SA)	SAICA	18 May 2022	31 May 2025	4 of 4	Yes	No	02	0
Ms Bongeka Jojo	CA (SA)	SAICA	04 September 2023	30 September 2026	4 of 4	Yes	No	01	0
Mr Luyanda Mangquku	CA (SA)	SAICA	27 May 2024	31 May 2027	4 of 4	Yes	No	07	0

- Remuneration of audit committee members
  - Rate for the Chairperson: R2 373 per hour
  - Rate for Members: R2 136 per hour
- Total audit committee expenditure for the reporting period.

## 12. AUDIT COMMITTEE REPORT

### REPORT OF THE AUDIT & RISK COMMITTEE ON VOTE 3 – AGRICULTURE AND RURAL DEVELOPMENT

#### Risk Management

The Committee's risk management responsibilities are outlined in its Charter. During the review period, these duties primarily involved quarterly oversight of the Department's risk register and monitoring the Department's risk management maturity in relation to compliance with the minimum risk management standards that are outlined in the provincial risk management framework. The tables below summarise a). the Department's risk register, including the number of risk mitigation plans implemented and b). the status of compliance with the minimum risk management standards.

Table A:

Risk Register Summary	Risk Grouping					
	Critical	Major	Moderate	Minor	Insignificant	Total
Focus Area						
Number of risks identified	0	0	18	14	0	32
Number of agreed-upon risk mitigation plans	0	0	39	36	0	75
Number of implemented risk mitigation plans	0	0	38	35	0	73
<b>% of implemented risk mitigation plans</b>	<b>N/A</b>	<b>N/A</b>	<b>97%</b>	<b>97%</b>	<b>N/A</b>	<b>97%</b>

Table B:

Compliance with Minimum Risk Management Standards and related Guidelines	Status of compliance			
	Number of risk management standards	Number of Guidelines	Number of guidelines fully complied with	% Compliance
	15	76	62	<b>82%</b>

The Department made significant progress on implementing 97% of its agreed-upon risk mitigation plans and satisfactory progress in complying with 82% of the prescribed minimum risk management standards. The Department has been advised to:

- Constantly scan the environment to timely identify macro risks that may affect the Department and its sector, i.e., departure of experienced farmers and impact on the agriculture sector, including food security.
- Increase efforts to ensure full compliance with all minimum risk management standards. The Provincial Treasury is therefore encouraged to continue guiding and assisting the Department to achieve 100% adherence to the risk management standards, thereby strengthening the risk management culture and maturity within the Department.
- Adopt a holistic and integrated approach to risk management through the adoption and implementation of the provincial combined assurance framework. The Department should report quarterly progress on this initiative during the 2025/26 financial year.

### 13. B-BBEE COMPLIANCE PERFORMANCE INFORMATION

The following table has been completed in accordance with the compliance to the BBEE requirements of the BBEE Act of 2013 and as determined by the Department of Trade, Industry and Competition.

Has the Department / Public Entity applied any relevant Code of Good Practice (B-BBEE Certificate Levels 1 – 8) with regards to the following:		
Criteria	Response Yes / No	Discussion (include a discussion on your response and indicate what measures have been taken to comply)
Determining qualification criteria for the issuing of licences, concessions or other authorisations in respect of economic activity in terms of any law?	No	N/A
Developing and implementing a preferential procurement policy?	Yes	SCM implements preferential procurement policy in the acquisition of goods and services for the Department.
Determining qualification criteria for the sale of state-owned enterprises?	No	N/A
Developing criteria for entering into partnerships with the private sector?	Yes	The department has a Partnership policy, the policy guides how to enter into partnership and how such partnerships should be mutual and maintained.
Determining criteria for the awarding of incentives, grants and investment schemes in support of Broad Based Black Economic Empowerment?	No	N/A





# PART D: HUMAN RESOURCE MANAGEMENT





## **1. INTRODUCTION**

The Department of Agriculture and Rural Development (DARD) is committed to accelerate the vision of building a capable, ethical, and developmental state that is driven by high-performing, skilled, and value-driven public service as enshrined in Chapter 10, Section 195 of the Constitution of the Republic of South Africa. This will be achieved by having the right number of people, in the right roles, with the right skills and competencies to deliver efficient, effective, and high-impact services to the citizens of KwaZulu-Natal.

With the advent of the seventh administration; the implementation of the Framework on HRM & D Professionalization of the Public Service has been intensified with Auditor-General auditing compliance and implementation thereof. DPSA has issued a Directive on the Professionalization of the Public Service which requires the departments to enhance efficiency and productivity, ensure effective policy implementation, promote a culture of ethics and accountability, implement merit-based recruitment processes, develop a cadre of public servants that are fit for purpose and leading the public service with integrity, serving and accountability.

The leadership of the department is therefore committed to leading with ethical clarity and restoring service ethos, creating an enabling environment for its human resource to perform its duties, maintain discipline and build the morale of its employees, develop feedback mechanisms that will allow the public to complement or raise concerns and implement service delivery improvement programmes. Whilst there is a clear system of delegation; managers remain accountable for delegated functions as part of building capacity of their respective teams. They are also accessible to their teams especially the ones at the coalface of service delivery. Equally; our employees remain committed to serving the public in an ethical and unbiased manner, behave in a manner that enhances the reputation of the public service and acting against fraud and corruption.

As part of professionalizing the public service; the Province of KwaZulu-Natal has recently reviewed its Provincial Human Resource Strategy. All departments are expected to implement the strategy and quarterly report progress to the Office of the Premier. The strategy is premised on the five (5) Pillars that seeks to:

- Promote teamwork, inclusivity, and a shared commitment to quality service delivery, ensuring that employees feel engaged, motivated, and empowered to contribute meaningfully to the province's development objectives.
- Enhance employee experience through wellness interventions, career development opportunities, competitive benefits, and supportive workplace policies;
- Ensure proactive workforce planning, structured talent pipelines, and skills development initiatives that align with the evolving needs of the government;
- Enhance accountability, measuring results, and fostering a high-performance culture.
- Modernise human resource systems and processes to improve efficiency, transparency, and service delivery by leveraging technology-driven HR solutions to streamline processes, enhance data management, and automate administrative functions.

## **2. OVERVIEW OF HUMAN RESOURCES**

The Human Resource Management is a sub-programme under the Corporate Services Branch the mandate of the Branch is to provide Strategic Corporate Support Services to the department (Executive and Administration) through provision of systems, policies and processes that enable service delivery in the most efficient, effective and professional manner. The strategic HR functions are therefore:

- To manage Human Resource Administration, Policies and Practices;
- To manage Human Resource Development;
- To ensure sound Labour Relations;
- To ensure the provision of Management Advisory Services; and
- To manage Employee Health and Wellness

The human resource priorities for the year under review were to ensure departmental compliance with the provisions of the Employment Equity Policy and Diversity Management, maintaining effective HR Data and Information Systems, replacement of officials that are leaving the public service and thereby maintain the department's vacancy rate, implementing effective training and development programmes to enhance performance, ensuring that policies are reviewed and adhered to, implement skills development initiatives as guided by the Department HRD Strategy and implementing employee health and wellness programmes.

During the 2025/2025 financial year; HRM has been able to review a total of twelve (12) Policies which are Recruitment and Selection, Leave Management, Ethics, Management of Conflict of Interest and RWOPS, Policy on Resettlement and Expenditure, Policy on Working Hours and Working Arrangements, Policy on Health and Productivity Management, IOD and Incident Report Policy, Policy on Medical Surveillance, Policy on PPE, Wellness Management Policy, SHERQ Management Policy and Work and Play Policy.

The department continues to experience high labour turnover especially on its service delivery programme (Agricultural Services) with a very slow replacement rate due to persistent budget cuts in the entire public service. During the 2024/2025 financial year; the department was able to fill a total of 15 permanent employees (7 being promotional appointments), 61 appointments on fixed-term and 212 appointments under the developmental programmes prioritizing the service delivery programmes (Agricultural Services, Veterinary Services, Agricultural Research Development and Training Institutes). The department continues to prioritize the filling of critical posts as part of implementing its Capacitation Strategy.

The department continues to implement skills development initiatives aiming at increasing the availability of critical competencies and scarce skills identified during the skills audit. Development programmes aiming at improving the sector skills base and focusing on the youth are also implemented. During the 2024/2025 financial year; the department had enrolled 120 learners under its Learnership Programme, 84 beneficiaries under the Internship Programme, awarded 31 External Bursaries and 60 Internal Bursaries, enrolled 193 students on the Work Integrated Learning (WIL) Programme and conducted 45 Career Awareness Programmes.

The department has a responsibility of providing health and wellness interventions for all employees. This is done through the implementation of four (4) strategic pillars as contained in the Provincial Health and Wellness Strategy (Wellness Management, Health and Productivity Management, SHERQ Management and HIV and AIDS and TB Management).

As part of its interventions and as guided by the Policy on Work and Play; the department funds Work and Play and Relaxation Activity Programme. The budget is used to purchase equipment and other related items for sporting activities. The budget allocation for 2024/25 was R 72 000.00

Safety, health, environment, risk and quality (SHERQ) management in the workplace has been prioritized by the department over the years with an approved Departmental SHERQ Management Plan implemented by all Sub-Programmes and reported to MANCO on quarterly basis.

The department is implementing its Employees Performance Management and Development Policy (EPMDs) to continuously manage performance by setting performance objectives, review performance, assess performance and improve poor performance.

### 3. HUMAN RESOURCES OVERSIGHT STATISTICS

#### 3.1 Personnel related expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- amount spent on personnel
- amount spent on salaries, overtime, homeowner's allowances and medical aid.

*Table 3.1.1 Personnel expenditure by programme for the period 1 April 2024 and 31 March 2025*

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Training expenditure (R'000)	Professional and special services expenditure (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
Administration	743 527,00	243 533,00	0,00	0,00	32,80	360,00
Agriculture	1 833 004,00	919 636,00	0,00	0,00	50,20	1 867,00
Agriculture Develop Services (Persal)	0,00	0,00	0,00	0,00	0,00	0,00
Rural Development	45 012,00	38 013,00	0,00	0,00	84,50	178,00
<b>Total</b>	<b>2 621 543,00</b>	<b>1 201 183,00</b>	<b>0,00</b>	<b>0,00</b>	<b>45,80</b>	<b>401,00</b>

*Table 3.1.2 Personnel costs by salary band for the period 1 April 2024 and 31 March 2025*

Salary band	Personnel expenditure (R'000)	% of total personnel cost	No. of employees	Average personnel cost per employee (R'000)
Lower skilled (Levels 1-2)	26 572,00	2,10	110,00	241 564,00
Skilled (level 3-5)	201 010,00	15,80	573,00	350 803,00
Highly skilled production (levels 6-8)	418 821,00	33,00	709,00	590 721,00
Highly skilled supervision (levels 9-12)	380 705,00	30,00	434,00	877 200,00
Senior and Top management (levels 13-16)	66 453,00	5,20	47,00	1 413 894,00
Contract (Levels 1-2)	140,00	0,00	1,00	140 000,00
Contract (Levels 3-5)	7 121,00	0,60	121,00	58 851,00
Contract (Levels 6-8)	45 203,00	3,60	158,00	286 095,00
Contract (Levels 9-12)	16 747,00	1,30	21,00	797 476,00
Contract (Levels >= 13)	3 323,00	0,30	2,00	1 661 500,00
Contract Other	29 220,00	2,30	195,00	149 846,00
<b>Periodical Remuneration</b>	26 071,00	2,10	622,84	41 858,00
<b>Total</b>	<b>1 221 387,00</b>	<b>96,20</b>	<b>2 993,84</b>	<b>407 967,00</b>

*Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2024 and 31 March 2025*

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Administration	197 433,00	77,00	7 784,00	3,00	6 406,00	2,50	12 824,00	5,00
Agriculture	742 409,00	76,20	8 207,00	0,80	29 872,00	3,10	53 825,00	5,50
Develop Services Rural	36 281,00	93,40	5,00	0,00	250,00	0,60	279,00	0,70
Development								
<b>Total</b>	<b>976 123,00</b>	<b>76,90</b>	<b>15 995,00</b>	<b>1,30</b>	<b>36 528,00</b>	<b>2,90</b>	<b>66 928,00</b>	<b>5,30</b>

*Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2024 and 31 March 2025*

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 1-2)	17 079,00	64,20	989,00	3,70	2 306,00	8,70	3 812,00	14,30
Skilled (level 3-5)	137 216,00	68,10	6 316,00	3,10	12 559,00	6,20	21 756,00	10,80
Highly skilled production (levels 6-8)	322 637,00	74,60	5 548,00	1,30	14 980,00	3,50	27 852,00	6,40
Highly skilled supervision (levels 9-12)	313 768,00	76,90	2 704,00	0,70	6 422,00	1,60	12 767,00	3,10
Senior management (level 13-16)	59 770,00	83,50	0,00	0,00	208,00	0,30	576,00	0,80



Contract (Levels 1-2)	135,00	96,40	5,00	3,60	0,00	0,00	0,00	0,00
Contract (Levels 3-5)	6 787,00	93,70	80,00	1,10	42,00	0,60	46,00	0,60
Contract (Levels 6-8)	44 727,00	98,80	129,00	0,30	10,00	0,00	119,00	0,30
Contract (Levels 9-12)	15 767,00	87,30	171,00	0,90	0,00	0,00	0,00	0,00
Contract (Levels >= 13)	3 043,00	84,50	0,00	0,00	0,00	0,00	0,00	0,00
Contract Other	29 125,00	99,50	52,00	0,20	0,00	0,00	0,00	0,00
Periodical Remuneration	26 071,00	99,60	0,00	0,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>976 123,00</b>	<b>76,90</b>	<b>15 995,00</b>	<b>1,30</b>	<b>36 528,00</b>	<b>2,90</b>	<b>66 928,00</b>	<b>5,30</b>

### 3.2 Employment and Vacancies

The tables in this section summarise the position with regard to employment and vacancies.

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables:

- programme
- salary band
- critical occupations (see definition in notes below).

Departments have identified critical occupations that need to be monitored. In terms of current regulations, it is possible to create a post on the establishment that can be occupied by more than one employee. Therefore, the vacancy rate reflects the percentage of posts that are not filled.

*Table 3.2.1 Employment and vacancies by programme as on 31 March 2025*

Programme	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Administration, Permanent	615,00	552,00	10,20	203,00
Agriculture Develop Services, Permanent	1 768,00	1 610,00	8,90	89,00
Agriculture Develop Services, Temporary	1,00	1,00	0,00	0,00
Rural Development, Permanent	211,00	208,00	1,40	193,00
<b>Total</b>	<b>2 595,00</b>	<b>2 371,00</b>	<b>8,60</b>	<b>485,00</b>

*Table 3.2.2 Employment and vacancies by salary band as on 31 March 2025*

Salary band	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled (1-2)	136,00	110,00	19,10	0,00
Skilled (3-5)	664,00	573,00	13,70	0,00
Highly skilled production (6-8)	742,00	709,00	4,40	0,00
Highly skilled supervision (9-12)	501,00	433,00	13,60	1,00
Senior management (13-16)	1,00	1,00	0,00	0,00
Other, Permanent	53,00	47,00	11,30	1,00
Contract (Levels 1-2), Permanent	195,00	195,00	0,00	195,00
Contract (Levels 3-5), Permanent	1,00	1,00	0,00	0,00
Contract (Levels 6-8), Permanent	121,00	121,00	0,00	115,00
Contract (Levels 9-12), Permanent	158,00	158,00	0,00	158,00
Contract (Levels >= 13), Permanent	21,00	21,00	0,00	15,00
<b>Total</b>	<b>2 595,00</b>	<b>2 371,00</b>	<b>8,60</b>	<b>485,00</b>

*Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2025*

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Accounting Technician, Permanent	9,00	9,00	0,00	0,00
Administration Clerks, Permanent	124,00	109,00	12,10	0,00
Administration Officer, Permanent	43,00	39,00	9,30	1,00
Administrative Related, Permanent	1,00	0,00	100,00	0,00
Agricultural and Forestry Manager, Permanent	35,00	30,00	14,30	0,00
Agricultural Engineer, Permanent	26,00	22,00	15,40	3,00
Agricultural Mobile Plant (Equipment) Operator, Permanent	31,00	27,00	12,90	0,00
Agricultural Scientist, Permanent	113,00	103,00	8,80	16,00
Agricultural Scientist, Temporary	1,00	1,00	0,00	0,00
Agricultural Technician, Permanent	800,00	771,00	3,60	261,00
Call or Contact Centre Clerk, Permanent	1,00	1,00	0,00	0,00
Career Development Practitioner, Permanent	3,00	3,00	0,00	0,00
Caretaker/ Cleaner, Permanent	105,00	94,00	10,50	0,00
Chief Financial Officer, Permanent	1,00	1,00	0,00	0,00
Communication Coordinator, Permanent	1,00	1,00	0,00	0,00
Craft & Related Workers Not Elsewhere Classified, Permanent	5,00	5,00	0,00	0,00

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Data Entry Clerk, Permanent	1,00	1,00	0,00	0,00
Economist, Permanent	15,00	14,00	6,70	0,00
Elementary Workers Not Elsewhere Classified, Permanent	50,00	38,00	24,00	0,00
Engineering Sciences Related, Permanent	1,00	1,00	0,00	0,00
Farm Aid, Permanent	221,00	190,00	14,00	0,00
Agricultural Engineer, Permanent	26,00	22,00	15,40	3,00
Agricultural Mobile Plant (Equipment) Operator, Permanent	31,00	27,00	12,90	0,00
Filing and Registry Clerk, Permanent	3,00	3,00	0,00	0,00
Finance Clerk, Permanent	23,00	20,00	13,00	0,00
Finance Manager, Permanent	4,00	4,00	0,00	0,00
Food Trade Assistant, Permanent	3,00	3,00	0,00	0,00
Forest Scientist, Permanent	2,00	2,00	0,00	0,00
Graphic Designer, Permanent	2,00	2,00	0,00	0,00
Head of Provincial Department, Permanent	1,00	1,00	0,00	0,00
Human Resource Clerk, Permanent	53,00	50,00	5,70	0,00
Human Resource Manager, Permanent	5,00	4,00	20,00	0,00
Human Resource Practitioner, Permanent	33,00	24,00	27,30	0,00
Human Resources Clerks, Permanent	4,00	0,00	100,00	0,00
Human Resources Related, Permanent	1,00	0,00	100,00	0,00
Industrial/ Labour Relations Officer, Permanent	5,00	5,00	0,00	0,00
Information Technology & Systems Manager, Permanent	1,00	1,00	0,00	0,00
Internal Audit Manager, Permanent	1,00	1,00	0,00	0,00
Internal Auditor, Permanent	5,00	5,00	0,00	0,00
Laundry Worker (General), Permanent	4,00	3,00	25,00	0,00
Legal Administration Officer, Permanent	2,00	2,00	0,00	0,00
Legal Related Manager, Permanent	1,00	1,00	0,00	0,00
Librarian, Permanent	5,00	5,00	0,00	0,00
Library Assistant, Permanent	1,00	1,00	0,00	0,00
Light Vehicle Driver, Permanent	13,00	9,00	30,80	0,00
Messengers Porters and Deliverers, Permanent	1,00	0,00	100,00	0,00
Messengers, Permanent	25,00	21,00	16,00	0,00
Midd.Manager: Human Resource & Organisa.Devel. Rela, Permanent	15,00	12,00	20,00	0,00
Middle Manager: Administrative Related, Permanent	24,00	15,00	37,50	0,00
Middle Manager: Agriculture and Forestry Related, Permanent	58,00	49,00	15,50	0,00
Middle Manager: Engineering Sciences Related, Permanent	1,00	1,00	0,00	0,00
Middle Manager: Finance and Economics Related, Permanent	15,00	13,00	13,30	0,00
Middle Manager: Communication & Information Related, Permanent	4,00	2,00	50,00	0,00
Motor Vehicle Drivers, Permanent	3,00	0,00	100,00	0,00
Multimedia Designer, Permanent	1,00	1,00	0,00	0,00
Office Cleaner, Permanent	77,00	69,00	10,40	0,00

Office Machine Operator, Permanent	6,00	6,00	0,00	0,00
Organisational Development Practitioner, Permanent	3,00	3,00	0,00	0,00
Other Administrat & Related Clerks and Organisers, Permanent	3,00	0,00	100,00	0,00
Other Clerical Support Workers, Permanent	214,00	213,00	0,50	201,00
Other Occupations, Permanent	6,00	3,00	50,00	2,00
Personal Assistant, Permanent	26,00	21,00	19,20	0,00
Policy Analyst, Permanent	2,00	2,00	0,00	0,00
Professionals Not Elsewhere Classified., Permanent	23,00	22,00	4,30	0,00
Programme Or Project Manager, Permanent	1,00	1,00	0,00	0,00
Receptionist (General), Permanent	12,00	9,00	25,00	0,00
Security Officer, Permanent	41,00	37,00	9,80	0,00
Senior Managers, Permanent	1,00	1,00	0,00	0,00
Skills Development Facilitator/ Practitioner, Permanent	5,00	5,00	0,00	0,00
Strategy/Monitoring &Evaluation Manager, Permanent	2,00	2,00	0,00	1,00
Supply Chain Clerk, Permanent	48,00	46,00	4,20	0,00
Supply Chain Practitioner, Permanent	3,00	3,00	0,00	0,00
Switchboard Operator, Permanent	5,00	4,00	20,00	0,00
Transport Clerk, Permanent	3,00	3,00	0,00	0,00
Truck Driver (General), Permanent	4,00	3,00	25,00	0,00
Veterinarian, Permanent	18,00	17,00	5,60	0,00
Veterinary Nurse, Permanent	1,00	1,00	0,00	0,00
Veterinary Publ.Health Professional/Practitioner, Permanent	4,00	4,00	0,00	0,00
Veterinary Technician, Permanent	161,00	156,00	3,10	0,00
Veterinary Technologist, Permanent	20,00	20,00	0,00	0,00
<b>Total</b>	<b>2 595,00</b>	<b>2 371,00</b>	<b>8,60</b>	<b>485,00</b>

### 3.3 Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

*Table 3.3.1 SMS post information as on 31 March 2025*

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	1	1	100%	0	0%
Salary Level 16	0	0	100%	0	0%
Salary Level 15	1	1	100%	0	0%
Salary Level 14	8	8	100%	0	0%



Salary Level 13	42 (inclusive of 5 funded vacant posts, Office of the HoD HRD, MAS & IPPM&E, District Director)	35 plus (2 SMS on temporary/additional employment posts)	83%	7	17%
<b>Total</b>	<b>52</b>	<b>45</b>	<b>87%</b>	<b>7</b>	<b>13%</b>

*Table 3.3.2 SMS post information as on 30 September 2024*

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	1	1	100%	0	0%
Salary Level 16	0	0	100%	0	0%
Salary Level 15	1	2 (1 SMS on temporary employment post)	100%	0	0%
Salary Level 14	8	8	100%	0	0%
Salary Level 13	40 (inclusive of 3 funded vacant posts Office of the HoD, HRD, MAS)	35 plus (2 SMS on temporary/additional employment posts)	87%	5	13%
<b>Total</b>	<b>50</b>	<b>45</b>	<b>90%</b>	<b>5</b>	<b>10%</b>

*Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2024 and 31 March 2025*

SMS Level	Advertising	Filling of Posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director-General/ Head of Department	0	0	0
Salary Level 16	0	0	0
Salary Level 15	0	0	0
Salary Level 14	0	0	0
Salary Level 13	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2024 and 31 March 2025*

Reasons for vacancies not advertised within six months
The Senior Management had to reprioritise budget owing to Costs Cutting Measures Directives competing with other service delivery imperatives; and after due processes for reprioritisation of the budget, the posts were advertised towards the end of the performance cycle for filling during 2025.
Reasons for vacancies not filled within twelve months

*Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2024 and 31 March 2025*

Reasons for vacancies not advertised within six months
The delays did not necessitate the institution of disciplinary action against any employee. It was merely attributed to cost containment measures implemented across the public service and management having to conduct due diligence on the recruitment processes.
Reasons for vacancies not filled within six months

### 3.4. Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

No posts were job evaluated by the Department during 2024 / 2025. The reason being that the Department was awaiting the implementation of a new job evaluation system in the Public Service. The new job evaluation system, Compensate Evaluate, was implemented by the Department of Public Service and Administration (DPSA) with effect from 1 August 2024. Subsequent to this, DPSA engaged with Provinces to provide training and support on the new system. The Office of the Premier has also been assisting Departments with the transition to the new system. The evaluation of posts will commence during 2025 / 2026.

*Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2024 and 31 March 2025*

Salary band	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
			Number	% of posts evaluated	Number	% of posts evaluated
Lower Skilled (Levels1-2)	0	0	0	0	0	0
Skilled (Levels 3-5)	0	0	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0	0	0
Senior Management Service Band A	0	0	0	0	0	0
Senior Management Service Band B	0	0	0	0	0	0
Senior Management Service Band C	0	0	0	0	0	0
Senior Management Service Band D	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

*Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2024 and 31 March 2025*

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Employees with a disability	0
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The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

*Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 20YY and 31 March 20ZZ*

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
<b>Total number of employees whose salaries exceeded the level determined by job evaluation</b>				0
<b>Percentage of total employed</b>				0

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

*Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 20YY and 31 March 20ZZ*

Gender	African	Asian	Coloured	White	Total
<b>Female</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Male</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Employees with a disability	0	0	0	0	0
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## Notes

- If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

<b>Total number of Employees whose salaries exceeded the grades determine by job evaluation</b>	<b>None</b>
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### 3.5. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

*Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2024 and 31 March 2025*

Salary band	Number of employees at beginning of period-1 April 2024/25	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Lower skilled (Levels 1-2)	112,00	0,00	2,00	1,80
Skilled (Levels 3-5)	640,00	0,00	63,00	9,80
Highly skilled production (Levels 6-8)	736,00	2,00	27,00	3,70
Highly skilled supervision (Levels 9-12)	446,00	3,00	21,00	4,70
Highly skilled supervision (Levels 9-12) Temporary	1,00	0,00	0,00	0,00
Senior Management Service Bands A	37,00	0,00	1,00	2,70
Senior Management Service Bands B	8,00	0,00	0,00	0,00
Senior Management Service Bands C	2,00	0,00	0,00	0,00
Senior Management Service Bands D	1,00	1,00	1,00	100,00
Other Permanent	423,00	81,00	212,00	50,10
Contract (Levels 1-2) Permanent	0,00	1,00	0,00	0,00
Contract (Levels 3-5) Permanent	10,00	126,00	15,00	150,00
Contract (Levels 6-8) Permanent	87,00	41,00	44,00	50,60
Contract (Levels 9-12) Permanent	22,00	13,00	15,00	68,20
Contract Band A Permanent	0,00	1,00	0,00	0,00
Contract Band D Permanent	1,00	0,00	0,00	0,00
<b>Total</b>	<b>2 526,00</b>	<b>269,00</b>	<b>401,00</b>	<b>15,90</b>

*Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2024 and 31 March 2025*

Critical occupation	Number of employees at beginning of period-April 2024/25	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Accounting Technician Permanent	0,00	0,00	1,00	0,00
Administration Clerks Permanent	33,00	0,00	8,00	24,20
Administration Officer Permanent	3,00	0,00	2,00	66,70
Administrative Related Permanent	19,00	0,00	0,00	0,00
Agricul Animal Oceanography Forestry & Other Scien Permanent	7,00	0,00	0,00	0,00
Agricultural and Forestry Manager Permanent	7,00	1,00	1,00	14,30
Agricultural Engineer Permanent	12,00	2,00	3,00	25,00
Agricultural Mobile Plant (Equipment) Operator Permanent	8,00	1,00	7,00	87,50
Agricultural Scientist Permanent	11,00	9,00	7,00	63,60
Agricultural Scientist Temporary	1,00	0,00	0,00	0,00
Agricultural Technician Permanent	313,00	117,00	245,00	78,30
Agriculture Related Permanent	379,00	0,00	0,00	0,00
All Artisans in The Building Metal Machinery Etc. Permanent	5,00	0,00	0,00	0,00
Auxiliary and Related Workers Permanent	18,00	0,00	0,00	0,00
Biochemistry Pharmacol. Zoology & Life Scie.Techni Permanent	178,00	0,00	2,00	1,10
Building and Other Property Caretakers Permanent	1,00	0,00	0,00	0,00
Bus and Heavy Vehicle Drivers Permanent	6,00	0,00	0,00	0,00

Call or Contact Centre Clerk Permanent	1,00	0,00	0,00	0,00
Caretaker/ Cleaner Permanent	38,00	1,00	6,00	15,80
Cleaners in Offices Workshops Hospitals Etc. Permanent	53,00	0,00	0,00	0,00
Client Inform Clerks (Switchb Recept Inform Clerks) Permanent	8,00	0,00	0,00	0,00
Communication and Information Related Permanent	2,00	0,00	0,00	0,00
Data Entry Clerk Permanent	1,00	0,00	1,00	100,00
Dispatching and Receiving Clerk Permanent	0,00	0,00	1,00	0,00
Economist Permanent	3,00	0,00	0,00	0,00
Economists Permanent	11,00	0,00	0,00	0,00
Elementary Workers Not Elsewhere Classified Permanent	0,00	0,00	3,00	0,00
Engineering Sciences Related Permanent	5,00	0,00	0,00	0,00
Engineers and Related Professionals Permanent	9,00	0,00	0,00	0,00
Farm Aid Permanent	4,00	0,00	10,00	250,00
Farm Hands and Labourers Permanent	296,00	0,00	0,00	0,00
Farming Forestry Advisors and Farm Managers Permanent	4,00	0,00	0,00	0,00
Filing and Registry Clerk Permanent	0,00	1,00	2,00	0,00
Finance and Economics Related Permanent	3,00	0,00	0,00	0,00
Finance Clerk Permanent	0,00	0,00	1,00	0,00
Financial and Related Professionals Permanent	12,00	0,00	0,00	0,00

Financial Clerks and Credit Controllers Permanent	27,00	0,00	0,00	0,00
Food Services Aids and Waiters Permanent	1,00	0,00	0,00	0,00
Food Trade Assistant Permanent	2,00	1,00	0,00	0,00
Forest Scientist Permanent	1,00	0,00	0,00	0,00
General Legal Administration & Rel. Professionals Permanent	2,00	0,00	0,00	0,00
Head of Provincial Department Permanent	1,00	0,00	1,00	100,00
Horticulturists Foresters Agricul. & Forestry Techn Permanent	3,00	0,00	0,00	0,00
Household and Laundry Workers Permanent	4,00	0,00	0,00	0,00
Housekeepers Laundry and Related Workers Permanent	10,00	0,00	0,00	0,00
Human Resource Clerk Permanent	1,00	0,00	3,00	300,00
Human Resources & Organisat Developm & Relate Prof Permanent	20,00	0,00	0,00	0,00
Human Resources Clerks Permanent	68,00	0,00	0,00	0,00
Human Resources Related Permanent	53,00	0,00	0,00	0,00
Information Services Manager Permanent	0,00	0,00	1,00	0,00
Internal Audit Manager Permanent	1,00	0,00	0,00	0,00
Language Practitioners Interpreters & Other Commun Permanent	8,00	0,00	0,00	0,00
Librarians and Related Professionals Permanent	4,00	0,00	0,00	0,00
Library Mail and Related Clerks Permanent	1,00	0,00	0,00	0,00
Light Vehicle Driver Permanent	6,00	0,00	6,00	100,00



Light Vehicle Drivers Permanent	2,00	0,00	0,00	0,00
Logistical Support Personnel Permanent	24,00	0,00	0,00	0,00
Mechanical Engineering Technicians Permanent	1,00	0,00	0,00	0,00
Messengers Permanent	3,00	2,00	3,00	100,00
Messengers Porters and Deliverers Permanent	7,00	0,00	0,00	0,00
Midd.Manager: Human Resource & Organisa.Devel. Rela Permanent	2,00	2,00	4,00	200,00
Middle Manager: Administrative Related Permanent	6,00	3,00	7,00	116,70
Middle Manager: Agriculture and Forestry Related Permanent	19,00	0,00	2,00	10,50
Middle Manager: Finance and Economics Related Permanent	1,00	1,00	0,00	0,00
Middle Manager: Communication & Information Related Permanent	1,00	1,00	1,00	100,00
Motor Vehicle Drivers Permanent	14,00	0,00	0,00	0,00
Motorised Farm and Forestry Plant Operators Permanent	4,00	0,00	0,00	0,00
Natural Sciences Related Permanent	10,00	0,00	0,00	0,00
Office Cleaner Permanent	23,00	0,00	5,00	21,70
Office Machine Operator Permanent	1,00	0,00	0,00	0,00
Other Administrat & Related Clerks and Organisers Permanent	147,00	0,00	0,00	0,00
Other Administrative Policy and Related Officers Permanent	17,00	0,00	0,00	0,00
Other Clerical Support Workers Permanent	99,00	120,00	51,00	51,50
Other Machine Operators Permanent	20,00	0,00	0,00	0,00

Other Occupations Permanent	317,00	1,00	0,00	0,00
Personal Assistant Permanent	4,00	1,00	3,00	75,00
Programme or Project Manager Permanent	1,00	0,00	0,00	0,00
Receptionist (General) Permanent	6,00	1,00	2,00	33,30
Risk Management and Security Services Permanent	2,00	0,00	0,00	0,00
Secretaries & Other Keyboard Operating Clerks Permanent	21,00	0,00	0,00	0,00
Security Guards Permanent	37,00	0,00	0,00	0,00
Security Officer Permanent	1,00	0,00	5,00	500,00
Security Officers Permanent	1,00	0,00	0,00	0,00
Senior Managers Permanent	40,00	0,00	0,00	0,00
Skills Development Facilitator/ Practitioner Permanent	0,00	0,00	1,00	0,00
Supply Chain Clerk Permanent	2,00	0,00	4,00	200,00
Truck Driver (General) Permanent	3,00	0,00	0,00	0,00
Veterinarian Permanent	0,00	1,00	1,00	0,00
Veterinarians Permanent	20,00	0,00	0,00	0,00
Veterinary Assistants Permanent	5,00	0,00	0,00	0,00
Veterinary Publ.Health Professional/Practitioner Permanent	0,00	1,00	0,00	0,00
Veterinary Technician Permanent	1,00	0,00	1,00	100,00
Veterinary Technologist Permanent	0,00	2,00	0,00	0,00
<b>Total</b>	<b>2 526,00</b>	<b>269,00</b>	<b>401,00</b>	<b>15,90</b>

The table below identifies the major reasons why staff left the department.

*Table 3.5.3 Reasons why staff left the department for the period 1 April 2024 and 31 March 2025*

Termination Type	Number	% of Total Resignations
Death	17,00	4,20
Resignation	50,00	12,50
Expiry of contract	253,00	63,10
Dismissal – operational changes	0,00	0,00
Dismissal – misconduct	1,00	0,20
Dismissal – inefficiency	0,00	0,00
Discharged due to ill-health	1,00	0,20
Retirement	79,00	19,70
Transfer to other Public Service Departments	0,00	0,00
Other	0,00	0,00
<b>Total</b>	<b>401,00</b>	<b>100,00</b>
<b>Total number of employees who left as a % of total employment</b>	<b>16,90</b>	

*Table 3.5.4 Promotions by critical occupation for the period 1 April 2024 and 31 March 2025*

Occupation	Employees 1 April 20YY	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
Accounting Technician	0,00	0,00	0,00	3,00	0,00
Administration Clerks	33,00	0,00	0,00	60,00	181,80
Administration Officer	3,00	1,00	33,30	20,00	666,70
Administrative Related	19,00	0,00	0,00	0,00	0,00
Agricul Animal Oceanography Forestry & Other Scien	7,00	0,00	0,00	0,00	0,00
Agricultural and Forestry Manager	7,00	0,00	0,00	24,00	342,90
Agricultural Engineer	12,00	0,00	0,00	16,00	133,30
Agricultural Mobile Plant (Equipment) Operator	8,00	0,00	0,00	25,00	312,50
Agricultural Scientist	12,00	1,00	8,30	65,00	541,70

Agricultural Technician	313,00	0,00	0,00	382,00	122,00
Agriculture Related	379,00	0,00	0,00	0,00	0,00
All Artisans in The Building Metal Machinery Etc.	5,00	0,00	0,00	0,00	0,00
Auxiliary and Related Workers	18,00	0,00	0,00	0,00	0,00
Biochemistry Pharmacol. Zoology & Life Scie.Techni	178,00	0,00	0,00	0,00	0,00
Building and Other Property Caretakers	1,00	0,00	0,00	0,00	0,00
Bus and Heavy Vehicle Drivers	6,00	0,00	0,00	0,00	0,00
Call or Contact Centre Clerk	1,00	0,00	0,00	0,00	0,00
Career Development Practitioner	0,00	0,00	0,00	1,00	0,00
Caretaker/ Cleaner	38,00	0,00	0,00	16,00	42,10
Chief Financial Officer	0,00	0,00	0,00	1,00	0,00
Cleaners in Offices Workshops Hospitals Etc.	53,00	0,00	0,00	0,00	0,00
Client Inform Clerks (Switchb Recept Inform Clerks)	8,00	0,00	0,00	0,00	0,00
Communication and Information Related	2,00	0,00	0,00	0,00	0,00
Communication Coordinator	0,00	0,00	0,00	1,00	0,00
Craft & Related Workers Not Elsewhere Classified	0,00	0,00	0,00	5,00	0,00
Data Entry Clerk	1,00	0,00	0,00	2,00	200,00
Economist	3,00	0,00	0,00	10,00	333,30
Economists	11,00	0,00	0,00	0,00	0,00
Elementary Workers Not Elsewhere Classified	0,00	0,00	0,00	8,00	0,00
Engineering Sciences Related	5,00	0,00	0,00	0,00	0,00
Engineers and Related Professionals	9,00	0,00	0,00	0,00	0,00



Farm Aid	4,00	0,00	0,00	46,00	1 150,00
Farm Hands and Labourers	296,00	0,00	0,00	0,00	0,00
Farming Forestry Advisors and Farm Managers	4,00	0,00	0,00	0,00	0,00
Finance and Economics Related	3,00	0,00	0,00	0,00	0,00
Finance Clerk	0,00	0,00	0,00	17,00	0,00
Financial and Related Professionals	12,00	0,00	0,00	0,00	0,00
Financial Clerks and Credit Controllers	27,00	0,00	0,00	0,00	0,00
Food Services Aids and Waiters	1,00	0,00	0,00	0,00	0,00
Food Trade Assistant	2,00	0,00	0,00	0,00	0,00
Forest Scientist	1,00	0,00	0,00	0,00	0,00
General Legal Administration & Rel. Professionals	2,00	0,00	0,00	0,00	0,00
Geographic Information Systems Technician	0,00	0,00	0,00	1,00	0,00
Graphic Designer	0,00	0,00	0,00	2,00	0,00
Head of Provincial Department	1,00	0,00	0,00	0,00	0,00
Horticulturists Foresters Agricul. & Forestry Techn	3,00	0,00	0,00	0,00	0,00
Household and Laundry Workers	4,00	0,00	0,00	0,00	0,00
Housekeepers Laundry and Related Workers	10,00	0,00	0,00	0,00	0,00
Human Resource Clerk	1,00	0,00	0,00	24,00	2 400,00
Human Resource Manager	0,00	0,00	0,00	3,00	0,00
Human Resource Practitioner	0,00	0,00	0,00	12,00	0,00
Human Resources & Organisat Developm & Relate Prof	20,00	0,00	0,00	0,00	0,00
Human Resources Clerks	68,00	0,00	0,00	0,00	0,00

Human Resources Related	53,00	0,00	0,00	0,00	0,00
Industrial/ Labour Relations Officer	0,00	0,00	0,00	2,00	0,00
Information Services Manager	0,00	0,00	0,00	1,00	0,00
Information Technology & Systems Manager	0,00	0,00	0,00	1,00	0,00
Internal Audit Manager	1,00	0,00	0,00	0,00	0,00
Internal Auditor	0,00	0,00	0,00	5,00	0,00
Language Practitioners Interpreters & Other Commun	8,00	0,00	0,00	0,00	0,00
Legal Administration Officer	0,00	0,00	0,00	1,00	0,00
Librarian	0,00	0,00	0,00	2,00	0,00
Librarians and Related Professionals	4,00	0,00	0,00	0,00	0,00
Library Mail and Related Clerks	1,00	0,00	0,00	0,00	0,00
Light Vehicle Driver	6,00	0,00	0,00	4,00	66,70
Light Vehicle Drivers	2,00	0,00	0,00	0,00	0,00
Logistical Support Personnel	24,00	0,00	0,00	0,00	0,00
Mechanical Engineering Technicians	1,00	0,00	0,00	0,00	0,00
Messengers	3,00	0,00	0,00	13,00	433,30
Messengers Porters and Deliverers	7,00	0,00	0,00	0,00	0,00
Midd.Manager: Human Resource & Organisa.Devel. Rela	2,00	0,00	0,00	9,00	450,00
Middle Manager: Administrative Related	6,00	0,00	0,00	12,00	200,00

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Middle Manager: Agriculture and Forestry Related	19,00	0,00	0,00	31,00	163,20
Middle Manager: Engineering Sciences Related	0,00	0,00	0,00	1,00	0,00
Middle Manager: Finance and Economics Related	1,00	0,00	0,00	10,00	1 000,00
Middle Manager: Communication & Information Related	1,00	0,00	0,00	1,00	100,00
Motor Vehicle Drivers	14,00	0,00	0,00	0,00	0,00
Motorised Farm and Forestry Plant Operators	4,00	0,00	0,00	0,00	0,00
Natural Sciences Related	10,00	0,00	0,00	0,00	0,00
Occupational/ Job Analyst	0,00	0,00	0,00	1,00	0,00
Office Cleaner	23,00	0,00	0,00	19,00	82,60
Office Machine Operator	1,00	0,00	0,00	0,00	0,00
Organisational Development Practitioner	0,00	0,00	0,00	2,00	0,00
Other Administrat & Related Clerks and Organisers	147,00	0,00	0,00	0,00	0,00
Other Administrative Policy and Related Officers	17,00	0,00	0,00	0,00	0,00
Other Clerical Support Workers	99,00	0,00	0,00	81,00	81,80
Other Machine Operators	20,00	0,00	0,00	0,00	0,00
Other Occupations	317,00	0,00	0,00	0,00	0,00
Personal Assistant	4,00	0,00	0,00	19,00	475,00
Policy Analyst	0,00	0,00	0,00	1,00	0,00
Professionals Not Elsewhere Classified.	0,00	0,00	0,00	14,00	0,00
Programme or Project Manager	1,00	0,00	0,00	1,00	100,00
Receptionist (General)	6,00	0,00	0,00	6,00	100,00
Risk Management and Security Services	2,00	0,00	0,00	0,00	0,00

Secretaries & Other Keyboard Operating Clerks	21,00	0,00	0,00	0,00	0,00
Security Guards	37,00	0,00	0,00	0,00	0,00
Security Officer	1,00	0,00	0,00	4,00	400,00
Security Officers	1,00	0,00	0,00	0,00	0,00
Senior Managers	40,00	0,00	0,00	0,00	0,00
Strategy/Monitoring &Evaluation Manager	0,00	0,00	0,00	1,00	0,00
Supply Chain Clerk	2,00	0,00	0,00	33,00	1 650,00
Supply Chain Practitioner	0,00	0,00	0,00	2,00	0,00
Switchboard Operator	0,00	0,00	0,00	1,00	0,00
Transport Clerk	0,00	0,00	0,00	2,00	0,00
Truck Driver (General)	3,00	0,00	0,00	1,00	33,30
Veterinarian	0,00	0,00	0,00	13,00	0,00
Veterinarians	20,00	0,00	0,00	0,00	0,00
Veterinary Assistants	5,00	0,00	0,00	0,00	0,00
Veterinary Publ.Health Professional/Practitioner	0,00	0,00	0,00	1,00	0,00
Veterinary Technician	1,00	5,00	500,00	96,00	9 600,00
Veterinary Technologist	0,00	0,00	0,00	4,00	0,00
<b>TOTAL</b>	<b>2 526,00</b>	<b>7,00</b>	<b>0,30</b>	<b>1 139,00</b>	<b>45,10</b>



*Table 3.5.5 Promotions by salary band for the period 1 April 2024 and 31 March 2025*

Salary Band	Employees 1 April 20YY	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower skilled ( Levels 1-2)	112,00	0,00	0,00	64,00	57,10
Skilled (Levels3-5)	640,00	0,00	0,00	258,00	40,30
Highly skilled production (Levels 6-8)	736,00	1,00	0,10	384,00	52,20
Highly skilled supervision (Levels 9-12)	446,00	6,00	1,30	259,00	58,10
Highly skilled supervision (Levels 9-12) Temporary	1,00	0,00	0,00	0,00	0,00
Senior Management (Level 13-16)	48,00	0,00	0,00	31,00	64,60
Other, Permanent	423,00	0,00	0,00	0,00	0,00
Contract (Levels 3-5), Permanent	10,00	0,00	0,00	0,00	0,00
Contract (Levels 6-8), Permanent	87,00	0,00	0,00	139,00	159,80
Contract (Levels 9-12), Permanent	22,00	0,00	0,00	4,00	18,20
Contract (Levels >= 13), Permanent	1,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>2 526,00</b>	<b>7,00</b>	<b>0,30</b>	<b>1 139,00</b>	<b>45,10</b>

### 3.3 Employment Equity

*Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2025*

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Managers	64,00	0,00	4,00	4,00	63,00	1,00	6,00	2,00	144,00
Professionals	107,00	1,00	7,00	18,00	84,00	0,00	12,00	17,00	246,00
Technicians and Associate Professionals	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Labourers and Related Workers	2,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	2,00
Clerical Support Workers	138,00	0,00	3,00	0,00	316,00	7,00	18,00	6,00	488,00
Elementary Occupations	269,00	1,00	0,00	3,00	134,00	0,00	2,00	0,00	409,00
Protect Rescue Social Health Science Support Pers	38,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	39,00
Technicians & Associate Technical Occupations	395,00	0,00	3,00	9,00	569,00	0,00	14,00	7,00	997,00
Skill Agri Fores Fish Craft Related Trades Workers	5,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	5,00
Plant and machine operators and assemblers	39,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	39,00
<b>Total</b>	<b>1 057,00</b>	<b>2,00</b>	<b>17,00</b>	<b>34,00</b>	<b>1 169,00</b>	<b>8,00</b>	<b>52,00</b>	<b>32,00</b>	<b>2 371,00</b>
<b>Employees with disabilities</b>	<b>8,00</b>	<b>0,00</b>	<b>1,00</b>	<b>1,00</b>	<b>9,00</b>	<b>0,00</b>	<b>1,00</b>	<b>0,00</b>	<b>20,00</b>

*Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2025*

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1,00	0,00	0,00	1,00	1,00	0,00	0,00	0,00	3,00
Senior Management	19,00	0,00	0,00	2,00	19,00	1,00	1,00	2,00	44,00
Professionally qualified and experienced specialists and mid-management	191,00	1,00	12,00	27,00	167,00	0,00	20,00	15,00	433,00
Professionally qualified and experienced specialists and mid-management, Temporary	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00	1,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	278,00	0,00	3,00	3,00	380,00	5,00	28,00	12,00	709,00
Semi-skilled and discretionary decision making	327,00	1,00	2,00	1,00	236,00	2,00	3,00	1,00	573,00
Unskilled and defined decision making	67,00	0,00	0,00	0,00	43,00	0,00	0,00	0,00	43,00
Not Available, Permanent	71,00	0,00	0,00	0,00	124,00	0,00	0,00	0,00	195,00
Contract (Top Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Senior Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Professionally Qualified), Permanent	8,00	0,00	0,00	0,00	12,00	0,00	0,00	1,00	21,00

Contract (Skilled Technical), Permanent	50,00	0,00	0,00	0,00	108,00	0,00	0,00	0,00	158,00
Contract (Semi-Skilled), Permanent	43,00	0,00	0,00	0,00	78,00	0,00	0,00	0,00	121,00
Contract (Unskilled), Permanent	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
<b>Total</b>	<b>1 057,00</b>	<b>2,00</b>	<b>17,00</b>	<b>34,00</b>	<b>1 169,00</b>	<b>8,00</b>	<b>52,00</b>	<b>32,00</b>	<b>2 371,00</b>

*Table 3.6.3 Recruitment for the period 1 April 2024 to 31 March 2025*

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Senior Management									
Professionally qualified and experienced specialists and mid-management	2,00	0,00	0,00	0,00	0,00	0,00	1,00	0,00	3,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	1,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	2,00
Semi-skilled and discretionary decision making	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Unskilled and defined decision making	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Not Available, Permanent	28,00	0,00	0,00	0,00	53,00	0,00	0,00	0,00	81,00
Contract (Senior Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Professionally qualified), Permanent	3,00	0,00	0,00	0,00	9,00	0,00	0,00	1,00	13,00
Contract (Skilled technical), Permanent	15,00	0,00	0,00	0,00	26,00	0,00	0,00	0,00	41,00
Contract (Semi-skilled), Permanent	44,00	0,00	0,00	0,00	82,00	0,00	0,00	0,00	126,00
Contract (Unskilled), Permanent	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
<b>Total</b>	<b>94,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>173,00</b>	<b>0,00</b>	<b>1,00</b>	<b>1,00</b>	<b>269,00</b>
<b>Employees with disabilities</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>



*Table 3.6.4 Promotions for the period 1 April 2024 to 31 March 2025*

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1,00	0,00	0,00	1,00	0,00	0,00	0,00	0,00	2,00
Senior Management	15,00	0,00	0,00	1,00	13,00	0,00	0,00	0,00	29,00
Professionally qualified and experienced specialists and mid-management	121,00	0,00	7,00	13,00	104,00	0,00	13,00	7,00	265,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	163,00	0,00	2,00	0,00	212,00	1,00	4,00	3,00	385,00
Semi-skilled and discretionary decision making	105,00	0,00	2,00	1,00	146,00	2,00	2,00	0,00	258,00
Unskilled and defined decision making	31,00	0,00	0,00	0,00	33,00	0,00	0,00	0,00	64,00
Contract (Professionally qualified), Permanent	1,00	0,00	0,00	0,00	3,00	0,00	0,00	0,00	4,00
Contract (Skilled technical), Permanent	40,00	0,00	0,00	0,00	99,00	0,00	0,00	0,00	139,00
<b>Total</b>	<b>477,00</b>	<b>0,00</b>	<b>11,00</b>	<b>16,00</b>	<b>610,00</b>	<b>3,00</b>	<b>19,00</b>	<b>10,00</b>	<b>1 146,00</b>
<b>Employees with disabilities</b>	<b>4,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>4,00</b>	<b>0,00</b>	<b>1,00</b>	<b>0,00</b>	<b>9,00</b>

*Table 3.6.5 Terminations for the period 1 April 2024 to 31 March 2025*

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Senior Management	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Professionally qualified and experienced specialists and mid-management	9,00	0,00	0,00	4,00	7,00	0,00	0,00	1,00	21,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	8,00	0,00	0,00	0,00	16,00	0,00	3,00	0,00	27,00
Semi-skilled and discretionary decision making	38,00	0,00	0,00	0,00	24,00	0,00	1,00	0,00	63,00
Unskilled and defined decision making	1,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	2,00
Not Available, Permanent	71,00	0,00	0,00	0,00	141,00	0,00	0,00	0,00	212,00
Contract (Professionally qualified), Permanent	6,00	0,00	0,00	0,00	8,00	0,00	0,00	1,00	15,00
Contract (Skilled technical), Permanent	15,00	0,00	0,00	0,00	29,00	0,00	0,00	0,00	44,00
Contract (Semi-skilled), Permanent	5,00	0,00	0,00	0,00	10,00	0,00	0,00	0,00	15,00
<b>Total</b>	<b>155,00</b>	<b>0,00</b>	<b>0,00</b>	<b>4,00</b>	<b>236,00</b>	<b>0,00</b>	<b>4,00</b>	<b>2,00</b>	<b>401,00</b>
<b>Employees with Disabilities</b>	<b>2,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>2,00</b>

*Table 3.6.6 Disciplinary action for the period 1 April 2024 to 31 March 2025*

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Dismissal	2,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	2,00
Suspended Without Payment	2,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	2,00
<b>TOTAL</b>	<b>4,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>4,00</b>

*Table 3.6.7 Skills development for the period 1 April 2024 to 31 March 2025*

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	2	0	0	0	5	0	0	2	11
Professionals	101	1	3	0	181	0	1	1	288
Technicians and associate professionals	81	0	2	1	222	1	1	0	308
Clerks	142	0	0	0	752	1	1	0	896
Service and sales workers	0	0	0	0	0	0	0	0	0
Skilled agriculture and fishery workers	48	0	0	0	69	0	0	0	117
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	3	1	0	0	0	0	0	0	4
Elementary occupations	13	0	0	0	49	0	0	0	62
<b>Total</b>	<b>400</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>1278</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>1694</b>
<b>Employees with disabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### 3.7 Signing of Performance Agreements by SMS Members

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

*Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2024*

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department				
Salary Level 16	1	1	1	100%
Salary Level 15	2	2	2	100%
Salary Level 14	8	8	8	100%
Salary Level 13	41	36	36	100%
<b>Total</b>	<b>52</b>	<b>47</b>	<b>47</b>	<b>100%</b>

*Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2024*

Reasons
<b>No applicable</b>

*Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2024*

Reasons
<b>Not applicable</b>

## Notes

The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

## 3.8 Performance Rewards

To encourage good performance, the department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

*Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2023 to 31 March 2024*

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
<b>African</b>					
Male	3,00	1 122,00	0,30	35,75	11 918,00
Female	5,00	1 242,00	0,40	77,86	15 572,00
<b>Asian</b>					
Male	1,00	16,00	6,30	30,90	30 901,00
Female	0,00	54,00	0,00	0,00	0,00
<b>Coloured</b>					
Male	0,00	2,00	0,00	0,00	0,00
Female	0,00	8,00	0,00	0,00	0,00
<b>White</b>					
Male	0,00	37,00	0,00	0,00	0,00
Female	0,00	32,00	0,00	0,00	0,00
<b>Total</b>	<b>9,00</b>	<b>2 536,00</b>	<b>0,40</b>	<b>144,51</b>	<b>16 057,00</b>



*Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2023 to 31 March 2024*

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Lower Skilled (Levels 1-2)	0,00	112,00	0,00	0,00	0,00	0.00
Skilled (level 3-5)	5,00	643,00	0,80	39,84	7 967,00	0.34
Highly skilled production (level 6-8)	3,00	736,00	0,40	60,41	20 135,00	0.51
Highly skilled supervision (level 9-12)	1,00	449,00	0,20	44,27	44 273,00	0.37
<b>Total</b>	<b>9,00</b>	<b>2 487,00</b>	<b>0,40</b>	<b>144,51</b>	<b>16 057,00</b>	<b>1.22</b>

*Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2023 to 31 March 2024*

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Financial Clerks and Credit Controllers	0,00	27,00	0,00	0,00	0,00
Human Resources Clerks	0,00	69,00	0,00	0,00	0,00
Motorised Farm and Forestry Plant Operators	0,00	10,00	0,00	0,00	0,00
Security Officers	0,00	1,00	0,00	0,00	0,00
Household And Laundry Workers	0,00	5,00	0,00	0,00	0,00
Veterinarians	0,00	20,00	0,00	0,00	0,00
Human Resources & Organisat Developm & Relate Prof	0,00	20,00	0,00	0,00	0,00
Messengers Porters and Deliverers	0,00	10,00	0,00	0,00	0,00
All Artisans in the Building Metal Machinery Etc.	0,00	5,00	0,00	0,00	0,00
Agricultural Engineer	0,00	6,00	0,00	0,00	0,00
Risk Management and Security Services	0,00	2,00	0,00	0,00	0,00
Agricultural Technician	0,00	1,00	0,00	0,00	0,00

Biochemistry Pharmacol. Zoology & Life Scie.Techni	0,00	179,00	0,00	0,00	0,00
Logistical Support Personnel	0,00	47,00	0,00	0,00	0,00
Finance and Economics Related	0,00	3,00	0,00	0,00	0,00
Mechanical Engineering Technicians	0,00	1,00	0,00	0,00	0,00
Natural Sciences Related	0,00	10,00	0,00	0,00	0,00
Other Administrat & Related Clerks and Organisers	1,00	183,00	0,50	11,92	11 925,00
Housekeepers Laundry and Related Workers	0,00	13,00	0,00	0,00	0,00
Auxiliary and Related Workers	0,00	18,00	0,00	0,00	0,00
Other Occupations	0,00	352,00	0,00	0,00	0,00
Agricul Animal Oceanography Forestry & Other Scien	0,00	7,00	0,00	0,00	0,00
Financial and Related Professionals	0,00	13,00	0,00	0,00	0,00
Building and Other Property Caretakers	0,00	1,00	0,00	0,00	0,00
Administrative Related	0,00	26,00	0,00	0,00	0,00
Communication and Information Related	0,00	2,00	0,00	0,00	0,00
Administration Clerks	0,00	2,00	0,00	0,00	0,00
Secretaries & Other Keyboard Operating Clerks	0,00	24,00	0,00	0,00	0,00
Library Mail and Related Clerks	0,00	1,00	0,00	0,00	0,00
Cleaners in Offices Workshops Hospitals Etc.	3,00	76,00	3,90	21,66	7 221,00
Human Resources Related	0,00	54,00	0,00	0,00	0,00
Caretaker/ Cleaner	0,00	3,00	0,00	0,00	0,00
Other Clerical Support Workers	0,00	95,00	0,00	0,00	0,00
Veterinary Assistants	0,00	5,00	0,00	0,00	0,00
Language Practitioners Interpreters & Other Commun	0,00	8,00	0,00	0,00	0,00

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General Legal Administration & Rel. Professionals	0,00	2,00	0,00	0,00	0,00
Farm Hands and Labourers	1,00	347,00	0,30	30,90	30 901,00
Other Administrative Policy And Related Officers	1,00	20,00	5,00	17,58	17 580,00
Bus and Heavy Vehicle Drivers	0,00	12,00	0,00	0,00	0,00
Senior Managers	0,00	50,00	0,00	0,00	0,00
Human Resource Clerk	0,00	1,00	0,00	0,00	0,00
Farming Forestry Advisors and Farm Managers	0,00	4,00	0,00	0,00	0,00
Client Inform Clerks(Switchb Recept Inform Clerks)	2,00	13,00	15,40	18,17	9 087,00
Economists	0,00	14,00	0,00	0,00	0,00
Veterinary Technician	0,00	1,00	0,00	0,00	0,00
Engineers and Related Professionals	0,00	13,00	0,00	0,00	0,00
Office Cleaner	0,00	1,00	0,00	0,00	0,00
Light Vehicle Drivers	0,00	2,00	0,00	0,00	0,00
Engineering Sciences Related	0,00	5,00	0,00	0,00	0,00
Motor Vehicle Drivers	0,00	17,00	0,00	0,00	0,00
Security Guards	0,00	39,00	0,00	0,00	0,00
Food Services Aids and Waiters	0,00	3,00	0,00	0,00	0,00
Middle Manager: Agriculture and Forestry Related	0,00	36,00	0,00	0,00	0,00
Horticulturists Foresters Agricul.& Forestry Techn	0,00	4,00	0,00	0,00	0,00
Other Machine Operators	0,00	22,00	0,00	0,00	0,00
Librarians and Related Professionals	0,00	4,00	0,00	0,00	0,00
Agriculture Related	0,00	627,00	0,00	0,00	0,00
<b>Total</b>	<b>9,00</b>	<b>2 536,00</b>	<b>0,40</b>	<b>144,51</b>	<b>16 057,00</b>

*Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2023 to 31 March 2024*

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Band A	0,00	37,00	0,00	0,00	0,00	0,00
Band B	0,00	8,00	0,00	0,00	0,00	0,00
Band C	0,00	2,00	0,00	0,00	0,00	0,00
Band D	0,00	2,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>0,00</b>	<b>49,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>

### 3.9 Foreign Workers

The tables below summarise the employment of foreign nationals in the department in terms of salary band and major occupation.

*Table 3.9.1 Foreign workers by salary band for the period 1 April 2024 and 31 March 2025*

Salary band	01 April 2024		31 March 2025		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0,00	0,00	0,00	0,00	0,00	0,00
Skilled (Levels 3-5)	0,00	0,00	0,00	0,00	0,00	0,00
Highly skilled production (Lev. 6-8)	0,00	0,00	0,00	0,00	0,00	0,00
Highly skilled supervision (Lev. 9-12)	0,00	0,00	0,00	0,00	0,00	0,00
Other	1,00	100,00	2,00	100,00	1,00	100,00
Contract (level 9-12)	0,00	0,00	0,00	0,00	0,00	0,00
Contract (level 13-16)	0,00	0,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>1,00</b>	<b>100,00</b>	<b>2,00</b>	<b>100,00</b>	<b>1,00</b>	<b>100,00</b>



*Table 3.9.2 Foreign workers by major occupation for the period 1 April 2024 and 31 March 2025*

Major occupation	01 April 20YY		31 March 20ZZ		Change	
	Number	% of total	Number	% of total	Number	% Change
Administrative office workers	0,00	0,00	0,00	0,00	0,00	0,00
Technicians & Associate Technical Occupations	1,00	100,00	2,00	100,00	1,00	100,00
Other occupations	0,00	0,00	0,00	0,00	0,00	0,00
Professionals and managers	0,00	0,00	0,00	0,00	0,00	0,00
Technicians and associated professionals	0,00	0,00	0,00	0,00	0,00	0,00
Other	0,00	0,00	0,00	0,00	0,00	0,00
<b>TOTAL</b>	<b>1,00</b>	<b>100,00</b>	<b>2,00</b>	<b>100,00</b>	<b>1,00</b>	<b>100,00</b>

### 3.10. Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

*Table 3.10.1 Sick leave for the period 1 January 2024 to 31 December 2024*

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Lower Skills (Level 1-2)	456,00	94,30	49,00	4,60	9,00	335,00
Skilled (levels 3-5)	1 998,00	86,70	296,00	28,10	7,00	2 147,00
Highly skilled production (levels 6-8)	2 913,00	86,40	391,00	37,10	7,00	5 865,00
Highly skilled supervision (levels 9-12)	1 215,00	88,20	196,00	18,60	6,00	3 665,00
Top and Senior management (levels 13-16)	68,00	85,30	11,00	1,00	6,00	353,00
Contract (Levels 3-5)	9,00	11,10	5,00	0,50	2,00	2,00
Contract (Levels 6-8)	211,00	85,30	51,00	4,80	4,00	322,00
Contract (Levels 9-12)	26,00	73,10	6,00	0,60	4,00	62,00
Contract Other	179,00	78,20	50,00	4,70	4,00	60,00
<b>Total</b>	<b>7 075,00</b>	<b>86,90</b>	<b>1 055,00</b>	<b>100,00</b>	<b>7,00</b>	<b>12 809,00</b>

*Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2024 to 31 December 2024*

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	19,00	100,00	3,00	5,70	6,00	14,00
Skilled (Levels 3-5)	385,00	100,00	19,00	35,80	20,00	405,00
Highly skilled production (Levels 6-8)	547,00	100,00	23,00	43,40	24,00	1 127,00
Highly skilled supervision (Levels 9-12)	387,00	100,00	8,00	15,10	48,00	1 032,00
Senior management (Levels 13-16)	0,00	0,00	0,00	0,00	0,00	0,00
<b>Total</b>	<b>1 338,00</b>	<b>100,00</b>	<b>53,00</b>	<b>100,00</b>	<b>25,00</b>	<b>2 578,00</b>

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

*Table 3.10.3 Annual Leave for the period 1 January 2024 to 31 December 2024*

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Lower skilled (Levels 1-2)	2 082,25	111,00	19,00
Skilled Levels 3-5)	14 886,00	624,00	24,00
Highly skilled production (Levels 6-8)	17 360,00	731,00	24,00
Highly skilled supervision (Levels 9-12)	9 914,00	431,00	23,00
Senior management (Levels 13-16)	726,00	40,00	18,00
Contract (Levels 13-16)	3,00	1,00	3,00
Contract (Levels 3-5)	359,00	57,00	6,00
Contract (Levels 6-8)	1 808,00	149,00	12,00
Contract (Levels 9-12)	185,00	16,00	12,00
Contract Other	2 695,76	263,00	10,00
Contract (Levels 13-16)	50 019,01	2 423,00	21,00
<b>Total</b>	<b>2 082,25</b>	<b>111,00</b>	<b>19,00</b>

*Table 3.10.4 Capped leave for the period 1 January 2024 to 31 December 2024*

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2025
Lower skilled (Levels 1-2)	0,00	0,00	0,00	0,00
Skilled Levels 3-5)	22,00	5,00	4,00	93,00
Highly skilled production (Levels 6-8)	12,50	4,00	3,00	73,00
Highly skilled supervision (Levels 9-12)	15,00	3,00	5,00	95,00
Senior management (Levels 13-16)	0,00	0,00	0,00	51,00
Contract (Levels 1-2)	0,00	0,00	0,00	0,00
Contract (Levels 13-16)	0,00	0,00	0,00	0,00
Contract (Levels 3-5)	0,00	0,00	0,00	0,00
Contract (Levels 6-8)	0,00	0,00	0,00	0,00
Contract (Levels 9-12)	0,00	0,00	0,00	0,00
Contract Other	0,00	0,00	0,00	0,00
<b>Total</b>	<b>49,50</b>	<b>12,00</b>	<b>4,00</b>	<b>86,00</b>

The following table summarise payments made to employees as a result of leave that was not taken.

*Table 3.10.5 Leave pay-outs for the period 1 April 2024 and 31 March 2025*

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
Annual - Discounting with Resignation (Work Days)	531,00	17,00	31 235,00
Annual - Discounting: Contract Expiry (Work Days)	43,00	9,00	4 778,00
Annual - Discounting: Unused Vacation Credits (Work Days)	47,00	1,00	47 000,00
Annual - Gratuity: Death/Retirement/Medical Retirement (Work	3 535,00	94,00	37 606,00
Capped - Gratuity: Death/Retirement/Medical Retirement (Work	10 767,00	72,00	149 542,00
<b>Total</b>	<b>14 923,00</b>		
<b>Leave Pay outs (Actual) Allowance Codes - 0060, 0168, 0625, 0422, 0567, 0698, 0699, 0701</b>	<b>14 896,00</b>	<b>121,00</b>	

### 3.11 HIV/AIDS & Health Promotion Programmes

*Table 3.11.1 Steps taken to reduce the risk of occupational exposure*

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
The Department does not have any functions that may lead to occupational risk of contracting HIV.	N/A

*Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)*

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	X		Ms. NZ Ndlela, Chief Director: HRM
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	X		5 staff members with following portfolios: 1 Deputy Director EHW 1 Assistant Director EHW 1 Assistant Director OHS 1 EHW Practitioner: South Service Centre 1 EHW Practitioner North Service Centre Cost of employees: R 2 886 000 Goods and Services: R 1 080 000
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	X		Yes  Wellness Management Health and Productivity HIV, STI and TB Management and Safety Health Environment Risk and Quality Management (SHERQ) pillars
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	X		Ms. NZ Ndlela- Chairperson Mrs AN Msomi- Member Mr. WT Mkhize- Member Mr. LL Jongisa- Member Dr. T Sikhakhane- Member Dr. F Qwabe- Member
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	X		HIV/AIDS, STI and TB Management Policy Recruitment and Selection Policy
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.			Prevention and Elimination of Harassment in the World of Work
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved.	X		▪ HIV Counselling and Testing (HCT) are conducted in the workplace.
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.		X	Health screenings are confidential only the service provider has the results. Statistics only update on uptake of the screenings.

### 3.12 Labour Relations

*Table 3.12.1 Collective agreements for the period 1 April 2024 and 31 March 2025*

<b>Total number of Collective agreements</b>	<b>None</b>
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The following table summarises the outcome of disciplinary hearings conducted within the department for the year under review.

*Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2024 and 31 March 2025*

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0%
Verbal warning	9	29%
Written warning	4	13%
Final written warning	2	6%
Suspended without pay	5	16%
Fine	0	0%
Demotion	0	0%
Dismissal	5	16%
Not guilty	0	0%
Case withdrawn	6	20%
<b>Total</b>	<b>31</b>	<b>100%</b>

<b>Total number of Disciplinary hearings finalised</b>	<b>31</b>
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*Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2024 and 31 March 2025*

Type of misconduct	Number	% of total
Theft & Fraud	6	20%
Misuse of State vehicles	4	13%
Absenteeism	1	2%
Others	20	65%
<b>Total</b>	<b>31</b>	<b>100%</b>

*Table 3.12.4 Grievances logged for the period 1 April 2024 and 31 March 2025*

Grievances	Number	% of Total
Number of grievances resolved	8	73%
Number of grievances not resolved	3	27%
<b>Total number of grievances lodged</b>	<b>11</b>	<b>100%</b>



*Table 3.12.5 Disputes logged with Councils for the period 1 April 2024 and 31 March 2025*

Disputes	Number	% of Total
Number of disputes upheld	1	9%
Number of disputes dismissed	5	45%
<b>Total number of disputes lodged</b>	<b>11</b>	

*Table 3.12.6 Strike actions for the period 1 April 2024 and 31 March 2025*

<b>Total number of persons working days lost</b>	<b>0</b>
<b>Total costs working days lost</b>	<b>0</b>
<b>Amount recovered as a result of no work no pay (R'000)</b>	<b>0</b>

*Table 3.12.7 Precautionary suspensions for the period 1 April 2024 and 31 March 2025*

Number of people suspended	1
Number of people who's suspension exceeded 30 days	1
Average number of days suspended	192 days
Cost of suspension(R'000)	R 114 507

### 3.13 Skills development

This section highlights the efforts of the department with regard to skills development.

*Table 3.13.1 Training needs identified for the period 1 April 2024 and 31 March 2025*

Occupational category	Gender	Number of employees as at 1 April 2024	Training needs identified at start of the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	<b>172</b>		<b>43</b>		<b>43</b>
	Male	<b>193</b>		<b>45</b>	<b>1</b>	<b>46</b>
Professionals	Female	<b>463</b>		<b>45</b>	<b>15</b>	<b>60</b>
	Male	<b>380</b>		<b>58</b>	<b>7</b>	<b>65</b>
Technicians and associate professionals	Female	<b>139</b>		<b>102</b>		<b>102</b>
	Male	<b>138</b>		<b>98</b>	<b>1</b>	<b>99</b>
Clerks	Female	<b>190</b>		<b>165</b>	<b>2</b>	<b>167</b>
	Male	<b>141</b>		<b>152</b>	<b>2</b>	<b>154</b>
Service and sales workers	Female	<b>0</b>		<b>0</b>		<b>0</b>
	Male	<b>0</b>		<b>0</b>		<b>0</b>

Skilled agriculture and fishery workers	Female	89		0		0
	Male	44		0		0
Craft and related trades workers	Female	0		0		0
	Male	0		0		0
Plant and machine operators and assemblers	Female	0		0		0
	Male	0		0		0
Elementary occupations	Female	345	72	0	1	73
	Male	429	48	0	1	49
Sub Total	Female	1398	72	355	18	445
	Male	1325	48	353	12	413
<b>Total</b>		<b>2723</b>	<b>120</b>	<b>708</b>	<b>30</b>	<b>858</b>

*Table 3.13.2 Training provided for the period 1 April 2024 and 31 March 2025*

Occupational category	Gender	Number of employees as at 1 April 2024	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	172	0	7	0	7
	Male	193	0	2	1	3
Professionals	Female	463	0	183	15	198
	Male	380	0	105	7	112
Technicians and associate professionals	Female	139	0	222	0	222
	Male	138	0	84	1	85
Clerks	Female	190	0	752	2	944
	Male	141	0	142	2	285
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	89	0	49	0	49
	Male	44	0	48	0	48
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	4	0	0
Elementary occupations	Female	345	73	49	1	123
	Male	429	47	13	1	61
Sub Total	Female	1398	73	1262	18	1543
	Male	1325	47	394	12	594
<b>Total</b>		<b>2723</b>	<b>120</b>	<b>1656</b>	<b>30</b>	<b>2137</b>

### 3.14 Injury on duty

The following tables provide basic information on injury on duty.

*Table 3.14.1 Injury on duty for the period 1 April 2024 and 31 March 2025*

Nature of injury on duty	Number	% of total
Required basic medical attention only	15	53,6
Temporary Total Disablement	10	35,7
Permanent Disablement	3	10,7
Fatal	0	0,00
Total	<b>28</b>	100

### 3.15 Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the department. In terms of the Public Service Regulations “consultant” means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a department against remuneration received from any source:

- The rendering of expert advice;
- The drafting of proposals for the execution of specific tasks; and
- The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a department.

*Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 2024 and 31 March 2025*

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand
Health Risk Management	Alexander Forbes: Health Risk Manager	36 months	R474 000
Vetting of Employees	Lexis Nexis	36 months	100 000

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
<b>2</b>	<b>2</b>	<b>36</b>	

*Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ*

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
None	None	None	None
None	None	None	None

*Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 20YY and 31 March 20ZZ*

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand
None	None	None	None
None	None	None	None

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
None	None	None	None
None	None	None	None

*Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ*

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
None	None	None	None
None	None	None	None

### 3.16 Severance Packages

*Table 3.16.1 Granting of employee-initiated severance packages for the period 1 April 2024 and 31 March 2025*

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Lower skilled (Levels 1-2)	0,00	0,00	0,00	0,00
Skilled Levels 3-5)	0,00	0,00	0,00	0,00
Highly skilled production (Levels 6-8)	0,00	0,00	0,00	0,00
Highly skilled supervision (Levels 9-12)	0,00	0,00	0,00	0,00
Senior management (Levels 13-16)	0,00	0,00	0,00	0,00
Senior Management Service Band A	0,00	0,00	0,00	0,00
Senior Management Service Band B	0,00	0,00	0,00	0,00
Senior Management Service Band C	0,00	0,00	0,00	0,00
Senior Management Service Band D	0,00	0,00	0,00	0,00
Other	0,00	0,00	0,00	0,00
Contract (Levels 1-2)	0,00	0,00	0,00	0,00
Contract (Levels 3-5)	0,00	0,00	0,00	0,00
Contract (Levels 6-8)	0,00	0,00	0,00	0,00

Contract (Levels 9-12)	0,00	0,00	0,00	0,00
Contract Band A	0,00	0,00	0,00	0,00
Contract Band D	0,00	0,00	0,00	0,00
<b>Total</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>



A photograph of a large pile of hay bales in a field. The bales are stacked in a pyramid shape, with some covered by a grey tarp. In the background, there is a radio tower and some trees. The foreground is a dirt road with tire tracks.

# **PART E:** **PFMA COMPLIANCE** **REPORT**



## 1. IRREGULAR, FRUITLESS AND WASTEFUL, UNAUTHORISED EXPENDITURE AND MATERIAL LOSSES

### 1.1. Irregular expenditure

#### a) Reconciliation of irregular expenditure

Description	2024/2025	2023/2024
	R'000	R'000
Opening balance	515 305	517 271
Adjustment to opening balance		3 728
Opening balance as restated	515 305	520 999
Add: Irregular expenditure confirmed	2 568	10 499
Less: Irregular expenditure condoned	-125 434	-16 193
Less: Irregular expenditure not condoned and removed	-8 468	
Less: Irregular expenditure recoverable <sup>1</sup>		
Less: Irregular expenditure not recoverable and written off		
<b>Closing balance</b>	<b>383 971</b>	<b>515 305</b>

#### 2024/25 Irregular expenditure:

R2,568m which is 2 cases pertaining to Non-compliance with Public Service Regulations. Determination testing concluded and submitted to Provincial Treasury for condonation.

R125,434m was condoned during the year by Provincial Treasury.

#### Status of closing balance:

R21,992m is still under determination; R175 464m has been submitted to Treasury for condonation and waiting for approval; R4,936m is under investigation by Hawks; R176,989m is under investigation by Office of the Premier.

**Irregular expenditure incurred in prior years, reported in 2024/25:** A total amount of R14,126m was declared as irregular expenditure by Auditor General, relating to 2021/22 (R3,682m) to 2023/24 (R10,444m).

### Reconciling notes

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure that was under assessment	0	0
Irregular expenditure that relates to the prior year and identified in the current year	0	0
Irregular expenditure for the current year	2 568	10 499
<b>Total</b>	<b>2 568</b>	<b>10 499</b>

#### b) Details of irregular expenditure (under assessment, determination, and investigation)

1 Transfer to receivables

Description <sup>2</sup>	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure under assessment	0	0
Irregular expenditure under determination	0	0
Irregular expenditure under investigation	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

*There was no unconfirmed irregular expenditure which is under assessment.*

#### c) Details of irregular expenditure condoned

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure condoned	125 434	16 193
<b>Total</b>	<b>125 434</b>	<b>16 193</b>

*Irregular expenditure condoned by condoning authority Provincial Treasury.*

#### d) Details of irregular expenditure removed - (not condoned)

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure NOT condoned and removed	8 468	0
<b>Total</b>	<b>8 468</b>	<b>0</b>

*Approved for removal by Accounting Officer.*

#### e) Details of irregular expenditure recoverable

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure recoverable	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

#### f) Details of irregular expenditure written off (irrecoverable)

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure written off	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

<sup>2</sup> Group similar items

### Additional disclosure relating to Inter-Institutional Arrangements

#### g) Details of non-compliance cases where an institution is involved in an inter-institutional arrangement (where such institution *is not* responsible for the non-compliance)

Description	
Dept of Public Works & Infrastructure	
Implementing agent Non-Compliance with SCM processes (incurred 2016/17 to 2019/20)	
<b>Total</b>	<b>R4,591m</b>

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#### h) Details of irregular expenditure cases where an institution is involved in an inter-institutional arrangement (where such institution *is* responsible for the non-compliance)<sup>3</sup>

Description	2024/2025	2023/2024
	R'000	R'000
<b>Total</b>		

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#### i) Details of disciplinary or criminal steps taken as a result of irregular expenditure

Disciplinary steps taken

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## 1.2. Fruitless and wasteful expenditure

### a) Reconciliation of fruitless and wasteful expenditure

Description	2024/2025	2023/2024
	R'000	R'000
Opening balance	1 211	1 211
Adjustment to opening balance		
Opening balance as restated	1 211	1 211
Add: Fruitless and wasteful expenditure confirmed	289	28
Less: Fruitless and wasteful expenditure recoverable <sup>4</sup>	0	-28
Less: Fruitless and wasteful expenditure not recoverable and written off	-289	0
<b>Closing balance</b>	<b>1 211</b>	<b>1 211</b>

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<sup>3</sup> Refer to paragraphs 3.12, 3.13 and 3.14 of Annexure A (PFMA Compliance and Reporting Framework) to National Treasury \ Instruction No. 4 of 2022/2023

## Reconciling notes

Description	2024/2025 R'000	2023/2024 R'000
Fruitless and wasteful expenditure that was under assessment	0	0
Fruitless and wasteful expenditure that relates to the prior year and identified in the current year	0	0
Fruitless and wasteful expenditure for the current year	289	28
<b>Total</b>	<b>289</b>	<b>28</b>

### b) Details of fruitless and wasteful expenditure (under assessment, determination, and investigation)

Description <sup>5</sup>	2024/2025 R'000	2023/2024 R'000
Fruitless and wasteful expenditure under assessment	0	0
Fruitless and wasteful expenditure under determination	0	0
Fruitless and wasteful expenditure under investigation	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

*There was no unconfirmed fruitless and wasteful expenditure which is under assessment.*

### c) Details of fruitless and wasteful expenditure recoverable

Description	2024/2025 R'000	2023/2024 R'000
Fruitless and wasteful expenditure recoverable	0	28
<b>Total</b>	<b>0</b>	<b>28</b>

### d) Details of fruitless and wasteful expenditure not recoverable and written off

Description	2024/2025 R'000	2023/2024 R'000
Fruitless and wasteful expenditure written off	289	0
<b>Total</b>	<b>289</b>	<b>0</b>

4 Transfer to receivables

5 Group similar items



**e) Details of disciplinary or criminal steps taken as a result of fruitless and wasteful expenditure**

**Disciplinary steps taken**

Prior years fruitless and wasteful expenditure which constitutes the closing balance R1,211m :-the department opened criminal case with South African Police Services (SAPS) against Nkosithoba Trading for overpayment of R1,211m. The investigation report issued by Morar Incorporation after conducting the investigation recommended civil recovery against Nkosithoba Trading and the ex-official implicated, for the same amount. State Attorney and council have been instructed to proceed with civil recovery. Summons has been served on both defendants.

**Total**

**1.3. Unauthorised expenditure**

**a) Reconciliation of unauthorised expenditure**

Description	2024/2025	2023/2024
	R'000	R'000
Opening balance		
Adjustment to opening balance		
Opening balance as restated		
Add: unauthorised expenditure confirmed		
Less: unauthorised expenditure approved with funding		
Less: unauthorised expenditure approved without funding		
Less: unauthorised expenditure recoverable <sup>6</sup>		
Less: unauthorised not recoverable and written off <sup>7</sup>		
<b>Closing balance</b>		

*Include discussion here where deemed relevant.*

**Reconciling notes**

Description	2024/2025	2023/2024
	R'000	R'000
Unauthorised expenditure that was under assessment		
Unauthorised expenditure that relates to the prior year and identified in the current year		
Unauthorised expenditure for the current year		
<b>Total</b>		

**b) Details of unauthorised expenditure (under assessment, determination, and investigation)**

Description <sup>8</sup>	2024/2025	2023/2024
	R'000	R'000
Unauthorised expenditure under assessment		
Unauthorised expenditure under determination		
Unauthorised expenditure under investigation		
<b>Total</b>		

*Include discussion here where deemed relevant.*

- 6 Transfer to receivables  
7 This amount may only be written off against available savings  
8 Group similar items

#### 1.4. Additional disclosure relating to material losses in terms of PFMA Section 40(3)(b) (i) &(iii))<sup>9</sup>

##### a) Details of material losses through criminal conduct

Material losses through criminal conduct	2024/2025 R'000	2023/2024 R'000
Theft		
Other material losses		
Less: Recoverable		
Less: Not recoverable and written off		
<b>Total</b>		

*Include discussion here where deemed relevant.*

##### b) Details of other material losses

Nature of other material losses	2024/2025 R'000	2023/2024 R'000
<i>(Group major categories, but list material items)</i>		
<b>Total</b>		

*Include discussion here where deemed relevant and criminal or disciplinary steps taken by the institution.*

##### c) Other material losses recoverable

Nature of losses	2024/2025 R'000	2023/2024 R'000
<i>(Group major categories, but list material items)</i>		
<b>Total</b>		

*Include discussion here where deemed relevant.*

##### d) Other material losses not recoverable and written

Nature of losses	2024/2025 R'000	2023/2024 R'000
<i>(Group major categories, but list material items)</i>		
<b>Total</b>		

*Include discussion here where deemed relevant.*

<sup>9</sup> Information related to material losses must be disclosed in the annual financial statements.

## 2. LATE AND/OR NON-PAYMENT OF SUPPLIERS

Description	Number of invoices	Consolidated Value
		R'000
Valid invoices received	5 001	1 410 438
Invoices paid <b>within</b> 30 days or agreed period	4 997	1 408 887
Invoices paid <b>after</b> 30 days or agreed period	4	1 551
Invoices older than 30 days or agreed period ( <b>unpaid and without dispute</b> )	0	0
Invoices older than 30 days or agreed period ( <b>unpaid and in dispute</b> )	0	0

*Consequence management is enforced against officials who are found to be responsible for late payment of suppliers.*

## 3. SUPPLY CHAIN MANAGEMENT

### 3.1. Procurement by other means

Project Description	Name of Supplier	Type of Deviation/ Reason for the procurement by other means	Contract /Order Number	Value of contract
Procurement for Departmental Laboratory Maintenance & Repairs	Gibbs Technologies	Single source in favour of Gibbs Technologies. Impractical to invite competitive Bid due to specialised nature of commodity	OR-044810	R298 498,60
Procurement for Departmental Laboratory Maintenance & Repairs	Leco Africa	Single source in favour of Leco Africa Impractical to invite competitive Bid due to specialised nature of commodity	OR-044809	R222 656,10
Procurement for Departmental Laboratory Maintenance & Repairs	Seperations	Single source in favour of Separations. Impractical to invite competitive Bid due to specialised nature of commodity	OR-044965	R35 017,50
Procurement for Departmental Laboratory Maintenance & Repairs (OR-044965)	Seperations	Single source in favour of Separations. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045029	R35 017,50
Procurement for Departmental Laboratory Maintenance & Repairs	Brucker SA	Single source in favour of Brucker. Impractical to invite competitive Bid due to specialised nature of commodity	OR-044925	R247 986,00
Procurement for Departmental Laboratory Maintenance & Repairs (OR-044925)	Brucker SA	Single source in favour of Brucker. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045046	R247 986,00
Procurement for Departmental Laboratory Maintenance & Repairs (OR-044809)	Leco Africa	Single source in favour of Leco Africa. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045028	R222 656,10

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Procurement for Departmental Laboratory Maintenance & Repairs (OR-044810)	Gibbs Technologies	Single source in favour of Gibbs Technologies. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045114	R298 498,60
Procurement for Departmental Laboratory Maintenance & Repairs (OR-045046)	Bruker SA	Single source in favour of Bruker SA. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045112	R247 986,00
Procurement for Departmental Laboratory Maintenance & Repairs (OR-045028)	Leco Africa	Single source in favour of Leco Africa. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045115	R222 656,10
Procurement for Departmental Laboratory Maintenance & Repairs (OR-045115)	Leco Africa	Single source in favour of Leco Africa. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045178	R222 656,10
Procurement for Departmental Laboratory Maintenance & Repairs (OR-045029)	Seperations	Single source in favour of Separations. Impractical to invite competitive Bid due to specialised nature of commodity	OR-045113	R35 017,50
Procurement for Seed Cleaning & Training Services	Vuna seed	Single Source due to Non Responsive Market	OR-045158	R34 471,94
Procurement of Lab Consumables	JGK Lab Afrika	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045350	R435 798,25
Procurement for Lab Repairs	The Scientific Group	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045356	R34 657,17
Procurement for Lab Repairs	Arctipoint t/a Civil designer South Africa	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045357	R408 781,48
Procurement for Lab Repairs	Chemetrix Export	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045373	R8 601,70
Procurement for Lab Repairs	LTC Tech South Africa	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045392	R36 461,90
Procurement for services of incubator	Lasec SA	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045390	R17 929,62
Procurement for service repairs for case	CNH Industrial	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045397	R 16 789,57
Procurement of Lab Consumables	Anatech Instruments	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045448	R8 832,64

Procurement of Lab Consumables	Duc Tail Engineering	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045460	R37 484,25
Procurement of Lab Consumables	Trilab Support	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045464	R24 148,85
Procurement of Lab Consumables	Anatech Instruments	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045459	R49 613,76
Procurement for Lab Repairs	Ikhaya Automan Systems	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045457	R196 935,61
Procurement of Lab Consumables	Rhine Rhur	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045458	R20 643,65
Procurement for Post go live product support and management of Laboratory Information Management System	Labware Africa	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045462	R174 800,00
Procurement for Transport of Officials from Howick to Cedara	Uzimeleni People Movers	Single Source Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045465	R877 892,40
Procurement of Lab Consumables	Anatech Instrument	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045483	R154 852,93
Procurement for Marketing & Advertising	Mandla-Matla Publishing	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045485	R200 000,00
Procurement of Lab Consumables	Biocom Africa	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045484	R59 289,86
Procurement of Lab Consumables	Deltamune	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045489	R157 851,54
Procurement for Security Services	Makhulukhulu Works	Invite quotations above the threshold. The tender process has not yet finilised. The deviation of security services has been approved by the Accounting Officer	OR-045499	R5 930 338,71
Procurement for Security Services	AET Security Services	Invite quotations above the threshold. The tender process has not yet finilised. The deviation of security services has been approved by the Accounting Officer	OR-045505	R4 526 241,30



Procurement for Security Services	Sinqobile Equestrian Security	Invite quotations above the threshold. The tender process has not yet finished. The deviation of security services has been approved by the Accounting Officer	OR-045504	R5 083 431,34
Procurement for Conference	South African Institute of Occupational Safety and Health (SAIOSH)	Sole supplier .It was impractical to invite competitive bids due to the nature of the goods or services required.	OR-045503	R9 315,00
Procurement for Training & Audit Services	Perishable Products Export Control Board (PPECB)	Sole supplier .It was impractical to invite competitive bids due to the nature of the goods or services required.	OR-045526	R798 508,39
Procurement of Lab Consumables	Leco Africa	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045529	R6 503,25
Procurement of Lab Consumables	Leco Africa	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045531	R62 187,25
Procurement for Laboratory Repairs	Labware Africa	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045510	R305 663,93
Procurement of Lab Consumables	AEC-Amersham	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045521	R54 989,55
Procurement for Land Registration	South African National Seed Organization (SANSOR)	Sole supplier .It was impractical to invite competitive bids due to the nature of the goods or services required.	OR-045522	R6 601,00
Procurement for Event	Olive Convention Centre	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045534	R1 067 832,50
Procurement for Laboratory Repairs	Wirsam Scientific & Precision	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045542	R7 182,21
Procurement for the 51 officials attending congress sasvepm	Vertlink	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045561	R204 800,00
Procurement of Lab Consumables	Agricultural Research Council	Sole supplier .It was impractical to invite competitive bids due to the nature of the goods or services required.	OR-045500	R419 046,25
Procurement for Advertising	South African Broadcasting Corporation (SABC)	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045630	R599 679,00

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Procurement of Lab Consumables	Idexx Laboratories	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045648	R85 404,75
Procurement for Advertising	SABC	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045637	R599 679,00
Procurement of Lab Consumables	Microsep	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045647	R80 427,55
Procurement for Advertising	The Witness Newspaper	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045636	R149 500,00
Procurement of Lab Consumables	Idexx Laboratories	Single Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045649	R185 947,07
Procurement for Lab Repairs and Maintenance	Microsep	The supplier is a single source. It was therefore impractical to engage in the competitive bidding process.	OR-045650	R9 227,60
Procurement for Advertising	Radio Khwezi (Inkanyezi Yokusa)	The supplier is a single source. It was therefore impractical to engage in the competitive bidding process.	OR-045659	R150 000,00
Procurement for Advertising	Bay Community Television (IKZNTV)	The supplier is a single source. It was therefore impractical to engage in the competitive bidding process.	OR-045663	R500 000,00
Procurement for Franking Machine License Renewal	Frama	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045665	R3 421,25
Procurement of Lab Consumables	Idexx Laboratories	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045664	R251 204,97
Procurement of Lab Consumables	Qiagen SA	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045660	R182 633,34
Procurement of Lab Consumables	Bio-Rad Laboratories	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045682	R24 976,85
Procurement for Fees Payment to SANAS	South African National Accreditation System (SANAS)	Sole Source. Impractical to invite competitive Bid due to the nature of the goods or services required.	OR-045683	R87 378,00
Procurement for Advertising	Radio Gagasi 995 (Gagasi FM)	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045686	R299 119,60

Procurement for Bus Services	Goldengo Investment	Sole Source. Impractical to invite competitive Bid due to the nature of the goods or services required and the bid was in process.	G-0130891 OR-045701	R85 000,00
Procurement for Advertising	Vuma FM	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045710	R299 998,00
Procurement for Lab Consumables	Laboratory Specialistst	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045719	R38 908,37
Procurement og Finntips	AEC-Amershrum	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045724	R311 497,17
Procurement of Lab Consumables	Onderstepoort	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045747	R47 244,30
Procurement for Conference	South African Society For Agricultural Extention	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045774	R5 500,00
Procurement for Conference	South African Society For Agricultural Extention	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045777	R137 500,00
Procurement for Seed Processing Services	Vuna Seeds	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045775	R326 942,70
Procurement of Scientific fridge	AEC -Amersham SOC	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045782	R110 400,00
Procurement for compulsory assessment	Bvuyiselo Consulting &old Holding JV	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045784	R9 335,55
Procurement for service provider to conduct qualification verification	Lexisnexis Risk Management	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045785	R9 777,43
Procurement for the maintanance of machinery	Sterilizer Technolohies	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045859	R42 789,11
Procurement of Lab consumables	Idexx Laboratory	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045854	R86 231,72
Procurement for Licence Renewal	Agiles System Technology	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045853	R112 221,60

Procurement of Lab consumables	National Laboratory Association South Africa	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045862	R24 656,00
Procurement of Lab consumables	Duc Tail Engineering	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045848	R27 542,50
Procurement for Licence Renewal	Lexisnexis	Sole Supplier. Impractical to source quotations as the supplier is the sole service provider of certain essential packages required are only offered by lexisnexis	OR-045870	R52 044,20
Procurement for Lab Repairs	Anatech Instruments	Impractical to invite competitive bidding due to the nature of goods or service required.	OR-045868	R68 258,94
Procurement of Lab consumables	Anatech Instruments	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045869	R201 318,26
Procurement for Registration Fee	Psychological Society of South Africa	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045897	R5 900,00
Procurement of Seeds	Canagri Global	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045913	R39 100,00
Procurement of Lab consumables	Kat Lab And Med	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045918	R63 468,50
Procurement of Lab consumables	Idexx Laboratory	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045919	R17 823,97
Procurement of lab equipment	Idexx Laboratory	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-045998	R21 790,32
Procurement of lab equipment	Trilab Support	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046010	R99 685,45
Procurement of lab equipment	Wisam Scientific & PRECISION	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046011	R15 015,95
Procurement of A4 Papers	Qmaster Trading	Invite competitive quotations above the threshold whilst the bid is under the process of being finalised	OR-070355	R1 484 700,00
Procurement for Lab Repairs	AEC Amersham Soc	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046130	R29 903,38
Procurement for Repairs	Dynamic Heat And Steam	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046134	R108 655,45

Procurement of Lab Consumables	Lasec SA	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046180	R45 379,00
Procurement for Frama Mechine	Frama	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046205	R3 660,45
Procurement of Lab Consumables	Deltamune Laboratories	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046187	R136 335,38
Procurement of Lab Consumables	AEC Amersham Soc	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046179	R111 964,00
Procurement for Advertisement	Advert	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046211	R699 798,00
Procurement of Gloves	Divitaie	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046280	R3 932,40
Procurement of Routers and Switches	Enovative Technologies Africa	Single source as a result of delay (emergency procurement). It was therefore impractical to engage in the competitive bidding process.	OR-046301	R975 112,09
Procurement of Vet Equipment and Services	EG Vet Services	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046306	R149 404,21
Procurement of Stationery	CSX Customer Services	Sole source as a result of delay. It was therefore impractical to engage in the competitive bidding process.	OR-046307	R25 702,04
Procurement of Stationery	CSX Customer Services	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046336	R47 695,10
Procurement for Veterinary Services	JJM Veterinary	Sole source. It was therefore impractical to engage in the competitive bidding process.	OR-046337	R149 413,42
Procurement of Lab Consumables	Bioweb	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046350	R6 946,00
Procurement of Fencing Material	Buthanan	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046355	R98 620,00
Procurement for Various Laboratory Tests	Agricultural Research Council - ARC-OVR	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046361	R480 605,50
Procurement for Advertisement	Mediamark (East Coast Radio)	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046400	R299 950,94



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Procurement for Lab Equipment Repairs	Lasec SA	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046338	R1 552,50
Procurement for Training Services	The South African Institute of Agricultural Engineers (SAIAE)	Sole Source. It was therefore impractical to engage in the competitive bidding process.	OR-046408	R215 698,00
Procurement for Lab Equipment Repairs	Errol Forbay Electrical And Construction	Single Source. It was therefore impractical to engage in the competitive bidding process.	OR-046477	R690 188,40
Procurement of Animal Feed	AA SS Group	Appointment of Panel is on Process	OR-046435	R476 400,00
Procurement for Tractor Repairs	Llez waste Management	Tractor repairs deviation on the basis of threshold whilst awaiting the appointment of Panel is on Process	OR-046463	R319 030,00
Procurement of Protective Clothing	Be For Sunset Trading And Project	Protective clothing deviation on the basis of threshold whilst awaiting the appointment of Panel is on Process	OR-046465	R239 665,75
Procurement for Veterinary Services	Howick Veterinary Clinic	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046335	R160 000,00
Procurement for Advertising.	Msamaria Diza Media Connection	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046507	R100 000,00
Procurement for Advertising.	Nhlaka Production	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046508	R300 000,00
Procurement for Maintenance and repair services for Allerton Provincial Veterinary Laboratory.	Errol Forbay Electrical And Construction	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046515	R151 632,30
Procurement for plumbing and electrical repairs and maintenance.	Errol Forbay Electrical And Construction	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046523	R288 624,24
Procurement of Non-Refrigerated Centrifuge.	Lasec SA	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046513	R113 436,00
Procurement for SITA to assist the Department to institutionalise the business continuity management system.	State Information Technology Agency (SITA)	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046516	R615 718,51
Procurement for Training Services	Peakford Institute	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046518	R60 900,00
Procurement for Advertising.	SABC	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046532	R1 500 000,00

**KwaZulu-Natal Department Of Agriculture and Rural Development**  
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Procurement for Advertising.	SABC	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046533	R500 000,00
Procurement for Advertising.	Maputaland Community Radio	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046517	R97 750,00
Procurement for Advertisement	Bay Community Television (IKZNTV)	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046568	R500 000,00
Procurement of Papers	Mpson Security & Projects	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-070358	R1 485 000,00
Procurement of Assessment	Fulicom	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046628	R9 335,55
Procurement of repairs	Lasec SA	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046650	R4 473,50
Procurement of Lab-Consumables	LABORATORY SPECIALITIES	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046642	R36 018,28
Procurement of tractor-repairs	KOMATSU SOUTH AFRICA	Single source. It was therefore impractical to engage in the competitive bidding process.	OR-046629	R110 069,74
Procurement of laboratory repairs	Bushmans Track Centre	Single Source due to specialised machinery equipment used by farm services. Impractical to do a competitive bidding process	OR-046670	R67 621,61
Procurement of laboratory repairs	Jaciz Transport and distribution	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046690	R12 446,90
Procurement of laboratory repairs	Jaciz Transport and distribution	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046686	R85 892,70
Procurement of fees	The Association of Principals	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046688	R340 000,00
Procurement of laboratory repairs	Bushmans Track Centre	Single Source due to specialised machinery equipment used by farm services. Impractical to do a competitive bidding process	OR-046670	R67 621,61
Procurement of laboratory repairs	Jaciz Transport and distribution	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046690	R12 446,90
Procurement of laboratory repairs	Jaciz Transport and distribution	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046686	R85 892,70
Procurement of fees	The Association of Principals	Single Source due to impractical to do compaitive bidding. The bidding process is underway	OR-046688	R340 000,00

Procurement of repairs	Jaciz Transport and distribution	Single Source due to impractical to do compaitve bidding. The bidding process is underway	OR-046685	R17 554,74
Procurement of repairs	Errol Forbay Electricity	Single Source due to impractical to do compaitve bidding. The bidding process is underway	OR-046717	R45 769,08
Procurement of repairs	Errol Forbay Electricity	Single Source due to impractical to do compaitve bidding. The bidding process is underway	OR-046721	R4 830,00
Procurement of repairs	Errol Forbay Electricity	Single Source due to impractical to do compaitve bidding. The bidding process is underway	OR-046722	R61 023,60

### 3.2. Contract variations and expansions

Project Description	Name of Supplier	Contract Number	Reason for expansion or variation of contract	Original contract value	Value of contract expansion or variation of contract	Value of previous contract expansion or variation of contract
ZNB4309/19A: Maintenance and Repair Contract for Laboratories, College and Research stations	Various Service Providers	ZNB4309/19A	Bid process is not yet finalized for the new contract to commence	R0,00	R0,00	R0,00
Ekukhanyeni Borehole	Semuhle Enterprise Pty Ltd	OR-43402	The sope of work was changed from drilling a borehole to building a reservoir	R469 200,00	R210 000,00	R0,00
ZNB4314/19A: Panel of Fencing	Various Suppliers	ZNB4314/19A	Completion of the works on Site and Finalization of the Bid	N/A	N/A	N/A
Makhathini Irrigation Nursury and Sweet Potato Vine	MGL Agrisolutions (Pty) Ltd (Started 11/05/2021- Ended 11/08/2024)	DARD 27/20A	New Bid process is still in progress,not yet finalized for the new contract to commence	R6 600 000,00	R550 000,00	R0,00
The appointment of Events Management Services to the Department.	Various Service Providers	ZNB4315/19A (Started 06/07/2021 -Ended 30/08/2024	New Bid process is still in progress,not yet finalized for the new contract to commence	RATE BASED	R0,00	R0,00

**KwaZulu-Natal Department Of Agriculture and Rural Development**  
**ANNUAL REPORT FOR 2024/25 FINANCIAL YEAR VOTE 3:**

Provision of security services in the departmental offices for a period of thirty six (36) months at UMKHANYAKUDE DISTRICT OFFICES (CLUSTER 4)	SINQOBILE EQUESTRIAN SECURITY SERVICES (Pty) Ltd	DARD02/2021 Started: Date - 01/11/2021 Ended: Date 31/10/2024	New Bid process is still in progress,not yet finalized for the new contract to commence	R48 947 841,00	Rate based	R1 467 763.40 - COST PER MONTH
Provision of security services in the departmental offices - ZULULAND AND HARRY GWALA DISTRICT OFFICES (CLUSTER 2) FOR A PERIOD OF 03 MONTHS	A E T SECURITY SERVICES	DARD05/2024 Started: Date - 01/08/2024 Ended: Date 31/10/2024	New Bid process is still in progress,not yet finalized for the new contract to commence	R4 526 241,30	Rate based	R1 508 747,10 - COST PER MONTH
Provision of security services in the departmental offices - UMGUNGUNDLOV, ETHEKWINI, AMAJUBA AND MZINYATHI DISTRICT OFFICES (CLUSTER 1) FOR A PERIOD OF 03 MONTHS	MAKHULUKHULU WORKS t/a MAKHUKHULU PROTECTION SECURITY SERVICES	DARD 04/2024 Started: Date - 01/08/2024 Ended: Date 31/10/2024	New Bid process is still in progress,not yet finalized for the new contract to commence	R5 930 338,71	Rate based	R1 976 776.50 - COST PER MONTH
Provision of security services in the departmental offices - UMGUNGUNDLOV, ETHEKWINI, AMAJUBA AND MZINYATHI DISTRICT OFFICES (CLUSTER 1) FOR A PERIOD OF 03 MONTHS	SINQOBILE EQUESTRIAN SECURITY SERVICES (Pty) Ltd	DARD 06/2024 Started: Date - 01/08/2024 Ended: Date 31/10/2024	New Bid process is still in progress,not yet finalized for the new contract to commence	R5 083 431,34	Rate based	R1 694 477,10 - COST PER MONTH
Supply, delivery and off-load food security intervention items to various District and local offices	Various service providers	DARD 30/20A Started: Date - 02/11/2021 Ended: Date 02/11/2024	Bid cancelled,new bid process is still in progress,not yet finalized for the new contract to commence	Rate based	Rate based	Rate based
<b>TOTAL</b>				<b>R550 000,00</b>		





**PART F:**

**FINANCIAL**

**INFORMATION**





## **1. REPORT OF THE AUDITOR-GENERAL**

This is the auditor's report as issued by AGSA.



AUDITOR-GENERAL  
SOUTH AFRICA

# **AUDIT REPORT**

Department of Agriculture and Rural Development  
2024-25

## Report of the auditor-general to the KwaZulu-Natal Provincial Legislature on vote no. 3: Department of Agriculture and Rural Development

### Report on the audit of the financial statements

#### Opinion

1. I have audited the financial statements of the Department of Agriculture and Rural Development set out on pages 155 to 210, which comprise the appropriation statement, statement of financial position as at 31 March 2025, statement of financial performance, statement of changes in net assets and the cash flow statement for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Agriculture and Rural Development as at 31 March 2025 and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standards (MCS) prescribed by National Treasury and the requirements of the Public Finance Management Act 1 of 1999 (PFMA) and the Division of Revenue Act 24 of 2024 (DoRA).

#### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' International Code of ethics for Professional Accountants (including International Independence Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter

6. I draw attention to the matter below. My opinion is not modified in respect of this matter.

#### Underspending of the budget

7. As disclosed in the appropriation statement, the department materially underspent its budget by R86,40 million on programme 3: rural development.

## **Other matter**

8. I draw attention to the matter below. My opinion is not modified in respect of this matter.

## **Unaudited supplementary schedules**

9. The supplementary information set out on pages 211 to 233 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

## **Responsibilities of the accounting officer for the financial statements**

10. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS and the requirements of the PFMA and DoRA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
11. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations, or has no realistic alternative but to do so.

## **Responsibilities of the auditor-general for the audit of the financial statements**

12. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
13. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located at pages 151 to 154 of the annexure to the auditor's report, forms part of my auditor's report.

## **Report on the audit of the annual performance report**

14. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected programme presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.
15. I selected the following programme presented in the annual performance report for the year ended 31 March 2025 for auditing. I selected a programme that measures the department's performance on its primary mandated functions and that is of significant national, community or public interest.

Programme	Page numbers	Purpose
<b>Agricultural development services</b>	37 to 46	To engage, empower and transform farmers at all levels to participate in sustainable agricultural and environmental practices in order to realise economic development and food security in the province. The aim is to ensure food security, agrarian transformation, develop and promote the agricultural potential for improved economic growth, job creation and sustainable natural resource conservation for improved agricultural production.

16. I evaluated the reported performance information for the selected programme against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the department's planning and delivery on its mandate and objectives.

17. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the department's mandate and the achievement of its planned objectives.
- all the indicators relevant for measuring the department's performance against its primary mandated and prioritised functions and planned objectives are included.
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements.
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated.
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents.
- the reported performance information is presented in the annual performance report in the prescribed manner and is comparable and understandable.
- there is adequate supporting evidence for the achievements reported and for the reasons provided for any over- or underachievement of targets.

18. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

19. I did not identify any material findings on the reported performance information for the selected programme.

## Other matters

20. I draw attention to the matters below.

### Achievement of planned targets

21. The annual performance report includes information on reported achievements against planned targets and provides explanations for over- or under achievements.
22. The table that follows provides information on the achievement of planned targets and lists the key indicators that were not achieved as reported in the annual performance report. The reasons for any underachievement of targets are included in the annual performance report on pages 37 to 46.

### Agricultural development services

<i>Targets achieved: 93%</i>		
<i>Budget spent: 100%</i>		
Key indicator not achieved	Planned target	Reported achievement
Number of military veterans supported by the department	14	2
Number of agricultural infrastructure established by the department	59	38
Number of laboratory tests performed according to prescribed standards	110 000	95 960

### Material misstatements

23. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for agricultural development services. Management subsequently corrected all the misstatements, and I did not include any material findings in this report.

### Report on compliance with legislation

24. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the department's compliance with legislation.
25. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.
26. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the department, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.
27. I did not identify any material non-compliance with the selected legislative requirements.



### Other information in the annual report

28. The accounting officer is responsible for the other information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected programme presented in the annual performance report that has been specifically reported on in this auditor's report.
29. My opinion on the financial statements, and my reports on the audit of the annual performance report and compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
30. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected programme presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
31. The other information I obtained prior to the date of the auditor's report is irregular, fruitless and wasteful expenditure disclosure, and the other information (except for disclosure of irregular, fruitless and wasteful expenditure) is expected to be made available to us after 28 July 2025.
32. If, based on the work I have performed on the other information that I obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.
33. When I do receive and read the outstanding information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

### Internal control deficiencies

34. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
35. I did not identify any significant deficiencies in internal control.

## Other reports

36. I draw attention to the following engagements conducted. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
37. The provincial forensic unit conducted four investigations covering the period 1 April 2013 to 31 March 2025. These investigations related to allegations of fraud, irregular expenditure and procurement irregularities. One investigation had been completed, while three investigations were still in progress at the date of this report.

*Auditor - General*

Pietermaritzburg

28 July 2025



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

## **Annexure to the auditor's report**

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

### **Auditor general's responsibility for the audit**

#### **Professional judgement and professional scepticism**

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected programme and on the department's compliance with selected requirements in key legislation.

#### **Financial statements**

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the department to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a department to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

### **Communication with those charged with governance**

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.



## Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Public Finance Management Act 1 of 1999	Section 1; 38(1)(b); 38(1)(c)(i); 38(1)(c)(ii); 38(1)(d); 38(1)(f); 38(1)(h) (iii); 39(1)(a); 39(2)(a); 40(1)(a); 40(1)(b); 40(1)(c)(i); 43(1); 43(4); 44; 45(b)
Treasury Regulations, 2005	Regulation 4.1.1; 4.1.3; 5.1.1; 5.2.1; 5.2.3(a); 5.2.3(d); 5.3.1; 6.3.1(a); 6.3.1(b); 6.3.1(c); 6.3.1(d); 6.4.1(b); 7.2.1; 8.1.1; 8.2.1; 8.2.3; 8.4.1; 9.1.1; 9.1.4; 10.1.1(a); 10.1.2; 11.4.1; 11.4.2; 11.5.1; 12.5.1; 15.10.1.2(c); 16A3.2; 16A3.2(a); 16A6.1; 16A6.2(a); 16A6.2(b); 16A6.3(a); 16A6.3(b); 16A 6.3(e); 16A6.4; 16A6.5; 16A6.6; 16A7.1; 16A7.3; 16A7.6; 16A8.3; 16A8.4; 16A9.1(b)(ii); 16A 9.1(d); 16A 9.1(e); 16A9.1(f); 16A9.2; 16A9.2(a)(ii); 17.1.1; 18.2; 19.8.4
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations, 2004	Regulation 17; 25(7A)
Division of Revenue Act 24 of 2024	Section 11(6)(a); 12(5); 16(1); 16(3); 16(3)(a)(i); 16(3)(a)(ii)(bb)
National Treasury Instruction No. 5 of 2020/21	Paragraph 4.8; 4.9; 5.3
Second amendment National Treasury Instruction No. 5 of 202/21	Paragraph 1
Erratum National Treasury Instruction No. 5 of 2020/21	Paragraph 2
National Treasury Instruction No. 1 of 2021/22	Paragraph 4.1
National Treasury Instruction No. 4 of 2015/16	Paragraph 3.4
National Treasury SCM Instruction No. 4A of 2016/17	Paragraph 6
National Treasury SCM Instruction No. 03 of 2021/22	Paragraph 4.1; 4.2 (b); 4.3; 4.4(a); 4.17; 7.2; 7.6
National Treasury SCM Instruction No. 11 of 2020/21	Paragraph 3.4(a); 3.4(b); 3.9
National Treasury SCM Instruction No. 2 of 2021/22	Paragraph 3.2.1; 3.2.4; 3.2.4(a); 3.3.
National Treasury Practice Note 5 of 2009/10	Paragraph 3.3
National Treasury Practice Note 7 of 2009/10	Paragraph 4.1.2
Preferential Procurement Policy Framework Act 5 of 2000	Section 1; 2.1(a); 2.1(f)
Preferential Procurement Regulation, 2022	Regulation 4.1; 4.2; 4.3; 4.4; 5.1; 5.2; 5.3; 5.4

Legislation	Sections or regulations
Preferential Procurement Regulation, 2017	Regulation 4.1; 4.2; 5.1; 5.3; 5.6; 5.7; 6.1; 6.2; 6.3; 6.6; 6.8; 7.1; 7.2; 7.3; 7.6; 7.8; 8.2; 8.5; 9.1; 10.1; 10.2; 11.1; 11.2
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)
Public Service Regulations, 2016	Regulation 18(1); 18(2); 25(1)(e)(i); 25(1)(e)(iii)
State Information Technology Agency Act 88 of 1998	Section 7(3)

## 2. ANNUAL FINANCIAL STATEMENTS

# ANNUAL FINANCIAL STATEMENTS FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

For the year ended  
31 March 2025

Date authorised for issue:  
31 MAY 2025  
Authorised by:  
ZN DLAMINI (ACCOUNTING OFFICER)



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## APPROPRIATION STATEMENT for the year ended 31 March 2025

Appropriation per programme								2023/24	
2024/25									
	Adjusted Budget	Shifting of Funds	Virement	Final Budget	Actual Expenditure	Variance	Expenditure as % of final budget	Final Budget	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Programme</b>									
<b>Administration</b>	733 979	-	9 421	743 400	743 400	-	100.0%	712 927	712 897
<b>Agriculture</b>	1 738 313	-	(4 825)	1 733 488	1 733 488	-	100.0%	1 699 981	1 699 946
<b>Rural Development</b>	136 093	-	(4 596)	131 497	45 097	86 400	34.3%	65 912	65 912
<b>Subtotal</b>	<b>2 608 385</b>	<b>-</b>	<b>-</b>	<b>2 608 385</b>	<b>2 521 985</b>	<b>86 400</b>	<b>96.7%</b>	<b>2 478 820</b>	<b>2 478 755</b>
Reconciliation with statement of financial performance									
ADD									
Departmental receipts				26 625				22 753	
Actual amounts per statement of financial performance (Total revenue)				<b>2 635 010</b>				<b>2 501 573</b>	
Actual amounts per statement of financial performance (Total expenditure)					<b>2 521 985</b>				<b>2 478 755</b>
Appropriation per economic classification								2023/24	
2024/25									
	Adjusted Budget	Shifting of Funds	Virement	Final Budget	Actual Expenditure	Variance	Expenditure as % of final budget	Final Budget	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Economic classification</b>									
<b>Current payments</b>	<b>2 011 133</b>	<b>-</b>	<b>(70 601)</b>	<b>1 940 532</b>	<b>1 940 532</b>	<b>-</b>	<b>100.0%</b>	<b>2 001 046</b>	<b>2 001 011</b>
Compensation of employees	1 233 378	-	(32 195)	1 201 183	1 201 183	-	100.0%	1 187 475	1 187 440
Goods and services	777 755	-	(38 900)	738 855	738 855	-	100.0%	811 445	811 445
Interest and rent on land	-	-	494	494	494	-	100.0%	2 126	2 126
<b>Transfers and subsidies</b>	<b>323 072</b>	<b>-</b>	<b>6 872</b>	<b>329 944</b>	<b>329 944</b>	<b>-</b>	<b>100.0%</b>	<b>323 510</b>	<b>323 480</b>
Provinces and municipalities	2 404	-	(1 315)	1 089	1 089	-	100.0%	2 236	2 236
Departmental agencies and accounts	209 401	-	6 858	216 259	216 259	-	100.0%	204 901	204 871
Higher education institutions	-	-	-	-	-	-	-	10	10
Public corporations and private enterprises	93 836	-	(2 275)	91 561	91 561	-	100.0%	93 388	93 388
Non-profit institutions	-	-	-	-	-	-	-	100	100
Households	17 431	-	3 604	21 035	21 035	-	100.0%	22 875	22 875
<b>Payments for capital assets</b>	<b>274 180</b>	<b>-</b>	<b>63 283</b>	<b>337 463</b>	<b>251 063</b>	<b>86 400</b>	<b>74.4%</b>	<b>153 980</b>	<b>153 980</b>
Buildings and other fixed structures	213 705	-	(5 043)	208 662	122 262	86 400	58.6%	110 781	110 781
Machinery and equipment	60 045	-	68 756	128 801	128 801	-	100.0%	42 909	42 909
Biological assets	430	-	(430)	-	-	-	-	290	290
<b>Payments for financial assets</b>	<b>-</b>	<b>-</b>	<b>446</b>	<b>446</b>	<b>446</b>	<b>-</b>	<b>100.0%</b>	<b>284</b>	<b>284</b>
<b>Total</b>	<b>2 608 385</b>	<b>-</b>	<b>-</b>	<b>2 608 385</b>	<b>2 521 985</b>	<b>86 400</b>	<b>96.7%</b>	<b>2 478 820</b>	<b>2 478 755</b>

## APPROPRIATION STATEMENT for the year ended 31 March 2025

Programme 1: Administration									
2024/25								2024/25	
	Adjusted Budget	Shifting of Funds	Virement	Final Budget	Actual Expenditure	Variance	Expenditure as % of final budget	Final Budget	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
<b>Office of the MEC</b>	24 862	-	(2 377)	22 485	22 485	-	100.0%	24 216	24 216
<b>Senior Management</b>	42 418	-	(1 573)	40 845	40 845	-	100.0%	45 959	45 959
<b>Corporate Services</b>	436 984	-	(17 632)	419 352	419 352	-	100.0%	439 123	439 093
<b>Financial Management</b>	198 835	-	29 923	228 758	228 758	-	100.0%	168 888	168 888
<b>Communication Services</b>	30 880	-	1 080	31 960	31 960	-	100.0%	34 741	34 741
<b>Total for sub programmes</b>	<b>733 979</b>	<b>-</b>	<b>9 421</b>	<b>743 400</b>	<b>743 400</b>	<b>-</b>	<b>100.0%</b>	<b>712 927</b>	<b>712 897</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>647 285</b>	<b>-</b>	<b>(35 060)</b>	<b>612 225</b>	<b>612 225</b>	<b>-</b>	<b>100.0%</b>	<b>638 957</b>	<b>638 957</b>
Compensation of employees	253 937	-	(10 187)	243 750	243 750	-	100.0%	240 392	240 392
Goods and services	393 348	-	(25 367)	367 981	367 981	-	100.0%	396 439	396 439
Interest and rent on land	-	-	494	494	494	-	100.0%	2 126	2 126
<b>Transfers and subsidies</b>	<b>12 452</b>	<b>-</b>	<b>(1 764)</b>	<b>10 688</b>	<b>10 688</b>	<b>-</b>	<b>100.0%</b>	<b>12 985</b>	<b>12 955</b>
Provinces and municipalities	1 354	-	(449)	905	905	-	100.0%	1 108	1 108
Departmental agencies and accounts	3 193	-	(139)	3 054	3 054	-	100.0%	3 043	3 013
Higher education institutions	-	-	-	-	-	-	-	10	10
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	7 905	-	(1 176)	6 729	6 729	-	100.0%	8 824	8 824
<b>Payments for capital assets</b>	<b>74 242</b>	<b>-</b>	<b>45 923</b>	<b>120 165</b>	<b>120 165</b>	<b>-</b>	<b>100.0%</b>	<b>60 701</b>	<b>60 701</b>
Buildings and other fixed structures	34 812	-	(746)	34 066	34 066	-	100.0%	29 425	29 425
Machinery and equipment	39 430	-	46 669	86 099	86 099	-	100.0%	31 276	31 276
<b>Payments for financial assets</b>	<b>-</b>	<b>-</b>	<b>322</b>	<b>322</b>	<b>322</b>	<b>-</b>	<b>100.0%</b>	<b>284</b>	<b>284</b>
<b>Total</b>	<b>733 979</b>	<b>-</b>	<b>9 421</b>	<b>743 400</b>	<b>743 400</b>	<b>-</b>	<b>100.0%</b>	<b>712 927</b>	<b>712 897</b>

## APPROPRIATION STATEMENT for the year ended 31 March 2025

<b>Programme 2: Agriculture</b>									
	<b>2024/25</b>							<b>2023/24</b>	
	<b>Adjusted Budget</b>	<b>Shifting of Funds</b>	<b>Virement</b>	<b>Final Budget</b>	<b>Actual Expenditure</b>	<b>Variance</b>	<b>Expenditure as % of final budget</b>	<b>Final Budget</b>	<b>Actual expenditure</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>%</b>	<b>R'000</b>	<b>R'000</b>
<b>Sub programme</b>									
<b>Sustainable Resource Management</b>	65 397	-	(6 352)	59 045	59 045	-	100.0%	67 493	67 493
<b>Agricultural Producer Support and Development</b>	1 087 151	-	(3 444)	1 083 707	1 083 707	-	100.0%	1 082 086	1 082 051
<b>Veterinary Services</b>	238 531	-	10 192	248 723	248 723	-	100.0%	224 005	224 005
<b>Research and Technology Development Services</b>	205 177	-	(11 348)	193 829	193 829	-	100.0%	204 933	204 933
<b>Agricultural Economic Services</b>	13 202	-	(312)	12 890	12 890	-	100.0%	14 626	14 626
<b>Agricultural Education and Training</b>	128 855	-	6 439	135 294	135 294	-	100.0%	106 838	106 838
<b>Total for sub programmes</b>	<b>1 738 313</b>	<b>-</b>	<b>(4 825)</b>	<b>1 733 488</b>	<b>1 733 488</b>	<b>-</b>	<b>100.0%</b>	<b>1 699 981</b>	<b>1 699 946</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>1 314 393</b>	<b>-</b>	<b>(30 828)</b>	<b>1 283 565</b>	<b>1 283 565</b>	<b>-</b>	<b>100.0%</b>	<b>1 306 825</b>	<b>1 306 790</b>
Compensation of employees	939 762	-	(20 342)	919 420	919 420	-	100.0%	902 711	902 676
Goods and services	374 631	-	(10 486)	364 145	364 145	-	100.0%	404 114	404 114
Interest and rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>310 611</b>	<b>-</b>	<b>8 628</b>	<b>319 239</b>	<b>319 239</b>	<b>-</b>	<b>100.0%</b>	<b>309 955</b>	<b>309 955</b>
Provinces and municipalities	1 050	-	(866)	184	184	-	100.0%	1 128	1 128
Departmental agencies and accounts	206 208	-	6 997	213 205	213 205	-	100.0%	201 858	201 858
Public corporations and private enterprises	93 836	-	(2 275)	91 561	91 561	-	100.0%	93 088	93 088
Non-profit institutions	-	-	-	-	-	-	-	100	100
Households	9 517	-	4 772	14 289	14 289	-	100.0%	13 781	13 781
<b>Payments for capital assets</b>	<b>113 309</b>	<b>-</b>	<b>17 336</b>	<b>130 645</b>	<b>130 645</b>	<b>-</b>	<b>100.0%</b>	<b>83 201</b>	<b>83 201</b>
Buildings and other fixed structures	92 493	-	(4 297)	88 196	88 196	-	100.0%	72 331	72 331
Machinery and equipment	20 386	-	22 063	42 449	42 449	-	100.0%	10 580	10 580
Biological assets	430	-	(430)	-	-	-	-	290	290
<b>Payments for financial assets</b>	<b>-</b>	<b>-</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>-</b>	<b>100.0%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1 738 313</b>	<b>-</b>	<b>(4 825)</b>	<b>1 733 488</b>	<b>1 733 488</b>	<b>-</b>	<b>100.0%</b>	<b>1 699 981</b>	<b>1 699 946</b>

## APPROPRIATION STATEMENT for the year ended 31 March 2025

Programme 3: Rural Development									
	2024/25							2023/24	
	Adjusted Budget	Shifting of Funds	Virement	Final Budget	Actual Expenditure	Variance	Expenditure as % of final budget	Final Budget	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
<b>Rural Development Coordination</b>	13 429	-	(2 062)	11 367	11 367	-	100.0%	7 156	7 156
<b>Social Facilitation</b>	122 664	-	(2 534)	120 130	33 730	86 400	28.1%	58 756	58 756
<b>Total for sub programmes</b>	<b>136 093</b>	<b>-</b>	<b>(4 596)</b>	<b>131 497</b>	<b>45 097</b>	<b>86 400</b>	<b>34.3%</b>	<b>65 912</b>	<b>65 912</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>49 455</b>	<b>-</b>	<b>(4 713)</b>	<b>44 742</b>	<b>44 742</b>	<b>-</b>	<b>100.0%</b>	<b>55 264</b>	<b>55 264</b>
Compensation of employees	39 679	-	(1 666)	38 013	38 013	-	100.0%	44 372	44 372
Goods and services	9 776	-	(3 047)	6 729	6 729	-	100.0%	10 892	10 892
Interest and rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>9</b>	<b>-</b>	<b>8</b>	<b>17</b>	<b>17</b>	<b>-</b>	<b>100.0%</b>	<b>570</b>	<b>570</b>
Public corporations and private enterprises	-	-	-	-	-	-	-	300	300
Households	9	-	8	17	17	-	100.0%	270	270
<b>Payments for capital assets</b>	<b>86 629</b>	<b>-</b>	<b>24</b>	<b>86 653</b>	<b>253</b>	<b>86 400</b>	<b>0.3%</b>	<b>10 078</b>	<b>10 078</b>
Buildings and other fixed structures	86 400	-	-	86 400	-	86 400	-	9 025	9 025
Machinery and equipment	229	-	24	253	253	-	100.0%	1 053	1 053
<b>Payments for financial assets</b>	<b>-</b>	<b>-</b>	<b>85</b>	<b>85</b>	<b>85</b>	<b>-</b>	<b>100.0%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>136 093</b>	<b>-</b>	<b>(4 596)</b>	<b>131 497</b>	<b>45 097</b>	<b>86 400</b>	<b>34.3%</b>	<b>65 912</b>	<b>65 912</b>



## NOTES TO THE APPROPRIATION STATEMENT for the year ended 31 March 2025

### 1. Detail of transfers and subsidies as per Appropriation Act (after Virement)

Detail of these transactions can be viewed in the note on Transfers and Subsidies. and Annexure 1A-H of the Annual Financial Statements

### 2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

### 3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

### 4. Explanations of material variances from Amounts Voted (after Virement):

#### 4.1 Per programme

Programme	Final Budget	Actual Expenditure	Variance	Variance as a % of Final Budget
	R'000	R'000	R'000	%
<b>Administration</b>	743 400	743 400	-	0.00
100 per cent spent				
<b>Agriculture</b>	1 733 488	1 733 488	-	0.00
100 per cent spent				
<b>Rural Development</b>	131 497	45 097	86 400	65.70

65.7 per cent spent. Under expenditure due to delays in implementing the Fresh Produce Agri Hub amounting to R86.4 million. Funds have been requested to be rolled over to 2025/26 financial year.

## NOTES TO THE APPROPRIATION STATEMENT for the year ended 31 March 2025

### 4.2 Per economic classification.

Economic classification	Final Budget	Actual Expenditure	Variance	Variance as a % of Final Budget
	R'000	R'000	R'000	%
<b>Current expenditure</b>				
Compensation of employees	1 201 183	1 201 183	-	0.00
Goods and services	738 855	738 855	-	0.00
Interest and rent on land	494	494	-	
<b>Transfers and subsidies</b>				
Provinces and municipalities	1 089	1 089	-	0.00
Departmental agencies and accounts	216 259	216 259	-	0.00
Public corporations and private enterprises	91 561	91 561	-	0,00
Households	21 035	21 035	-	0.00
<b>Payments for capital assets</b>				
Buildings and other fixed structures	208 662	122 262	86 400	41.41
Machinery and equipment	128 801	128 801	-	0.00
<b>Payments for financial assets</b>	<b>446</b>	<b>446</b>	-	

96.7 per cent spent

Buildings and other fixed structures are at 41.4 per cent. under-expenditure due to delays in implementing the Fresh Produce Agri Hub amounting to R86.4 million under Programme 3. Funds have been requested to be rolled over to 2025/26 financial year.

## NOTES TO THE APPROPRIATION STATEMENT for the year ended 31 March 2025

### 4.3 Per conditional grant

Conditional grant	Final Budget	Actual Expenditure	Variance	Variance as a percentage of Final Budget
	R'000	R'000	R'000	%
Land Care Grant	14 127	14 127	-	0.00
Comprehensive Agricultural Support Programme	313 640	227 240	86 400	27.55
Ilima/Letsema Projects	55 389	55 389	-	0.00
EPWP Integrated Grant for Provinces	3 721	3 721	-	0.00

Spending against Conditional Grants is at 77.7 per cent. mainly due to:

- CASP showing under-expenditure due to delays in implementing the Fresh Produce Agri Hub amounting to R86.4 million. Funds have been requested to be rolled over to 2025/26 financial year.
- Ilima/Letsema. Land Care and EPWP grants 100% spent.

## STATEMENT OF FINANCIAL PERFORMANCE for the year ended 31 March 2025

		2024/25	2023/24
	Note	R'000	R'000
<b>REVENUE</b>			
Annual appropriation	1	2 608 385	2 478 820
Departmental revenue	2	26 625	22 753
<b>TOTAL REVENUE</b>		<b>2 635 010</b>	<b>2 501 573</b>
<b>EXPENDITURE</b>			
<b>Current expenditure</b>			
Compensation of employees	3	1 201 183	1 187 440
Goods and services	4	738 855	811 445
Interest and rent on land	5	494	2 126
<b>Total current expenditure</b>		<b>1 940 532</b>	<b>2 001 011</b>
<b>Transfers and subsidies</b>			
Transfers and subsidies	7	329 944	323 480
<b>Total transfers and subsidies</b>		<b>329 944</b>	<b>323 480</b>
<b>Expenditure for capital assets</b>			
Tangible assets	8	251 063	153 980
<b>Total expenditure for capital assets</b>		<b>251 063</b>	<b>153 980</b>
<b>Payments for financial assets</b>	6	446	284
<b>TOTAL EXPENDITURE</b>		<b>2 521 985</b>	<b>2 478 755</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>113 025</b>	<b>22 818</b>
<b>Reconciliation of Net Surplus/(Deficit) for the year</b>			
Voted funds		86 400	65
Annual appropriation		-	65
Conditional grants		86 400	-
Departmental revenue and NRF receipts	15	26 625	22 753
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>113 025</b>	<b>22 818</b>



## STATEMENT OF FINANCIAL POSITION for the year ended 31 March 2025

	Note	2024/25 R'000	2023/24 R'000
<b>ASSETS</b>			
<b>Current assets</b>		<b>119 162</b>	<b>28 573</b>
Cash and cash equivalents	9	87 165	-
Prepayments and advances	10	4 838	4 233
Receivables	11	27 159	24 340
<b>Non-current assets</b>		<b>40 797</b>	<b>40 919</b>
Investments	12	27 800	27 800
Receivables	11	797	919
Loans	13	12 200	12 200
<b>TOTAL ASSETS</b>		<b>159 959</b>	<b>69 492</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>		<b>93 274</b>	<b>4 956</b>
Voted funds to be surrendered to the Revenue Fund	14	86 400	65
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	15	6 406	2 729
Bank overdraft	16	-	1 111
Payables	17	468	1 051
<b>Non-current liabilities</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>93 274</b>	<b>4 956</b>
<b>NET ASSETS</b>		<b>66 685</b>	<b>64 536</b>
<b>Represented by:</b>			
Capitalisation reserve		40 000	40 000
Recoverable revenue		26 685	24 536
<b>TOTAL</b>		<b>66 685</b>	<b>64 536</b>

**STATEMENT OF CHANGES IN NET ASSETS**  
**for the year ended 31 March 2025**

**NET ASSETS**

	<b>2024/25</b>	<b>2023/24</b>
<b>Note</b>	<b>R'000</b>	<b>R'000</b>
<b>Capitalisation reserves</b>		
Opening balance	40 000	40 000
<b>Closing balance</b>	<b>40 000</b>	<b>40 000</b>
<b>Recoverable revenue</b>		
Opening balance	24 536	24 720
Transfers:	<b>2 149</b>	<b>(184)</b>
Debts revised	2 259	-
Debts recovered (included in departmental revenue)	(523)	(446)
Debts raised	413	262
Closing balance	<b>26 685</b>	<b>24 536</b>
<b>TOTAL</b>	<b>66 685</b>	<b>64 536</b>

**CASH FLOW STATEMENT**  
**for the year ended 31 March 2025**

	<b>Note</b>	<b>2024/25 R'000</b>	<b>2023/24 R'000</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts		<b>2 630 634</b>	<b>2 500 652</b>
Annual appropriation funds received	1	2 608 385	2 478 820
Departmental revenue received	2	22 190	21 788
Interest received	2.3	59	44
Net (increase)/decrease in net working capital		(3 885)	18 157
Surrendered to Revenue Fund		(23 013)	(23 923)
Current payments		(1 940 038)	(1 998 885)
Interest paid	5	(494)	(2 126)
Payments for financial assets	6	(446)	(284)
Transfers and subsidies paid		(329 944)	(323 480)
<b>Net cash flow available from operating activities</b>	<b>18</b>	<b>332 814</b>	<b>170 111</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Distribution/dividend received		-	-
Payments for capital assets	8	(251 063)	(153 980)
Proceeds from sale of capital assets		4 376	921
(Increase)/decrease in loans	13	-	-
(Increase)/decrease in investments	12	-	-
(Increase)/decrease in other financial assets		-	-
(Increase)/decrease in non-current receivables	11	-	370
(Increase)/decrease in non-current prepayments and advances		-	-
<b>Net cash flow available from investing activities</b>		<b>(246 687)</b>	<b>(152 689)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Increase/(decrease) in net assets		2 149	(184)
Increase/(decrease) in non-current payables		-	-
<b>Net cash flows from financing activities</b>		<b>2 149</b>	<b>(184)</b>
Net increase/(decrease) in cash and cash equivalents		88 276	17 238
Cash and cash equivalents at beginning of period		(1 111)	(18 349)
Unrealised gains and losses within cash and cash equivalents		-	-
<b>Cash and cash equivalents at end of period</b>	<b>9</b>	<b>87 165</b>	<b>(1 111)</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

<b>1</b>	<b>Basis of preparation</b> The financial statements have been prepared in accordance with the Modified Cash Standard.
<b>2</b>	<b>Going concern</b> The financial statements have been prepared on a going concern basis.
<b>3</b>	<b>Presentation currency</b> Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.
<b>4</b>	<b>Rounding</b> Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).
<b>5</b>	<b>Foreign currency translation</b> Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.
<b>6</b>	<b>Comparative information</b>
<b>6.1</b>	Prior period comparative information Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.
<b>6.2</b>	Current year comparison with budget A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

<b>7</b>	<b>Revenue</b>
<b>7.1</b>	<p><b>Appropriated funds</b></p> <p>Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.</p> <p>Appropriated funds are measured at the amount's receivable.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
<b>7.2</b>	<p><b>Departmental revenue</b></p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund. unless stated otherwise.</p> <p>Departmental revenue is measured at the cash amount received.</p> <p>In-kind donations received are recorded in the notes to the financial statements on the date of receipt and are measured at fair value.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
<b>7.3</b>	<p><b>Accrued departmental revenue</b></p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> <li>- it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and</li> <li>- the amount of revenue can be measured reliably.</li> </ul> <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy.</p>
<b>8</b>	<b>Expenditure</b>
<b>8.1</b>	<b>Compensation of employees</b>
<b>8.1.1</b>	<p><b>Salaries and wages</b></p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
<b>8.1.2</b>	<p><b>Social contributions</b></p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>



**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

<b>8.2</b>	<p><b>Other expenditure</b></p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p> <p>Donations made in kind are recorded in the notes to the financial statements on the date of transfer and are measured at cost or fair value.</p>
<b>8.3</b>	<p><b>Accruals and payables not recognised</b></p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost or fair value at the reporting date.</p>
<b>8.4</b>	<b>Leases</b>
<b>8.4.1</b>	<p><b>Operating leases</b></p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment. Operating lease payments received are recognised as departmental revenue.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
<b>8.4.2</b>	<p><b>Finance leases</b></p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment. Finance lease payments received are recognised as departmental revenue.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>At commencement of the finance lease term, finance lease assets acquired are recorded and measured at:</p> <ul style="list-style-type: none"> <li>the fair value of the leased asset; or if lower,</li> <li>the present value of the minimum lease payments.</li> </ul> <p>Finance lease assets acquired prior to 1 April 2024, are recorded and measured at the present value of the minimum lease payments.</p>
<b>9</b>	<b>Aid assistance</b>
<b>9.1</b>	<p><b>Aid assistance received</b></p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>CARA Funds are recognised when receivable and measured at the amounts receivable. Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
<b>9.2</b>	<p><b>Aid assistance paid</b></p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

<b>10</b>	<p><b>Cash and cash equivalents</b></p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
<b>11</b>	<p><b>Prepayments and advances</b> <b>[General Departmental Assets and Liabilities]</b></p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p> <p>Prepayments and advances expensed before 1 April 2024 are recorded until the goods, services, or capital assets are received, or the funds are utilised in accordance with the contractual agreement.</p>
<b>12</b>	<p><b>Loans and receivables</b></p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>
<b>13</b>	<p><b>Investments</b></p> <p>Investments are recognised in the statement of financial position at cost.</p>
<b>14</b>	<p><b>Financial assets</b></p>
<b>14.1</b>	<p><b>Financial assets (not covered elsewhere)</b></p> <p>A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset.</p> <p>At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.</p>
<b>14.2</b>	<p><b>Impairment of financial assets</b></p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
<b>15</b>	<p><b>Payables</b></p> <p>Payables recognised in the statement of financial position are recognised at cost.</p>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

<b>16</b>	<b>Capital assets</b>
<b>16.1</b>	<p><b>Immovable capital assets</b></p> <p>Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p> <p>Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.</p>
<b>16.2</b>	<p><b>Movable capital assets</b></p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Biological assets are subsequently carried at fair value.</p> <p>Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.</p>
<b>16.3</b>	<p><b>Intangible capital assets</b></p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

	<p>Project costs: Work-in-progress</p> <p>Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid.</p>
<b>16.4</b>	<p>Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use, the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register.</p> <p>Where the department is not the custodian of the completed project asset, the asset is transferred to the custodian subsequent to completion.</p>
<b>17</b>	<b>Provisions and contingents</b>
	<b>Provisions</b>
<b>17.1</b>	<p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
	<b>Contingent liabilities</b>
<b>17.2</b>	<p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
	<b>Contingent assets</b>
<b>17.3</b>	<p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>
	<b>Capital commitments</b>
<b>17.4</b>	<p>Capital commitments are recorded at cost in the notes to the financial statements.</p>

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

<b>18</b>	<p><b>Unauthorised expenditure</b></p> <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p> <p>Unauthorised expenditure is recognised in the statement of changes in net assets until such time as the expenditure is either:</p> <ul style="list-style-type: none"> <li>- approved by Parliament or the Provincial Legislature with funding and the related funds are received; or</li> <li>- approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or</li> <li>- transferred to receivables for recovery.</li> </ul> <p>Unauthorised expenditure recorded in the notes to the financial statements comprise of</p> <ul style="list-style-type: none"> <li>- unauthorised expenditure that was under assessment in the previous financial year;</li> <li>- unauthorised expenditure relating to previous financial year and identified in the current year; and</li> <li>- <u>unauthorised expenditure incurred in the current year.</u></li> </ul>
<b>19</b>	<p><b>Fruitless and wasteful expenditure</b></p> <p>Fruitless and wasteful expenditure receivables are recognised in the statement of financial position when recoverable. The receivable is measured at the amount that is expected to be recovered and is de-recognised when settled or subsequently written-off as irrecoverable.</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when and at amounts confirmed. and comprises of:</p> <ul style="list-style-type: none"> <li>- fruitless and wasteful expenditure that was under assessment in the previous financial year;</li> <li>- fruitless and wasteful expenditure relating to previous financial year and identified in the current year; and</li> <li>- <u>fruitless and wasteful expenditure incurred in the current year.</u></li> </ul>
<b>20</b>	<p><b>Irregular expenditure</b></p> <p>Losses emanating from irregular expenditure are recognised as a receivable in the statement of financial position when recoverable. The receivable is measured at the amount that is expected to be recovered and is de-recognised when settled or subsequently written-off as irrecoverable.</p> <p>Irregular expenditure is recorded in the notes to the financial statements when and at amounts confirmed and comprises of:</p> <ul style="list-style-type: none"> <li>- irregular expenditure that was under assessment in the previous financial year;</li> <li>- irregular expenditure relating to previous financial year and identified in the current year; and</li> <li>- <u>irregular expenditure incurred in the current year.</u></li> </ul>
<b>21</b>	<p><b>Changes in accounting policies, estimates and errors</b></p> <p>Changes in accounting policies are applied in accordance with MCS requirements.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements. except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

<b>22</b>	<p><b>Events after the reporting date</b></p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
<b>23</b>	<p><b>Principal-Agent arrangements</b></p> <p>The department is party to a principal-agent arrangement with DALRRD for Presidential Employment Stimulus in 2024/25. In terms of the arrangement the department is the agent and is responsible for mandate to make available an employment stimulus package to support subsistence producers to sustain livelihoods, retain self-employment and support food value chains. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.</p>
<b>24</b>	<p><b>Departures from the MCS requirements</b></p> <p>Management has concluded that the financial statements present fairly the department's primary and secondary information; that the department complied with the Standard.</p>
<b>25</b>	<p><b>Capitalisation reserve</b></p> <p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
<b>26</b>	<p><b>Recoverable revenue</b></p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
<b>27</b>	<p><b>Related party transactions</b></p> <p>Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>The full compensation of key management personnel is recorded in the notes to the financial statements.</p>
<b>28</b>	<p><b>Inventories (Effective from date determined by the Accountant-General)</b></p> <p>At the date of acquisition, inventories are recognised at cost in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

29	<p><b>Public-Private Partnerships</b></p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.</p> <p>A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.</p>
30	<p><b>Employee benefits</b></p> <p>The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is recorded in the Employee benefits note.</p> <p>Accruals and payables not recognised for employee benefits are measured at cost or fair value at the reporting date.</p> <p>The provision for employee benefits is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
31	<p><b>Transfer of functions</b></p> <p>Transfer of functions are accounted for by the acquirer by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of transfer.</p> <p>Transfer of functions are accounted for by the transferor by derecognising or removing assets and liabilities at their carrying amounts at the date of transfer.</p>
32	<p><b>Mergers</b></p> <p>Mergers are accounted for by the combined department by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of the merger.</p> <p>Mergers are accounted for by the combining departments by derecognising or removing assets and liabilities at their carrying amounts at the date of the merger.</p>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 1. Annual Appropriation

#### 1.1 Annual Appropriation

	2024/25			2023/24		
	Final Budget	Actual Funds Received	Funds not requested / not received	Final Budget	Appropriation Received	Funds not requested / not received
Programmes	R'000	R'000	R'000	R'000	R'000	R'000
Administration	743 400	743 400	-	712 927	712 927	-
Agriculture	1 733 488	1 733 488	-	1 699 981	1 699 981	-
Rural Development	131 497	131 497	-	65 912	65 912	-
<b>Total</b>	<b>2 608 385</b>	<b>2 608 385</b>	<b>-</b>	<b>2 478 820</b>	<b>2 478 820</b>	<b>-</b>

*All funds requested for the financial year has been received.*

	Note	2024/25 R'000	2023/24 R'000
Total grants received	36	386 877	299 872
Provincial grants included in total grants received		-	-

#### 1.2 Conditional grants

Increase from 2023/24 is due to budget allocation from the BFI for the Fresh Produce Agri Hub under the conditional grants

### 2. Departmental revenue

	Note	2024/25 R'000	2023/24 R'000
Tax revenue		-	-
Sales of goods and services other than capital assets	2.1	21 184	20 677
Fines, penalties and forfeits	2.2	1	-
Interest, dividends and rent on land	2.3	59	44
Sales of capital assets	2.4	4 376	921
Transactions in financial assets and liabilities	2.5	1 005	1 111
Transfers received	2.6	-	-
<b>Total revenue collected</b>		<b>26 625</b>	<b>22 753</b>
Less: Own revenue included in appropriation		-	-
<b>Total</b>		<b>26 625</b>	<b>22 753</b>

No auction of redundant departmental vehicles in 2023/24

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 2.1 Sales of goods and services other than capital assets

	Note	2024/25 R'000	2023/24 R'000
Sales of goods and services produced by the department		21 184	20 675
Sales by market establishment		1 765	2 048
Administrative fees		1 073	639
Other sales		18 346	17 988
Sales of scrap, waste and other used current goods		-	2
<b>Total</b>	2	<b>21 184</b>	<b>20 677</b>

*The decrease against Sales by market establishment is due to reduction in the occupancy of departmental houses.*

### 2.2 Fines, penalties and forfeits

	Note	2024/25 R'000	2023/24 R'000
Penalties		1	-
<b>Total</b>	2	<b>1</b>	<b>-</b>

Penalties relate to library books lost and the amount in 2023/24 was less than R500.

### 2.3 Interest, dividends and rent on land

	Note	2024/25 R'000	2023/24 R'000
Interest		59	44
<b>Total</b>	2	<b>59</b>	<b>44</b>

Interest relates to repayment of interest-bearing debt and the amount collected fluctuates from year to year.

### 2.4 Sales of capital assets

	Note	2024/25 R'000	2023/24 R'000
<b>Tangible capital assets</b>		<b>4 376</b>	<b>921</b>
Machinery and equipment		2 945	206
Biological assets		1 431	715
<b>Intangible capital assets</b>			
		-	-
<b>Total</b>	2	<b>4 376</b>	<b>921</b>

No sale of redundant departmental vehicles in 2023/24 due to directive from Office of the Premier that all redundant vehicles were handed to Department of Transport.

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 2.5 Transactions in financial assets and liabilities

	Note	2024/25 R'000	2023/24 R'000
Receivables		437	403
Other receipts including Recoverable Revenue		568	708
<b>Total</b>	<b>2</b>	<b>1 005</b>	<b>1 111</b>

The nature of receipts under this category will result in fluctuations from year to year.

### 2.6 Transfers received

2024/25 R'000	2023/24 R'000
-	-

#### 2.6.1 Gifts, donations and sponsorships received in-kind (not included in the main note or sub note)

	Note	2024/25 R'000	2023/24 R'000
Gifts	Annex 1F	503	-
<b>Total gifts, donations and sponsorships received in kind</b>		<b>503</b>	<b>-</b>

Refer to Annex 1F for details

## 3. Compensation of Employees

### 3.1 Salaries and Wages

	Note	2024/25 R'000	2023/24 R'000
Basic salary		814 643	810 154
Performance award		591	490
Service based		1 664	4 753
Compensative/circumstantial		19 173	23 947
Periodic payments		26 074	21 185
Other non-pensionable allowances		164 903	160 216
<b>Total</b>		<b>1 027 048</b>	<b>1 020 745</b>

Increase in 2024/25 is due to cost of living salary adjustments



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 3.2 Social contributions

Employer contributions	Note	2024/25 R'000	2023/24 R'000
Pension		96 598	96 036
Medical		67 335	63 900
Bargaining council		254	258
Insurance		9 948	6 501
<b>Total</b>		<b>174 135</b>	<b>166 695</b>
<b>Total compensation of employees</b>		<b>1 201 183</b>	<b>1 187 440</b>
Average number of employees		<b>2 491</b>	<b>2 674</b>

*Increase against medical is due to increased employer contribution as part of the 2023 wage adjustment.*

### 4. Goods and services

	Note	2024/25 R'000	2023/24 R'000
Administrative fees		4 498	7 451
Advertising		14 473	12 764
Minor assets	4.1	3 515	3 867
Bursaries (employees)		1 893	971
Catering		3 065	3 068
Communication		3 828	4 359
Computer services	4.2	66 144	63 683
Consultants: Business and advisory services		545	736
Infrastructure and planning services		11 119	35 692
Laboratory services		28	36
Legal services		2 240	6 235
Contractors		34 234	42 231
Agency and support / outsourced services		34 209	32 290
Audit cost - external	4.3	8 822	7 940
Fleet services		53 172	56 528
Inventories	4.4	135 467	147 630
Consumables	4.5	30 574	25 574
Operating leases		45 994	42 019
Property payments	4.6	188 944	199 286
Rental and hiring		9	73
Travel and subsistence	4.7	74 321	96 476
Training and development		15 858	10 063
Other operating expenditure	4.8	5 903	12 473
<b>Total</b>		<b>738 855</b>	<b>811 445</b>

*The decrease in 2024/25 is due to cost cutting measures and reduction in the production inputs provided to farmers due to budget cuts.*

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 4.1 Minor assets

	Note	2024/25 R'000	2023/24 R'000
<b>Tangible capital assets</b>		<b>3 515</b>	<b>3 867</b>
Biological assets		187	122
Machinery and equipment		3 328	3 745
<b>Intangible capital assets</b>		-	-
<b>Total</b>	4	<b>3 515</b>	<b>3 867</b>

The decrease in 2024/25 is part of the cost containment measures to only replace critical items.

### 4.2 Computer services

	Note	2024/25 R'000	2023/24 R'000
SITA computer services		61 203	58 505
External computer service providers		4 941	5 178
<b>Total</b>	4	<b>66 144</b>	<b>63 683</b>

Inflationary linked increase.

### 4.3 Audit cost - external

	Note	2024/25 R'000	2023/24 R'000
Regularity audits		7 835	7 753
Investigations		987	187
<b>Total</b>	4	<b>8 822</b>	<b>7 940</b>

Expenditure in 2024/25 increased against investigations due to appointment of forensics to investigate the issuing or alleged fraudulent orders within SCM.

### 4.4 Inventories

	Note	2024/25 R'000	2023/24 R'000
Clothing material and accessories		-	3
Farming supplies		99 426	106 684
Fuel, oil and gas		6 567	7 856
Learning, teaching and support material		1 349	249
Materials and supplies		10 937	16 044
Medical supplies		2 863	2 344
Medicine		12 658	9 589
Other supplies	4.4.1	1 667	4 861
<b>Total</b>	4	<b>135 467</b>	<b>147 630</b>

#### 4.4.1 Other supplies

	Note	2024/25 R'000	2023/24 R'000
Ammunition and security supplies		-	-
<b>Assets for distribution</b>		<b>1 667</b>	<b>4 861</b>
Machinery and equipment		1 667	4 861
<b>Total</b>	4.4	<b>1 667</b>	<b>4 861</b>

The overall decrease in 2024/25 is due to reduction in the amount of fertilizer provided to farmers.

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### Consumables

	Note	2024/25 R'000	2023/24 R'000
<b>4.5 Consumable supplies</b>		<b>23 458</b>	<b>21 490</b>
Uniform and clothing		10 325	7 421
Household supplies		4 335	5 826
Building material and supplies		996	1 580
IT consumables		5	7
Other consumables		7 797	6 656
Stationery, printing and office supplies		7 116	4 084
<b>Total</b>	<b>4</b>	<b>30 574</b>	<b>25 574</b>

The number of employee's requiring replacement and new uniform was higher in 2024.

### 4.6 Property payments

	Note	2024/25 R'000	2023/24 R'000
Municipal services		54 348	82 168
Property maintenance and repairs		14 966	7 279
Other		119 630	109 839
<b>Total</b>	<b>4</b>	<b>188 944</b>	<b>199 286</b>

Reduction in water usage at Cedara precinct impacted on municipal services

### 4.7 Travel and subsistence

	Note	2024/25 R'000	2023/24 R'000
Local		74 313	96 319
Foreign		8	157
<b>Total</b>	<b>4</b>	<b>74 321</b>	<b>96 476</b>

Cost containment implemented towards the latter part of 2023/24 and maintained throughout 2024/25 resulted in the decreased expenditure. This is particularly on the accommodation costs, where virtual platforms are preferred where possible.

### 4.8 Other operating expenditure

	Note	2024/25 R'000	2023/24 R'000
Professional bodies, membership and subscription fees		370	508
Resettlement costs		118	721
Other		5 415	11 244
<b>Total</b>	<b>4</b>	<b>5 903</b>	<b>12 473</b>

Decrease under Other is mainly due to reduction in printing of booklets, publications such as Annual Performance Plans, Annual Reports, Budget Speeches, Calendars, etc

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 5. Interest and rent on land

	Note	2024/25 R'000	2023/24 R'000
Interest paid		494	2 126
<b>Total</b>		<b>494</b>	<b>2 126</b>

*Interest paid relates to SARS penalty interest in cases where salaries are paid for prior tax year. The amount paid is dependent on the nature of such cases in the financial year.*

### 6. Payments for financial assets

	Note	2024/25 R'000	2023/24 R'000
Other material losses written off	6.1	289	-
Debts written off	6.2	157	284
<b>Total</b>		<b>446</b>	<b>284</b>

#### 6.1 Other material losses written off

Nature of losses	Note	2024/25 R'000	2023/24 R'000
Irrecoverable Fruitless & Wasteful expenditure		289	-
<b>Total</b>	6	<b>289</b>	<b>-</b>

*Loss incurred pertaining to a prior year's event and written off in 2024/25*

#### 6.2 Debts written off

Nature of debts written off	Note	2024/25 R'000	2023/24 R'000
<b>Other debt written off</b>			
Staff debt written off		157	284
<b>Total debt written off</b>	6	<b>157</b>	<b>284</b>
<b>Total</b>		<b>157</b>	<b>284</b>

Debts are written off in accordance with the Departmental debt management policy.

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 7. Transfers and subsidies

	Note	2024/25 R'000	2023/24 R'000
Provinces and municipalities	38	1 089	2 236
Departmental agencies and accounts	Annex 1A	216 259	204 871
Higher education institutions	Annex 1B	-	10
Public corporations and private enterprises	Annex 1C	91 561	93 388
Non-profit institutions	Annex 1D	-	100
Households	Annex 1E	21 035	22 875
<b>Total</b>		<b>329 944</b>	<b>323 480</b>

Department provided higher allocation to Agri-Business Agency in 2024/25 towards funding the electricity costs at Makhathini irrigation scheme.

#### 7.1 Gifts, donations and sponsorships made in kind (not included in the main note)

	Note	2024/25 R'000	2023/24 R'000
	Annex 1G		
Donations		2 421	180 455
<b>Total</b>		<b>2 421</b>	<b>180 455</b>

Refer to Annex 1G for details. Donations include amongst others. R1.667m assets purchased for distribution to beneficiaries as part of the departments mandate.

### 8. Expenditure for capital assets

	Note	2024/25 R'000	2023/24 R'000
<b>Tangible capital assets</b>		<b>251 063</b>	<b>153 980</b>
Buildings and other fixed structures		122 262	110 781
Machinery and equipment		128 801	42 909
Biological assets		-	290
<b>Intangible capital assets</b>		<b>-</b>	<b>-</b>
<b>Total</b>		<b>251 063</b>	<b>153 980</b>

The increase in 2024/25 is due to additional allocation for replacement of departmental vehicles and acquisition of tractors that will be utilised to provide mechanisation services and reducing reliance of service providers.



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 8.1 Analysis of funds utilised to acquire capital assets - Current year

	Voted funds	Total
2024/25	R'000	R'000
<b>Tangible capital assets</b>	<b>251 063</b>	<b>251 063</b>
Buildings and other fixed structures	122 262	122 262
Machinery and equipment	128 801	128 801
<b>Intangible capital assets</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>251 063</b>	<b>251 063</b>

### 8.2 Analysis of funds utilised to acquire capital assets - Prior year

	Voted funds	Total
2023/24	R'000	R'000
<b>Tangible capital assets</b>	<b>153 980</b>	<b>153 980</b>
Buildings and other fixed structures	110 781	110 781
Machinery and equipment	42 909	42 909
Biological assets	290	290
<b>Intangible capital assets</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>153 980</b>	<b>153 980</b>

### 8.3 Finance lease expenditure included in Expenditure for capital assets

	Note	2024/25 R'000	2023/24 R'000
<b>Tangible capital assets</b>		<b>9 248</b>	<b>9 393</b>
Machinery and equipment		9 248	9 393
<b>Intangible capital assets</b>		<b>-</b>	<b>-</b>
<b>Total</b>		<b>9 248</b>	<b>9 393</b>

### 9. Cash and cash equivalents

	Note	2024/25 R'000	2023/24 R'000
Consolidated Paymaster General Account		87 163	-
Disbursements		-24	-
Cash on hand		26	-
<b>Total</b>		<b>87 165</b>	<b>-</b>

### 10. Prepayments and advances

	Note	2024/25 R'000	2023/24 R'000
Prepayments (Not expensed)	10.1	4 838	4 233
<b>Total</b>		<b>4 838</b>	<b>4 233</b>
<b>Analysis of Total Prepayments and advances</b>			
Current Prepayments and advances		4 838	4 233
<b>Total</b>		<b>4 838</b>	<b>5 233</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 10.1 Prepayments (Not expensed)

2024/25

		Balance as at 1 April 2024	Less: Amount expensed in current year	Add/ Less: Other	Add: Current Year prepayments	Balance as at 31 March 2025
	Note	R'000	R'000	R'000	R'000	R'000
Goods and services		4 233	(4 233)	-	4 838	4 838
<b>Total</b>	10	<b>4 233</b>	<b>(4 233)</b>	<b>-</b>	<b>4 838</b>	<b>4 838</b>

Software subscription prepayments for 1-year period. Refer to Annexure 8 for details. Opening balance from prior year was wound down during 2024/25.

2023/24

		Amount as at 1 April 2023	Less: Amounts expensed in current year	Add / Less: Other	Add Current year prepay- ments	Amount as at 31 March 2024
	Note	R'000	R'000	R'000	R'000	R'000
Goods and services		-	-	-	4 233	4 233
<b>Total</b>	10	<b>-</b>	<b>-</b>	<b>-</b>	<b>4 233</b>	<b>4 233</b>

Software subscription prepayments for 1 year period. Refer to Annexure 8 for details

### 10.2 Prepayments (Expensed)

2024/2025

		Amount as at 1 April 2024	Less: Received in the current year	Less: Other	Amount as at 31 March 2025
		R'000	R'000	R'000	R'000
Goods and services		267	(267)	-	-
<b>Total</b>		<b>267</b>	<b>(267)</b>	<b>-</b>	<b>-</b>

Payment for Quantec for software licence for February 2024 to February 2025. payment processed March 2024. Prepayment for one year and was wound down in February 2025.

2023/24

		Amount as at 1 April 2023	Less: Received in the current year	Add / Less: Other	Add Current year prepay- ments	Amount as at 31 March 2024
		R'000	R'000	R'000	R'000	R'000
Goods and services		3 438	(3 438)	-	267	267
<b>Total</b>		<b>3 438</b>	<b>(3 438)</b>	<b>-</b>	<b>267</b>	<b>267</b>

Payment for Quantec for software licence for February 2024 to February 2025. payment processed March 2024. Prepayment for one year and was wound down in February 2025. Opening balance relates to Microsoft Enterprise license prepayment. wound down during 2023/24.

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**10.3 Advances paid (Expensed)**

**2024/2025**

	Amount as at 1 April 2024	Less: Received in the current year	Less: Other	Amount as at 31 March 2025
	R'000	R'000	R'000	R'000
Public entities	8 400	-	-	8 400
<b>Total</b>	<b>8 400</b>	<b>-</b>	<b>-</b>	<b>8 400</b>

An advance payment was made to Richards Bay Industrial Development (RBIDZ) in 2023/24, in accordance with the MOA. RBIDZ is the implementing agent for the Agri Hubs Programme in KZN. The advance was budgeted for in 2023/24 as conditional grant funding. Mandatory requirements ie approved Environmental Impact Assessment was attained. A review of the implementing agent agreement was undertaken. The implementation plan and the Fund disbursement Plan has been presented before the PSC and it forms the addendum to the Implementing Agency Agreement. In terms of the Implementation Plan the R8.4 million will be spent by the end of July 2025. The process of appointing the contractor for phase 1 has been finalised. Improved systems for continuation and monitoring are in place.

**2023/24**

	Amount as at 1 April 2023 R'000	Less: Received in the current year R'000	Add / Less: Other R'000	Add Current year advances R'000	Amount as at 31 March 2024 R'000
Public entities	-	-	-	8 400	8 400
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8 400</b>	<b>8 400</b>

An advance payment was made in 2023/24 to Richards Bay Industrial Development (RBIDZ), in accordance with the MOA. RBIDZ is the implementing agent for the Agri Hubs Programme in KZN. The project was budgeted for in 2023/24 as conditional grant funding. The project will be implemented in the 2025/2026 financial year.

**11. Receivables**

		<b>2024/25</b>			<b>2023/24</b>		
	Note	Current R'000	Non- current R'000	Total R'000	Current R'000	Non- current R'000	Total R'000
Claims recoverable	11.1	26 894		26 894	24 062	-	24 062
Staff debt	11.2	262	797	1 059	277	919	1 196
Other receivables	11.3	3		3	1	-	1
<b>Total</b>		<b>27 159</b>	<b>797</b>	<b>27 956</b>	<b>24 340</b>	<b>919</b>	<b>25 259</b>

**11.1 Claims recoverable**

	Note	2024/25 R'000	2023/24 R'000
National departments		392	40
Provincial departments		32	255
Public entities		26 470	23 767
<b>Total</b>	11	<b>26 894</b>	<b>24 062</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 11.2 Staff debt

	Note	2024/25 R'000	2023/24 R'000
Staff overpayments and salary tax debts		467	445
Loss or damages to state vehicles and other assets		239	223
Bursary debts		164	220
Staff Housing debt		189	308
<b>Total</b>	11	<b>1 059</b>	<b>1 196</b>

### 11.3 Other receivables

	Note	2024/25 R'000	2023/24 R'000
Sal: Tax debt		3	1
<b>Total</b>	11	<b>3</b>	<b>1</b>

### 11.4 Impairment of receivables

	Note	2024/25 R'000	2023/24 R'000
Estimate of impairment of receivables		31	19
<b>Total</b>		<b>31</b>	<b>19</b>

Included are debts older than 3 years where probability of recovery is minimal

## 12. Investments

	Note	2024/25 R'000	2023/24 R'000
<b>Non-current</b>			
<b>Shares and other equity</b>			
1. Ntingwe Tea		27 800	27 800
2. Natal Trust Farms/KZN Farming		-	-
<b>Total</b>		<b>27 800</b>	<b>27 800</b>
<b>Total non-current investments</b>		<b>27 800</b>	<b>27 800</b>
<b>Analysis of non-current investments</b>	Note	<b>2024/25 R'000</b>	<b>2023/24 R'000</b>
Opening balance		27 800	27 800
<b>Closing balance</b>		<b>27 800</b>	<b>27 800</b>

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

1. This is the joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd. whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty)Ltd and Ithala owns 38%. The process of amalgamating Ntingwe Tea under ADA is still underway.

2.KZN FARMING. the erstwhile NATAL TRUST FARMS - shares were inherited from DAFF. at no cost to the department. with focus on commercial mechanisation.

**12.1 Impairment of investments**

	Note	2024/25 R'000	2023/24 R'000
Estimate of impairment of investments		27 800	27 800
<b>Total</b>		<b>27 800</b>	<b>27 800</b>

No returns on investment are expected from Ntingwe Tea.

**13. Loans**

	Note	2024/25 R'000	2023/24 R'000
Private enterprises		12 200	12 200
<b>Total</b>		<b>12 200</b>	<b>12 200</b>

	Note	2024/25 R'000	2023/24 R'000
<b>Analysis of balance</b>			
Opening balance		12 200	12 200
<b>Closing balance</b>		<b>12 200</b>	<b>12 200</b>

Loan to Ntingwe Tea

**13.1 Impairment of loans**

	Note	2024/25 R'000	2023/24 R'000
Estimate of impairment of loans		12 200	12 200
<b>Total</b>		<b>12 200</b>	<b>12 200</b>

No returns on investment are expected from Ntingwe Tea.

**14. Voted funds to be surrendered to the Revenue Fund**

	Note	2024/25 R'000	2023/24 R'000
Opening balance		65	-
Prior period error		65	-
As restated		86 400	65
Transferred from statement of financial performance (as restated)		-	-
Add: Unauthorised expenditure for the current year		-	-



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

Voted funds not requested/not received	-	-
Transferred to retained revenue to defray excess expenditure (Parliament/Legislatures)	-	-
Paid during the year	-65	-
<b>Closing balance</b>	<b>86 400</b>	<b>65</b>

Prior years underspending was paid over to the Revenue Fund. The current year balance is in respect of the fresh produce agri-hub that was not spent. This amount will be paid over during the 2025/26 financial year.

### 14.1 Reconciliation on unspent conditional grants

	Note	2024/25 R'000	2023/24 R'000
Opening balance		-	-
Total conditional grants received	1.2	386 877	299 872
Total conditional grants spent		(300 477)	(299 872)
Unspent conditional grants to be surrendered		86 400	-
Less: Paid to the Provincial Revenue Fund by Provincial department		-	
Approved for rollover			
Not approved for rollover		-	
<b>Closing balance</b>		<b>86 400</b>	<b>-</b>

The unspent amount relates to fresh produce agri-hub at RBIDZ. A request for the roll-over to 2025/26 has been submitted to Treasury.

### 15. Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund

	Note	2024/25 R'000	2023/24 R'000
Opening balance		2 729	3 899
Prior period error			
As restated		2 729	3 899
Transferred from statement of financial performance (as restated)		26 625	22 753
Own revenue included in appropriation		-	-
Transfer from aid assistance		-	-
Transferred to voted funds to defray excess expenditure (Parliament/Legislatures)		-	-
Paid during the year		(22 948)	(23 923)
<b>Closing balance</b>		<b>6 406</b>	<b>2 729</b>

Prior years revenue was paid over to the Revenue fund

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**16. Bank overdraft**

	Note	2024/25 R'000	2023/24 R'000
Consolidated Paymaster General account		-	1 111
<b>Total</b>		<b>-</b>	<b>1 111</b>

**17. Payables - current**

	Note	2024/25 R'000	2023/24 R'000
Amounts owing to other entities		-	-
Clearing accounts	17.1	52	-
Other payables	17.2	416	1 051
<b>Total</b>		<b>468</b>	<b>1 051</b>

**17.1 Clearing accounts**

Description	Note	2024/25 R'000	2023/24 R'000
Unallocated receipts		52	-
<b>Total</b>	17	<b>52</b>	<b>-</b>

**17.2 Other payables**

Description	Note	2024/25 R'000	2023/24 R'000
Sal: Income Tax		252	193
Sal: GEHS Account		163	858
Sal: Pension Fund: CL		1	-
<b>Total</b>	17	<b>416</b>	<b>1 051</b>

**18. Net cash flow available from operating activities**

	Note	2024/25 R'000	2023/24 R'000
Net surplus/(deficit) as per Statement of Financial Performance		113 025	22 818
Add back non cash/cash movements not deemed operating activities		219 789	147 293
(Increase)/decrease in receivables		(2 697)	22 140
(Increase)/decrease in prepayments and advances		(605)	(4 233)
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables - current		(583)	250
Proceeds from sale of capital assets		(4 376)	(921)
Proceeds from sale of investments		-	-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		251 063	153 980
Surrenders to Revenue Fund		(23 013)	(23 923)
Surrenders to RDP Fund/Donors		-	-
Voted funds not requested/not received		-	-
Statutory Appropriation not requested/not received		-	-
Own revenue included in appropriation		-	-
Other non-cash items		-	-
<b>Net cash flow generated by operating activities</b>		<b>332 814</b>	<b>170 111</b>

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**19. Reconciliation of cash and cash equivalents for cash flow purposes**

	Note	2024/25 R'000	2023/24 R'000
Consolidated Paymaster General account		87 163	(1 111)
Disbursements		(24)	-
Cash on hand		26	-
<b>Total</b>		<b>87 165</b>	<b>(1 111)</b>

**20. Contingent liabilities and contingent assets**

**20.1 Contingent liabilities**

Liable to	Nature	Note	2024/25 R'000	2023/24 R'000
Claims against the department		Annex 3A	17 856	18 655
Intergovernmental payables		Annex 5	421	1 134
<b>Total</b>			<b>18 277</b>	<b>19 789</b>

It is not practical to confirm the likelihood or timing of reimbursement until advice from counsel is received to settle based on the evidence provided (i.e. a settlement agreement) alternatively, upon receipt of a court order at the end of a trial.

**20.2 Contingent assets**

Nature of contingent asset	Note	2024/25 R'000	2023/24 R'000
<b>Total</b>		<b>-</b>	<b>-</b>

**21. Capital commitments**

	Note	2024/25 R'000	2023/24 R'000
Buildings and other fixed structures		105 843	177 608
Machinery and equipment		3 977	27 506
<b>Total</b>		<b>109 820</b>	<b>205 114</b>

**22. Accruals and payables not recognised**

**22.1 Accruals**

Listed by economic classification	Note	2024/25			2023/24
		30 Days R'000	30+ Days R'000	Total R'000	Total R'000
Goods and services		23 744	946	24 690	34 523
Capital assets		544	95	639	3 475
<b>Total</b>		<b>24 288</b>	<b>1 041</b>	<b>25 329</b>	<b>37 998</b>
Listed by programme level	Note	2024/25			2023/24
		R'000			R'000
Administration				20 318	31 073
Agriculture				4 981	6 669
Rural Development				30	256
<b>Total</b>				<b>25 329</b>	<b>37 998</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 22.2 Payables not recognised

Listed by economic classification	Note	2024/25			2023/24
		30 Days R'000	30+ Days R'000	Total R'000	Total R'000
Goods and services		15 486	2 013	17 499	89 568
Transfers and subsidies		8	14	22	5
Capital assets		8 250		8 250	3 399
<b>Total</b>		<b>23 744</b>	<b>2 027</b>	<b>25 771</b>	<b>92 972</b>
Listed by programme level	Note	2024/25			2023/24
				R'000	R'000
Administration				12 451	7 754
Agriculture				13 318	84 356
Rural Development				2	862
<b>Total</b>				<b>25 771</b>	<b>92 972</b>
		2024/25			2023/24
				R'000	R'000
<b>Included in the above totals are the following:</b>			Note		
Confirmed balances with other departments			Annex 5	10 208	8 831
Confirmed balances with other government entities			Annex 5	-	-
<b>Total</b>				<b>10 208</b>	<b>8 831</b>

### 23. Employee benefits

	Note	2024/25 R'000	2023/24 R'000
Leave entitlement		83 115	74 383
Service bonus		31 425	31 268
Performance awards		-	77
Capped leave		78 705	85 255
Other		2 858	3 113
<b>Total</b>		<b>196 103</b>	<b>194 096</b>

"Other" includes long service awards. unpaid overtime. unpaid acting allowance. Included in leave is R172k negative leave.

	Note	2024/25 R'000	2023/24 R'000
<b>Included in the above totals are the following:</b>			
Confirmed balances with other departments	Annex 5	-	594
Confirmed balances with other government entities	Annex 5	-	-
<b>Total</b>		<b>-</b>	<b>594</b>

### 24. Lease commitments

#### 24.1 Operating leases

	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
<b>2024/25</b>			
Not later than 1 year	31 936	6 016	<b>37 952</b>
Later than 1 year and not later than 5 years	60 408	4 963	<b>65 371</b>
Later than 5 years	-	-	-
<b>Total lease commitments</b>	<b>92 344</b>	<b>10 979</b>	<b>103 323</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

	Buildings and other fixed structures	Machinery and equipment	Total
2023/24	R'000	R'000	R'000
Not later than 1 year	24 792	4 377	29 169
Later than 1 year and not later than 5 years	27 212	5 307	32 519
Later than 5 years	-	-	-
<b>Total lease commitments</b>	<b>52 004</b>	<b>9 684</b>	<b>61 688</b>

*Buildings and other fixed structures relates to office accommodation leased through Public Works. The Department has six lease agreements that have expired but significant progress has been made to further accommodate the officials in a leased building and it is probable that these leases will continued for further periods. The calculation of their probable commitment has been included.*

*Machinery and equipment relate to Photocopier leases contracted on a 3-year basis*

### 24.2 Finance leases

	Machinery and equipment R'000	Total R'000
2024/25		
Not later than 1 year	8 785	8 785
Later than 1 year and not later than 5 years	3 640	3 640
Later than 5 years	-	-
<b>Total lease commitments</b>	<b>12 425</b>	<b>12 425</b>
	Machinery and equipment R'000	Total R'000
2023/24		
Not later than 1 year	3 933	3 933
Later than 1 year and not later than 5 years	60	60
Later than 5 years	-	-
<b>Total lease commitments</b>	<b>3 993</b>	<b>3 993</b>

*Relates to cellphone leases on 2-year contracts.*



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 25. Accrued departmental revenue

	Note	2024/25 R'000	2023/24 R'000
Sales of goods and services other than capital assets		15 398	20 233
<b>Total</b>		<b>15 398</b>	<b>20 233</b>

#### 25.1 Analysis of accrued departmental revenue

	Note	2024/25 R'000	2023/24 R'000
Opening balance		20 233	15 964
Less: amounts received		14 349	13 507
Less: services received in lieu of cash		-	-
Add: amounts recorded		11 902	17 776
Less: amounts written off/reversed as irrecoverable		2 388	-
Less: amounts transferred to receivables for recovery		-	-
Other ( <i>Specify</i> )		-	-
<b>Closing balance</b>		<b>15 398</b>	<b>20 233</b>

Closing balance comprises College student fees and Laboratory services fees owed. .

#### 25.2 Accrued department revenue written off

##### Nature of losses

	Note	2024/25 R'000	2023/24 R'000
Vet. laboratory and student fees written off		2 388	-
<b>Total</b>		<b>2 388</b>	<b>-</b>

Debts were written off in accordance with the Departmental debt management policy.

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**26. Unauthorised. Irregular and Fruitless and wasteful expenditure**

	<b>2024/25</b>	<b>2023/24</b>
<i>Note</i>	<b>R'000</b>	<b>R'000</b>
Unauthorised expenditure - current year	-	-
Irregular expenditure - current year	2 568	10 499
Fruitless and wasteful expenditure - current year	289	28
<b>Total</b>	<b>2 857</b>	<b>10 527</b>

Determination testing for the 2024/25 Irregular Expenditure is concluded and submitted to Provincial Treasury for condoning. Fruitless and wasteful expenditure relates to loss incurred pertaining to a prior year's event and written off in 2024/25. Details of the full registers are included in the annual report under the PFMA Compliance Report.

**27. Related party transactions**

	<b>2024/25</b>	<b>2023/24</b>
<i>Note</i>	<b>R'000</b>	<b>R'000</b>
<b>Loans to/from related parties</b>		
Non-interest bearing loans to/(from)	12 200	12 200
<b>Total</b>	<b>12 200</b>	<b>12 200</b>

The following are related parties to the Department: Agric Development Agency; Ntingwe Tea (Pty)Ltd; KZN Farming Enterprise(erstwhile Natal Trust Farms). Refer to Annexure 1A and 2B for details of transactions with the above entities. Two officials from DARD were seconded to ADA up to September, one official was in capacity of Acting CEO. The salaries for the 2 officials were claimed back from ADA. As of October 2024, one official was seconded in capacity of Acting CEO, expenditure reimbursed. 6 officials from DARD were seconded to KZN Farming Enterprise, one in capacity of acting CEO, expenditure was reimbursed.

Loan issued to Ntingwe Tea. This is a joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd, whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty) Ltd and Ithala owns 38%.

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 28. Key management personnel

	2024/25 R'000	2023/24 R'000
Political office bearers	2 210	2 097
<b>Officials:</b>		
Exco Members	21 421	24 817
Other	27 641	25 375
Family members of key management personnel	3 904	2 772
<b>Total</b>	<b>55 176</b>	<b>55 061</b>

Key Management have been considered to be MEC, HoD, EXCO members, Programme 2 Directors/Responsibility Managers and family members of these officials. Programme 2 being the main service delivery driver in the department. Reported as Political Office Bearers, the previous MEC salary was included until his exit and new MEC salary added upon appointment.

### 29. Provisions

		2024/25 R'000	2023/24 R'000
	Note		
Retention fees on infrastructure projects		5 046	5 578
<b>Total</b>		<b>5 046</b>	<b>5 578</b>

Retentions fees relate to Infrastructure Projects being implemented by the department as well as Department of Public Works.

#### 29.1 Reconciliation of movement in provisions - Current year

	Provision 1 R'000	Total provisions R'000
Opening balance	5 578	5 578
Increase in provision	2 404	2 404
Settlement of provision	(2 936)	(2 936)
<b>Closing balance</b>	<b>5 046</b>	<b>5 046</b>

#### Reconciliation of movement in provisions - Prior year

	Provision 1 R'000	Total provisions R'000
Opening balance	1 846	1 846
Increase in provision	4 433	4 433
Settlement of provision	(701)	(701)
<b>Closing balance</b>	<b>5 578</b>	<b>5 578</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

The retention fees relate to Infrastructure Projects being implemented by the department as well as Department of Public Works. Certain projects have reached practical completion and the retention will be paid out during the 2025/26 financial year. There are some projects that should reach completion during 2025/26 and retention will only be paid out in 2026/27 and larger projects in the 2027/28 financial year.

### 30. Movable Tangible Capital Assets

#### MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2025

	2024/25				
	Opening balance	Value adjustments	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>460 950</b>		<b>142 094</b>	<b>(21 629)</b>	<b>581 415</b>
Transport assets	220 990		54 384	(12 878)	262 496
Computer equipment	62 133		5 350	(3 742)	63 741
Furniture and office equipment	16 604		2 314	(463)	18 455
Other machinery and equipment	161 223		80 046	(4 546)	236 723
<b>BIOLOGICAL ASSETS</b>	<b>3 062</b>	<b>2 656</b>	<b>-</b>	<b>(1 138)</b>	<b>4 580</b>
Biological assets	3 062	2 656	-	(1 138)	4 580
<b>FINANCE LEASE ASSETS</b>	<b>1 212</b>		<b>325</b>	<b>(1 212)</b>	<b>325</b>
Finance lease assets	1 212		325	(1 212)	325
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>465 224</b>	<b>2 656</b>	<b>142 419</b>	<b>(23 979)</b>	<b>586 320</b>

The difference between the General Ledger and the value of assets disclosed is the Exclusion list items that are not loaded onto the Asset Register.

#### Movable Tangible Capital Assets under investigation

	Note	Number	Value R'000
Machinery and equipment		25	1 429
<b>Total</b>		<b>25</b>	<b>1 429</b>

Assets not verified over the last 3 financial years are under investigation.

#### 30.1 Movement for 2023/2024

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2024**

	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>664 946</b>	<b>9 079</b>	<b>(213 075)</b>	<b>460 950</b>
Transport assets	221 343	1 127	(1 480)	220 990
Computer equipment	70 344	2 664	(10 875)	62 133
Furniture and office equipment	18 648	644	(2 688)	16 604
Other machinery and equipment	354 611	4 644	(198 032)	161 223
<b>BIOLOGICAL ASSETS</b>	<b>4 316</b>	<b>290</b>	<b>(1 544)</b>	<b>3 062</b>
Biological assets	4 316	290	(1 544)	3 062
<b>FINANCE LEASE ASSETS</b>	<b>1 212</b>	<b>-</b>	<b>-</b>	<b>1 212</b>
Finance lease assets	1 212	-	-	1 212
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>670 474</b>	<b>9 369</b>	<b>(214 619)</b>	<b>465 224</b>

**30.2 Minor Assets**

**MOVEMENT IN MINOR CAPITAL ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2025**

	Machinery and equipment	Biological assets	Finance lease assets	Total
	R'000	R'000	R'000	R'000
Opening balance	19 037	3 414	4 280	26 731
Value adjustments	-	-	-	-
Additions	796	-	5 850	6 646
Disposals	(792)	(968)	(4 134)	(5 894)
<b>Total Minor assets</b>	<b>19 041</b>	<b>2 446</b>	<b>5 996</b>	<b>27 483</b>
	<b>Machinery and equipment</b>	<b>Biological assets</b>	<b>Finance lease assets</b>	<b>Total</b>
Number of R1 minor assets	10 718	-	-	10 718
Number of minor assets at cost	12 803	1 439	1 445	15 687
<b>Total number of minor assets</b>	<b>23 521</b>	<b>1 439</b>	<b>1 445</b>	<b>26 405</b>

**Minor Assets**



## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### MOVEMENT IN MINOR CAPITAL ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2025

	Intangible assets	Machinery and equipment	Biological assets	Finance lease assets	Total
	R'000	R'000	R'000	R'000	R'000
Opening balance	6	21 015	4 820	4 134	29 975
Additions	-	312	-	146	458
Disposals	(6)	(2 290)	(1 406)	-	(3 702)
<b>Total Minor assets</b>	<b>-</b>	<b>19 037</b>	<b>3 414</b>	<b>4 280</b>	<b>26 731</b>

	Machinery and equipment	Biological assets	Finance lease assets	Total
Number of R1 minor assets	11 074	-	-	11 074
Number of minor assets at cost	12 921	1 727	1 357	16 005
<b>Total number of minor assets</b>	<b>23 995</b>	<b>1 727</b>	<b>1 357</b>	<b>27 079</b>

#### 30.3 Movable capital assets written off

### MOVABLE CAPITAL ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2025

Assets written off

**Total movable assets written off**

### MOVABLE CAPITAL ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2024

Assets written off

**Total movable assets written off**

Machinery and equipment	Total
R'000	R'000
11 461	11 461
<b>11 461</b>	<b>11 461</b>
Machinery and equipment	Total
R'000	R'000
16 953	16 953
<b>16 953</b>	<b>16 953</b>

Assets removed from asset register through loss control process with Accounting Officer approval

#### 30.4 Movable tangible capital assets: Capital Work-in-progress

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2025

		2024/25			
		Opening balance 1 April 2024	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing balance 31 March 2025
	Note	R'000	R'000	R'000	R'000
Machinery and equipment		21 506	22 723	(44 229)	-
<b>Total</b>		<b>21 506</b>	<b>22 723</b>	<b>(44 229)</b>	<b>-</b>

Internet Protocol Telephony system being installed throughout the department. fully operational.

### CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2024

		2023/24				
		Opening balance 1 April 2023	Prior period error	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing balance 31 March 2024
	Note	R'000	R'000	R'000	R'000	R'000
Machinery and equipment		-	-	21 506	-	21 506
<b>Total</b>	Annex 7	<b>-</b>	<b>-</b>	<b>21 506</b>	<b>-</b>	<b>21 506</b>

Internet Protocol Telephony system being installed throughout the department. not yet fully operational.

### 31. Intangible Capital Assets

#### MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2025

		2024/25			
		Opening balance	Additions	Disposals	Closing balance
		R'000	R'000	R'000	R'000
Software		1 390	-	(671)	719
		<b>1 390</b>	<b>-</b>	<b>(671)</b>	<b>719</b>

#### 31.1 MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2024

**NOTES TO ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 March 2025**

	2023/24	
	Opening balance	Closing balance
	R'000	R'000
Software	1 390	1 390
<b>Total Intangible Capital Assets</b>	<b>1 390</b>	<b>1 390</b>

**32. Immovable Tangible Capital Assets**

**MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2025**

	2024/25			
	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>126 572</b>	<b>156 961</b>	<b>(19 963)</b>	<b>263 570</b>
Non-residential buildings	126 572	156 961	(19 963)	263 570
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>126 572</b>	<b>156 961</b>	<b>(19 963)</b>	<b>263 570</b>

44 Community Projects reached completion and were handed over to the beneficiaries

**Immovable Tangible Capital Assets under investigation**

	Note	Number	Value R'000
<b>Included in the above total of the immovable tangible capital assets per the asset register that are under investigation:</b>			
Buildings and other fixed structures		1	79 731

One infrastructure project is under investigation. The Redline Fence project has been subjected to vandalism and as a result the condition of the fence is undergoing an assessment to determine the usability of the asset.

**32.1 Movement for 2023/2024**

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2024

	Opening balance	Prior period error	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	171 846	(36 679)	38 626	(47 221)	126 572
Non-residential buildings	171 846	(36 679)	38 626	(47 221)	126 572
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	171 846	<b>(36 679)</b>	<b>38 626</b>	<b>(47 221)</b>	<b>126 572</b>

#### 32.1.1 Prior period error

##### Nature of prior period error

Relating to 2020/21 (affecting the opening balance)  
OSCA Sports Complex project taken to completion in error in a prior year

Note

2023/24  
R'000

**(36 679)**

(36 679)

##### Total prior period errors

**(36 679)**

Immovable capital project taken back into WIP. had been taken to completion previously in error in 2020/21 financial year.

#### 32.2 Immovable tangible capital assets: Capital Work-in-progress

### CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2025

	2024/25			
	Opening balance 1 April 2024	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing balance 31 March 2025
	R'000	R'000	R'000	R'000
Buildings and other fixed structures	416 979	122 262	(162 986)	376 255
<b>Total</b>	<b>416 979</b>	<b>122 262</b>	<b>(162 986)</b>	<b>376 255</b>
<b>Payables not recognised relating to Capital WIP</b>				
		Note	2024/25 R'000	2023/24 R'000
Infrastructure invoices received not yet paid			7 196	6 837
<b>Total</b>			7 196	6 837

Note  
Annex 7

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2024

	Opening balance 1 April 2023	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing balance 31 March 2024
Note	R'000	R'000	R'000	R'000
Buildings and other fixed structures	360 810	110 781	(54 612)	416 979
<b>Total</b>	<b>360 810</b>	<b>110 781</b>	<b>(54 612)</b>	<b>416 979</b>

The OSCA Abattoir project is undergoing redesign into a training facility Agri Food Processing/ Value Adding plant - the redesign of the facility has placed the project on hold and an assessment of work done according to the new scope will be required to determined once the redesign has been concluded.

### 33. Principal-agent arrangements

#### 33.1 Department acting as the agent

##### 33.1.1 Revenue received for agency activities

	2024/25	2023/24
Note	R'000	R'000
1. DALRRD/DARD Principal-Agent agreement - Presidential Employment Stimulus -2024/25	99 166	-
2. DALRRD/DARD Principal-Agent agreement - Food Security initiative 2023/24	79 176	-
<b>Total</b>	<b>178 342</b>	<b>-</b>



**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

1. DARD entered into a Principal-Agent agreement with DALRRD for Presidential Employment Stimulus in 2024/25. DALRRD required DARD to provide agency services on mandate to make available an employment stimulus package to support subsistence producers to sustain livelihoods, retain self-employment and support food value chains. DALRRD agreed to make funds of R137.620m available through advance payments in tranches, to be used not later than 2024/25. An amount of R99.166m has been received as at Quarter 4, and payments for R99.558m disbursed, thus R392k owed by DALRRD. Documentary evidence and beneficiary data trails were provided by DARD on a monthly basis.

2. DARD entered into a Principal-Agent agreement with DALRRD for Food Security initiative in 2023/24. The agreement required DARD to: identify beneficiaries for this support from relevant registers; procure the items, distribute to identified beneficiaries and submit all required documentation to DALRRD with evidence of distribution. DALRRD committed to payment of the funds to DARD for the suppliers to be paid. Orders were issued for supplies to the value of R79.176m by DARD in 2023/24. Supplies were delivered in March 2024 and distributed to beneficiaries, who signed goods received forms and supplied identity information. A comprehensive portfolio of evidence documentation along with the procurement documents was submitted to DALRRD for payment by 27 March 2024. DALRRD processed payments to DARD in March 2024 but these funds were received and recognised by DARD in April 2024. The 2023/24 DARD Supplier payment process commenced in the 2024/25 financial year. All Revenue and expenses pertaining to the transactions conducted on behalf of the principal are recognised in Quarter 1 of the 2024/25 financial year.

**33.1.2 Reconciliation of funds and disbursements - Current year**

**2024/25**

	<b>Total funds received</b>	<b>Expenditure incurred against funds</b>
<b>Category of revenue or expenditure per arrangement</b>	<b>R'000</b>	<b>R'000</b>
1. Goods & Services -DALRRD/DARD Principal-Agent agreement for PES 2024/25	99 166	99 588
2. Goods & Services -DALRRD/DARD Principal-Agent agreement for Food Security initiative 2023/24	79 176	79 176
<b>Total</b>	<b>178 342</b>	<b>178 764</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### Reconciliation of funds and disbursements - Prior year

Category of revenue or expenditure per arrangement	2023/24	
	Total funds received	Expenditure incurred against funds
	R'000	R'000
Goods & Services -DALRRD/DARD Principal-Agent agreement for Food Security initiative 2023/24	-	-
<b>Total</b>	-	-

DARD entered into a Principal-Agent agreement with DALRRD for Food Security initiative in 2023/24. The agreement required DARD to: identify beneficiaries for this support from relevant registers; procure the items, distribute to identified beneficiaries and submit all required documentation to DALRRD with evidence of distribution. DALRRD committed to payment of the funds to DARD for the suppliers to be paid. Orders were issued for supplies to the value of R79.176m by DARD in 2023/24. Supplies were delivered in March 2024 and distributed to beneficiaries, who signed goods received forms and supplied identity information. A comprehensive portfolio of evidence documentation along with the procurement documents was submitted to DALRRD for payment by 27 March 2024. DALRRD processed payments to DARD in March 2024 but these funds were received and recognised by DARD in April 2024. The 2023/24 DARD Supplier payment process commenced in the 2024/25 financial year. All Revenue and expenses pertaining to the transactions conducted on behalf of the principal are recognised in Quarter 1 of the 2024/25 financial year.

### 34. Changes in accounting estimates and Changes in accounting policies

#### 34.1 Changes in accounting policies

Nature of change in accounting policy		Note	2024/25			
			Opening balance before the change (1 Apr 2023)	Adjustment of opening balance	Restated opening balance after the change (1 Apr 2023)	Restated closing balance (31 Mar 2024)
			R'000	R'000	R'000	R'000
<b>Finance lease assets</b>						
Movable Tangible		30		1 212	1 212	1 212
Capital Assets						
Minor Assets		30		4 134	4 134	4 280

Included in the opening balance and additions for 2023/24 Movable tangible assets and Minor tangible assets is a change in accounting policy made in terms of the MCS requirements whereby assets under finance leases are recorded by a department at the commencement of the lease term rather than at the end of the lease term. The change in accounting policy is applied retrospectively.

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 35. Prior period errors

#### Correction of prior period errors

	Note	2023/24		
		Amount bef error correction R'000	Prior period error R'000	Restated R'000
<b>Assets:</b>				
Movable tangible capital work-in-progress	30.4	20 999	507	21 506
Immovable capital work-in-progress	32.2	324 131	36 679	360 810
Movement in Immovable capital tangible assets per Asset Register	32.1	171 846	(36 679)	135 167
<b>Net effect</b>		<b>516 976</b>	<b>507</b>	<b>517 483</b>

1.Movable tangible capital work-in-progress payment made in 2023/24 against the project. omitted in error.

2. Immovable capital project brought back into WIP. had been taken to completion previously in error in 2020/21 financial year.

	Note	2023/24		
		Amount bef error correction R'000	Prior period error R'000	Restated R'000
<b>Other: Unauthorised expenditure. Irregular expenditure. Fruitless and wasteful expenditure</b>				
Irregular Expenditure - paid in 2023/24. recorded in 2024/25	26	55	10 444	10 499
<b>Net effect</b>		<b>55</b>	<b>10 444</b>	<b>10 499</b>

Irregular expenditure incurred in 2023/24. identified in 2024/25.

**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**36. STATEMENT OF CONDITIONAL GRANTS RECEIVED**

2024/25

2023/24

Name of grant	GRANT ALLOCATION					SPENT					
	Division of Revenue Act / Provincial grants	Roll overs	DORA Adjust-ments	Other Adjust-ments	Total Available	Amount received by depart-ment	Amount spent by depart-ment	Under- / (Overspending)	% of available funds spent by depart-ment	Division of Revenue Act / Provincial grants	Amount spent by depart-ment
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
Land Care Grant	14 127	-	-	-	14 127	14 127	14 127	-	100.0%	12 510	12 510
Comprehensive Agricultural Support Programme	313 640	-	-	-	313 640	313 640	227 240	86 400	72.5%	212 993	212 993
Ilima/Letsema Projects	55 389	-	-	-	55 389	55 389	55 389	-	100.0%	70 185	70 185
EPWP Integrated Grant for Provinces	3 721	-	-	-	3 721	3 721	3 721	-	100.0%	4 184	4 184
<b>TOTAL</b>	<b>386 877</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>386 877</b>	<b>386 877</b>	<b>300 477</b>	<b>86 400</b>	<b>77.7%</b>	<b>299 872</b>	<b>299 872</b>

## NOTES TO ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### 37. STATEMENT OF CONDITIONAL GRANTS PAID TO THE PROVINCES

Name of Province / Grant	2024/25							2023/24					
	GRANT ALLOCATION				TRANSFER			SPENT					
	Division of Revenue Act / Provincial grants	Roll overs	Adjust-ments	Total Available	Actual transfer	Funds withheld	Reallocations by National Treasury or National depart-ment	Amount received by depart-ment	Amount spent by depart-ment	Unspent funds	% of available funds spent by depart-ment	Division of Revenue Act / Provincial grants	Actual transfers
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	%	R'000	R'000
Summary by province													
Kwazulu-Natal	386 877	-	-	386 877	386 877	-	-	386 877	300 477	86 400	77.7%	299 872	299 872
TOTAL	386 877	-	-	386 877	386 877	-	-	386 877	300 477	86 400		299 872	299 872
Summary by grant													
Land Care Grant	14 127	-	-	14 127	14 127	-	-	14 127	14 127	-	100.0%	12 510	12 510
Comprehensive Agricultural Support Programme	313 640	-	-	313 640	313 640	-	-	313 640	227 240	86 400	72.5%	212 993	212 993
Ilima/Letsema Projects	55 389	-	-	55 389	55 389	-	-	55 389	55 389	-	100.0%	70 185	70 185
EPWP Integrated Grant for Provinces	3 721	-	-	3 721	3 721	-	-	3 721	3 721	-	100.0%	4 184	4 184
TOTAL	386 877	-	-	386 877	386 877	-	-	386 877	300 477	86 400		299 872	299 872
1. Land Care Grant													
Kwazulu-Natal	14 127	-	-	14 127	14 127	-	-	14 127	14 127	-	100.0%	12 510	12 510
TOTAL	14 127	-	-	14 127	14 127	-	-	14 127	14 127	-		12 510	12 510
2. Comprehensive Agricultural Support Programme													
Kwazulu-Natal	313 640	-	-	313 640	313 640	-	-	313 640	227 240	86 400	72.5%	212 993	212 993
TOTAL	313 640	-	-	313 640	313 640	-	-	313 640	227 240	86 400		212 993	212 993
3. Ilima/Letsema Projects													
Kwazulu-Natal	55 389	-	-	55 389	55 389	-	-	55 389	55 389	-	100.0%	70 185	70 185
TOTAL	55 389	-	-	55 389	55 389	-	-	55 389	55 389	-		70 185	70 185
4.EPWP Integrated Grant for Provinces													
Kwazulu-Natal	3 721	-	-	3 721	3 721	-	-	3 721	3 721	-	100.0%	4 184	4 184
TOTAL	3 721	-	-	3 721	3 721	-	-	3 721	3 721	-	100.0%	4 184	4 184



**NOTES TO ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**38. STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS PAID TO MUNICIPALITIES**

Name of municipality	2024/25						2023/24		
	GRANT ALLOCATION				TRANSFER				
	DORA and other transfers	Roll overs	Adjust-ments	Total Available	Actual transfer	Funds withheld	Reallocations by National Treasury / National Department	DORA and other transfers	Actual transfer
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
PD: Vehicles Licences	2 398	-	(1 309)	1 089	1 089	-	-	2 236	2 236
Mun B/Acc:Mun Rates & Taxes	6	-	(6)	-	-	-	-	-	-
TOTAL	2 404	-	(1 315)	1 089	1 089	-	-	2 236	2 236

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1A

#### STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

		2024/25				2023/24		
Departmental Account	Agency or	TRANSFER ALLOCATION				TRANSFER		
		Adjusted Budget	Roll overs	Adjustments	Total Available	Actual transfer	% of available funds transferred	Final Budget
		R'000	R'000	R'000	R'000	R'000	%	R'000
Prov DA: KZN Agri-Business Development Agency		206 205	-	7 000	213 205	213 205	100.0%	201 853
Com:Licences (Radio&TV)		3	-	(3)	-	-		5
Skills Development Levy		3 193	-	(139)	3 054	3 054	100.0%	3 043
<b>TOTAL</b>		<b>209 401</b>	<b>-</b>	<b>6 858</b>	<b>216 259</b>	<b>216 259</b>		<b>204 901</b>
								<b>204 871</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1B

#### STATEMENT OF TRANSFERS TO HIGHER EDUCATION INSTITUTIONS

2024/25

2023/24

Higher Education Institution	TRANSFER ALLOCATION				TRANSFER				
	Adjusted Budget	Roll overs	Adjustments	Total Available	Actual transfer	Amount not transferred	% of available funds transferred	Final Budget	Actual transfer
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
University of KwaZulu Natal	-	-	-	-	-	-	-	10	10
<b>TOTAL</b>	-	-	-	-	-	-	-	10	10

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1C

#### STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

Name of public corporation / private enterprise	2024/25				2023/24					
	GRANT ALLOCATION				EXPENDITURE					
	Adjusted Budget	Roll overs	Adjust-ments	Total Available	Actual transfer	% of Available funds transferred	Capital	Current	Final Budget	Actual transfer
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	R'000
<b>Public Corporations</b>										
Transfers										
Subsidies										
<b>Subtotal: Public Corporations</b>	-	-	-	-	-	-	-	-	-	-
<b>Private Enterprises</b>										
<b>Transfers</b>	<b>93 836</b>	<b>-</b>	<b>(2 275)</b>	<b>91 561</b>	<b>91 561</b>	<b>100.0%</b>	<b>57 345</b>	<b>34 216</b>	<b>93 388</b>	<b>93 388</b>
Sa Sugar Research Institute	3 493			3 493	3 493	100.0%	-	3 493	3 329	3 329
Amafu Farming (Pty)Ltd	2 000			2 000	2 000	100.0%	1 955	45	500	500
Amahlubi 1985 Trading Coperative Limited	4 500		(1 601)	2 899	2 899		2 708	191	2 290	2 290
Amandla Power Agric Pty Ltd	3 500			3 500	3 500		2 750	750	1 700	1 700
Amantombazana Ezwe Lethu Trading	1 500			1 500	1 500		700	800	3 000	3 000

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

Asakhenive Pty Ltd	-	-	-	-	-	1 622	1 622
Cebolakhe Projects	-	-	-	-	-	3 600	3 600
Confluence Farm - Beef Production (Inselo Supplies&Services Pty Ltd)	4 137	4 137	4 137	1 700	2 437	3 474	3 474
Dleks (Pty) Ltd	-	-	-	-	-	4 100	4 100
Epicentre Foods Primary Co-Op	-	-	-	-	-	4 650	4 650
Gagulethu Farming	1 897	1 897	1 897	1 125	772	1 872	1 872
Igejaŷ Farming Servicesŷ Pty Ltd	4 991	4 991	4 991	4 991	-	3 799	3 799
Khukhza Farming 01	7 300	7 300	7 300	7 280	20	5 000	5 000
Khulekakahle Pty Ltd	1 000	1 000	1 000	1 000	-	1 000	1 000
Kwa Malulekoes Herb (Pty) Ltd	1 412	1 412	1 412	1 209	203	1 455	1 455
Kwanodumo Forestry (Pty) Ltd	4 420	4 420	4 420	3 882	538	2 731	2 731
Mbayiyanamkhulu Trading and Project	-	-	-	-	-	1 881	1 881
Mdanozi Traing and Projects	4 498	4 498	4 498	4 170	328	3 000	3 000
Mendi Msimang Innovation Hub	2 000	2 000	2 000	1 948	52	1 500	1 500



**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

Mjonaiza Dairy Farming	2 057		2 057	2 057	1 150	907	1 450	1 450
Mkhize Farm	1 845		1 845	1 845	1 232	613	1 875	1 875
Mpembe Consulting Cc	2 080		2 080	2 080	2 065	15	500	500
Mvelo Primary Cooperative Limited	1 304		1 304	1 304	1 304	-	1 060	1 060
Ndlutsha Trading Goats Project	674	(674)	-	-	-	-	1 326	1 326
Njonji Farm (Pty) Ltd	1 700		1 700	1 700	1 698	2	2 103	2 103
Nomndayi Farms (Pty) Ltd	2 886		2 886	2 886	2 116	770	-	-
Ntabayenkunzi Piggery	60		60	60	-	60	239	239
Osolwazi Trading Pty Ltd	2 850		2 850	2 850	2 850	-	299	299
Phangela Trading&Livestock Enter	-		-	-	-	-	7 000	7 000
Phathumuzi Enterprises - Majozi Layers	-		-	-	-	-	-	-
Phumephethe Farming Pty Ltd	7 280		7 280	7 280	6 140	1 140	4 720	4 720
Qalani Piggert	-		-	-	-	-	344	344
Siphosethu Investments	1 232		1 232	1 232	1 132	100	1 419	1 419

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

Siyahluma Smart Solutions	-	-	-	-	-	-	-	4 050	4 050
Sjl Farming Enterprise Pty Ltd	1 000		1 000	1 000		1 000	-	1 000	1 000
South African Farmers Development Association (Safda Fms (Pty) Ltd)	20 000		20 000	20 000		-	20 000	10 000	10 000
Stz Farming Cc	-		-	-		-	-	2 000	2 000
Tembe Marula Development Trust	-		-	-		-	-	300	300
Vumisa Farming and Agri Services (Pty) Ltd	2 220		2 220	2 220		1 240	980	150	150
Zenzero Trading (Pty) Ltd	-		-	-		-	-	3 050	3 050
<b>Subtotal: Private enterprises</b>	<b>93 836</b>	<b>-</b>	<b>(2 275)</b>	<b>91 561</b>	<b>91 561</b>	<b>100.0%</b>	<b>57 345</b>	<b>34 216</b>	<b>93 388</b>
<b>TOTAL</b>	<b>93 836</b>	<b>-</b>	<b>(2 275)</b>	<b>91 561</b>	<b>91 561</b>	<b>100.0%</b>	<b>57 345</b>	<b>34 216</b>	<b>93 388</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1D

#### STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

Non-profit institutions	2024/25					2023/24		
	TRANSFER ALLOCATION				EXPENDITURE			
	Adjusted Budget	Roll overs	Adjustments	Total Available	Actual transfer	% of available funds transferred	Final Budget	Actual transfer
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
NPI: Donations & Gifts (SAAA Sponsorship)	-	-	-	-	-	-	100	100
Total	-	-	-	-	-	-	100	100

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2025

## ANNEXURE 1E

## STATEMENT OF TRANSFERS TO HOUSEHOLDS

Household	2024/25					2023/24		
	TRANSFER ALLOCATION				EXPENDITURE			
	Adjusted Budget	Roll overs	Adjustments	Total Available	Actual transfer	% of available funds transferred	Final Budget	Actual transfer
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
H/H Empl : S/Ben:Injury on Duty	296	-	193	489	489	100.0%	1 867	1 867
H/H Empl : S/Ben: Leave Gratuity	10 301	-	4 848	15 149	15 149	100.0%	14 227	14 227
H/H Empl : Bursaries (Non Employees)	6 152	-	(3 099)	3 053	3 053	100.0%	5 223	5 223
H/H Empl : Claims Against State (Cash)	682	-	1 662	2 344	2 344	100.0%	1 558	1 558
Total	17 431	-	3 604	21 035	21 035		22 875	22 875

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1F

#### STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED

Name of organisation	Nature of gift, donation or sponsorship	2024/25	2023/24
		R'000	R'000
<b><u>Received in kind</u></b>			
<b>Gifts</b>			
The Tourvest Holding Pty Ltd	Woman's Day - Two Bouquets of Flowers	1	-
SASAE	Promotional items	1	-
GO Digital	Electronic Greenhouse Management Equipment	500	-
Volkwagon PMB	Promotional items	1	-
<b>Subtotal – received in kind</b>		<b>503</b>	-
<b>TOTAL GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED</b>		<b>503</b>	-



## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1G

#### STATEMENT OF GIFTS. DONATIONS AND SPONSORSHIPS MADE

NATURE OF GIFT. DONATION OR SPONSORSHIP	2024/25	2023/24
	R'000	R'000
<b>Made in kind</b>		
<b>Gifts</b>		
Total gifts	-	-
<b>Donations</b>		
Inkosi Mchunu of Umsinga (1 sheep)	2	-
His Majesty King Misuzulu (2 cattle)	4	-
His Excellency the President Mr MC Ramaphosa (1 Cow)	7	-
Methodist Church of Southern Africa (3 sheep)	3	-
Nxamalala Traditional Council (2 tractors)	698	-
Inkosi EM Buthelezi (1 Bull)	2	-
Student Value Adding Science Practical (2 Goats)	2	-
Presbyterian Church of South Africa (1 oxen & 2 sheep)	6	-
Student Cultural Day Celebration (2 cattle & 2 sheep)	16	-
Msweli Family (4 sheep)	5	-
Landcare Conservation Implements for 4 projects	968	-
Landcare Conservation Implements for 6 projects	700	-
Majola Family (4 Goats)	2	-
Umkhozi Wamaganu Event (2 cattle)	8	-
Indoni Cultural School (2 Cattle & 2 Goats)	-	15
Siqeqeshiwe Layer Project (Egg sorter & Feed Trolley)	-	61
Inkosi Tembe Umhlabuyalingana for OSS Cabinet Day (2 Sheep)	-	2
MEC employee engagements-level 2-5 (3 cattle)	-	17
Impendle Community outreach programme (2 Sheep & 2 Cattle)	-	13
Inkosi Sithole & Inkosi Zwane of Uthukela District (2 Sheep)	-	2
Inkosi MJ Radebe of Emahlutshini Estcourt (1 Cow)	-	6
Inkosi Zulu of Mthonjaneni (1 Sheep)	-	1
Inkosi Zubane of KwaMaphumulo (1 Sheep)	-	1
Farmer Beneficiaries (3 Disc Harrows. 3 Planters. 3 ploughs)	-	895

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

His Majesty the King Misuzulu (2 Cattle)	-	11
Cedara & OSCA Colleges for Cultural Day (1 Cow & 2 Sheep)	-	13
Various Food Security Beneficiaries (2 planters)	-	300
Inkosi Biyela of Obuka (1 Sheep)	-	1
Various Food Security Beneficiaries (sprayers & planters)	-	2 594
Nkosi Zuma of Impendle (3 Cattle)	-	6
Agricultural Production in Rural Areas and Sports Tornado at Umgungundlovu District (2 Cattle)	-	5
MDBKS Enterprises Pty Ltd (1 Round Baler & 1 V-Rake)	-	969
Church of the Holy Ghost in Hammarsdale (3 Cattle)	-	24
Bishopstowe Hatchery Project (1 incubator/Hatcher combo)	-	42
Communal Estate Beneficiaries (Tractors & Farming Equipment)	-	175 474
Vryheid Grace House Church Passover Conference (1 Cattle)	-	3
Total donations	<b>2 421</b>	<b>180 455</b>
<b>Sponsorships</b>		
Total sponsorships	-	-
<b>TOTAL GIFTS, DONATIONS AND SPONSORSHIPS MADE IN KIND</b>	<b>2 421</b>	<b>180 455</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 1H

#### STATEMENT OF ACTUAL MONTHLY EXPENDITURE PER GRANT

Grant Type	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Total
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Other	12 535	7 539	29 884	13 321	22 365	34 085	32 819	43 423	17 402	16 379	27 501	43 224	300 477
<b>TOTAL</b>	<b>12 535</b>	<b>7 539</b>	<b>29 884</b>	<b>13 321</b>	<b>22 365</b>	<b>34 085</b>	<b>32 819</b>	<b>43 423</b>	<b>17 402</b>	<b>16 379</b>	<b>27 501</b>	<b>43 224</b>	<b>300 477</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 2A

#### STATEMENT OF INVESTMENTS IN AND AMOUNTS OWING BY/TO ENTITIES (CONTINUED)

Name of entity	Nature of business	Cost of investments		Net Asset value of investments		Amounts owing to entities		Amounts owing by entities	
		R'000		R'000		R'000		R'000	
		2024/ 2025	2023/ 2024	2024/ 2025	2023/ 2024	2024/ 2025	2023/ 2024	2024/ 2025	2023/ 2024
<b>Controlled entities</b>									
<b>NTINGWE TEA (PTY) LTD</b>	This is the joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd. whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty)Ltd and Ithala owns 38%	40 000	40 000	(89 906)	(89 906)				

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

**KZN FARMING/NATAL  
TRUST FARMS**

The main business of the company is to engage in all aspects farming and marketing of farming products with focus on commercial mechanisation. Department of Agriculture is sole shareholder and inherited the shares from DAFF.

15 258      14 300

**Subtotal**  
**TOTAL**

<b>40 000</b>	<b>40 000</b>	<b>(74 648)</b>	<b>(75 606)</b>		
<b>40 000</b>	<b>40 000</b>	<b>(74 648)</b>	<b>(75 606)</b>		



## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 3A

#### STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2025

Nature of liability	Opening balance 1 April 2024	Liabilities incurred during the year	Liabilities paid / cancelled / reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2025
	R'000	R'000	R'000	R'000	R'000
<b>Claims against the department</b>					
Accident claims	527	583	455	-	655
Damages	1 620			-	1 620
Goods and services claims	16 508		927	-	15 581
<b>Subtotal</b>	<b>18 655</b>	<b>583</b>	<b>1 382</b>	<b>-</b>	<b>17 856</b>
<b>TOTAL</b>	<b>18 655</b>	<b>583</b>	<b>1 382</b>	<b>-</b>	<b>17 856</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 4

#### CLAIMS RECOVERABLE

Government entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash-in-transit at year end 2024/25	
	31/3/2024	31/03/2025	31/3/2024	31/03/2025	31/3/2024	31/03/2025	Receipt date up to six (6) working days after year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
<b>Department</b>								
EC: Department of Agrarian Reform	32	-			32	-		
Department of Education		81						
Department of Cooperative Governance				26	-	26		
Department of Public Works		36			-	36		
Department of Human Settlements		68			-	68		
Department of Health		40			-	40		
KZN Provincial Treasury		4			-	4		
National Department: Government Printing				40	-	40		
DALRRD (Principal Agent Agreement)	392				392	-		
<b>Subtotal</b>	<b>424</b>	<b>229</b>	<b>-</b>	<b>66</b>	<b>424</b>	<b>214</b>		
<b>Other Government Entities</b>								
Ithala Development Finance Corp	26 025	23 767			26 025	23 767		
Agri-Business Development Agency	445				445	-		
	26 470	23 767	-	-	26 470	23 767		
<b>TOTAL</b>	<b>26 894</b>	<b>23 996</b>	<b>-</b>	<b>66</b>	<b>26 894</b>	<b>23 981</b>		

#### DALRRD R392K:

DALRRD R392K: DARD entered into a Principal-Agent agreement with DALRRD for Presidential Employment Stimulus in 2024/25. DALRRD required DARD to provide agency services on mandate to make available an employment stimulus package to support subsistence producers to sustain livelihoods, retain self-employment and support food value chains. DALRRD agreed to make funds of R137.620m available through advance payments in tranches, to be used not later than 2024/25. An amount of R68.810m has been received as at Quarter3 and R30.356 received in March 2025. payments made exceeded the advance by R392k, to be reimbursed by DALRRD in terms of the agreement.

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 5

#### INTERGOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash-in-transit at year end 2024/25	
	31/3/2024	31/03/2025	31/3/2024	31/03/2025	31/3/2024	31/03/2025	Payment date up to six (6) working days after year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
<b>DEPARTMENTS</b>								
Dept of Works	9 652	8 739	408	967	10 060	9 706	31/03/2025	1 504
Dept of Justice	95	66	-		95	66		
Dept of Transport	461	21	13	13	474	34		
Dept Health		5			-	5		
Dept of Economic Dev. Tourism and Environ Affairs		530			-	530		
EC: Dept of Rural Dev & Agrarian Reform		64		154	-	218		
<b>Subtotal</b>	<b>10 208</b>	<b>9 425</b>	<b>421</b>	<b>1 134</b>	<b>10 629</b>	<b>10 559</b>		<b>1 504</b>
<b>TOTAL INTERGOVERNMENT PAYABLES</b>	<b>10 208</b>	<b>9 425</b>	<b>421</b>	<b>1 134</b>	<b>10 629</b>	<b>10 559</b>		<b>1 504</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 6

### INVENTORIES

	Farming supplies	Fuel. oil and gas	Materials and supplies	Medicine	Inv Assets for Distribution: Other Machinery & Equipment	Total
Inventories for the year ended 31 March 2025	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance	22 798	2 920	1 682	2 557	-	29 957
Add/(Less: Adjustments to prior year balances						-
Add: Additions/Purchases - Cash	99 426	6 567	12 286	15 521	1 667	135 467
Add: Additions - Non-cash						-
(Less): Disposals						-
(Less): Issues	(118 638)	(8 589)	(13 934)	(16 247)	(1 667)	(159 075)
Add/(Less): Received current. not paid; (Paid current year. received prior year)						-
Add/(Less): Adjustments						-
<b>CLOSING BALANCE</b>	<b>3 586</b>	<b>898</b>	<b>34</b>	<b>1 831</b>	<b>-</b>	<b>6 349</b>

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2025**

	<b>Farming supplies</b>	<b>Fuel. oil and gas</b>	<b>Materials and supplies</b>	<b>Medicine</b>	<b>Inv Assets for Distribution: Other Machinery &amp; Equipment</b>	<b>Total</b>
<b>Inventories for the year ended 31 March 2024</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
Opening balance	<b>6 440</b>	<b>188</b>	<b>182</b>	<b>13 860</b>	-	<b>20 670</b>
Add/(Less): Adjustments to prior year balances	-	-	-	-	-	-
Add: Additions/Purchases - Cash	106 936	7 856	16 044	11 934	4 861	147 631
Add: Additions - Non-cash	-	-	-	-	-	-
(Less): Disposals	-	-	-	-	-	-
(Less): Issues	90 578	5 124	14 544	23 237	4 861	138 344
Add/(Less): Received current. not paid; (Paid current year. received prior year)	-	-	-	-	-	-
Add/(Less): Adjustments	-	-	-	-	-	-
<b>CLOSING BALANCE</b>	<b>22 798</b>	<b>2 920</b>	<b>1 682</b>	<b>2 557</b>	-	<b>29 957</b>



## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 7

#### MOVEMENT IN CAPITAL WORK IN PROGRESS

##### Movement in capital work in progress for the year ended 31 March 2025

	Opening balance	Current year CWIP	Ready for use (Asset Register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>21 506</b>	<b>22 723</b>	<b>(44 229)</b>	<b>-</b>
Other machinery and equipment	21 506	22 723	(44 229)	-
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>416 979</b>	<b>122 262</b>	<b>(162 986)</b>	<b>376 255</b>
Non-residential buildings	416 979	122 262	(162 986)	376 255
<b>TOTAL</b>	<b>438 485</b>	<b>144 985</b>	<b>(207 215)</b>	<b>376 255</b>

##### Movement in capital work in progress for the year ended 31 March 2024

	Opening balance	Prior period error	Current year CWIP	Ready for use (Asset Register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>21 506</b>	<b>-</b>	<b>21 506</b>
Other machinery and equipment	-	-	21 506	-	21 506
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>360 810</b>	<b>-</b>	<b>110 781</b>	<b>(54 612)</b>	<b>416 979</b>
Non-residential buildings	360 810	-	110 781	(54 612)	416 979
<b>TOTAL</b>	<b>360 810</b>	<b>-</b>	<b>132 287</b>	<b>(54 612)</b>	<b>438 485</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

### ANNEXURE 8

#### ANALYSIS OF PREPAYMENTS AND ADVANCES (NOTES 4.2.1 AND 13.1 to 13.4)

Name of Entity	Sector of the entity	Description of goods, services, and/or capital assets paid for	Classification categories	Contract reference number	Total contract value	Contract commencement date	Contract end date	Frequency of the prepayment or advance	Balance outstanding as at 31 March 2024	Total amount prepaid / advanced in the current year	Less: goods, services or capital assets received in the current year	Add / (Less): Other	Balance outstanding as at 31 March 2025	Reason for prepayment or advance and for it remaining outstanding at year end (more details can be provided in the narrative blocks where necessary)
					R'000				R'000	R'000	R'000	R'000	R'000	

#### PREPAYMENTS NOT EXPENSED

1. Microsoft	Information and Communication	Software subscription	Goods and service	G0130689	25 169	1 June 2023	31 May 2026	Annual. 3 years	4 195		(4 195)		-	Contractual arrangement for pre-payment for one year
2. VSN	Information and Communication	Software subscription	Goods and service	SOIL 23_24	115	1 August 2023	31 July 2024	Annual. 1 years	38		(38)		-	Contractual arrangement for pre-payment for one year
3. Agile	Information and Communication	Software subscription	Goods and service	ICT 24_25	119	1 July 2024	1 June 2025	Annual. 1 years		119	(89)		30	Contractual arrangement for pre-payment for one year
4. Esri	Information and Communication	Software subscription	Goods and service	ICT 24_25	2 046	1 July 2024	1 June 2025	Annual. 1 years		2 046	(1 534)		512	Contractual arrangement for pre-payment for one year
5. Microsoft	Information and Communication	Software subscription	Goods and service	G0130689	24 722	1 June 2024	31 May 2025	Annual. 1 years		24 722	(20 602)		4 120	Contractual arrangement for pre-payment for one year
6. Microsoft	Information and Communication	Software subscription	Goods and service	G0130895	259	1 November 2024	31 May 2025	Annual. 1 years		259	(185)		74	Contractual arrangement for pre-payment for one year
7. Arctipoint	Information and Communication	Software subscription	Goods and service	ENG 24_25	409	1 July 2024	1 June 2025	Annual. 1 years		408	(306)		102	Contractual arrangement for pre-payment for one year

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025

8. Labware	Information and Communication	Software subscription	Goods and service	ALLERTON 24_25	306	1 April 2024	31 March 2025	Annual. 1 years		305	(305)		-	Contractual arrangement for pre-payment for one year
<b>TOTAL PREPAYMENTS</b>									<b>4 233</b>	<b>27 859</b>	<b>(27 254)</b>	<b>-</b>	<b>4 838</b>	
<b>PREPAYMENTS EXPENSED</b>														
9. Quantec	Information and Communication	Software subscription	Goods and service	OR-042793	320	February 24	February 26	Annual. 3 years	267		(267)		-	Contractual arrangement for pre-payment for one year
<b>TOTAL PREPAYMENTS EXPENSED</b>									<b>267</b>	<b>-</b>	<b>(267)</b>	<b>-</b>	<b>-</b>	
<b>ADVANCES EXPENSED</b>														
10. Richards Bay Industrial Development Zone (RBIDZ)	Infrastructure Implementing Agent	Advance Payment for Agri Hubs Programme in KZN	Public entities	MOA	153 000	March 24	March 27	Annual. 3 years	8 400		-		8 400	Contractual arrangement for advance payment. budgeted conditional grant funded. for implementation in 24/25
<b>TOTAL ADVANCES</b>									<b>8 400</b>		<b>-</b>		<b>8 400</b>	
<b>TOTAL PREPAYMENTS AND ADVANCES</b>									<b>12 900</b>	<b>27 859</b>	<b>(27 521)</b>	<b>-</b>	<b>13 238</b>	

## **ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS for the year ended 31 March 2025**

### **Details:**

#### **PREPAYMENTS NOT EXPENSED**

- 1.Payment for Microsoft enterprise licensing for June 2023 to May 2023. Prepayment portion wound down on 31 May 2024.
- 2.Payment for VSN is for software licensing for August 2023 to July 2024. Prepayment portion wound down on 31 July 2024.
- 3.Payment for Agile is for software licensing for July 2024 to June 2025. Prepayment portion will be wound down on June 2025
- 4.Payment for ESRI is for software licensing for July 2024 to June 2025. Prepayment portion will be wound down on 30 June 2025.
- 5.Payment for Microsoft is for Microsoft enterprise licensing for June 2024 to May 2025. Prepayment portion will be wound down on 31 May 2026.
- 6.Payment for Microsoft is for Microsoft enterprise licensing for November 2024 to May 2025. Prepayment portion will be wound down on 31 May 2025
- 7.Payment for Arctipoint is for subscription and maintenance of CAD software for July 2024 to June 2025. Prepayment will be wound down on June 2025.
- 8.Payment for Labware is for software licensing for April 2024 to March 2025. Prepayment portion was wound down on 31 March 2025.

#### **PREPAYMENTS EXPENSED**

- 9.Payment for Quantec for software licence for February 2024 to February 2025. payment processed March 2024. Prepayment for one year and was wound down in February 2025

#### **ADVANCES EXPENSED**

10. An advance payment was made to Richards Bay Industrial Development (RBIDZ) in 2023/24. in accordance with the MOA. RBIDZ is the implementing agent for the Agri Hubs Programme in KZN. The advance was budgeted for in 2023/24 as conditional grant funding. Mandatory requirements ie approved Environmental Impact Assessment was attained. A review of the implementing agent agreement was undertaken. The implementation plan and the Fund disbursement Plan has been presented before the PSC and it forms the addendum to the Implementing Agency Agreement. In terms of the Implementation Plan the R8.4 million will be spent by the end of July 2025. The process of appointing the contractor for phase 1 has been finalised. Improved systems for continuation and monitoring are in place.



# KWAZULU-NATAL PROVINCE

AGRICULTURE AND RURAL DEVELOPMENT  
REPUBLIC OF SOUTH AFRICA



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