



KWAZULU-NATAL PROVINCE
AGRICULTURE AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF AGRICULTURE AND RURAL
DEVELOPMENT**

PROVINCE OF KWAZULU-NATAL

VOTE NO. 3

ANNUAL REPORT

2021/2022 FINANCIAL YEAR

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PART A: GENERAL INFORMATION

1. DEPARTMENT GENERAL INFORMATION

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2. LIST OF ABBREVIATIONS/ACRONYMS

AGSA	Auditor General of South Africa
AO	Accounting Officer
BBBEE	Broad Based Black Economic Empowerment
CFO	Chief Financial Officer
MEC	Member of Executive Council
HOD	Head of Department
PFMA	Public Finance Management Act
TR	Treasury Regulations
MTEF	Medium Term Expenditure Framework
SMME	Small Medium and Micro Enterprises
SCM	Supply Chain Management
EU	European Union
SITA	State Information Technology Agency
SDIP	Service Delivery Improvement Plan

3. FOREWORD BY THE MEC

I have pleasure to table the 2021/22 Annual Report of the KwaZulu-Natal Department of Agriculture and Rural Development. The recently concluded financial year was another difficult one in the history of this country and the province. In addition to the Covid-19 global pandemic and the July 2021 social unrest that engulfed the province, the province experienced devastating floods that killed over 400 people and left a trail of unprecedented damage to the provincial infrastructure.

The KZN floods, declared a national disaster, caused untold disruption to the people's homes and livelihood, destroyed food sources and left the economy on its knees. To their credit, the people of KwaZulu-Natal have shown great strength and resilience by labouring to recovery from this tragedy and working daily to drive economy recovery.

It is however pleasing to note that in spite of all these challenges, the Department was able to deliver on its mandate. The Department's foot soldiers at the coalface of service delivery had to traverse the length and breadth of this province to provide farmer support. For all of this effort, the Department received positive news from the Auditor-General that it had received unqualified audit with no findings, colloquial known as "Clean Audit" for the first time in its history.

The clean audit achievement is a confirmation that the Department Turnaround Strategy, that we introduced when we joined the Department in 2019 is yielding results. The rationale of the Turnaround strategy was to improve Department's systems of internal controls and governance in order to make the institution more efficient and effective in fulfilling its mandate.

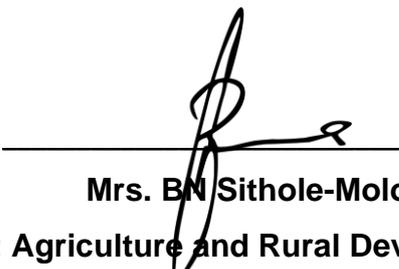
The Turnaround Strategy has three critical focus areas: Governance and AG Audit Improvement; Service Delivery Improvement (programmes and projects) and Strengthening Institutional Capacity. The turnaround focused on ensuring swift implementation of all AG audit findings and internal audit reports with

work streams working on Supply Chain Management, Expenditure Management; Performance Information; Asset Management; HR matters, and other governance matters within the Department.

The Department won two gold awards at the Premier's service Excellence Awards in March 2022 for the best Public Service Innovator of the Year and Best Communications Team during the National Lockdown. The Department further won a silver award on the Best Frontline Employee of the Year as well as Bronze on the Best implemented project of the year and Best General Worker. The Department is encouraged to note the improvement in service delivery as well high confidence demonstrated public and oversight structures.

It is the intention of the Department to further strengthen its controls to ensure it maintains this level of audit outcome and service delivery. It is important that we guard against complacency to arrest any risk of regression.

Having highlighted some of our main achievement, I would like to thank the Honourable Premier, Ms Nomusa Dube-Ncube for her wise leadership, colleagues in the executive council, honourable members of the legislature and the respective portfolio committees that ensure accountability and oversight on our work. We also thank the Office of the Premier and Provincial Treasury for support, its committee and support structures. The Department acknowledges the role of its national mother department for funding and other support inputs received. In conclusion, I am indebted to the management team led by the Head of Department for implementing the Department programmes and all officials for excelling in their responsibilities. The support of my family and the organisation that deployed me in government cannot be overemphasised.



Mrs. BN Sithole-Moloi (MPL)
MEC: Agriculture and Rural Development

4. REPORT OF THE ACCOUNTING OFFICER

Service Excellence

The Department of Agriculture and Rural Development has developed a service delivery model that promotes a culture and practise of high excellence. In 2020/21 financial year, the Department won three National Batho Pele Awards. Ms Priscilla Mzelemu from uGu District won the Gold Award for the Best Frontline Employee. Ms Hlengiwe Ngubane from Value-Adding section at Cedara won Gold award for the Best Operational Employee of the year, and Ms Thabiso Tshabalala won a Bronze award in the category for the Best Operational Employee. These awards are a testament of the Department's commitment to the principles of Batho Pele, ensuring that our clients come first in the provision of public service.

In March 2022, the KZN Premier, Honourable held the Service Excellence Awards for the Province, where several DARD team members won in several categories. DARD won gold for the Best Public Service Innovator of the Year for Soil Science, which developed sanitizers at the onset of the COVID-19. The second gold was for the Best Communication Team during National Lockdown for the Communications Team. Other winners included a Best Frontline Service Delivery Employee of the year, as well as two bronze Best implemented project of the year and the Best General worker of the year.

Improved Service Delivery

The Department's service delivery performance, has followed similar trends to budget performance. Since 2019/20, the Department has moved overall 60% performance to 73% in 20/21 and 80% in 21/22 financial year. The table below reflects the Department's performance since 2019:

Programmes	2019/20 APP Target Achievement	2020/21 APP Target Achievement	2021/22 APP Target Achievement
Programme 1: Administration	62%	65%	83%
Programme 2: Agricultural Development Services	64%	77%	78%
Programme 3: Rural Development	20%	75%	89%

Overall Department Performance	60%	73%	80%
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Clean Audit Outcome

The Department has made history by attaining its first clean audit in its history. This audit outcome is a product of extensive work performed by the dedicated team of Departmental management and officials to ensure the Department improves its controls system across the board. Prior to this, the Department had registered two successive unqualified audit outcome in the 2020/21 and in 2019/20. Before then, the Department had been qualified for three years in a row, until 2019 when the new leadership came. This formed the basis for the Department's resolve to work towards achieving a clean audit outcome. This goal became a reality.

It a significant achievement and good indication that the Department is on course with the implementation of its Turnaround Strategy. The improvement is also noticeable in terms of improvement budget expenditure. The Department has also seen enhanced expenditure, tightened risk management as well reduced irregular, fruitless and wasteful expenditure. Finally, the clean audit was achieved because the Department was able to avoid material findings on its performance report, also for the first time in its history, thus paving way for this outcome. The department will build on this in order to sustain this level of audit outcomes and ensures that there is corresponding improvement in the service delivery.

OVERVIEW OF FINANCIAL PERFORMANCE

Collection of Departmental Revenue

The table below provides the summary of the departmental receipts for 2020/21 and 2021/22 financial years by type of receipt. The total actual revenue of R27.987 million in 2021/22 shows an increase of R6.401 million from 2020/21 and exceeds the 2021/22 Estimate by R5.389 million.

Departmental Own Receipts by main revenue category

Departmental receipts	2020/21			2021/22		
	Estimate	Actual amount collected	(Over)/ Under Collection	Estimate	Actual amount collected	(Over)/ Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Sale of goods and services other than capital assets	21 225	14 864	6 361	18 477	25 234	(6 757)
Fines, penalties and forfeits	1		1	1	0	0
Interest, dividends and rent on land	22	34	(12)	23	0	23
Sale of capital assets	3 200	6 516	(3 316)	3 400	2 025	1 375
Financial transactions in assets and liabilities	659	172	487	695	728	(33)
TOTAL	25 107	21 586	3 521	22 598	27 987	(5 389)

The reasons for the under / (over) collection for 2021/22 are provided by category as follows:

- *Sale of goods and services other than capital assets* over-collected by R6.757 million. This category comprises mainly of receipts relating to the laboratory samples, rendering of academic services such as registration, tuition fees and accommodation at the department's agricultural colleges as well as the revenue from the sale of departmental Assets less than R5 000. The over collection in 2021, is mainly attributed to: -
 - The recovery of arrear academic fees of R4.2 million of which R2 million related to the 2019/20 financial year and R2.2 million to 2020/21 financial year.
 - Revenue from the 2020/21 auctions held in March 2021 were only received by the department in April 2021.
 - Increase in the number of Import/Export certificates issued by the veterinary services

- *Fines. Penalties and forfeits* has a nominal budget of R1 000 in respect of lost and/or late return of library books at the Colleges library and this reflects no revenue as the actual amount collected is below R500.
- *Interest, dividends and rent on land* reflect reflects no revenue. Actual interest collected amounted to R34 000. However, this amount was offset by the reversal of interest that was incorrectly recovered in respect of employee who was on extended sick leave, resulting in leave without pay debt set up. Thandiwe Health Risk process resulted in part of the sick leave being approved as incapacity leave and therefore the debt and interest was reversed.
- *Sale of capital assets* reflects an under collection of R1.375 million due to no auction for vehicles, machinery and equipment in the current year. The actual revenue of R2.025 million includes R1.089 million from auction held in March 2021, being received in the current financial year.
- *Transactions in financial assets and liabilities* reflects an over collection of R33 000

Tariff Policy

The Department reviewed the fees charged for services rendered and where possible, aligned the fees with national and provincial norms. The review is done in consultation with all relevant role- players and submitted to the Provincial Treasury for approval. The approved fees for the 2021/22 financial year were circulated for implementation with effect from 1 April 2021. The tariffs are reviewed on an annual basis as part of the budget process and the revised tariffs implemented on 1 April of every year.

Free Services

The Department received Provincial Treasury Approval to grant thirty (30) students exemption from college fees. Twenty students would be from KZN Agricultural schools and ten students would be from financially disadvantaged backgrounds. The selection of these students is based on merit. Apart from this, the department does not provide free services, except for extension services and controlled diseases.

Departmental expenditure

The table below provides analysis of departmental expenditure against final appropriation at programme level for the 2020/21 and 2021/22 financial years. The departments spending of its budget has improved significantly over the last few financial years with under-expenditure reducing from R98.648 million in 2019/20 to R17.151 million in 2020/21 and R1.016 million in 2021/22.

Programme 1: Administration spent R633.679 million or 99.9% of the budget, resulting in under expenditure of R336 000 in respect of the department's stores account. In the current year, the account has a credit balance, therefore reducing the expenditure that has been recognised on the primary financial statements.

- Analysis of the prior year purchases shows a number of payments were made at year-end (31 March 2021) of approximately R330,000. Purchases were on hand at year-end, and issues made in current year in relation to prior year stock, which then justify the credit in the 2021/22 financial year.

Programme 2: Agriculture recorded 100% expenditure with variance of only R680,000 relating to two projects funded by conditional grant where the appointed contractors failed to implement the projects.

Programme 3: Rural Development is reflecting hundred per cent expenditure, with no variance.

R'000	2020/21			2021/22		
Programme	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Administration	594 734	597 734	-	634 016	633 680	336
Agriculture	1 775 456	1 775 456	17 151	1 836 232	1 835 552	680
Rural Development	66 741	66 741	-	75 774	75 774	0
TOTAL	2 454 082	2 436 931	17 151	2 546 022	2 545 006	1 016

Virements/roll-overs

An amount of R8.078 million was moved from Programme 1: Administration to Programme 2: Agriculture (R5,389 million) and Programme 3: Rural Development (R2.698 million). The details of the virements is provided in the Appropriation Statement for 2021/22 financial year and all virements are undertaken according to the PFMA and Treasury Regulation prescripts. The increase under Programme 2 was mainly to cater for the FMD intervention, including related travel and subsistence costs.

The increase under Programme 3 was mainly to augment the compensation of employees in respect of unemployed graduates where the budget was reduced during Adjustments Estimate where recruitment of additional graduates was slow at mid-year. Process of appointment was prioritized and fast-tracked in the second half of the year.

The department also undertook virements between economic classifications within the Programmes. Such movements are undertaken to utilize under expenditure in some areas to augment budgets in other spending areas as well as providing additional funding for the acquisition of fertilizer to assist the emerging and scale farmers. With regards to roll-overs, the department has not requested any roll-over to the 2022/23 financial year.

Unauthorized, fruitless and wasteful expenditure

The department did not record any unauthorized expenditure. However, an amount of R4,000 is recorded as fruitless and wasteful expenditure in the current financial year made up No Show for accommodation booking of R1,000 which has been recovered from the official and penalty for late payments of R3,000 which has been written off. Furthermore, an amount of R1.236 million is recorded as fruitless and wasteful expenditure from prior year in respect of payment to supplier for incomplete work which the department is investigating.

Supply Chain Management

The department has continued utilizing the Central Supplier Database to source quotations and verify registration for bids during the 2021/22 financial

year. The selection of the suppliers from the CSD is done manually as there is no e-procurement system. Furthermore, the department utilized internal departmental approved panel of contractors for the supply and deliver of fertilizer and mechanisation services, delivery of seeds, seedlings and fruit trees. The department also makes use of the national RT contracts where applicable such as delivery of chemicals and veterinary supplies, animal feed, vehicles, tractors, etc

The department has a SCM Policy, Delegations and Procedures in place to, amongst others, prevent irregular expenditure. Nevertheless, irregular expenditure of R17.223 million is recorded in 2021/22, decrease from R51.976 million in 2020/21. The irregular expenditure in 2021/22 relates to the non-adherence to local content requirements amounting to R10.380 million as well as non-compliance to SCM processes of R6.843 million.

The department has improved its SCM capacity with appointment of permanent employees during 2021/22 and impact is already coted in terms of reduction of irregular expenditure and improved turnaround times in finalizing bids and issuing orders.

Gifts, Donations and Sponsorship received from non-related parties

The department received computer equipment from the National Department of Agriculture. Land Reform and Rural Development to the value of R55,000.

Exemptions and deviations received from the National/Provincial Treasury

Provincial Treasury approved that the department procure provision of security services for service centres, district and local offices through quotations, pending the finalization of the tender process.



Mr SD Sibande

Head of Department: Agriculture and Rural Development

5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2021.

Yours faithfully



Mr SD Sibande

Head of Department: Agriculture and Rural Development

6. STRATEGIC OVERVIEW

6.1 Vision

An inclusive, sustainable and radically transformed agricultural sector that builds thriving communities in balance with nature.

6.2 Mission

To maximise agricultural potential through comprehensive farmer support and technological services for inclusive growth and sustainable rural development.

6.3 Values

Batho-Pele and Service Orientation	Department officials will conduct themselves in a manner befitting a government that is caring, dedicated and pro-poor, influenced by the spirit of Ubuntu.
Co-Operative Governance and Strategic Partnerships	Department commits itself to the principles of cordial inter-governmental relations and strategic partnerships across all spheres of society, with particular focus on business and civil society organisations as delivery partners.
Self-Sufficiency and Independence	The department commits itself to the promotion self-sufficiency in all its interventions and focuses on the empowerment of people to be more independent and entrepreneurial.
Transformation	Department is an agent of state transformation agenda to change the historical uneven development of South Africa and KwaZulu-Natal society and its policies must reflect this character at all times.
Financial Prudence and Resource Limitation	Department is the custodian of public funds and its policies must promote economic use of such limited funds to achieve efficient and effective delivery of public services. Government will always be faced with a challenge of growing public demands and limited resources to fulfil every obligation.
Accountability and	Department is obligated to promote good governance by

Transparency	accounting and being transparent to the public, legislature and oversight institutions for its performance and use of public resources.
Development and Recognition	The Department employees are recognised as its most valuable asset and therefore it aspires to ensure the on-going development and recognition of an effective, professional team.

6.4 IMPACT STATEMENT

An effective land and agrarian reform programme that ensures food security, economic growth and spatial transformation.

6.5 OUTCOMES

- Effective and efficient corporate and financial support services to the Department
- Improved household food security in the province
- Improved farmer development for increased agricultural production, sector growth and inclusive rural economy
- Reduced outbreak cases of Controlled and Notifiable Animal Diseases
- Increased research knowledge production, agricultural education and training

7. LEGISLATIVE AND OTHER MANDATES

The legislative mandate of the Department is derived from various sections of the constitution. The Department executes a concurrent national and provincial legislative mandate in terms of schedule 4 and 5 of the constitution. Section 27 of the Bill of Right of the South African Constitution, Act of 108 of 1996, gives obligation to the state to uphold health care, food, water and social security rights. **Section 27 1(b)** states, “everyone has the right to have access to sufficient food and water”.

Section 27 1(c) states, “everyone has the right to social security, including, if they are unable to support themselves and their dependents, appropriate social assistance”. **Section 27 (2)** states, “the state must take reasonable legislative and other measures, within its available

resources, to achieve the progressive realization of each of these rights. There have been no significant changes to the Agriculture and Rural Development legislative and other mandates. Below is a list of all relevant legislation for the Department.

Transversal legislation

- Constitution of the Republic of South Africa (Act No. 108 of 1996)
- Public Finance Management Act (Act No. 1 of 1999, as amended) and Treasury Regulations
- KZN Provincial SCM Policy Framework of 2006
- Preferential Procurement Policy Framework Act (Act No. 5 of 2000)
- Companies Act (Act No. 61 of 1973)
- Public Service Act (Act No. 109 of 1994, as amended) and Public Service Regulations of 2001
- Labour Relations Act (Act No. 66 of 1995)
- Basic Conditions of Employment Act (Act No. 75 of 1997)
- Skills Development Act (Act No. 97 of 1998)
- Promotion of Access to Information Act (Act No. 2 of 2000)
- Occupational Health and Safety Act (Act No. 85 of 1993)
- Compensation for Occupational Injuries and Diseases Act (Act No. 130 of 1993)
- Annual Division of Revenue Act
- Employment Equity Act (Act No. 55 of 1998)
- Public Service Commission Act (Act No. 65 of 1984)
- Promotion of Administrative Justice Act (Act No. 3 of 2000)

Agriculture legislation

- KwaZulu Animal Protection Act (Act No. 4 of 1987)
- Conservation of Agricultural Resources Act (Act No. 43 of 1983)
- Marketing of Agricultural Products Act (Act No. 47 of 1996)
- Control of Market in Rural Areas Ordinance (No. 38 of 1965)
- Subdivision of Agricultural Land Act (Act No. 10 of 1970)
- Plant Improvement Act (Act No. 53 of 1976)
- Agricultural Pests Act (Act No. 36 of 1983)
- Agriculture Law Extension Act (Act No. of 1996)
- KwaZulu General Law Amendment Act (Act No. 3 of 1987)
- KwaZulu General Law Amendment Act (Act No. 21 of 1988)
- National Veld and Forest Fire Act (Act No. 101 of 1998)
- Veterinary and Para-Veterinary Professions Act (Act No. 19 of 1982)
- Livestock Brands Act (Act No. 87 of 1962)

- Livestock Improvement Act (Act No. 25 of 1977)
- Meat Safety Act, 2000 (Act No. 40 of 2000) (Replacing Abattoir and Co-operation Act)
- South African Medicines and Medical Devices Regulatory Authority Act (Act No. 32 of 1998)
- International Animal Health Code of World Organisation for Animal Health (OIE-Office International des Epizooties)
- Animal Diseases Act (Act No. 35 of 1984)
- International Code for Laboratory Diagnostic Procedure for Animal Diseases of World Organisation for Animal Health
- The Sanitary and Phyto-sanitary Agreement of the World Trade Organisation (WTO)
- Water Services Act (Act No. 108 of 1997)
- Marketing of Agricultural Products Act (Act No. 47 of 1996)
- Agricultural Research Act (Act No. 86 1990)
- Agricultural Products Standards Act (Act No. 119 of 1990)
- Agricultural Produce Agents Act (Act No. 12 of 1992)
- Agricultural Development Fund Act (Act No. 175 of 1993)
- Perishable Product Export Control Act (Act No. 9 of 1983)
- Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947)
- Agricultural Credit Act (Act No. 28 of 1966)
- Marketing Act (Act No. 59 of 1958)
- Plant Breeder's Right Act (Act No. 15 of 1976)
- Land Redistribution Policy for Agricultural Development
- Agricultural Debt Management Act (Act No. 45 of 2001)
- Soil User Planning Ordinance (Ordinance No. 15 of 1985)
- Generally Modified Organisms Act (Act No. 15 of 1997)
- Hazardous Substances Act (Act No. 63 of 1973)
- Environment Conservation Act (Act No. 73 of 1989)
- Agri-business Development Agency Bill.

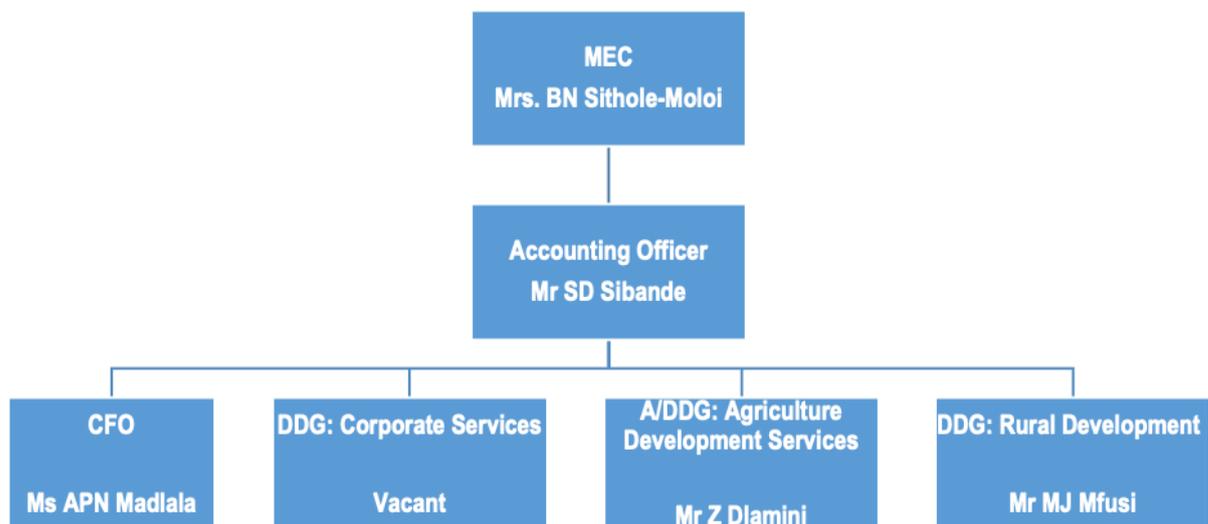
Rural Development Legislation

- Deeds Registries Act (Act No. 47 of 1937)
- State Land Disposal Act (Act No. 48 of 1961)
- Physical Planning Act (Act No. 88 of 1967)
- Sectional Titles Act (Act No. 95 of 1986)
- Upgrading of Land Tenure Rights Act (Act No. 112 of 1991)
- Land Reform: Provision of Land and Assistance Act (Act No. 126 of 1993)
- Restitution of Land Rights Act (Act No. 22 of 1994)
- Land Reform (Labour Tenants) Act (Act No. 3 of 1996)
- Communal Property Associations Act (Act No. 28 of 1996)
- Land Survey Act (Act No. 8 of 1997)

- Extension of Security of Tenure Act (Act No. 62 of 1997)
- Planning Profession Act (Act No. 36 of 2002)
- Professional and Technical Surveyors Act (Act No. 40 of 1984)
- Spatial Data Infrastructure Act (Act No. 54 of 2003)
- Spatial Planning and Land Use Management Act (Act No. 16 of 2013)
- Data Infrastructure Act (Act No. 54 of 2003)
- Restitution of Land Rights Amendment Act (Act No. 48 of 2003)
- Removal of Restrictions Act (Act No. 84 of 1967) Estimates of Provincial Revenue and Expenditure 84
- Physical Planning Act (Act No. 125 of 1991)
- Land Titles Adjustment Act (Act No. 111 of 1993)
- Communal Land Rights Act (Act No. 11 of 2004)
- Abolition of Certain Title Conditions Act (Act No. 43 of 1999)
- Transformation of Certain Rural Areas Act (Act No. 94 of 1998)
- Interim Protection of Informal Land Rights Act (Act No. 31 of 1996)

8. ORGANISATIONAL STRUCTURE

The top structure of the Department is reflected below from the level of the Executive Authority, Accounting Officer and Deputy Director Generals who provide strategic leadership to the organisation.



9. ENTITIES REPORTING TO THE MEC

The table below indicates the entities that report to the MEC. The Mjindi Farming (Pty) Ltd amalgamation with Agri-Business Development Agencies (ADA)

came into effect from 1 April 2020, resulting in only one entity remaining, ADA remaining under the department.

Table 1 List of Entities

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operations
Agribusiness Development Agency (ADA)	<p>ADA was established in terms of Cabinet Resolution No. 79 of 29 July 2009.</p> <p>The agency draws its operational mandate from:</p> <ul style="list-style-type: none"> i) The national policy for Comprehensive Agricultural Support Programme (CASP). ii) Land Reform policy guidelines. iii) Amended Trust Deed for agribusiness Development Agency. 	<p>In terms of section 38 (1)(j) of the Public Finance Management Act 1 of 1999 (as amended), ADA must provide written assurance to the Department that the entity implements good financial management and an internal control system before the Department transfers funds to the Entity.</p>	<p>The agency provides holistic agricultural support services to entrant farmers, focusing mainly on previously disadvantaged farmers.</p>

PART B: PERFORMANCE INFORMATION

1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to pages 3-4 of the Report of the Auditor General, published as Part E: Financial Information.

2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

The overall performance of the Department against planned target as per the 2021/22 Annual Performance Plan is reflected in the table below:

Programmes	2019/20 APP Target Achievement	2020/21 APP Target Achievement	2021/22 APP Target Achievement
Programme 1: Administration	62%	65%	83%
Programme 2: Agricultural Development Services	64%	77%	78%
Programme 3: Rural Development	20%	75%	89%
Overall Department Performance	60%	73%	80%

2.1 Service Delivery Environment

No Service delivery improvement were developed in 2021/2022, DPSA circular no1 of 2020/2021, paragraph 3d refers "there is a gap year, 2021-2022, in which consultations will be taking place across the public service to finalise the new SDIP directive and related toolkit.

A summary of departmental services is:

- Advisory Services i.e. Livestock and Crop production (inclusive of veterinary services)
- Registration, de-registration of abattoirs and regulation of slaughtering
- Certification of meat imports/exports
- Primary Animal Healthcare Services e.g. vaccinations,
- Laboratory diagnostics services
- Agricultural Development Services i.e. research, accredited and non-accredited agricultural training, scientific support, engineering design and

- development services, natural resource management, mechanization support
- Rural Development Monitoring and Co-ordination i.e. Rural Development Spatial Planning and development services
 - Social facilitation
 - Economics, Marketing and value adding
 - Business entity and social facilitation
 - Funding, investment and partnership

The legal mandate of the Department includes the following critical functions and services:

- Food security
- Farmer Development
- Veterinary Services
- Rural Development
- Governance

2.2 Organisational environment

In his State of the Nation, the President of the Republic, His Excellency, Mr. Matamela Cyril Ramaphosa announced that the country will be focused on four critical priorities in this financial year, namely; defeating the coronavirus pandemic; accelerate our economic recovery; implement economic reforms to create sustainable jobs and drive inclusive growth and fight corruption and strengthen the State.

The Department of Agriculture and Rural Development is on the frontline of service delivery in the province of KwaZulu-Natal. To that extent, and in line with the Premier's clarion call during the State of the Province, to "quicken the Tempo" to drive agricultural development and economic recovery.

Taking into cognizance the President's Address, the Honourable Premier, Mr. Sihle Zikalala accordingly aligned his State of the Province Address and announced KZN will further focus on five priorities: Intensifying the fight against the Coronavirus; Re-igniting economic recovery and job creation; Building Social Cohesion, Fighting Crime and Corruption; Delivering Basic

Services in particular Water; and Building a Capable and Ethical Development State.

In his SOPA, the Honourable Premier stated, “our provincial government will continue to support agriculture and small-scale black farmers to optimize the full potential of this sector”. The Honourable Premier announced that the Department will champion the following agricultural and rural development programmes:

- Agriculture and Agro-Processing Master Plan
- Establishment of Mega-Nurseries and Agronomic Seed Production
- Agricultural Graduates Placement
- Agri-Hubs
- Agricultural value chains

In relation to farmer support and development, the Department has a twin mandate to ensure food security for the impoverished families and communities, whilst empowering subsistence and smallholder commercial farmers. The Department has developed suites of policy interventions to uplift smallholder producers to develop along the agricultural value chains in order to increase the base of commercial farmers in the province.

Building an efficient and effective Department

The Department of Agriculture and Rural Development believes that building an ethical and capable developmental state requires professionalization of the the public service which can be achieved by attracting highly skilled personnel and cultivating a sense of professionalism and a commitment to working towards achieving department’s strategic goals. The establishment of governance structures to ensure greater accountability and ensuring that there is stability in the administrative leadership of the department. Creating capacity to address a historical deficit in critical and scarce skills through the implementation of capacity building initiatives, graduate recruitment programme and development of technical and specialist professional skills necessary to fulfil the department’s core function.

Improving the relationship between the national, provincial and local spheres of government through effective implementation of the District Development Model (DDM) and recognizing a wide variety of capacity and avoiding duplication of government's limited resources. The management of the department is striving to provide effective leadership that is able to turn broad government policies into implementable strategies to achieve the objectives of the Department. There is a clear system of delegation while managers remain accountable for delegated functions as part of building capacity to their team respectively. Managers remain accessible to their staff especially the ones that are at a coalface of service delivery.

These transformation imperatives will ensure that the public service remains a career of choice and caring, capable and ethical public servants are core to realising a capable, ethical and developmental state. **The KZN Provincial Human Resource Turnaround Strategy** asserts that "investing in human resource is no longer optional but a business imperative in government's quest to achieve its service delivery goals". This requires the repositioning of HR as a strategic partner to the broader organizational strategy, strengthening leadership, attracting, developing and retaining committed professionals, capitalizing on the utilization of IT-bases systems to improve administrative efficiencies, and giving equal employment opportunities to the youth, women and people with disabilities.

At the beginning of the sixth administration, to deliver an effective and efficient support for administration; improved household food security in the province; improved farmer development for increased agricultural production; sector growth and inclusive rural economy; reduced outbreak cases of controlled and notifiable animal diseases and increased research knowledge production, agricultural education and training.

Service Delivery Improvement

The Department of Agriculture and Rural Development has developed a service delivery model that promotes a culture and practise of high

excellence. In 2020/21 financial year, the Department won three National Batho Pele Awards. Ms Priscilla Mzelemu from uGu District won the Gold Award for the Best Frontline Employee; Ms Hlengiwe Ngubane from Value-Adding section at Cedara won Gold award for the Best Operational Employee of the year and Ms Thabiso Tshabalala won a Bronze award in the category for the Best Operational Employee. These awards are a testament of the Department's commitment to the principles of Batho Pele, ensuring that our clients come first in the provision of public service.

2.3 Key policy developments and legislative changes

The Covid-19 global pandemic presented a peculiar operating environment for the agricultural sector. Among other things, COVID-19 had a wide ranging impact to the agricultural sector which included the following:

- In-accessible export markets for agricultural products
- Restrictions on sale and delays in delivery of agricultural machinery and equipment
- In-accessible and limited availability of spares for machinery repairs.
- Shift from physical auctions to on-line marketing of livestock
- Delays in the delivery of inputs where raw materials are imported
- Limited or inaccessible domestic market to smallholder farmers

Whilst the sector was confronted with the above challenges, the demand for agricultural commodities to support the dietary requirements of the citizens in the province grew exponentially, and the sector was able to adequately meet the demands. This indicates that South Africa is relatively food secure at a national level as the supply of agricultural commodities responded well to unprecedented demands. In contrast, however, many households were exposed to the realities of severely inadequate food supply largely attributed to the inefficiencies in the food distribution patterns. This was further compounded by the fact that many households lost portions or all of their income due to job losses associated with the prevalence of pandemic.

The triple challenges of poverty, inequality and unemployment continue to exacerbate the food insecurity situation especially for vulnerable households, hence the need for continued focused and programmatic responses to deal with the menace of food insecurity affecting our people.

Notwithstanding the business opportunities in the marketing of agricultural products during COVID-19 lockdown restrictions. In response to reducing the rate of infections owing to the pandemic, it is unfortunate that the structural constraints as a result of apartheid architecture, excluded the majority of the black smallholders and subsistence producer from meaningful participation in response to demand by ordinary consumers for agricultural produce.

3. ACHIEVEMENT OF INSTITUTIONAL IMPACTS AND OUTCOMES

- Effective and efficient corporate and financial support services to the Department
- Improved household food security in the province
- Improved farmer development for increased agricultural production, sector growth and inclusive rural economy
- Reduced outbreak cases of Controlled and Notifiable Animal Diseases
- Increased research knowledge production, agricultural education and training

PART A: PERFORMANCE INFORMATION

ANNUAL PERFORMANCE REPORT AGAINST THE ORIGINAL 2021/2022 APP

4. INSTITUTIONAL PROGRAMME PERFORMANCE INFORMATION

Programme 1: Administration (Corporate Services) and Financial Management

Purpose:

Programme 1 provides support to the line function components of the Department in achieving their goals.

Table 2.4.4.1:

Programme 1 did not have any changes from the originally tabled APP. As a result, the performance output of Programme 1 will only be reflected under Part B of this report in line with The National Treasury Annual Report Guide for National and Provincial Departments that states: “Table 2.4.4.1 should be used by institutions that have re-tabled their APP. ONLY revisions to the original APPs must be reflected in this table.” The guide further state that the “actual achievement in this table must only be for the period that the tabled APP was applicable”. In this regard, the applicable period will be quarter 1 of 2021/22 financial year.

Programme 2: Agricultural Development Services

2.1 Sub-Programme: Sustainable Resource Management

Purpose:

The Sustainable Resource Management sub-programme includes the Engineering Services and Land Care sub-sub-programmes, as well as Land Use Management and Disaster Risk Management. The purpose of the sub-programme is to provide agricultural support services to farmers in order to ensure sustainable development and management of agricultural resources.

Sub-Programme: Sustainable Resource Management									
Outcome	Outputs	Output Indicators	Audited Actual Performance 2019/20	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tabling	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Increase research knowledge production, agricultural education and training	Subdivision of Agricultural Land Act applications to change land use submitted to National Department (DLRRD) within 30 days	Percentage of Subdivision of Agricultural Land Act applications to change land submitted to National Department (DLRRD) within 30 days	New Indicator	New Indicator	100%	93%	-7%	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Farm management plans developed for farmers	Number of farm management plans developed for farmers	New indicator	14	10	4	4	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Disaster risk early warning campaigns conducted	Number of disaster risk early warning campaigns conducted	1	4	4	1	-3	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Surveys on uptake for early warning information conducted	Number of surveys on uptake for early warning information conducted			4	0	-4	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Hectares of agricultural land rehabilitated through the Land	Number of hectares of agricultural land rehabilitated through	9170	4300	5 500	1 279.70	-4 220.30	The APP was adjusted and re-tabled	The APP was adjusted and re-tabled

	Care Programme	the Land Care Programme						due to the looting incidents across KZN.	due to the looting incidents across KZN.
	Beneficiaries trained under Land Care EPWP Programme	Number of beneficiaries trained under Land Care EPWP Programme	358	625	500	539	39	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Green jobs created (through Land Care)	Number of green jobs created (through Land Care)	1478	1026	950	813	-137	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Practises for Cultivated land under conservation Agriculture	Number of hectares of cultivated land under Conservation Agriculture practises	-	-	500	0	-500	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Achievement of Agriculture Development Services Budget expenditure	Percentage achievement Agricultural Development Service budget expenditure	-	-	100%	22.10%	-77.90%	The APP was adjusted and re-tabled due to the looting incidents across KZN	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Invoices of Agricultural Development Services paid within 30 days	Percentage of invoices for Agricultural Development Services paid within 30 days	-	-	100%	98.50%	-1.50%	The APP was adjusted and re-tabled due to the looting incidents across	The APP was adjusted and re-tabled due to the looting incidents across

								KZN.	KZN.
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2.2 Sub-Programme: Agricultural Producer Support and Development

Purpose:

Farmer Support and Development houses the largest programmes in the organisation and is duly considered as the core agricultural services programme in the Department. This programme provides extension and advisory services as well production inputs support to smallholder and commercial farmers for sustainable agricultural development. One of the most urgent policy imperatives for this programme includes the support, advice and coordinate the implementation of National Policy on Food and Nutrition Security.

Sub-Programme: Farmer Support and Development									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tabling	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Improved household food insecurity in the province	Subsistence producers supported with food security interventions	Number of subsistence producers supported with food security interventions	-	-	18 666	5 226	-13 440	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Hectares planted for food production through departmental support	Number of hectares planted for food production through departmental support	18 648.14425	22 917.82	25 610	756.54	-24 852.46	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
Improved farmer development for increased agricultural production, sector	Smallholder producer supports with agricultural production inputs	Number of smallholder producers supported	3 389	5 775	4 140	550	-3 590	The APP was adjusted and re-tabled due to the	The APP was adjusted and re-tabled due to the

growth and inclusive rural economy								looting incidents across KZN.	looting incidents across KZN.
	Black commercial producers supported	Number of black commercial producers supported	144	33	82	6	-76	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Agricultural job opportunities created through departmental interventions	Number of agricultural job opportunities created through departmental interventions	6 591	4 616	590	157	-433	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Agricultural infrastructure established by the department	Number of agricultural infrastructures established by the Department	523	595	72	27	-45	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Agricultural infrastructure rehabilitated by the department	Number of agricultural infrastructures rehabilitated by the Department	47	75	19	0	-19	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Kilometres of fence erected for agricultural use	Kilometres of fence erected for agricultural use	450	543	422.331	28.29	--394.041	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

	Female farmer projects supported by the Department	Number of female farmer projects supported by the Department	-	27	25	79	54	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Youth farmer projects supported by the Department	Number of youth farmer projects supported by the Department	-	29	31	43	12	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Projects for persons with disability supported by the Department	Number of projects for persons with disability supported by the Department	-	7	8	9	1	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Red Meat commodity producers supported	Number of producers supported in Red Meat Commodity	-	-	2 152	43	-2 109	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Grain Commodity Producers	Number of producers supported in Grain commodity	-	-	8 785	170	-8 615	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Cotton Commodity Producers	Number of producers supported in Cotton Commodity	-	-	51	0	-51	The APP was adjusted and re-tabled due to	The APP was adjusted and re-tabled due to

								the looting incidents across KZN.	the looting incidents across KZN.
	Citrus Commodity Producers	Number of producers supported in the Citrus Commodity	-	-	31	0	-31	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

2.3 Programme: Veterinary Services

Purpose:

The purpose of the veterinary programme is to provide veterinary services to clients in order to ensure healthy animals, safe animal products and wellbeing of animals and the public.

Veterinary services is comprised of several sub-programmes, which includes Animal Health; Veterinary Export Control; Veterinary Public Health and laboratory services. Collectively these programmes enable this programme to undertake the following key activities:

- Facilitate and provide animal health services, in order to protect the animals and public against identified zoonotic and diseases of economic importance;
- Facilitate the export of animals and animal products through certification of health status;
- Promote the safety of meat and meat products; and
- Provide veterinary diagnostic laboratory and investigative services that support and promote animal health and production towards the provision of safe food.

Sub-Programme: Veterinary Services									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tableting	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Reduction in outbreak cases of	Visits to epidemiological units for veterinary interventions	Number of visits to epidemiological units for veterinary interventions	13075	15 000	19 000	4 217	-14 783	The APP was adjusted and re-tabled	The APP was adjusted and re-tabled due to

Controlled and Notifiable Animal Diseases								due to the looting incidents across KZN.	the looting incidents across KZN.
	Export control certificate issued by State Veterinarians	Number of veterinary certificates issued for export facilitations	1597	1848	1 870	477	-1 393	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Inspections of facilities keeping performing animals	Number of PAPA registration licenses issued	-	-	68	13	-55	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Rabies vaccination conducted by veterinary services	Number of animals vaccinated against rabies	-	-	290 000	59 095	-230 905	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Regular inspections of abattoirs meat cutting plants and meat processing plants	Number of inspections conducted on facilities producing meat	68.7%	100%	550	110	-440	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	laboratory tests performed according to prescribed standards	Number of laboratory tests performed according to prescribed standards	186 211	85 000	95 000	31 871	-63 129	The APP was adjusted and re-tabled due to the looting incidents across	The APP was adjusted and re-tabled due to the looting incidents across

								KZN.	KZN.
	Early detection of diseases and quick response in order to maintain access to local and international markets	Number of samples collected for targeted Animal diseases surveillance – FMD, CBP, PPR and AI	-	-	1 280	7 985	6 705	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

2.4 Research and Technology Development

Purpose: The objective of this sub-programme is to provide expert and needs based agricultural research, development and technology transfer affecting development objectives and natural resource management. The aim of the programme will be realized through consistent investment in knowledge acquisition and dissemination of information on research and technology developed to clients, peers and scientific community.

Sub-Programme: Research and Technology Development									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tableting	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Increase research knowledge production, agricultural education and training	Scientific papers published in accredited journals	Number of scientific papers published in accredited journals	5	5	3	0	0	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Research presentations made at peer review events	Number of research presentations made at peer review events	2	2	11	0	0	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Research presented	Number of research	260	228	135	48	-87	The APP was	The APP was

	at technology transfer events	presentations at technology transfer events							adjusted and re-tabled due to the looting incidents across KZN.	adjusted and re-tabled due to the looting incidents across KZN.
	Research infrastructure managed	Number of research infrastructure managed	6	6	6	0	-6	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.	
	Research projects implemented to improve agricultural production	Number of research projects implemented to improve agricultural production	70	80	70	0	-70	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.	
	New research technologies developed for the smallholder	Number of new technologies developed for smallholder producers	-	-	3	0	-3	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.	
	Plan to convert research stations into Centre of Excellence & Innovation for 4 th Industrial Revolution adaptation	Approved plan to convert research stations into Centre of Excellence & innovation for 4 th Industrial Revolution adaptation	-	0	1	0	-1	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.	
	Centre of Excellence & Innovation ICT Lead Recruited	Centre of Excellence & Innovation ICT Lead Recruited	-	-	1	0	-1	The APP was adjusted and re-tabled due to the	The APP was adjusted and re-tabled due to the	

								looting incidents across KZN.	looting incidents across KZN.
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2.5 Sub-Programme: Agricultural Economics Services

The purpose of the programme is to provide timely and relevant agricultural economic services to ensure equitable participation in the economy. The sub-programme provide market information and facilitate marketing and provide agricultural economic services to clients. This includes collecting and processing economic and statistical information on the performance of the agricultural sector in order to inform planning and decision-making. Furthermore, this sub-programme facilitates agro-processing initiatives to ensure participation in the value chain.

Sub-Programme: Agricultural Economic Services									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tableting	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Improved farmer development for increased agricultural production, sector growth and inclusive rural economy	Beneficiaries supported with marketing advisory services	Number of beneficiaries supported with marketing advisory services	49	234	500	39	-461	The APP was adjusted and re-tableted due to the looting incidents across KZN.	The APP was adjusted and re-tableted due to the looting incidents across KZN.
	Clients supported with production economic services	Number of clients supported with production economic services	1 500	375	550	137	-413	The APP was adjusted and re-tableted due to the looting incidents across KZN.	The APP was adjusted and re-tableted due to the looting incidents across KZN.
	Economic reports produced by the Department	Number of economic reports produced by the Department	4	5	4	1	-3	The APP was adjusted and re-tableted due to the looting	The APP was adjusted and re-tableted due to the looting

								incidents across KZN.	incidents across KZN.
	Agri-businesses supported with agro-processing initiatives	Number of Agri-businesses supported with agro-processing initiatives	34	351	500	135	-365	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Agribusinesses supported with Black Economic Empowerment advisory services	Number of Agribusinesses supported with Black Economic Empowerment advisory services	-	-	10	0	-10	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

2.6 Sub-Programme: Structured Agricultural Education and Training *

Purpose

The purpose of this sub-programme is to facilitate and provide structured and vocational agriculture education and training in order to establish a knowledgeable, prosperous and competitive sector. Through the Higher Education and Training and Agricultural Skills Development offerings of agricultural institutes (OSCA and CEDARA), the Department is able to provide tertiary agriculture education and training from NQF levels 5 to applicants who meet minimum requirements as well as offer formal and non-formal training on NQF levels 1 to 4 through structured vocational education and training programmes.

Sub-Programme: Structured Agricultural Education and Training									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tableting	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Increase research knowledge production, agricultural education	Students graduated from agricultural training institutes	Number of students graduated from Agricultural Training Institutes	92	81	90	0	-90	The APP was adjusted and re-tabled due to the looting incidents	The APP was adjusted and re-tabled due to the looting incidents across

n and training								across KZN.	KZN.
	Farmers trained in agriculture skills development programmes	Number of farmers trained in agriculture skills development programmes	335	2768	1 670	216	-1 454	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Career awareness activities organised to promote agricultural education.	Number of career awareness activities organized to promote agricultural education	-	-	72	21	-51	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

Programme 3: Rural Development

Purpose:

To ensure the continuous improvement of sustainable rural livelihoods through the coordination of integrated rural development services and facilitation of rural enterprise and industry development. Programme 3 is made up of the following sub-programmes:

- Sub-programme 3.1: Integrated Rural Coordination
- Sub-programme 3.2: Rural Enterprise and Industry Facilitation and Development

Programme: Rural Development									
Outcome	Output	Output Indicator	Audited Actual Performance 2019/20	Audited Actual Performance 2020/21	Planned Annual Target 2021/2022	*Actual Achievement 2021/2022 until date of re-tabling	Deviation from planned target to Actual Achievement 2021/22	Reasons for deviations	Reasons for revisions to the Outputs / Output indicators / Annual Targets
Improved farmer development for increased agricultural production and inclusive rural economy	Agri-Hubs business plans developed	Number of Agri-Hubs business plans developed	-	-	1	0	-1	The APP was adjusted and re-tabled due to the looting incidents across	The APP was adjusted and re-tabled due to the looting incidents across

								KZN.	KZN.
	Agri-Hub constructed	Number of Agri-Hub constructed	-	-	4	0	-4	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Seed mega-nurseries established	Number of seed mega-nurseries established	-	-	2	0	-2	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Projects supported with mentorship	Number of projects supported with mentorship	-	27	65	10	-55		The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Graduates enrolled into Unemployed Agriculture Graduates Programme	Number of graduates enrolled into Unemployed Agriculture Graduates Programme	-	144	340	0	-340	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Increased commodity-based marketing cooperatives linked to government markets	Number of commodity-based marketing cooperatives linked to government markets	-	-	60	0	-60	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Improved access to early morning	Number of early morning farmers for	-	-	11	0	-11	The APP was adjusted and re-	The APP was adjusted and re-

	farmers for youth	youth, women and disabled people						tabled due to the looting incidents across KZN.	tabled due to the looting incidents across KZN.
	Agricultural projects supported with social facilitation	Number of projects supported with social facilitation	-	-	50	0	-50	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Beneficiaries supported with horticulture seedlings and agronomic seeds	Number of Beneficiaries supported with horticulture seedlings and agronomic seeds	-	-	300	0	-300	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Youth employed into agronomic seeds and horticulture and seedlings programme	Number of agricultural youths employed into agronomic seeds and horticulture and seedlings programme	-	-	100	0	-100	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Youth trained in seed and seedling production	Number of agricultural youths trained in seed and seedling production	-	-	100	0	-100	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.
	Achievement of Rural Development budget expenditure	Percentage achievement of Rural Development budget expenditure	-	-	100%	0	-100%	The APP was adjusted and re-tabled due to the looting incidents across	The APP was adjusted and re-tabled due to the looting incidents across

								KZN.	KZN.
	Invoices for Rural Development paid with in 30 days	Percentage of invoices for rural development paid with in 30 days	-	-	100%	0	-100%	The APP was adjusted and re-tabled due to the looting incidents across KZN.	The APP was adjusted and re-tabled due to the looting incidents across KZN.

PART B: PERFORMANCE INFORMATION

ANNUAL PERFORMANCE REPORT AGAINST THE REVISED 2021/2022 APP

Table 2.4.4.2:

To be used for a report against the originally tabled Annual Performance Plan (In the instance where a department **did not re-table** the Annual Performance Plan in the financial year under review) OR Report against the re-tabled Annual Performance Plan

4.1 Programme 1: Administration (Corporate Services)

Purpose:

Programme 1 provides support to the line function components of the Department in achieving their goals. The focus for Programme 1 is the provision of corporate and strategic support services to the Department. These include, but are not limited to Financial Management, Human Resource Development, Integrated Planning, Policy, Monitoring and Evaluation (IPPM&E), Information Communications Technology (ICT), Legal Services, Management Advisory Services, Labour Relations as well as Security and Occupational Health and Safety.

- Programme 1 Administration has two chief directorates:
 - **Human Resource Management**
 - **Business Support Services**

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Effective and efficient corporate and financial support services to the Department	Decisions that are compliant with the Promotion of Administrative Justice Act finalized.	Percentage of decisions that are compliant with the Promotion of Administrative Justice Act finalized.	-	100%	100%	100%	0%	Target achieved
	Capacity building initiatives implemented for contract compliance	Number of capacity building initiatives implemented for contract compliance	10	3	7	7	0	Target achieved
	Approved ICT strategy for the department	Approved ICT Strategy for the Department	-	-	1	0	-1	The strategy was developed but could not be approved as additional consultative process had to be undertaken in light of cost implications.

	Department offices with upgraded security system	Number of Departmental offices with upgraded security system	-	-	27	27	0	Target achieved
	Approved funded vacant posts filled within 3 months after the closing date of advertisement	Percentage of approved funded vacant posts filled within 3 months after the closing date of advertisement	-	15%	100%	31%	-69%	The filling of posts was affected by budget reprioritization and the delays experienced during the recruitment process.
	Performance reports submitted to oversight structures	Number of performance reports submitted to oversight structures	-	5	5	5	0	Target achieved
	Skills development interventions implemented	Number of skills development interventions implemented	14	8	8	13	5	The Department undertook more training when the Lockdown regulations were relaxed.
	Performance oversight meetings held with Department entities	Number of performance oversight meetings held with Department entities	4	4	4	4	0	Target achieved
	Achievement of Departmental APP targets	Percentage achievement of Departmental APP targets	-	-	100%	80%	-20%	Some programmes under-achieved on their indicators
	Employees who sign performance agreements within the prescribed timeframe	Percentage of employees signed performance agreements within the prescribed timeframe	-	-	100%	100%	0%	Target achieved
	Percentage of annual employee performance assessments finalised within the prescribed timeframes	Percentage of annual employee performance assessments finalised within the prescribed timeframes	-	-	100%	100%	0%	Target achieved
	Achievement for Administration programme paid within 30 days	Percentage of budget programme expenditure	-	-	100%	99,95%	-0,05%	Programme experienced under-expenditure relating to the Department's stores account of R330 000.
	Invoices for administration programme paid within 30 days	Percentage of invoices for Administration paid within 30 days	-	-	100%	98,84%	-1,16%	Late submission of invoices to Finance for payment.

4.2 Programme 1: Financial Management

Purpose: The Finance sub-programme consists of the Office of the Chief Financial Officer, Management Accounting Services, Financial Accounting and Administration Services, Assets Management, Infrastructure Management and Supply Chain Management. The responsibilities are as follows.

- **The Office of the Chief Financial Officer:** responsible for ensuring compliance with all finance related matters and to provide leadership on all matters related to finance in the Department.
- **The Directorate Management Accounting Services:** management of budget and revenue planning, control and reporting.
- **The Directorate Financial Accounting and Administration Services:** provides expenditure and creditor management, bookkeeping, loss control, banking, financial systems development services as well as salary administration, financial administration and reporting services.
- **The Directorate Asset Management:** responsible for fleet management, inventory management and moveable asset management services.
- **The Directorate Infrastructure Management:** Was established during the 2018/19 financial year to manage the infrastructure developments in the department that was previously under the Directorate: Asset Management
- **The Directorate Supply Chain Management:** provides contract development, bids administration, demand, supply and logistics services to the department.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Effective and efficient corporate and financial support services to the Department	Approved 2021/22 Departmental Procurement Plan	Approved 2021/22 Departmental Procurement Plan	1	1	1	1	0	Target achieved
	Approved 2020/21 Infrastructure Programme Management Plan (IPMP)	Approved 2021/22 Infrastructure Programme Management Plan (IPMP)	1	1	1	1	0	Target achieved
	Valid invoices paid within 30 days	Percentage of valid invoices paid within 30 days	97%	95%	100%	98,50%	-1,50%	Under-achievement is caused by a

								combination of the delays by end-users and service providers in submitting accurate invoices on time and cases where there are no orders for recurring services.
	Number of In-Year Monitoring Reports submitted to oversight structures	Number of In-Year Monitoring Reports submitted to oversight structures	12	12	12	12	0	Target achieved
	Approved 2021/22 Departmental Strategic Risk Register	Approved 2021/22 Departmental Strategic Risk Register	1	1	1	1	0	Target achieved
	Reconciled 2021/22 Departmental Asset Register	Reconciled 2022/22 Departmental Asset Register	-	-	1	1	0	Target achieved
	State vehicles fitted with tracker	Number of state vehicles fitted with tracker	-	-	600	776	176	Service provider was able to fit more cars as state vehicles were back during December break.
	Approved 2021/22 Departmental Contract Register	Approved 2021/22 Departmental Contract Register	-	-	1	1	0	Target achieved
	Percentage achievement of programme budget expenditure	Percentage achievement of programme budget expenditure	-	-	100%	99.96%	0.04%	Due to under-expenditure in Programme 1 and 2.
	Investigations conducted on fruitless, unauthorized and irregular expenditure	Number of investigations conducted on fruitless, unauthorized and irregular expenditure	-	-	1	1	0	Target achieved
	Unqualified AG audit outcome	Number of unqualified AG audit outcome	0	1	1	1	0	Target achieved

4.3 Sub-Programme 1: Sustainable Resource Management

Purpose:

The Sustainable Resource Management sub-programme includes the Engineering Services and Land Care sub-sub-programmes, as well as Land Use Management and Disaster Risk Management. The purpose of the sub-programme is to provide agricultural support services to farmers in order to ensure sustainable development and management of agricultural resources.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Increased research knowledge production, agricultural education, and training	Subdivision of Agricultural Land Act applications to change land use submitted to National Department (DLRRD) within 30 days	Number of Subdivision of Agricultural Land Act applications to change land use submitted to National Department (DLRRD) within 30 days	-	-	87	115	28	Programme received and processed more applications than planned.
	Farm management plans developed for farmers	Number of farm management plans developed for farmers	14	11	10	10	10	Target achieved
	Disaster risk early warning campaigns conducted	Number of disaster risk early warning campaigns conducted	4	0	4	4	0	Target achieved
	Surveys on uptake for early warning information conducted	1. Number of surveys on uptake for early warning information conducted	-	-	4	4	0	Target achieved
	Hectares of agricultural land rehabilitated	2. Number of hectares of agricultural land rehabilitated through the Land Care Programme	13 778.52	9118	4400	5 165.21	-765.21	Due to average rainfall, there was a need to undertake follow-up control on encroaching alien plant species
	Number of beneficiaries trained under Land Care EPWP	3. Number of beneficiaries trained under Land Care EPWP	-	-	458	824	366	Additional were done through Department of Public

	Programme	Programme						Works funding. 288 were trained on basic financial literacy. 78 were re-trained on fencing and alien plant controls.
	Green jobs created (through land care)	4. Number of green jobs created (through Land Care)	-	-	845	1 069	224	Some projects had additional people appointed and others as replacements.
	Practices for cultivated land under conservation agriculture	5. Number of hectares of cultivated land under Conservation Agriculture practises	-	-	440	466.25	26.25	An additional 26.25ha was cultivated due to the farmers having access to CA planters.
	Achievement of Agricultural Development Services Budget expenditure	6. Percentage of budget programmed expenditure 7.	-	-	100%	99,96%	-0,04%	Under expenditure relates to conditional grant is in respect of the Phumelela Irrigation Scheme of R354,000 under Ilima Letsema and Combi-court at Cedara of R326,000 under CASP as a result of contractors failing to deliver.
	Agricultural Development services paid with in 30 days	8. Percentage of invoices for Agricultural Development Services paid within 30 days 9.	-	-	100%	98,76%	-1,24%	Late submission of invoices to Finance for payment.

2.2 Sub-Programme: Farmer Support and Development

Purpose:

Farmer Support and Development houses the largest programmes in the organisation and is

duly considered as the core agricultural services programme in the Department. This programme provides extension and advisory services as well production inputs support to smallholder and commercial farmers for sustainable agricultural development. One of the most urgent policy imperatives for this programme includes the support, advice and coordinate the implementation of National Policy on Food and Nutrition Security.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Improved household food security in the province	Subsistence producers supported with food security interventions	Number of subsistence producers supported	-	-	16 581	22 894	6 313	Due to higher farmer demand and timely delivery of production inputs
	Hectares planted for food production	Number of hectares planted for food production through Departmental support	18 648.14425	22 917.82	21 394	29 417.60	8 023.60	Additional hectare allocation due to demand by farmers led to overachievement.
Improved farmer development for increased agricultural production, sector growth and inclusive rural economy	Smallholder producer supports with agricultural production inputs	Number of smallholder producers supported	3 389	5 775	4 831	6 209	1 378	Fertilizer distribution and additional hectare allocation due to demand by farmers
	Black commercial producer supported with agricultural production inputs	Number of black commercial producers supported with agricultural production inputs	144	33	20	27	7	Due to higher farmer demand and timely delivery of production inputs
	Producers supported with agricultural advice	Number of producers supported with agricultural advice.	6 591	4 616	5 466	8 113	2 647	More farmers received production inputs thus creating proportional demand for increased extension and advisory support.
	Agricultural job opportunities created	Number of job opportunities created	523	595	570	664	94	Additional tractor drivers were employed during the

	through departmental interventions	through Departmental interventions						planting season to undertake additional hectares allocated.
	Agricultural infrastructure established	Number of agricultural infrastructure established.	59	50	82	69	-13	Delays in the supply of material resulting in the projects not completed timeously
	Agricultural infrastructure rehabilitated	Number of agricultural infrastructure rehabilitated	46	6	13	14	1	Due to demand on some of the projects and Department's having sufficient resources to provide support
	Kilometres of fence erected for agricultural use	Kilometre of fence erected for agricultural use	221.12	341 7533	566.281	418.242	-148.039	Delays in the supply of material resulting in the projects not completed timeously
	Female farmer projects supported by the Department	Number of female farmer projects supported by the Department	-	27	160	606	446	Due to higher farmer demand and timely delivery of production inputs
	Youth farmer projects supported by the Department	Number of youth farmer projects supported by the Department	-	29	73	269	196	Due to higher farmer demand and timely delivery of production inputs
	Projects for persons with disability supported by the Department	Number of projects for persons with disability supported by the Department	-	7	29	24	-5	The process is demand driven and Department only received request for assistance from all the reported persons with Disability
	Red meat commodity producers	Number of producers supported in the Red Meat Commodity	-	-	1 244	651	-593	The process is demand driven and Department only received request for assistance from all the reported Red meat commodity producers
	Grain commodity producers	Number of producers supported in the Grain Commodity	-	-	5 631	8 274	2 643	Due to higher farmer demand and timely delivery of production inputs
	Cotton commodity	Number of producers	-	-	5	6	0	Due to higher farmer demand

	producers	supported in the Cotton Commodity						and timely delivery of production inputs
	Citrus commodity producers	Number of producers supported in the Citrus Commodity	-	-	1	1	0	Target achieved

2.3 Programme: Veterinary Services

Purpose:

The purpose of the veterinary programme is to provide veterinary services to clients in order to ensure healthy animals, safe animal products and wellbeing of animals and the public. The sub-programme facilitate and provide animal health services, in order to protect the animals and public against identified zoonotic and diseases of economic importance. It also facilitates the export of animals and animal products through certification of health status; promotes safety of meat and meat products; and provide veterinary diagnostic laboratory and investigative services that support and promote animal health and production towards the provision of safe food.

Veterinary services is comprised of several sub sub-programmes, which includes:

- Animal Health;
- Veterinary Export Control;
- Veterinary Public Health and
- Laboratory Services.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Reduction in outbreak cases of Controllable and Notifiable Animal Diseases	Visits to epidemiological units for veterinary interventions	Number of visits to epidemiological units for veterinary interventions	17 326	22 345	12 970	13 568	598	More visits were undertaken due to FMD outbreak in the province

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
	Export control certificate issued by State Veterinarians	Number of veterinary certificates issued for export facilitation	-	-	1 438	1 439	1	Target achieved- due to availability of two State Vets and CCS Vets.
	Inspections of facilities keeping performing animals	Number of Performing Animals Protection Act (PAPA) registration licenses issued	-	-	52	55	3	The Target is demand driven and depends on the PAPA Registration Licences the Department has issued.
	Rabies vaccination conducted by veterinary services	Number of animals vaccinated against rabies	-	-	179 970	192 330	12 360	The Department conducted more rabies vaccination campaigns due to rabies cases reported from eThekweni
	Regular inspections of abattoirs meat cutting plants and meat processing plants	Number of Inspections conducted on facilities producing meat	-	-	480	517	37	Targets was overachieved due to availability of vets and operational abattoirs. The burden of certifying exports has been carried out by the authorisation of private vets.
	laboratory tests performed according to prescribed standards	Number of laboratory tests performed according to prescribed standards	70 737	84 026	95 000	137 215	42 215	Targets overachieved due to brucellosis outbreak investigations in the midland's

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
								areas. Two more methods that meets the standards has been added to the list of tests that meets the prescribe standards (PCR).
	Early detection of diseases and quick response in order to maintain access to local international markets	Number of samples collected for targeted Animal diseases surveillance-FMD,CBPP,PP R & AI	-	-	7 429	17 985	10 556	Targets overachieved due to brucellosis and FMD outbreaks investigations in the Midland's areas

2.4 Research and Technology Development

Purpose: The objective of this sub-programme is to provide expert and needs based agricultural research, development and technology transfer affecting development objectives and natural resource management. The aim of the programme will be realized through consistent investment in knowledge acquisition and dissemination of information on research and technology developed to clients, peers and scientific community.

Research and Technology Development Programme is comprised of the following sub sub-programmes:

- Agricultural Livestock Research
- Agricultural Crop Research Services
- Sustainable Natural Resources

Programme / Sub-programme:

Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Increased research knowledge production, agricultural education and training	Scientific papers published in accredited journals	Number of scientific papers published in accredited journals	4	6	3	7	4	More papers were accepted for publication by journal editorial teams.
	Research presentations made at peer review events	Number of research presentations made at peer review events	19	5	11	11	0	Target achieved
	Research presented at technology transfer events	Number of research presentations made at technology transfer events	-	-	135	183	48	Many invitations to present were received by Dept as organisers tried to recover from covid 19 setbacks.
	Research infrastructure managed	Number of research infrastructure managed	6	6	6	6	0	Target achieved
	Research projects implemented to improve agricultural production	Number of research projects implemented to improve agricultural production	80	75	89	68	-21	Reduced capacity accounted for discrepancy.
	New research technologies developed for smallholder	Number of new technologies developed for the smallholder producers	-	-	3	0	-3	The planned initiatives could not be finalized as part of the challenges experienced on the Centre of Excellence and 4IR initiatives.
	Plan to convert research stations into Centre of Excellence & Innovation for 4 th Industrial Revolution adaptation	Approved plan to convert research stations into Centre of Excellence & innovation for 4 th Industrial Revolution	-	0	1	0	-1	The programme was unable to appoint a director to lead this initiative and some critical elements of the

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
		adaptation						programme are not fully developed. Programme has been refocused.
	Centre of Excellence & Innovation ICT Lead Recruited	Centre of Excellence & Innovation ICT Lead Recruited	-	-	1	0	-1	The programme was unable to appoint a director to lead this initiative and some critical elements of the programme are not fully developed. Programme has been refocused.

2.5 Sub-Programme: Agricultural Economics Services

The purpose of the programme is to provide timely and relevant agricultural economic services to ensure equitable participation in the economy. The sub-programme provide market information and facilitate marketing and provide agricultural economic services to clients. This includes collecting and processing economic and statistical information on the performance of the agricultural sector in order to inform planning and decision-making. Furthermore, this sub-programme facilitates agro-processing initiatives to ensure participation in the value chain.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Improved farmer development for increased agricultural production, sector growth and inclusive rural economy	Beneficiaries supported with marketing advisory services	Number of beneficiaries supported with marketing advisory services	49	234	300	307	7	SA-GAP candidates increased due to availability of space at PPECB and training of Unemployed Graduates

	Clients supported with production economic services	Number of clients supported with production economic services	1 500	375	350	435	85	Received more requests for Enterprise Budgets (COMBUDs) and training of Unemployed Graduates.
	Economic reports produced by the Department	Number of economic reports produced	4	5	4	4	0	Target achieved
	Beneficiaries supported with agro-processing services	Number of beneficiaries supported with agro-processing services	34	351	400	555	155	Assisted SA-GAP applicants with hygiene training and training of Unemployed Graduates
	Agribusiness supported with black economic empowerment advisory services	Number of agribusinesses supported with Black Economic Empowerment advisory services	-	-	10	0	-10	Capacity constraint affected achievement on this sector indicator.

2.6 Sub-Programme: Structured Agricultural Education and Training *

Purpose

The purpose of this sub-programme is to facilitate and provide structured and vocational agriculture education and training in order to establish a knowledgeable, prosperous and competitive sector. Through the Higher Education and Training and Agricultural Skills Development offerings of agricultural institutes (OSCA and CEDARA), the Department is able to provide tertiary agriculture education and training from NQF levels 5 to applicants who meet minimum requirements as well as offer formal and non-formal training on NQF levels 1 to 4 through structured vocational education and training programmes.

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual	Reasons for deviations

							Achievement 2021/2022	
Increased research knowledge production , agricultural education and training	Students graduated from agricultural training institutes	Number of students graduated with an agricultural qualification	-	-	90	106	16	More students graduated in this academic year.
	Farmers trained in agriculture skills development programmes	Number of participants trained in skills development programmes in the sector	2 213	663	1 255	1 257	2	Reduced Covid-19 levels allowed for more training to be undertaken .
	Career awareness activities organised to promote agricultural education.	Number of career awareness activities implemented to promote agricultural education	-	47	51	51	0	Target achieved

Programme 3: Rural Development

Purpose:

To ensure the continuous improvement of sustainable rural livelihoods through the coordination of integrated rural development services and facilitation of rural enterprise and industry development. Programme 3 is made up of the following sub-programmes:

1. Sub-programme 3.1: Integrated Rural Coordination
2. Sub-programme 3.2: Rural Enterprise and Industry Facilitation and Development

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
Improved farmer development for increased agricultural production and inclusive rural economy	Agri-hubs business plans developed	Number of Agri-Hubs business plans developed	-	1	4	5	1	One additional Agri-Hub plan was developed by the service provider.
	Agri-hub constructed	Number of Agri-Hubs	-	-	4	0	-4	Agri-Hubs programme is

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
		constructed						still at planning stage and there were project delays experienced in the commencement of construction, which the Department is addressing.
	Projects supported with mentorship	Number of projects supported with mentorship	-	37	37	37	0	Target achieved
	Graduates enrolled into unemployed agriculture graduates programme	Number of graduates enrolled into Unemployed Agriculture Graduates Programme	-	280	340	340	0	Target achieved
	Commodity based marketing cooperatives linked to markets	Number of Commodity Based Marketing Cooperatives linked to Markets	-	-	30	30	0	Target achieved
	Improved access to early morning farmers markets for youth, women and people with disability	Number of Early Morning Farmers Markets for Youth, Women and person with disability supported	-	-	5	5	0	Target achieved
	Agricultural projects supported with Social Facilitation	Number of agricultural projects supported with Social Facilitation	-	-	50	50	0	Target achieved
	Achievement of Development budget expenditure	Percentage of achievement of Rural Development budget expenditure	-	-	100%	100%	0%	Target achieved
	Invoices for rural development paid within 30 days	Percentage of invoices for rural development paid within 30 days	-	-	100%	98,80%	-1,20%	Delays in the submission of invoices to Finance for

Programme / Sub-programme:								
Outcome	Output	Output Indicator	Audited Actual Performance 2019/2020	Audited Actual Performance 2020/2021	Planned Annual Target 2021/2022	**Actual Achievement 2021/2022	Deviation from planned target to Actual Achievement 2021/2022	Reasons for deviations
								payments

5. TRANSFER PAYMENTS

5.1. Transfer payments to public entities

The Department had one public entity reporting to the Department during the 2020/21 financial year. The entity produces its own separate annual reports that provide details of their mandates, outputs and achievements.

The purpose of the entity is as follows:

Agri-business Development Agency (ADA) is a public entity providing the vehicle to grow the agricultural sector and improving access for black commercial farmers and agribusiness entrepreneurs through partnership and knowledge. During the year, the mandate of the entity was defined as to focus on secondary agricultural interventions whilst the department will focus on primary agriculture, thereby ensuring that there is no duplication of functions between the department and agency.

The Department monitors the progress and performance of the entity through quarterly reviews of financial and non-financial performance through the Steering Committee established and chaired by the Head of Department. The Department also has representation at board meetings.

T a b l e 2 Transfers

Name of Public Entity	Services rendered by the public entity	Amount transferred to the public entity	Amount spent by the public entity	(Over)/Under Expenditure
		R'000	R'000	R'000

Agri-Business Development Agency (ADA)	Project implementation	190,647	181,347	
Total		190,647	181,347	

The under expenditure by ADA is mainly in respect of outstanding commitments where the goods/services had not been rendered and paid for by 31 March 2020. A request for the roll-over of the unspent funds has been submitted to the department.

5.2. Transfer payments to all organisations other than public entities

The Department made transfers to various organizations and private enterprises as listed in the table below. The Department enters into Funding Agreements with all entities that receive funds. The requirements of S38 (1) (j) of the Public Finance Management Act is included in these Funding Agreements. The reporting requirements and monitoring mechanism as well as payment schedule is also included in the Funding Agreement.

The table below reflects the transfer payments made for the period 1 April 2020 to 31 March 2021, excluding transfers for motor vehicle licenses, radio license, payments to SETA and transfers to households.

T a b l e 3 Transfers

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
SA Sugar Research Institute	Private	Agricultural Research	2,504	2,504	
Khukhza Farming 01	Private	Farmer Development	2,374	2,374	
Amakhondlo	Private	Farmer Development	218	218	
Amandlentuthko	Private	Farmer Development	2,500	2,500	
Athayabonga Layers	Private	Farmer Development	1,400	1,400	
Chemdora	Private	Farmer Development	1,130	1,130	
Confluence Farm	Private	Farmer	1,850	1,850	

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
		Development			
Emketeni Project	Private	Farmer Development	181	181	
Ezekhethelo Products	Private	Farmer Development	8,000	8,000	
Gobelah (Pty) Ltd	Private	Farmer Development	2,000	2,000	
Gugulethu Project - Crops And Vegetable Production	Private	Farmer Development	2,542	2,542	
Impilwenye Trading&Projects Pty	Private	Farmer Development	1,157	1,157	
Nqabeshu (Inqabeshu Multi Services Pty Ltd)	Private	Farmer Development	1,000	t.b.c	
Intandela Multipurpose&Proj Prim	Private	Farmer Development	1,300	571	Project in implementation phase
Isigawuli Semithi Emikhulu Pty L	Private	Farmer Development	1,000	1,000	
Karabos Enterprise - Beef Production	Private	Farmer Development	4,100	4,100	
Melusana Trading Enterprise	Private	Farmer Development	1,654	1,654	
MGSM Solutions Pty Ltd (Sibongiseni Mbambo Business Enterprise)	Private	Farmer Development	4,100	2,487	Project in implementation phase
Mlulama - Piggery	Private	Farmer Development	875	695	Project in implementation phase
Mthethwa Secondary Coop Ltd (KwaMthethwa Secondary Co-Operative)	Private	Farmer Development	1,380	1,225	Project in implementation phase
Lethukuthula Dumakude	Private	Farmer Development	2,000	2,000	
Phangela Trading - Beef Production	Private	Farmer Development	1,000	t.b.c	
Profound Agric Building&Road Ser	Private	Farmer Development	1,974	1,974	

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
Qhawe	Private	Farmer Development	500	500	
Shayimamba - Piggery	Private	Farmer Development	2,600	1,300	
Sikhangane Enterprise Pty Ltd	Private	Farmer Development	2,560	2,560	
Sinekhono Poultry Farming Cc	Private	Farmer Development	1,000	-	Project in implementation phase
Sizisizwe Trading Enterpris Coop	Private	Farmer Development	4,100	2,357	Project in implementation phase
Skhathi Trading Enterprise Cc	Private	Farmer Development	1,962	1,540	Project in implementation phase
Still Mac Printing And Trading - Beef Production	Private	Farmer Development	4,100	4,100	
Tasma Estate - Vegetable Production (Qalakahle Farming Services)	Private	Farmer Development	900	t.b.c	
Concur Farm (Zahlanzwa Trading (Pty) Ltd)	Private	Farmer Development	943	943	
Okusha Supply	Private	Farmer Development	250	250	
Sizanani Mazulu Piggery	Private	Farmer Development	1,000	1,000	
Inkabanhle Piggery project	Private	Farmer Development	4,600	1,315	
HT Piggery	Private	Farmer Development	3,950	3,950	
Tembe Marula Development Trust	Private	Farmer Development	1,500	t.b.c	
2 Good Farming and Agriculture	Private	Farmer Development	4,570	593	Project in implementation phase
Ahirs Farm	Private	Farmer Development	1,817	1,817	
Amandla Power Agric Pty Ltd	Private	Farmer Development	1,300	1,300	
Bambanani Communal Property Asso	Private	Farmer Development	1,210	195	Project in implementation phase

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
Blackhorses Holdings (Pty) Ltd	Private	Farmer Development	2,210	1,645	Project in implementation phase
Dumain Primary Co-Op Ltd	Private	Farmer Development	2,300	1,800	Project in implementation phase
Emagozini Livestock	Private	Farmer Development	3,980	3,980	
Ibisi Agricultural Primary Coop	Private	Farmer Development	2,730	-	Project in implementation phase
Igejaj Farming Servicesy Pty Ltd	Private	Farmer Development	950	948	Project in implementation phase
Isicelankobe Pty Ltd	Private	Farmer Development	4,535	t.b.c	
MAG Thomson Farming & Logistics	Private	Farmer Development	2,000	2,000	
MGIG Investments Pty (Ltd)	Private	Farmer Development	3,810	3,810	
Mkhize Farm	Private	Farmer Development	4,265	t.b.c	
Msonotha Project (Pty) Ltd	Private	Farmer Development	2,796	2,796	
Nontando Masimula Business Ent	Private	Farmer Development	3,150	3,150	
Our Harvest Trading	Private	Farmer Development	4,150	2,402	Project in implementation phase
Senameligugu	Private	Farmer Development	3,915	3,915	
Sweet-Home Multipurpose Coop Ltd	Private	Farmer Development	3,960	2,960	Project in implementation phase
Ubuntubethu Eggs	Private	Farmer Development	1,000	692	Project in implementation phase
Ukukhanya Kwasemvunzini Primary	Private	Farmer Development	2,569	1,924	Project in implementation phase
Unique Stripe Projects Pty Ltd	Private	Farmer Development	4,480	4,480	
Yinhle Indalo Trading Enterprise	Private	Farmer Development	618	153	Project in implementation phase
Ziyabua General Trading	Private	Farmer Development	2,760	2,760	
Zwide Brothers Pty Ltd	Private	Farmer	2,000	2,000	

Name of transferee	Type of organisation	Purpose for which the funds were used	Amount transferred R'000	Amount spent by the entity R'000	Reasons for the funds unspent by the entity
		Development			
LRSA Trading Tsar Beef	Private	Farmer Development	4,100	2,028	Project in implementation phase
Magidela Construction	Private	Farmer Development	7,000	-	Project in implementation phase
Nyezenhle Hold-Roadside Abattoir	Private	Farmer Development	7,000	7,000	
Phekaphansi Trading Enterprise	Private	Farmer Development	7,000	-	Project in implementation phase
Soguba Farming PTY LTD	Private	Farmer Development	7,000	-	Project in implementation phase

6. CONDITIONAL GRANTS

6.1. Conditional grants and earmarked funds paid

The table below describes each of the conditional grants and earmarked funds paid by the department.

Conditional Grant 1: Comprehensive Agriculture Support Programme (CASP)

Department to whom the grant has been transferred	KZN Department of Agriculture and Rural Development
Purpose of the grant	To provide effective agricultural support services, promote and facilitate agricultural development by targeting beneficiaries of land reform, restitution and redistribution, and other black producers who have acquired land through private means and are engaged in value-adding enterprises domestically, or involved in export and to revitalize agricultural colleges and centres of excellence
Expected outputs of the grant	<ul style="list-style-type: none"> ▪ Farmer supported per category (subsistence, smallholder and commercial); ▪ Youth, women and farmers with disabilities supported through CASP; ▪ Unemployed graduates placed on commercial farms; ▪ On and off - farm infrastructure provided and repaired including agro processing infrastructure; ▪ Land under agricultural production (crop and livestock):

Actual outputs achieved	<ul style="list-style-type: none"> ▪ 5 775 smallholder producers supported with agricultural production inputs ▪ 33 black commercial producers supported with agricultural production inputs ▪ 27 female farmer projects supported by the Department ▪ 29 youth farmer projects supported by the Department ▪ 7 projects for persons with disability supported by the Department ▪ 280 Unemployed graduates placed on commercial farms ▪ 69 agricultural infrastructure established. ▪ 29 agricultural infrastructure rehabilitated
Amount per amended DORA	R 203 509
Amount transferred (R'000)	R203 509
Reasons if amount as per DORA not transferred	n/a
Amount spent by the department (R'000)	R194 438
Reasons for the funds unspent by the entity	<p>R9.071 million surplus is made up of:-</p> <ul style="list-style-type: none"> - R7.329 million for animal feed, fencing projects, wool sheds that commenced but not completed and is requested as roll-over to 2021/22. - R722,000 for borehole and diptank that could not be implemented due to inaccessibility of site - R1.020 million savings for various projects implemented below
Monitoring mechanism by the transferring department	The Department provides financial and non-financial performance reports to the National department according to the approved business plan.

Conditional Grant 2: Land Care Grant

Department/ Municipality to whom the grant has been transferred	KZN Department of Agriculture and Rural Development
Purpose of the grant	To promote sustainable use and management of natural resources by engaging in community based initiatives that support the pillars of sustainability (social, economic and environmental), leading to greater productivity, food security, job creation and better well-being for all
Expected outputs of the grant	<ul style="list-style-type: none"> • Hectares of agricultural land rehabilitated • Number of beneficiaries trained under the Landcare EPWP programme • Number of people employed on Land Care EPWP programme
Actual outputs achieved	<ul style="list-style-type: none"> • 7178.95 hectares of agricultural land rehabilitated • 551 beneficiaries trained under the Land Care EPWP programme • 1195 people employed on Land Care EPWP programme
Amount per amended DORA	R 12 550
Amount transferred (R'000)	R12 550
Reasons if amount as per DORA not transferred	N/A
Amount spent by the department/ municipality (R'000)	R12 550
Reasons for the funds unspent by the entity	N/A
Monitoring mechanism by the transferring department	The Department provides financial and non-financial performance reports to the National department according to the approved business plan.

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2020 to 31 March 2021.

Conditional Grant: Ilima/Letsema

Department who transferred the grant	KZN Department of Agriculture and Rural Development
Purpose of the grant	<ul style="list-style-type: none"> ▪ To assist vulnerable South African farming communities to achieve an increase in agricultural production within strategically identified grain, livestock, horticulture and aquaculture production areas, and ▪ Invest in infrastructure that unlocks agricultural production

Expected outputs of the grant	<ul style="list-style-type: none"> ▪ Farmer supported per category (subsistence, smallholder and commercial); ▪ Youth, women and farmers with disabilities supported through CASP; ▪ Unemployed graduates placed on commercial farms; ▪ On and off - farm infrastructure provided and repaired including agro processing infrastructure; ▪ Land under agricultural production (crop and livestock);
Actual outputs achieved	<ul style="list-style-type: none"> ▪ 5 775 smallholder producers supported with agricultural production inputs ▪ 33 black commercial producers supported with agricultural production inputs ▪ 27 female farmer projects supported by the Department ▪ 29 youth farmer projects supported by the Department ▪ 7 projects for persons with disability supported by the Department ▪ 280 Unemployed graduates placed on commercial farms ▪ 69 agricultural infrastructure established.
Amount per amended DORA	R83 311
Amount received (R'000)	R83 311
Reasons if amount as per DORA was not received	n/a
Amount spent by the department (R'000)	R75 692
Reasons for the funds unspent by the entity	<p>Surplus of R7.619 million is attributable to:-</p> <ul style="list-style-type: none"> - R5.720 million relating to fencing, irrigation schemes, wool shearing equipment and tools, boreholes and dams that could not be completed and is requested as roll-over to 2021/22. - R1.582 million for irrigation scheme that could not be implemented due to unfavourable climatic conditions - R317,000 net savings for projects implemented below estimate.
Monitoring mechanism by the receiving department	The Department provides financial and non-financial performance reports to the National department according to the approved business plan.

The table/s below details the conditional grants and ear marked funds received during for the period 1 April 2020 to 31 March 2021.

Conditional Grant 4: EPWP Integrated Grant for Provinces

Department who transferred the grant	KZN Department of Agriculture and Rural Development
---------------------------------------------	-----------------------------------------------------

Purpose of the grant	To incentivize provincial departments to expand work creation efforts through the use of labour intensive delivery methods in compliance with the EPWP guidelines
Expected outputs of the grant	<ul style="list-style-type: none"> • Number of people employed on Land Care EPWP programme
Actual outputs achieved	<ul style="list-style-type: none"> • 1195 people employed on Land Care EPWP programme
Amount per amended DORA	R4 647
Amount received (R'000)	R4 647
Reasons if amount as per DORA was not received	n/a
Amount spent by the department (R'000)	R4 647
Reasons for the funds unspent by the entity	N/A
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	The Department provides financial and non-financial performance reports to the National department according to the approved business plan.

7. DONOR FUNDS

7.1. Donor Funds Received

The Department did not receive any foreign aid during the 2021/22 financial year.

8. CAPITAL INVESTMENT

8.1. Capital investment, maintenance and asset management plan

Provide commentary on the following:

- Progress made on implementing the capital, investment and asset management plan.
- Infrastructure projects which have been completed in the current year and the progress in comparison to what was planned at the beginning of the year. Provide reasons for material variances (2% variance)
- Infrastructure projects that are currently in progress (list projects) and when are they expected to be completed,
- Plans to close down or down-grade any current facilities,
- Progress made on the maintenance of infrastructure

- Developments relating to the above that are expected to impact on the department's current expenditure.
- Details as to how asset holdings have changed over the period under review, including information on disposals, scrapping and loss due to theft
- Measures taken to ensure that the department's asset register remained up-to-date during the period under review
- The current state of the department's capital assets, for example what percentage is in good, fair or bad condition
- Major maintenance projects that have been undertaken during the period under review
- Progress made in addressing the maintenance backlog during the period under review, for example, has the backlog grown or become smaller? Is the rate of progress according to plan? If not why not, and what measures were taken to keep on track

Infrastructure projects	20YY/20ZZ			20XX/20YY		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets						
Existing infrastructure assets						
- Upgrades and additions						
- Rehabilitation, renovations and refurbishments						
- Maintenance and repairs						
Infrastructure transfer						
- Current						
- Capital						
Total						

PART C: GOVERNANCE

1. INTRODUCTION

2. RISK MANAGEMENT

- The Department has an approved risk management policy and a five-year strategy.
- The department has a strategic risk assessment which is aligned to the strategic plan. The review of the strategic risk register is done annually and updated with new and emerging risks. On a quarterly basis the risk register is reviewed and updated with emerging risks.

Operational risks are conducted right throughout the year.

- The department has an internal control risk and risk management committee which meets quarterly to look at the risk management system and progress on the implementation of the risk mitigation plans. The cluster audit and risk committee also advises management on risk management system and level of the implementation of mitigation plans.
- The audit committee advises the department on risk management and monitors the effectiveness of the system of risk management.
- The department has progress in the management of risks and progress is noted in its performance.

3. FRAUD AND CORRUPTION

- The fraud prevention plan is in place and reviewed annually. It is inclusive of the response plan/strategy. There has been significant progress in implementing the plan through understanding and assessment of the risks facing the Department, fraud awareness sessions
- The department has a whistleblowing policy in place. A fraud hotline that utilises a toll free number has been set up to enable reporting of suspected fraud and corruption.
- The cases are reported through the fraud hotline, the office of the head of department and the Public Service Commission. Upon receipt of allegations, they are then referred to Internal Control Unit to assess the scope of the matter and be referred to Office of the Premier Forensic Unit or to Law Enforcement Agencies for investigation.

4. MINIMISING CONFLICT OF INTEREST

- The Department communicates the DPSA's regular Circulars on Financial Disclosure to ensure and monitor compliance during the opening windows for disclosure. Further to this the Department has a Policy on remunerative work outside the Public Service and keeps the Register for the applicants / approvals.
- In the process of enforcing and monitoring of conflict of interest and in an instance of non-compliance, Human Resource Administration writes to the non-compliant employees through their respective responsibility managers

to establish the reason/s for non-compliance. Following the established reasons for non-compliance; Human Resource Administration writes to DPSA requesting for a special concession for reopening of the e-disclosure system to allow access for outstanding disclosures. Dismal non-compliances are referred to Employee Relations for the initiation of disciplinary process.

- The Department is also in a process of developing an inclusive policy on financial disclosure which will also covers employees' family relationships disclosure to institutionalise ethics whilst discouraging conflict of interest and nepotism.

5. CODE OF CONDUCT

The Department is adhering to the Public Service Code of Conduct and PSCBC Resolution 1 of 2003 in order to;

- To support constructive labour relations in the department.
- Maintaining and promoting a high standard of professional ethics.
- To promote mutual respect and acceptable conduct.
- Promoting efficient, economic and effective use of resources.
- Orientated towards development.
- Delivering services impartially, fairly, equitable and without bias.
- Responding to people's needs and encouraging public participation in policy matters.
- Accountable for its actions.
- Transparent by providing the public with timely, accessible and accurate information.
- Cultivating good human resource management and career development practices to maximize human potential.
- Broadly representative of the South African people, with employment and personnel management practices based on ability, objectivity, fairness, and the need to redress the imbalances of the past.

The process followed for the breach of Code of Conduct is as follows;

- Conduct an investigation.
- Determined contravention of policies and collect evidence.
- Conduct disciplinary hearing.

- Employees to be notified of the charge against him/her and his or her rights at the hearing.
- The disciplinary hearing should be held as soon as possible after the incident, but the employee should be granted sufficient time to prepare his or her case.
- Read the notice for the record and ask the employee to indicate whether she or he pleads guilty or not guilty to each charge.
- At the hearing the employee has the right to hear the evidence presented against him or her, has the right to state his or her case in accordance with the 'audi alteram partem-rule", the right to call witnesses and the right to cross examine witnesses called by management.
- Place the verdict on records together with the reasons.
- If guilty, ask parties to address in aggravation and mitigation of sanction.
- Consider and determine the appropriate sanction.
- The employee has a right to appeal.

6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

- The Department conducts annual medical surveillance health screening in order to prevent and manage transmission/ acquiring of occupational diseases. The medical surveillance is currently undertaken with the personnel from Analytical and Soil Science Services and Veterinary Services. The scope of medical surveillance is to be extended to other branches that have risks of occupational diseases.
- There is a high number of late and non-reporting of IOD cases. This leads to poor management of occupational injuries and poor management of IOD sick leave. In most cases employees tend to report that the incident was due to medical condition, such as high blood pressure that resulted to a black out or live with epilepsy.

7. PORTFOLIO COMMITTEES

Provide commentary on the following:

- The dates of the meeting
 - ✓ 24 June 2021
 - ✓ 13 July 2021
 - ✓ 10 August 2021
 - ✓ 17 August 2021

- ✓ 22 October 2021
 - ✓ 30 November 2021
 - ✓ 08 December 2021
 - ✓ 04 February 2022
 - ✓ 16 March 2022
 - ✓ 25 March 2022
- Matters raised by the Portfolio Committee and how has the department addressed these matters
 - ✓ In 2021/2022 financial year, the Department received one set of minutes of the meeting held on 17 August 2022. During the meeting the Department responded as follows on the issues by the Portfolio Committee members: 1st Quarter Report

MEMBERS RESPONSE

- ✓ The members of the committee requested a clarity on how many animals have been stolen, killed and if the department have opened the case to the SAPS. Regarding the revision of APP by the OTP is the exercise done to all department or only Agriculture. When is the revised APP going to be presented to the committee? The issue of under expenditure in the conditional grants what causes the under expenditure. Under expenditure of approximately R10 million in programme 1, unfilled vacancies, what is the department plan on that challenge.
- ✓ On the ADA revenue collection of R70 000 instead of R1.6 million, why is the entity slow in collection of sales. Mjindi being taken by farmer how is the entity facilitating the moving of the entity. Ntingwe salaries being paid by ADA what agreement do they have with the department.
- ✓ On the Quarter 1 report the percentage of funded post 37%, can the committee be provided with the full report of prioritized post. Number of H/a supported for black farmers, delays in supplying of fertilizers and

seeds, number of fencing supplied for Agricultural use. Veterinary supplies chemicals that have not been delivered. What is the department planning to achieve these targets?

- ✓ The committee also emphasized on the underperformance on programmes that are they key in the department. The committee requested the department to focus on the underperformance areas. The members of the committee also requested the report of the loss of livestock and a farm security report as whole, the report of the departmental organogram, as there is underperformance due to number of vacant post.
- ✓ The R 14million of the roll over, what is the main motivation on this roll over. The Mjindi farm issue, the department need to engage with the officials regarding the Mjindi farm. Including forming the trust that will run the Mjindi farm. The members of committee also raised a concern in the delays of invoices, revenue collection, which affects the supply chain, delays in the planting season. The committee also need to look at the under achievement of key performance indicators on how can they assist the department.
- ✓ The revenue under collection by ADA on Mjindi farm, what is the main problem as it has been an ongoing challenge. Programme 4 indicator 3 of ADA moving the indicator to quarter 2 where is the budget going to come from. Programme 3 and indicator that was not achieved because of lack of evidence, who was supposed to collect the evidence. Under expenditure on COE is a concern by DARD. Non- Financials the missing of the indicator on farmers that are supported by the department, rural development agri-hub indicator missing.

✓ **DEPARTMENTAL RESPONSE**

- ✓ The MEC responded on the issue of livestock theft that 8 were tried to be killed but there were injured and the department sold them to the community. A case has been opened to the SAPS. On the issue of security report, security personnel have been changed and there were

burglaries that were happening as soon as the new company have been appointed.

- ✓ When the company's contract expired, burglaries and theft were happening. The company was forcing the department to renew the contract which was irregular. Treasury was requested to intervene in the close bidding process. Currently there's a company which is under 6 months' contracts.
- ✓ The HOD responded that the 1st quarter performance have not been good for various reasons. On the issue of conditional grants on the 1st quarter the department has a plan, on the programmes that have not spent funds, the funds will be redirected to other programmes.
- ✓ The project management will consider the conditional grants system. The issue of vacancies the HOD responded that in the past financial year the department advertised many post more than 150 posts. The Treasury then sent a message that some post that have been advertised don't have a funding, currently 21 posts have been filled. The under expenditure is the results of the internal work that will be reported to the committee. A report will be presented in the next meeting.
- ✓ The issue of not delivering fertilizers, the department will work on it as the fertilizers are available. The funding of Ntingwe and ADA the issue is the department is resolving the matter.
- ✓ The ADA CEO responded that the facilitator was appointed to do the work for UMJINDI and it will cost R1.75 million. The debt collection issue is the resistance of the farmers, covid-19 issue, illegal connection. The plan is to appoint the debt Collector to assist with debt collection. ADA is writing letters to farmers reminding them to pay for the past 6 months. The facilitating recommendations will assist ADA to take the decisions, currently the matter is with the executive council. The Ntingwe tea matter is with the department.

- ✓ DARD responded on the revision of the APP that all the departments will be reviewing their APP and the department is working on finalizing it by end of August the omission of indicators it is because they were not planned for in the current financial year. On the vet services chemicals the department is currently waiting for orders from the suppliers.
- ✓ The MEC clarified that on the Mjindi farm matter there is no executive council resolution. On the dip tank issue of chemicals, the MEC responded that the departmental management is currently sorting that matter.
- ✓ The Chairperson reported to the committee and the department that due to network challenge some of the matters will be deferred in the next meeting

Members response

- ✓ The members of the committee raised a concern in the issue of suffering of emerging and communal farmers in fighting this disease, as well as the assistance in fighting this disease, as the white farmers will not suffer but the black farmers will suffer, what means is the department doing to help those farmers. The proposal of vaccination and ear tagging the animals when is the department planning to start that process. How many dip tanks are in UMkhanyakude, King Cetshwayo and Zululand district.

Departmental response.

- ✓ The department responded that indeed the emerging and communal farmers are suffering during the foot and mouth disease, but the department with the national department are assisting the farmers as it is deadly disease. Currently there are 28 dip tanks that currently positive for foot and mouth. Resources indeed will be needed the department is working on all those structures. The department reported that they will put together a business plan for a project which will run 6 months. About 132 million that will cost to run the project, and they have requested it to Treasury.

- ✓ The last received Portfolio Committee Resolutions register is attached where the reports as per the resolutions.

8. SCOPA RESOLUTIONS

REPORT OF THE STANDING COMMITTEE ON PUBLIC ACCOUNTS HEARINGS ON 2020/2021 REPORTS OF THE AUDITOR-GENERAL VOTE 3: AGRICULTURE AND RURAL DEVELOPMENT

Resolution 146/2021: Department of Agriculture and Rural Development: Material Underspending of the Budget: R17.15 Million

Noting that:

- (a) The department materially underspent the budget by R17,15 million on the programme for agriculture and rural development.
- (b) This underspending is attributed to projects that could not be completed by 31 March 2021, and the department has requested to roll over the projects and associated budget to the 2021-22 financial year.

The Committee resolves:

That the Accounting Officer report to the Committee by 31 January 2022 on the reasons for not completing the projects by 31 March 2021, the project plan for 2021/22, whether the rollover has been granted and assurance that the rollover amount will be fully spent by 31 March 2022.

Response: The under expenditure of R17.151 million is made up of Equitable Share amount of only R211,000 and Conditional Grant amount of R16.940 million as follows:-

- CASP – R9.071 million of which R7.239 million was requested as roll-over
- Ilima/Letsema – R7.619 million of which R5.720 million was requested as roll-over

- Provincial Disaster Grant – R250,000 is actual savings as all seventeen stock watering dams were completed.

CASP roll-over includes R5.207 million for projects that were rolled-over from 2019/20 as follows:

- 9 fencing projects amounting to R3.486 million. The department had to re-advertise bid for establishment of panel of service provider due to non-compliance with the local content requirements. The process was completed during 2020/21 but due to Covid-19 restrictions and shortage of steel the projects were not completed by 31 March 2021.
- 2 wool sheds amounting to R1.322 million where tender process was finalised during 2020/21 but service provider was not able to complete the projects by 31 March 2021
- Feed for layer project amounting to R206,000 was delayed due to order having to be cancelled due to non-delivery by service provider. The second service provider only delivered in April 2021.
- Construction of loading ramp of R193,000 due to failure by service provider led to delays and appointment of alternate service provider.

The request for a second roll-over of R5.207 million was not granted and department funded these projects from the equitable share allocation for 2021/22 through savings on Compensation of Employees.

CASP roll-over request from 2020/21 to 2021/22 amounted to R2.032 million for the following projects:

- R118,000 for SA Gap Certification
- R680,000 for two fencing projects that were not completed due to Covid-19 restrictions and shortage of steel
- R908,000 for One piggery and Two poultry projects which formed part of the reprioritisation during Quarter 4 of 2020/21. Service providers only delivered after 31 March 2021.
- R326,000 for construction of Combi-court at Cedara College.

The roll-over request was granted and actual expenditure of R1.512 million has been incurred by 31 December 2021. Balance of R481,000 is made up of

- R76,000 for SA Gap Certification to be paid by February 2022
- R79,000 for fencing project, awaiting for final invoice from service provider
- R326,000 in respect of the Combi-court which is proving to be challenge as the service provider is failing to deliver. Department in process of cancelling order.

Ilima/Letsema rollover request included R2.032 million rolled over from 2019/20 for three projects: -

- R1.385 million for installation of irrigation at Ndonyela which had to be re-advertised to ensure compliance to local content requirements.
- R288,000 for one borehole and R359,000 for construction of slurry dam that had to re-advertised to changes in specifications.

The request for second roll-over was not approved and the department funded these projects from savings under Compensation of Employees in 2021/22.

Ilima/Letsema roll-over from 2020/21 amounted to R3.688 million for following projects:-

- R1.621 million for two fencing projects that formed part of the reprioritisation in Quarter 4 of 2020/21 but projects only completed after 31 March 2021.
- R881,000 for shearing equipment for wool improvement project that was delivered after 31 March 2021.
- R1.186 million for Phumelele Irrigation Scheme due to slow progress by the appointed service provider.

Actual expenditure of R2.997 million as at 31 December 2021, leaving balance of R691,000 for the following:

- R163,000 in respect of one fencing project at Ndumo A where final invoice is expected in Quarter 4.

- R528,000 for Phumelele irrigation due to cancellation of contract as result of failure by service provider and department has re-advertised.

The department will spend all of the conditional grant monies by the 31st of March because as depicted in the table below the balance of R60,5 m remains during the last quarter.

FINANCE PORTFOLIO COMMITTEE 2021/2022 MTEF BUDGET HEARINGS

VOTE 3: AGRICULTURE AND RURAL DEVELOPMENT

Resolution 5/2021: DARD: Non-payment for water by Umjindi Farmers

Noting that:

ADA's collection rate for water from Umjindi Farmers is 30%, meaning some farmers are not paying for water usage.

The Committee resolves that:

The Accounting Authority must provide a report by 30 June 2021 on the following:

1. Provide reasons for the non-payment for water by some Umjindi Farmers.

Response: There is generally a culture of non-payment at Mjindi. Reports obtained from former Mjindi Management indicate that this dates back to years prior to 2011, when the bulk (Amount) was written off, with approval from Provincial Treasury. The existing debt dates back from 2012. The major reasons cited by the farmers is that the water supply from Mjindi/ADA is poor.

A report indicating the historical background of the Mjindi charges, payment patterns and remedial action that was attempted, was obtained from former Mjindi Management in May 2020: The report includes the following highlights:

Department of Development Aid (DDA) developed the Makhathini Irrigation Scheme in 1985. This was a division under the National Department of Agriculture. Most farmers were allocated land by DDA. The original 20 years Lease Agreements and Water Supply Agreements were entered into between the farmers and DDA in 1988. Mjindi Farming was working under DDA doing all mechanization for farmers.

The National Department of Agriculture took a decision to close down this division (DDA) on 31 March 1993. The administration and control of Lease Agreements were left with Mjindi Farming, which was registered as a Company in July 1993. Mjindi Farming (Pty) Ltd then took over all services that were done by DDA. Mjindi Farming (Pty) Ltd entered into Water Supply Agreement with farmers in 1996.

For various reasons farmers accrued huge debt. The total debt as at 31 March 2020 was about R27m. **All farmers are charged one flat rate per hectare planted, reviewed every year.**

- **Debt Write - Off**

The Board of Directors reviewed the situation of farmer debts in 2010 as a result a submission was made to the KZN-Treasury for the debt to be written off. The write off was approved for all the previous year's leaving only two financial years of debt (2009/10 and 2010/2011). The debts were written off and farmers started in 2011/12 financial year with a new opening balance of two years financial years mentioned above.

- **Interest charged on outstanding debt**

From 2016/17 financial year farmers started to be charged for the debt owed to the entity with approximately R1.7 million incurred in 2016/17, R1.8 million in 2017/18, tely R2.2 million 2018/19, R2.6 million incurred in 2019/20 totaling R8.3 million worth of interest.

- **Previous attempts to collect debt**

The following are measures taken collect debt due to the entity:

- Debtors were visited at home and in their plots; reminded to pay.
- Farmers were given statements informing them of the debt due.
- Letters of demand (first and second) were served to all debtors who did not pay within 12 months.
- Irrigation was disconnected for all debtors who did not respond to letters of demand sent to them.
- All debtors who did not make payment arrangements were handed over to Attorneys for collection.
- The Attorneys also wrote letters of demand to the farmers informing them of the debt and that they must pay.

When the farmer failed to pay, water was then disconnected and for the farmers to have the water reconnected they had to pay 25% of the debt and the balance of 75% be in a form of a payment arrangement. The farmers made the payment arrangements however they did not honour them and follow ups were made, up until the water was disconnected.

- **Challenges encountered with water provision**

- Mjindi had first to deal with the problem of old pumps. In 2015, Mjindi started to buy new pumps in order to improve the irrigation pressure. This was done in phases due to the limited budget. When the entity was repairing the pumps, it was discovered that the parts do not exist due the pumps are old version.
- Another challenge was that some farmers did not have pipes to irrigate. The entity faced a challenge, to buy the new irrigation pipes for all farmers. This was done in two phases with some criteria that farmers had to meet and the criteria were:
 - Have a Lease Agreements
 - Signing of new water supply Agreements
 - Proof of postal address,
 - Copy of an ID, and payment of the previous year.

- Another challenge was the delay in the lease agreement needed from the farmers, which allows them to sign the water supply agreement with Mjindi and be give pipes to irrigate during phase one of issuing pipes.
- Since 2016/17, the company has been experiencing more challenges at P1, P4 at Block 6B upper zone, Block 7 and 8 where farmers did not get sufficient irrigation water. Irrigation is an indispensable service for the farmers in the Makhathini Irrigation Scheme.
- The more farmers lost their crops or get less yield, the more the company loses its revenue it is supposed to collect. There were 58 farmer's plots in block 6A upper zone which were affected by water the disruptions, a total of 607.39 hectares of which 386.6 hectares were occupied with crops. Block 6C belong to Abenguni Co-op and is comprises of 111.99 hectares in total, 23.5 hectares were occupied with crops. Both block 6A and 6C received a debt relief as follows:
 - For vegetable crops the debt relief was for 3 months of not being charged for water services in order to help the farmers to regain power and stand afresh again in their farming business.
 - For fruit trees and sugarcane farmers the debt relief was for 1 month of not being charged for water services in order to help the farmers to recover.
- The process of disconnection irrigation was compromised because of the challenges and disruptions the company had since 2016.

During the 2019/20 financial year, the following activities were taken in trying to ensure that the farmers do pay for the debt that they owe Mjindi and those activities are:

- Number of water disconnections was 214 out of 328 farmers leaving a balance of 114 farmers where water was not disconnected.
- Number of plots reconnected after the farmers have paid 25% of 2018/19 debt balance was 56;

- Number of payment arrangements made by the farmers was 56 in an amount of R1.4 million of which the date of honouring the arrangements has not arrived as they only started with the harvesting of sugarcane.
- No further action was taken during the transitional period of 2020/21, when Mjindi farming was being taken over by the ADA. The ADA initially focused on alleviating the water shortage problems.

2. Indicate what intervention the ADA will put in place to recoup the outstanding funds from defaulting Umjindi Farmers.

Response: The process of sending notices and letters of demand will be resuscitated and disconnections will also be effected before end of the first quarter of 2020/21. Furthermore, a data-cleansing exercise has begun, to ascertain that the entity is billing the correct farmers. New Water Service Agreements will be signed with the farmers. A fresh attempt will be made, to appoint a debt collector by the end of the second quarter, a process that was unsuccessfully pursued in the 2019/20 financial year.

Resolution 6/2021: DARD: Mooi-River Farms

Noting that:

There have been reports of farms located in Mooi-River that have been unproductive for a while.

The Committee resolves that:

The Accounting Authority must provide a report by 30 June 2021 on the following:

1. Indicate whether it is the responsibility of ADA or the Department of Agriculture and Rural Development to assist those farms to ensure that they are productive.

Response: It is a collective responsibility of Provincial Department of Agriculture & Rural Development, National Department of Agriculture Land Reform and Rural Development, Agri-business Development Agency, private sector and farmers to ensure that Mooi River Farms are productive.

2. Give an update on interventions that have been put in place to assist those farms to become productive.

Response: A total investment of R 37 487 204,00 towards 15 farms 57 has been committed by Department of Agriculture and Rural Development DARD. The breakdown of financial support per year is as follows:-

- 2017/2018 an investment of R20 590 625,70 supported 7 farms with 110 beneficiaries.
- 2019/2020 total investment of R7 224 303,00 supported five (5) farms with 36 beneficiaries.
- 2020/2021 a total investment of R 5 772 276,00 interventions in four (4) farms.
- 2021/2022 continuation project R 4 150 000,00 will be implemented during the current financial year.

Furthermore, National Department of Rural Development and Land Reform (DRDLR) has invested R54 million towards supporting Mooi River farms with 42 beneficiaries.

TRANSVERSAL RESOLUTIONS

Resolution 43/2021: Transversal: Failure to finalise SLAs and MOAs on time Noting that:

Some Departments had not finalised SLAs and MOAs at the beginning of the 2021/22 financial year.

The Committee resolves that:

1. Accounting Officers must monitor the timeous finalisation of SLAs and MOAs

Response: All service level agreements for the 2021/22 financial are concluded.

2. Accounting Officers must plan for outer years and ensure that SLAs and MOAs for the ensuing financial year are initiated in the current financial year to avoid delays.

Response: The department will include the finalisation of the agreements as an activity in its annual planning and budget process timetable, which will ensure timeous finalisation and signature before start of next financial year.

Resolution 44/2021: Transversal: Underspending against Conditional grants and specifically and exclusively appropriated funds

Noting that:

- a) Failure to spend the conditional grants and specific and exclusive appropriations may result in the reduction of future allocations to KwaZulu-Natal in the future.

The Committee resolves that:

1. Accounting Officers must ensure that they spend their conditional grant allocations and specific and exclusive appropriations in full at the end of the financial year.

Response: The monitoring and reporting on conditional grants interventions:

- Monthly reporting on progress per project
 - Quarterly reporting to the DDG: Agriculture Services by all Responsibility Managers that receive conditional grant allocations
 - Infrastructure Projects monitored by the department's Infrastructure Committee
 - Furthermore, the Department is introducing a Digital Reporting System for improving our project management system. This will assist in tracking progress on projects being implemented
2. Departments must seek assistance from Public Works and Treasury to ensure that they are reporting on grants performance and specifically and exclusively appropriated funds correctly.

Response: The Department provides Treasury and the Transferring Officers of Conditional Grants with the monthly and quarterly reports as

prescribed. Furthermore, specific allocation codes are created on the financial system (BAS) for specific and exclusive allocations to assist in the reporting requirements.

Resolution 45/2021: Transversal: Underspending on Compensation of employees Noting that:

Some departments continuously underspend against *Compensation of employees* while they have critical vacant posts within their establishments.

The Committee resolves that:

Accounting Officers must avoid underspending on *Compensation of employees* by filling all critical vacant posts within their establishments.

Response: The department has established committee to review, identify critical posts and monitor progress on filling of these posts.

9. PRIOR MODIFICATIONS TO AUDIT REPORTS

There were no prior modifications on the Department's report.

10. INTERNAL CONTROL UNIT

The Department has an Internal Control component that oversees systems of control and related governance functions. The component also provides audit management services to the Department as serves as the first point of contact for Internal Audit at Treasury and AG audits.

11. INTERNAL AUDIT AND AUDIT COMMITTEES

The Department utilises the Provincial Treasury Shared Audit committee services. There is no specific departmental audit committee.

12. AUDIT COMMITTEE REPORT

REPORT OF THE AUDIT & RISK COMMITTEE ON VOTE 3 – AGRICULTURE AND RURAL DEVELOPMENT

The Audit Committee herewith presents its report for the financial year ended 31 March 2022, as required by Treasury Regulation 3.1.13 read with section 77 of the Public Finance Management Act, 1999 (Act No. 1 of 1999, as amended by Act No. 29 of 1999).

The Provincial Audit and Risk Committee (PARC) is the shared audit and risk committee for the provincial departments, and is further sub-divided into three Cluster Audit & Risk Committees (CARC's) that provide oversight of key functions to the KZN Provincial Government Departments. The KZN Department of Agriculture and Rural Development is served by the Economic Sector and Infrastructure Development (ESID) Cluster Audit & Risk Committee.

The Audit Committee reports that it has adopted formal terms of reference contained in its Audit and Risk Committee Charter. The Committee complied with its responsibilities arising from the Public Finance Management Act and Treasury Regulations; except that the Committee was not fully constituted for the full financial year.

1. Audit Committee Members and Attendance

The PARC and ESID CARC consisted of the members listed hereunder who have met as reflected below.

#	Name of Member	PARC Meetings Attended	ESID CARC Meetings Attended
1.	Mr S Simelane (Acting Chairman of PARC and ESID CARC)	2 of 2	1 of 1
2.	Mr V Ramphal	2 of 2	1 of 1
3.	Mr P Christianson	2 of 2	N/A*
4.	Ms T Njozela	2 of 2	N/A*
5.	Mr D O'Connor	2 of 2	N/A*
6.	Mr M Tarr	2 of 2	1 of 1

**refers to PARC members who did not serve on the ESID CARC*

The contracts of five members ended on 31 October 2021 following a two-term of 3 years each. On 18 May 2022, new Provincial Audit and Risk Committee members were appointed by the MEC for Finance for a period of 3 years. The new Provincial Audit and Risk Committee met on 28 & 29 May 2022 to review the Annual Financial Statements for the 2021/22 financial year; and held a special PARC meeting in June 2022 to deal with outstanding internal audit reports relating to the 2022 financial year. The table below provides details of the newly constituted PARC and attendance of meetings held subsequent to the financial year-end:

#	NAME & SURNAME	MEETING	
		AFS Review	Special PARC
1.	Mr Z Zulu – PARC Chairperson	√	√
2.	Mr M Tarr	√	√
3.	Ms S Makhathini	√	√
4.	Mr S Mthethwa	√	√
5.	Ms R Ramphal	√	√
6.	Mr S Maharaj	√	√

2. The Effectiveness of Internal Control

The Committee has reviewed the reports of the Provincial Internal Audit Service (PIAS), the Audit Report on the Annual Financial Statements and

Management Report of the Auditor General of South Africa (AGSA) and has noted with concern, the weaknesses in controls in the following areas:

- Movable Tangible Capital Assets
- Investment and Loans impairments
- Transfer Payments
- Fleet Management

The Committee noted the improvement in the control environment, however there were control deficiencies identified by the auditors, both internal and external. Management interventions on certain control weaknesses were considered by the Committee, the Accounting Officer is urged to continue to implement strategies that will prevent regression on audit outcomes.

3. Effectiveness of Internal Audit

PIAS activities were reviewed by the Committee during the special PARC and CARC monitoring processes. The Committee evaluated PIAS' reports detailing the assessment of the adequacy and effectiveness of controls designed to mitigate the risks associated with the operational and strategic activities of the department.

The PIAS planned to conduct eighteen (18) audit assignments for the period under review, of which seventeen (17) were finalised and one (1) was rolled over with the approval of the Audit Committee.

The Committee is satisfied that PIAS performed effectively during the period under review. During the 2022/23 financial year, the Committee will continue to monitor the progress made by the PIAS against its operational plans in order to ensure that it continues to fulfil its mandate and add value to the Department.

4. Risk Management

The responsibilities of the Committee with respect to risk management are formally defined in its Charter. For the period under review, the Committee's responsibilities have been focused, amongst other things, on the quarterly review of the Department's risk register and monitoring progress against the risk management operational plan.

As at 2021/22 financial year-end, the Department's risk register status was as follows:

Focus areas	Risk Grouping					Total
	Critical	Major	Moderate	Minor	Insignificant	
Number of Identified Risks	3	12	11	0	0	26
Number of Identified Action Plans	8	48	51	0	0	107
Number of Completed Action Plans	3	30	48	0	0	81
% Completion of Action Plans	38%	63%	94%	N/A	N/A	76%

The Committee noted the significant progress made by the Department in implementing 76% of risk mitigation plans, and urged the Department to ensure the timely mitigation of risks, particularly for risks classified as critical and major.

In addition, the Committee advised the Department to begin implementation of the newly approved Provincial Risk Management Framework, together with the minimum risk management standards contained therein, as these would assist the Accounting Officer to embed risk management within the Department. Coupled with the risk management framework implementation, the Department was also urged to implement the combined assurance

framework as this would enable directing prioritised efforts/actions to achieve synergies and efficiencies in key processes, thereby enhancing the control environment and minimising risk events.

With regard to the COVID-19 pandemic, the Department was urged to ensure continued compliance with prescribed COVID-19 control measures, and to relax these in line with the pronouncements of the President's/National Heath's guidance.

5. Quality of in year management and monthly/quarterly reports

Due to the Committee not being constituted for the full financial year, the Committee did not review all reports in respect to in year management and quarterly performance prepared and issued by the Accounting Officer during the year under review in terms of the PFMA and the Division of Revenue Act. The newly appointed Committee will in the 2022/23 financial year ensure that all its responsibilities are met.

Based on the AG report, the Committee also noted the movable tangible capital assets of R82,37 million representing 2369 items disclosed under investigation, as a result of the Department not being able to verify these assets during the financial year. The Committee also noted the material impairment of R27,80 million on investments and R12,2 million on loans respectively, which was provided for as a result of no returns or no payments expected from the Department's investment and loan made to Ntingwe Tea (Pty) Ltd.

6. Evaluation of Financial Statements

The Committee has:

- Reviewed and discussed the Annual Financial Statements, including the audit report, with the Accounting Officer, Auditor General and PIAS;
- Reviewed the Auditor General's Management Report;

- Reviewed the Department's processes for compliance with legal and regulatory provisions,
- Reviewed the conclusion on the usefulness and reliability of performance information resulting from the external audit of the Department and noted the material adjustments made to performance information of programme 2: agricultural development services.
- The Committee noted the material irregularity still in progress at the conclusion of the audit by the Auditor General.

7. Forensic Investigations

The Committee draws attention to the paragraph in the audit report relating to investigations. The department and Forensic Investigation Services at the Office of the Premier are urged to promptly finalise the outstanding investigations and implement recommendations in the finalised investigations.

8. Auditor-General's Report

The Committee has met with the Auditor General of South Africa to discuss and evaluate the issues that emanated from the current regulatory audit. The Committee will ensure that corrective actions in respect of the detailed findings emanating from the current regulatory audit continue to be monitored on a quarterly basis through the CARC processes.

The Committee concurs with and accepts the conclusion of the Auditor General's opinion on the Annual Financial Statements of an unqualified audit opinion, and is of the opinion that the Audited Annual Financial Statements be accepted and read together with the report of the Auditor General. The Committee commends the Department on obtaining an unqualified audit opinion.

9. Appreciation

The Committee wishes to express its appreciation to the Management of the Department, the Auditor General of South Africa, and the Provincial Internal Audit Services for the co-operation and support they have provided to enable us to compile this report.

Mr Z Zulu

Chairperson: Provincial Audit and Risk Committee

15 August 2022

13. B-BBEE COMPLIANCE PERFORMANCE INFORMATION

The following table has been completed in accordance with the compliance to the BBEE requirements of the BBEE Act of 2013 and as determined by the Department of Trade and Industry.

Has the Department / Public Entity applied any relevant Code of Good Practice (B-BBEE Certificate Levels 1 – 8) with regards to the following:		
Criteria	Response Yes / No	Discussion <i>(include a discussion on your response and indicate what measures have been taken to comply)</i>
Determining qualification criteria for the issuing of licences, concessions or other authorisations in respect of economic activity in terms of any law?		
Developing and implementing a preferential procurement policy?	Yes	SCM implements preferential procurement policy in the acquisition of goods and services for the Department.
Determining qualification criteria for the sale of state-owned enterprises?		
Developing criteria for entering into partnerships with the private sector?		
Determining criteria for the awarding of incentives, grants and investment schemes in support of Broad Based Black Economic Empowerment?		

PART D: HUMAN RESOURCE MANAGEMENT

1. INTRODUCTION

2. OVERVIEW OF HUMAN RESOURCES

- The status of human resources in the department.

Human Resource Management is currently developing systems to adapt to technological trends as there is currently a zero on line performance of duties like leave applications, employment applications for advertised posts, and on line administrative submissions and approval etc. The Department is also experiencing a high labour turnover rate; the rate of replacements and filling of human resource is slower than the rate the department is losing people. There is thus a shortage of human resources which puts a strain on the current staff compliment. However, this is being addressed by getting all the vacant posts prioritised for funding and approved by the office of the Premier as per costs cutting measures. The approved posts are being advertised and filled in manageable phase approach.

- Human resource priorities for the year under review and the impact of these.

FUNCTIONALITY UNIT (DIRECTORATE)	KEY PRIORITY	IMPACT
Prioritised Strategic Intervention 1 - HR Practices and Administration Services	Compliance to EE targets - Recruit 1 SMS African female in line with the budget	Compliance to Employment Equity Act no 105 of 1998 as amended
Diversity Management	Recruit 33% of 205 posts in line with budget	Reduction in the vacancy rate
	Recruit 5 People with Disabilities in line with the budget	Compliance to Employment Equity Act no 105 of 1998 as amended
	Distribute workforce profile plus a memorandum reflecting the gaps and targets Circular to be developed for sign-off by HOD to commit to fill all posts to address equity in terms of Employment Equity Plan	Compliance to Employment Equity Act no 105 of 1998 as amended through recruitment
HR data and information systems	Monthly report to be addressed to HOD on deviations on relevant recruitment legislation	Compliance to equity representation within DARD
	Four EE Committee meetings to be conducted	Compliance to Employment Equity Act no 105 of 1998 as amended
	Approved review Recruitment & Selection Policy to enhance the attainment of EE targets	Compliance to equity representation within DARD
	PERSAL clean-up on the verification of qualifications Matric and above 338	Updated and authentic data on PERSAL
	HRPC Chairperson to table at EXCO and MANCO the need for line functionaries representation at HRPC	Fully represented line functionaries present at the Departmental Human Resource Planning Committee
Prioritised Strategic Intervention 2 – Human	Approved HRD Monitoring and Evaluation Policy	Ability to determine the impact of training rendered to

Resource Development		employees
	Increase the availability of critical competencies as identified within WSP	Sufficient employees with critical competencies in core functions
	Increase the availability of scarce skills (hard to fill) as identified within WSP	Sufficient employees with scarce skills in core functions
	100% Capturing of Training Information on PERSAL	Updated PERSAL training report
	Skills Development - implementation of Bursary Policy	Attainment of scarce skills in the underrepresented designated groups
Prioritised Strategic Intervention 3 - Employee Health & Wellness	Approved Policy on HIV/Aids, STI's and TB Management	Create awareness on HIV/Aids, STI's and TB Management
	Signed health risk assessment report from Internal Control & Risk Management for decision making by HRPC	To identify risks and interventions that are required
	Medical surveillance assessment - Two reports from Veterinary and Research on medical surveillance conducted	To detect early signs of work-related illnesses in employees who are exposed to certain hazards
	Articles on healthy lifestyle	Shared information on healthy lifestyle
	Conduct workshops on mental health, healthy life style and financial management	Promotion of self –awareness and self-care
Prioritised Strategic Intervention 4 – Management Advisory Services	Re-aligned Organisational structure	Alignment of structure to directives and prescripts
	Job descriptions aligned to the approved organisational structure	Approval on the implementation of coordination processes and directives
	Business Process Mapping	Standard operating procedures in place
Prioritised Strategic Intervention 5 – Labour Relations	50% of disciplinary cases lodged for year	Disciplinary cases finalised
	One consultative forum meeting per quarter	Tabling and negotiating of all matters of mutual interest at DMLC
	Workshop employees on Labour Relations Policies, Discipline and Grievance Procedure, the Code of Conduct for the Public Service and Ethical Behaviour and provide employees with copies of the labour relations policies and procedures	Reduction in the number of grievances, misconduct cases and disputes
	Signed Code of Conduct, Disciplinary Code and Procedure	Compliance with Labour Relations policies and

	and Grievance Procedure	procedures
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- Workforce planning and key strategies to attract and recruit a skilled and capable workforce.

The following was achieved in the 2021/2022 financial year:

Key Strategy	Achievement
Recruitment and Selection	<p>Recruitment and Selection Policy was approved to include employment equity indicators to enable targeted recruitment in the most underrepresented designated categories (gender, race and PWD) in accordance with the employment Equity Plan.</p> <p>EE success across all salary levels and categories in accordance with the approved Recruitment and Selection Policy will be monitored through the Departmental HR Planning, Monitoring and Reporting.</p>
Workplace Skills Planning	A consultative workplace skills plan was developed prioritizing skills shortages i.e. hard to fill skills (scarce skills), continued professional development and critical competencies. In addition, job opportunities were created for unemployed youth through developmental programmes such as learnerships, internships and intake of graduates.
Provision of bursaries in the scarce skills fields	<p>External bursaries</p> <p>3X Bursaries allocated in the field of Veterinary Science 3X Bursaries allocated in the field of Animal Health 1X Bursary allocated in the field of Survey and Soil Science 3X Bursaries allocated in the field of Agricultural Engineering</p> <p>Internal bursaries</p> <p>3X Bursaries allocated in the field of Sustainable Agriculture</p>
2022/2023 planned initiatives	<p>Bursary advertisements to be distributed to universities where students in terms of the demographics are studying planned for the 2022/2023 financial year.</p> <p>Awareness to be raised at career exhibitions</p> <p>Bursary advertisements to be distributed to organisations for People with disabilities, in an effort to attract a pool of applicants to assist in meeting employment of national norms of persons with disabilities (2%)</p>

- Employee performance management.

Employees performance management and development policy was introduced to continuously manage performance by setting performance objectives, reviewing performance, assessing performance, improving poor performance, determining recognition and reward for good performance. Performance management involves performance planning, performance managing, performance assessment, performance rewarding and development. Therefore, the performance assessment is based on the agreed performance agreements, pay progression and bonus are determined by the score achieved as set out in the measuring instrument in the policy. Therefore, employees' performance assessments together with the incentives represented an important part of employee performance management and rating starts from the

individual, their immediate supervisors and performance management assessment structures.

- **Employee Wellness Programmes.**

The EHW Strategy seeks to provide strategies for the management of health, responsive and productive workforce. The HRM branch is responsible for employee health and wellness and therefore required to facilitate the implementation of the four (4) strategic pillars of EHW as outlined in the EHW Strategic Framework of the public service

Pillar 1: HIV/AIDS and TB Management

- The objective of this pillar is to ensure reduction of new HIV and TB Infections
- The sub-objectives are prevention, treatment care and support
- The perceived outcome of this pillar is reduction in stigma and discrimination and accelerated access to treatment.

Pillar 2: Productivity Management

The objective of this pillar is to ensure management of chronic illnesses, occupational injuries and diseases and promotion of mental health. The sub-objectives are disease management, injury on duty and ill-health management. The perceived outcome of this pillar is reduction of employee health-related costs, management of absenteeism and enhanced productivity

Pillar 3: Wellness Management

The objective of this pillar is to ensure that employees perform to their optimum level. The sub-objectives are physical wellness, emotional and spiritual wellness, financial wellness and work-life balance. The perceived outcome of this pillar is enhanced productivity and job satisfaction.

Pillar 4: Safety, Health, Environmental, Risk and Quality Management (SHERQ)

The objective of this pillar is to ensure health and safety of employees. The sub-objectives are environmental management, disaster management and management of occupational risks. The outcome is adherence to legislative prescripts.

- Highlight achievements and challenges faced by the department, as well as future human resource plans /goals.

Human Resources Administration performed well on all the areas of audits by Auditor General, achieving nil finding for the performance cycle. Some of the below strategic areas were also achieved although some had challenges:

Key Performance Areas	Targets	Achievement	Measures to improve
Recruitment of staff	Posts filled within 3 months from the closing date	Total advertised posts filled 2021/2022 = 125 Filled within 3 months 63.75%	Timeous nomination of panel members
Verification of Qualifications	338	Verified = 251	The Service Provider slowed down on performance during the last quarter. A new Service provider is being procured.
Exit Management	Exit benefits paid within 60 days of exit	Out of all exited pension cases submitted to GEPF 85% pay-outs was achieved.	Embarking on audit for nomination of beneficiaries and intensifying workshopping the employees to nominate beneficiaries.
Facilitate the review of policies	4	3	1 had to be revised again in line with the latest development and was completed outside the Quarter.
Development of Departmental Transformation Strategy	1 Approved Transformation Strategy	1	It was achieved and also implemented
Meeting equity target in the appointment of people with disabilities	1.4% achievement in the appointment of people with disabilities	0.75%	Embarking on Departmental disability audit to establish the correct baseline CV Collection from the registered institutions to identify potential candidates.
Meeting equity target in the appointment of women at SMS level	50%	46%	10 posts of SMS were approved for filling and pending reprioritization of funds to ring fence the budget.
Policies Workshops to ensure compliance	6	10	There is an improved policy awareness in the Department. There is still room for improvement once the Unit is capacitated.

3. HUMAN RESOURCES OVERSIGHT STATISTICS

3.1 Personnel related expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- amount spent on personnel
- amount spent on salaries, overtime, homeowner's allowances and medical aid.

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2021 and 31 March 2022

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Training expenditure (R'000)	Professional and special services expenditure (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
Administration	634 035,00	232 573,00	0,00	0,00	36,70	333,00
Agriculture	1 835 512,00	848 152,00	0,00	0,00	46,20	416,00
Receipts Objective	0,00	0,00	0,00	0,00	0,00	0,00
Rural Development	75 774,00	36 684,00	0,00	0,00	48,40	98,00
Total	2 545 321,00	1 117 409,00	0,00	0,00	43,90	359,00

Table 3.1.2 Personnel costs by salary band for the period 1 April 2021 and 31 March 2022

Salary band	Personnel expenditure (Including Transfers) (R'000)	% of total personnel cost	No. of employees	Average personnel cost per employee (R'000)
Lower skilled (Levels 1-2)	18 965,00	1,60	97,00	195 515,00
Skilled (level 3-5)	210 426,00	17,80	750,00	280 568,00
Highly skilled production (levels 6-8)	389 766,00	33,00	776,00	502 276,00
Highly skilled supervision (levels 9-12)	370 815,00	31,40	490,00	756 765,00
Senior and Top management (levels 13-16)	51 326,00	4,30	40,00	1 283 150,00
Contract (Levels 1-2)	157,00	0,00	1,00	157 000,00
Contract (Levels 3-5)	2 127,00	0,20	9,00	236 333,00
Contract (Levels 6-8)	30 437,00	2,60	84,00	362 345,00
Contract (Levels 9-12)	12 816,00	1,10	15,00	854 400,00
Contract (Levels >= 13)	3 637,00	0,30	2,00	1 818 500,00
Contract Other	38 961,00	3,30	604,00	64 505,00
Periodical Remuneration	5 780,00	0,50	246,99	23 402,00
Total	1 135 212,00	96,00	3 114,99	364 435,00

Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2021 and 31 March 2022

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Administration	191 381,00	78,20	4 174,00	1,70	6 225,00	2,50	11 723,00	4,80
Agriculture Develop Services	683 942,00	76,00	11 726,00	1,30	28 688,00	3,20	46 920,00	5,20
Rural Development	35 189,00	94,00	8,00	0,00	204,00	0,50	181,00	0,50
Total	910 513,00	77,00	15 908,00	1,30	35 116,00	3,00	58 824,00	5,00

Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2021 and 31 March 2022

Salary band	Salaries		Overtime		Home Owners Allowance		Medical Aid	
	Amount (R'000)	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 1-2)	13 170,00	69,00	729,00	3,80	1 754,00	9,20	1 760,00	9,20
Skilled (level 3-5)	149 783,00	70,80	6 428,00	3,00	13 314,00	6,30	20 485,00	9,70
Highly skilled production (levels 6-8)	305 059,00	75,90	5 992,00	1,50	13 422,00	3,30	23 953,00	6,00
Highly skilled supervision (levels 9-12)	306 017,00	77,00	2 426,00	0,60	6 224,00	1,60	11 989,00	3,00
Senior management (level 13-16)	45 315,00	81,60	0,00	0,00	208,00	0,40	419,00	0,80
Contract (Levels 1-2)	157,00	100,00	0,00	0,00	0,00	0,00	0,00	0,00

Contract (Levels 3-5)	2 017,00	92,20	33,00	1,50	0,00	0,00	0,00	0,00
Contract (Levels 6-8)	29 208,00	95,60	230,00	0,80	36,00	0,10	218,00	0,70
Contract (Levels 9-12)	12 077,00	80,40	0,00	0,00	0,00	0,00	0,00	0,00
Contract (Levels >= 13)	3 059,00	78,80	0,00	0,00	158,00	4,10	0,00	0,00
Contract Other	38 871,00	99,40	71,00	0,20	0,00	0,00	0,00	0,00
Periodical Remuneration	5 780,00	99,70	0,00	0,00	0,00	0,00	0,00	0,00
Total	910 513,00	77,00	15 908,00	1,30	35 116,00	3,00	58 824,00	5,00

3.2 Employment and Vacancies

The tables in this section summarise the position with regard to employment and vacancies.

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables:

- programme
- salary band
- critical occupations (see definition in notes below).

Departments have identified critical occupations that need to be monitored. In terms of current regulations, it is possible to create a post on the establishment that can be occupied by more than one employee. Therefore, the vacancy rate reflects the percentage of posts that are not filled.

Table 3.2.1 Employment and vacancies by programme as on 31 March 2022

Programme	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
ADMINISTRATION Permanent	719,00	669,00	7,00	185,00
AGRICULTURE DEVELOP	2 006,00	1 822,00	9,20	78,00

SERVICES Permanent				
AGRICULTURE DEVELOP SERVICES Temporary	1,00	1,00	0,00	0,00
PROG1: ADMINISTRATION Permanent	1,00	0,00	100,00	0,00
RURAL DEVELOPMENT Permanent	378,00	376,00	0,50	364,00
Total	3 105,00	2 868,00	7,60	627,00

Table 3.2.2 Employment and vacancies by salary band as on 31 March 2022

Salary band	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled (1-2)	136,00	97,00	28,70	0,00
Skilled (3-5)	824,00	750,00	9,00	0,00
Highly skilled production (6-8)	817,00	776,00	5,00	0,00
Highly skilled supervision (9-12)	557,00	489,00	12,20	1,00
Highly Skilled Supervision (Levels 9-12) Temporary	1,00	1,00	0,00	0,00
Senior management (13-16)	55,00	40,00	27,30	0,00
Other, Permanent	604,00	604,00	0,00	543,00
Contract (Levels 1-2), Permanent	1,00	1,00	0,00	0,00
Contract (Levels 3-5), Permanent	9,00	9,00	0,00	3,00
Contract (Levels 6-8), Permanent	84,00	84,00	0,00	73,00
Contract (Levels 9-12), Permanent	15,00	15,00	0,00	7,00
Contract (Levels >= 13), Permanent	2,00	2,00	0,00	0,00
Total	3 105,00	2 868,00	7,60	627,00

Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 2022

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate (Includes Frozen Posts)	Number of employees additional to the establishment
ADMINISTRATIVE RELATED, Permanent	45,00	38,00	15,60	2,00
AGRICUL ANIMAL OCEANOGRAPHY FORESTRY &	13,00	11,00	15,40	0,00

OTHER SCIEN, Permanent				
AGRICULTURE RELATED, Permanent	719,00	680,00	5,40	71,00
AGRICULTURE RELATED, Temporary	1,00	1,00	0,00	0,00
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC., Permanent	5,00	5,00	0,00	0,00
AUXILIARY AND RELATED WORKERS, Permanent	26,00	21,00	19,20	0,00
BIOCHEMISTRY PHARMACOL. ZOOLOGY & LIFE SCIE.TECHNI, Permanent	187,00	183,00	2,10	0,00
BUILDING AND OTHER PROPERTY CARETAKERS, Permanent	4,00	4,00	0,00	0,00
BUS AND HEAVY VEHICLE DRIVERS, Permanent	17,00	17,00	0,00	0,00
CIVIL ENGINEERING TECHNICIANS, Permanent	3,00	1,00	66,70	0,00
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC., Permanent	101,00	89,00	11,90	0,00
CLIENT INFORM CLERKS(SWITCHB RECEPT INFORM CLERKS), Permanent	16,00	11,00	31,30	0,00
COMMUNICATION AND INFORMATION RELATED, Permanent	2,00	2,00	0,00	0,00
ECONOMISTS, Permanent	18,00	17,00	5,60	0,00
ELECTRICAL AND ELECTRONICS ENGINEERING TECHNICIANS, Permanent	1,00	1,00	0,00	0,00
ENGINEERING SCIENCES RELATED, Permanent	11,00	8,00	27,30	5,00
ENGINEERS AND RELATED PROFESSIONALS, Permanent	19,00	14,00	26,30	0,00
FARM HANDS AND LABOURERS, Permanent	467,00	426,00	8,80	34,00
FARMING FORESTRY ADVISORS AND FARM MANAGERS, Permanent	4,00	4,00	0,00	0,00
FINANCE AND ECONOMICS	6,00	6,00	0,00	0,00

RELATED, Permanent				
FINANCIAL AND RELATED PROFESSIONALS, Permanent	13,00	12,00	7,70	0,00
FINANCIAL CLERKS AND CREDIT CONTROLLERS, Permanent	36,00	33,00	8,30	0,00
FOOD SERVICES AIDS AND WAITERS, Permanent	5,00	4,00	20,00	0,00
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS, Permanent	3,00	3,00	0,00	0,00
HORTICULTURISTS FORESTERS AGRICUL.& FORESTRY TECHN, Permanent	21,00	21,00	0,00	0,00
HOUSEHOLD AND LAUNDRY WORKERS, Permanent	10,00	8,00	20,00	0,00
HOUSEKEEPERS LAUNDRY AND RELATED WORKERS, Permanent	11,00	8,00	27,30	0,00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF, Permanent	27,00	25,00	7,40	0,00
HUMAN RESOURCES CLERKS, Permanent	128,00	121,00	5,50	56,00
HUMAN RESOURCES RELATED, Permanent	69,00	54,00	21,70	1,00
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN, Permanent	8,00	8,00	0,00	0,00
LIBRARIANS AND RELATED PROFESSIONALS, Permanent	4,00	4,00	0,00	0,00
LIBRARY MAIL AND RELATED CLERKS, Permanent	1,00	1,00	0,00	0,00
LIGHT VEHICLE DRIVERS, Permanent	4,00	3,00	25,00	0,00
LOGISTICAL SUPPORT PERSONNEL, Permanent	50,00	49,00	2,00	0,00
MECHANICAL ENGINEERING THECHNICIANS, Permanent	4,00	4,00	0,00	0,00
MESSENGERS PORTERS AND DELIVERERS, Permanent	10,00	9,00	10,00	0,00
MOTOR VEHICLE DRIVERS, Permanent	21,00	16,00	23,80	1,00

MOTORISED FARM AND FORESTRY PLANT OPERATORS, Permanent	10,00	10,00	0,00	0,00
NATURAL SCIENCES RELATED, Permanent	2,00	2,00	0,00	2,00
NATURE CONSERVATION AND OCEANOGRAPHICAL REL. TECHNI, Permanent	1,00	1,00	0,00	0,00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS, Permanent	225,00	198,00	12,00	2,00
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS, Permanent	31,00	24,00	22,60	0,00
OTHER MACHINE OPERATORS, Permanent	26,00	23,00	11,50	0,00
OTHER OCCUPATIONS, Permanent	535,00	532,00	0,60	453,00
RISK MANAGEMENT AND SECURITY SERVICES, Permanent	4,00	4,00	0,00	0,00
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS, Permanent	33,00	28,00	15,20	0,00
SECURITY GUARDS, Permanent	56,00	55,00	1,80	0,00
SECURITY OFFICERS, Permanent	1,00	1,00	0,00	0,00
SENIOR MANAGERS, Permanent	61,00	44,00	27,90	0,00
TRADE LABOURERS, Permanent	1,00	1,00	0,00	0,00
VETERINARIANS, Permanent	24,00	18,00	25,00	0,00
VETERINARY ASSISTANTS, Permanent	5,00	5,00	0,00	0,00
TOTAL	3 105,00	2 868,00	7,60	627,00

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;

- (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
- (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and

3.3 in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

Table 3.3.1 SMS post information as on 31 March 2022

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16	1	1	100	0	100
Salary Level 15	4	2 (+1 in temporary post)	75	1	25
Salary Level 14	7	5 (+1 on contract)	71.4	2	28.6
Salary Level 13	42	32 (+ 2 in temporary posts)	76.2	10	23.8
Total	54	41	77.4	13	22.6

Table 3.3.2 SMS post information as on 30 September 2022

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Director-General/ Head of Department	1	1	100	0	100
Salary Level 16	1	1	100	0	100
Salary Level 15	4	2 (+1 in temporary post)	75	2	25
Salary Level 14	6	5 (1 on contract)	83.3	1	16.7
Salary Level 13	37	34 (2 in temporary posts)	91.9	3	8.1
Total	48	42	87.50	6	12.50

Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2021 and 31 March 2022

SMS Level	Advertising	Filling of Posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director-General/ Head of Department	00	00	00
Salary Level 16	00	00	00
Salary Level 15	00	00	00
Salary Level 14	02	00	00
Salary Level 13	10	00	00
Total	12	00	00

Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2021 and 31 March 2022

Reasons for vacancies not advertised within six months
The delay was caused by the delays on the establishment of the Task Team Committee on the reprioritization of posts. The Committee intends to ensure that all Programmes benefit from the limited budget. It has since been established and fully functional.

Reasons for vacancies not filled within twelve months
The delay was caused by the delays on the establishment of the Task Team Committee on the reprioritization of posts. The Committee intends to ensure that all Programmes benefit from the limited budget. It has since been established and fully functional.

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.3, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes.

Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2021 and 31 March 2022

Reasons for vacancies not advertised within six months
No disciplinary steps taken since this has been a Senior Management decision

Reasons for vacancies not filled within six months
The delay was caused by the delays on the establishment of the Task Team Committee on the reprioritization of posts. The Committee intends to ensure that all Programmes benefit from the limited budget. It has since been established and fully functional.

Notes

- In terms of the Public Service Regulations Chapter 1, Part VII C.1A.2, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes. In the event of non-compliance with this regulation, the relevant executive authority or head of department must take appropriate disciplinary steps in terms of section 16A(1) or (2) of the Public Service Act.

3.4 Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2021 and 31 March 2022

Salary band	Number of posts on approved establishment	Number of Jobs Evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower Skilled (Levels 1-2)	762	4	0.52	0	0	16	2.1
Skilled (Levels 3-5)	799	5	0.62	0	0	0	0
Highly skilled production (Levels 6-8)	901	2	0.22	0	0	0	0
Highly skilled supervision (Levels 9-12)	940	22	2.34	0	0	0	0
Senior Management Service Band A	42	0	0	0	0	0	0
Senior Management Service Band B	8	0	0	0	0	0	0
Senior Management Service Band C	3	0	0	0	0	0	0
Senior Management Service Band D	1	0	0	0	0	0	0
Total	3456	33	3.7	0	0	16	2.1

	(excl OSD i.e. 269)						
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The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2021 and 31 March 2022

Gender	African	Asian	Coloured	White	Total
Female	00	00	00	00	00
Male	00	00	00	00	00
Total	00	00	00	00	00

Employees with a disability	0,00
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The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2021 and 31 March 2022

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
	0,00	N/A	N/A	N/A
	0,00	N/A	N/A	N/A
TOTAL	0,00	N/A	N/A	N/A
				00
Total number of employees whose salaries exceeded the level determined by job evaluation				
Percentage of total employed				0,00

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2021 and 31 March 2022

Gender	African	Asian	Coloured	White	Total
Female	0,00	0,00	0,00	0,00	0,00
Male	0,00	0,00	0,00	0,00	0,00
Total	0,00	0,00	0,00	0,00	0,00

Employees with a disability	0,00	0,00	0,00	0,00	0,00
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Notes

- If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

Total number of Employees whose salaries exceeded the grades determine by job evaluation	None
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3.5 Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates by salary band for the period 1 April 2021 and 31 March 2022

Salary band	Number of employees at beginning of period-1 April 2021	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
Lower Skilled (Levels 1-2) Permanent	99,00	0,00	1,00	1,00
Skilled (Levels 3-5) Permanent	795,00	14,00	47,00	5,90
Highly Skilled Production (Levels 6-8) Permanent	780,00	28,00	20,00	2,60
Highly Skilled Supervision (Levels 9-12) Permanent	490,00	6,00	29,00	5,90
Highly Skilled Supervision (Levels 9-12) Temporary	1,00	0,00	0,00	0,00
Senior Management Service Band A Permanent	33,00	0,00	2,00	6,10
Senior Management Service Band B Permanent	4,00	0,00	0,00	0,00
Senior Management Service Band C Permanent	2,00	0,00	0,00	0,00
Senior Management Service Band D Permanent	1,00	0,00	0,00	0,00
Other Permanent	338,00	474,00	165,00	48,80
Contract (Levels 1-2)	1,00	0,00	0,00	0,00

Permanent				
Contract (Levels 3-5) Permanent	9,00	23,00	23,00	255,60
Contract (Levels 6-8) Permanent	53,00	46,00	15,00	28,30
Contract (Levels 9-12) Permanent	14,00	14,00	12,00	85,70
Contract Band A Permanent	1,00	0,00	0,00	0,00
Contract Band D Permanent	1,00	0,00	0,00	0,00
Total	2 622,00	605,00	314,00	12,00

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2021 and 31 March 2022

Critical occupation	Number of employees at beginning of period-April 2021	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
ADMINISTRATIVE RELATED Permanent	39,00	5,00	4,00	10,30
AGRICUL ANIMAL OCEANOGRAPHY FORESTRY & OTHER SCIEN Permanent	11,00	0,00	0,00	0,00
AGRICULTURE RELATED Permanent	660,00	46,00	29,00	4,40
AGRICULTURE RELATED Temporary	1,00	0,00	0,00	0,00
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC. Permanent	5,00	0,00	0,00	0,00
AUXILIARY AND RELATED WORKERS Permanent	23,00	0,00	1,00	4,30
BIOCHEMISTRY PHARMACOL. ZOOLOGY & LIFE SCIE. TECHNI Permanent	190,00	2,00	8,00	4,20
BUILDING AND OTHER PROPERTY CARETAKERS Permanent	4,00	0,00	0,00	0,00
BUS AND HEAVY VEHICLE DRIVERS Permanent	20,00	0,00	3,00	15,00
CIVIL ENGINEERING TECHNICIANS Permanent	1,00	0,00	0,00	0,00
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC. Permanent	96,00	0,00	7,00	7,30
CLIENT INFORM CLERKS(SWITCHB	12,00	0,00	1,00	8,30

RECEIPT INFORM CLERKS) Permanent				
COMMUNICATION AND INFORMATION RELATED Permanent	1,00	0,00	0,00	0,00
ECONOMISTS Permanent	16,00	0,00	0,00	0,00
ELECTRICAL AND ELECTRONICS ENGINEERING TECHNICIANS Permanent	1,00	0,00	0,00	0,00
ENGINEERING SCIENCES RELATED Permanent	10,00	0,00	1,00	10,00
ENGINEERS AND RELATED PROFESSIONALS Permanent	12,00	2,00	0,00	0,00
FARM HANDS AND LABOURERS Permanent	451,00	1,00	25,00	5,50
FARMING FORESTRY ADVISORS AND FARM MANAGERS Permanent	4,00	0,00	0,00	0,00
FINANCE AND ECONOMICS RELATED Permanent	4,00	2,00	0,00	0,00
FINANCIAL AND RELATED PROFESSIONALS Permanent	10,00	3,00	0,00	0,00
FINANCIAL CLERKS AND CREDIT CONTROLLERS Permanent	33,00	0,00	2,00	6,10
FOOD SERVICES AIDS AND WAITERS Permanent	4,00	0,00	0,00	0,00
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS Permanent	3,00	0,00	0,00	0,00
HORTICULTURISTS FORESTERS AGRICUL.& FORESTRY TECHN Permanent	24,00	0,00	2,00	8,30
HOUSEHOLD AND LAUNDRY WORKERS Permanent	8,00	0,00	0,00	0,00
HOUSEKEEPERS LAUNDRY AND RELATED WORKERS Permanent	8,00	0,00	0,00	0,00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF Permanent	23,00	1,00	0,00	0,00
HUMAN RESOURCES CLERKS Permanent	107,00	71,00	54,00	50,50
HUMAN RESOURCES RELATED Permanent	53,00	10,00	10,00	18,90
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	8,00	0,00	0,00	0,00

Permanent				
LIBRARIANS AND RELATED PROFESSIONALS Permanent	4,00	0,00	0,00	0,00
LIBRARY MAIL AND RELATED CLERKS Permanent	1,00	0,00	0,00	0,00
LIGHT VEHICLE DRIVERS Permanent	5,00	0,00	2,00	40,00
LOGISTICAL SUPPORT PERSONNEL Permanent	54,00	0,00	5,00	9,30
MECHANICAL ENGINEERING THECHNICIANS Permanent	4,00	0,00	0,00	0,00
MESSENGERS PORTERS AND DELIVERERS Permanent	10,00	0,00	1,00	10,00
MOTOR VEHICLE DRIVERS Permanent	13,00	1,00	0,00	0,00
MOTORISED FARM AND FORESTRY PLANT OPERATORS Permanent	10,00	0,00	0,00	0,00
NATURAL SCIENCES RELATED Permanent	0,00	3,00	1,00	0,00
NATURE CONSERVATION AND OCEANOGRAPHICAL REL.TECHNI Permanent	1,00	0,00	0,00	0,00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS Permanent	188,00	33,00	21,00	11,20
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS Permanent	22,00	2,00	1,00	4,50
OTHER MACHINE OPERATORS Permanent	26,00	2,00	4,00	15,40
OTHER OCCUPATIONS Permanent	277,00	413,00	116,00	41,90
PHOTOGRAPHIC LITHOGRAPHIC AND RELATED WORKERS Permanent	1,00	0,00	1,00	100,00
RISK MANAGEMENT AND SECURITY SERVICES Permanent	4,00	0,00	0,00	0,00
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS Permanent	32,00	7,00	8,00	25,00
SECURITY GUARDS Permanent	59,00	0,00	4,00	6,80
SECURITY OFFICERS Permanent	1,00	0,00	0,00	0,00
SENIOR MANAGERS Permanent	44,00	0,00	2,00	4,50
TRADE LABOURERS Permanent	1,00	0,00	0,00	0,00
VETERINARIANS Permanent	18,00	1,00	1,00	5,60

VETERINARY ASSISTANTS Permanent	5,00	0,00	0,00	0,00
TOTAL	2 622,00	605,00	314,00	12,00

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

The table below identifies the major reasons why staff left the department.

Table 3.5.3 Reasons why staff left the department for the period 1 April 2021 and 31 March 2022

Termination Type	Number	% of Total Resignations
Death	22,00	7,00
Resignation	48,00	15,30
Expiry of contract	182,00	58,00
Dismissal – operational changes	0,00	0,00
Dismissal – misconduct	5,00	1,60
Dismissal – inefficiency	0,00	0,00
Discharged due to ill-health	0,00	0,00
Retirement	57,00	18,20
Transfer to other Public Service Departments	0,00	0,00
Other	0,00	0,00
Total	314,00	100,00
Total number of employees who left as a % of total employment	10,90	

Table 3.5.4 Promotions by critical occupation for the period 1 April 2021 and 31 March 2022

Occupation	Employees 1 April 2021	Promotions to another salary level	Salary level promotions as a % of	Progressions to another notch within	Notch progression as a % of
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			employees by occupation	a salary level	employees by occupation
ADMINISTRATIVE RELATED	39,00	0,00	0,00	39,00	100,00
AGRICUL ANIMAL OCEANOGRAPHY FORESTRY & OTHER SCIEN	11,00	0,00	0,00	11,00	100,00
AGRICULTURE RELATED	661,00	16,00	2,40	684,00	103,50
ALL ARTISANS IN THE BUILDING METAL MACHINERY ETC.	5,00	0,00	0,00	5,00	100,00
AUXILIARY AND RELATED WORKERS	23,00	0,00	0,00	21,00	91,30
BIOCHEMISTRY PHARMACOL. ZOOLOGY & LIFE SCIE.TECHNI	190,00	3,00	1,60	186,00	97,90
BUILDING AND OTHER PROPERTY CARETAKERS	4,00	0,00	0,00	4,00	100,00
BUS AND HEAVY VEHICLE DRIVERS	20,00	0,00	0,00	17,00	85,00
CIVIL ENGINEERING TECHNICIANS	1,00	0,00	0,00	1,00	100,00
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	96,00	0,00	0,00	89,00	92,70
CLIENT INFORM CLERKS(SWITCHB RECEPT INFORM CLERKS)	12,00	0,00	0,00	12,00	100,00
COMMUNICATION AND INFORMATION RELATED	1,00	1,00	100,00	2,00	200,00
ECONOMISTS	16,00	0,00	0,00	17,00	106,30
ELECTRICAL AND ELECTRONICS ENGINEERING TECHNICIANS	1,00	0,00	0,00	1,00	100,00
ENGINEERING	10,00	0,00	0,00	8,00	80,00

SCIENCES RELATED					
ENGINEERS AND RELATED PROFESSIONALS	12,00	0,00	0,00	14,00	116,70
FARM HANDS AND LABOURERS	451,00	0,00	0,00	400,00	88,70
FARMING FORESTRY ADVISORS AND FARM MANAGERS	4,00	0,00	0,00	4,00	100,00
FINANCE AND ECONOMICS RELATED	4,00	0,00	0,00	6,00	150,00
FINANCIAL AND RELATED PROFESSIONALS	10,00	0,00	0,00	14,00	140,00
FINANCIAL CLERKS AND CREDIT CONTROLLERS	33,00	4,00	12,10	33,00	100,00
FOOD SERVICES AIDS AND WAITERS	4,00	0,00	0,00	4,00	100,00
GENERAL LEGAL ADMINISTRATION & REL. PROFESSIONALS	3,00	0,00	0,00	3,00	100,00
HORTICULTURISTS FORESTERS AGRICUL. & FORESTRY TECHN	24,00	0,00	0,00	22,00	91,70
HOUSEHOLD AND LAUNDRY WORKERS	8,00	0,00	0,00	8,00	100,00
HOUSEKEEPERS LAUNDRY AND RELATED WORKERS	8,00	0,00	0,00	8,00	100,00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	23,00	1,00	4,30	26,00	113,00
HUMAN RESOURCES CLERKS	107,00	0,00	0,00	58,00	54,20
HUMAN RESOURCES	53,00	6,00	11,30	57,00	107,50

RELATED					
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	8,00	0,00	0,00	8,00	100,00
LIBRARIANS AND RELATED PROFESSIONALS	4,00	0,00	0,00	4,00	100,00
LIBRARY MAIL AND RELATED CLERKS	1,00	0,00	0,00	1,00	100,00
LIGHT VEHICLE DRIVERS	5,00	0,00	0,00	3,00	60,00
LOGISTICAL SUPPORT PERSONNEL	54,00	0,00	0,00	51,00	94,40
MECHANICAL ENGINEERING THECHNICIANS	4,00	0,00	0,00	4,00	100,00
MESSENGERS PORTERS AND DELIVERERS	10,00	0,00	0,00	9,00	90,00
MOTOR VEHICLE DRIVERS	13,00	0,00	0,00	15,00	115,40
MOTORISED FARM AND FORESTRY PLANT OPERATORS	10,00	0,00	0,00	10,00	100,00
NATURAL SCIENCES RELATED	0,00	0,00	0,00	3,00	0,00
NATURE CONSERVATION AND OCEANOGRAPHICAL REL.TECHNI	1,00	0,00	0,00	1,00	100,00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	188,00	5,00	2,70	192,00	102,10
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	22,00	0,00	0,00	23,00	104,50
OTHER MACHINE OPERATORS	26,00	0,00	0,00	24,00	92,30
OTHER	277,00	0,00	0,00	25,00	9,00

OCCUPATIONS					
PHOTOGRAPHIC LITHOGRAPHIC AND RELATED WORKERS	1,00	0,00	0,00	0,00	0,00
RISK MANAGEMENT AND SECURITY SERVICES	4,00	0,00	0,00	4,00	100,00
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	32,00	0,00	0,00	28,00	87,50
SECURITY GUARDS	59,00	0,00	0,00	58,00	98,30
SECURITY OFFICERS	1,00	0,00	0,00	1,00	100,00
SENIOR MANAGERS	44,00	3,00	6,80	43,00	97,70
TRADE LABOURERS	1,00	0,00	0,00	1,00	100,00
VETERINARIANS	18,00	0,00	0,00	18,00	100,00
VETERINARY ASSISTANTS	5,00	0,00	0,00	5,00	100,00
TOTAL	39,00	0,00	0,00	39,00	100,00

Table 3.5.5 Promotions by salary band for the period 1 April 2021 and 31 March 2022

Salary Band	Employees 1 April 2021	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower Skilled (Levels 1-2), Permanent	99,00	0,00	0,00	97,00	98,00
Skilled (Levels 3-5), Permanent	795,00	0,00	0,00	758,00	95,30
Highly Skilled Production (Levels 6-8), Permanent	780,00	10,00	1,30	779,00	99,90
Highly Skilled Supervision (Levels 9-12), Permanent	490,00	26,00	5,30	498,00	101,60
Highly Skilled Supervision (Levels 9-12), Temporary	1,00	0,00	0,00	1,00	100,00
Senior Management (Levels >= 13), Permanent	40,00	3,00	7,50	38,00	95,00
Other, Permanent	338,00	0,00	0,00	1,00	0,30
Contract (Levels 1-2), Permanent	1,00	0,00	0,00	1,00	100,00
Contract (Levels 3-5), Permanent	9,00	0,00	0,00	9,00	100,00
Contract (Levels 6-8), Permanent	53,00	0,00	0,00	83,00	156,60
Contract (Levels 9-12), Permanent	14,00	0,00	0,00	18,00	128,60
Contract (Levels >= 13), Permanent	2,00	0,00	0,00	2,00	100,00
Total	2 622,00	39,00	1,50	2 285,00	87,10

3.6 Employment Equity

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2022

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and	22,00	0,00	0,00	4,00	15,00	1,00	1,00	2,00	45,00

managers									
Professionals	366,00	3,00	13,00	25,00	414,00	0,00	23,00	19,00	863,00
Technicians and associate professionals	169,00	0,00	2,00	14,00	140,00	2,00	18,00	9,00	354,00
Clerks	102,00	0,00	3,00	0,00	258,00	7,00	16,00	6,00	392,00
Service and sales workers	56,00	0,00	0,00	0,00	12,00	0,00	0,00	0,00	68,00
Skilled agriculture and fishery workers	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Craft and related trades workers	5,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	5,00
Plant and machine operators and assemblers	67,00	0,00	0,00	0,00	2,00	0,00	0,00	0,00	69,00
Elementary occupations	508,00	2,00	1,00	1,00	558,00	0,00	2,00	0,00	1 072,00
Total	1 295,00	5,00	19,00	44,00	1 399,00	10,00	60,00	36,00	2 868,00
Employees with disabilities	8,00	0,00	0,00	1,00	4,00	0,00	0,00	0,00	13,00

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2022

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management, Permanent	2,00	0,00	0,00	1,00	1,00	0,00	0,00	0,00	4,00
Senior Management, Permanent	16,00	0,00	0,00	2,00	14,00	1,00	1,00	2,00	36,00
Professionally qualified and experienced specialists and mid-management, Permanent	213,00	3,00	14,00	37,00	183,00	1,00	21,00	17,00	489,00

Professionally qualified and experienced specialists and mid-management, Temporary	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00	1,00
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	296,00	0,00	3,00	3,00	420,00	6,00	34,00	14,00	776,00
Semi-skilled and discretionary decision making, Permanent	448,00	1,00	2,00	1,00	291,00	2,00	4,00	1,00	750,00
Unskilled and defined decision making, Permanent	54,00	0,00	0,00	0,00	43,00	0,00	0,00	0,00	97,00
Not Available, Permanent	219,00	1,00	0,00	0,00	384,00	0,00	0,00	0,00	604,00
Contract (Top Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Senior Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Professionally Qualified), Permanent	9,00	0,00	0,00	0,00	5,00	0,00	0,00	1,00	15,00
Contract (Skilled Technical), Permanent	32,00	0,00	0,00	0,00	52,00	0,00	0,00	0,00	84,00
Contract (Semi-Skilled), Permanent	4,00	0,00	0,00	0,00	5,00	0,00	0,00	0,00	9,00
Contract (Unskilled),	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00

Permanent									
Total	1 295,00	5,00	19,00	44,00	1 399,00	10,00	60,00	36,00	2 868,00

Table 3.6.3 Recruitment for the period 1 April 2021 to 31 March 2022

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Senior Management	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Professionally qualified and experienced specialists and mid-management	2,00	0,00	0,00	0,00	4,00	0,00	0,00	0,00	6,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	13,00	0,00	0,00	0,00	15,00	0,00	0,00	0,00	28,00
Semi-skilled and discretionary decision making	2,00	0,00	0,00	0,00	12,00	0,00	0,00	0,00	14,00
Unskilled and defined decision making	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Not Available, Permanent	163,00	0,00	0,00	0,00	311,00	0,00	0,00	0,00	474,00
Contract (Professionally qualified), Permanent	10,00	0,00	0,00	0,00	3,00	0,00	0,00	1,00	14,00
Contract (Skilled technical), Permanent	16,00	0,00	0,00	0,00	30,00	0,00	0,00	0,00	46,00
Contract (Semi-skilled), Permanent	11,00	0,00	0,00	0,00	12,00	0,00	0,00	0,00	23,00
Total	217,00	0,00	0,00	0,00	387,00	0,00	0,00	1,00	605,00
Employees with disabilities	3,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3,00

Table 3.6.4 Promotions for the period 1 April 2021 to 31 March 2022

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management, Permanent	3,00	0,00	0,00	1,00	0,00	0,00	0,00	0,00	4,00
Senior Management, Permanent	17,00	0,00	0,00	2,00	14,00	1,00	1,00	2,00	37,00
Professionally qualified and experienced specialists and mid-management, Permanent	226,00	3,00	15,00	39,00	200,00	1,00	23,00	17,00	524,00
Professionally qualified and experienced specialists and mid-management, Temporary	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00	1,00
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	304,00	0,00	3,00	3,00	424,00	6,00	34,00	15,00	789,00
Semi-skilled and discretionary decision making, Permanent	459,00	1,00	2,00	1,00	288,00	2,00	4,00	1,00	758,00
Unskilled and defined decision making, Permanent	54,00	0,00	0,00	0,00	43,00	0,00	0,00	0,00	97,00
Not Available, Permanent	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Contract (Top Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00

Contract (Senior Management), Permanent	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1,00
Contract (Professionally qualified), Permanent	10,00	0,00	0,00	0,00	7,00	0,00	0,00	1,00	18,00
11 Contract (Skilled technical), Permanent	31,00	0,00	0,00	0,00	52,00	0,00	0,00	0,00	83,00
Contract (Semi-skilled), Permanent	4,00	0,00	0,00	0,00	5,00	0,00	0,00	0,00	9,00
Contract (Unskilled), Permanent	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Total	1 110,00	4,00	20,00	46,00	1 035,00	10,00	62,00	37,00	2 324,00
Employees with disabilities	8,00	0,00	0,00	1,00	4,00	0,00	0,00	0,00	13,00

Table 3.6.5 Terminations for the period 1 April 2021 to 31 March 2022

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Senior Management	2,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	2,00
Professionally qualified and experienced specialists and mid-management	14,00	0,00	1,00	3,00	10,00	0,00	1,00	0,00	29,00
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	10,00	0,00	0,00	0,00	9,00	0,00	0,00	1,00	20,00
Semi-skilled and discretionary decision making	39,00	0,00	0,00	0,00	8,00	0,00	0,00	0,00	47,00

Unskilled and defined decision making	0,00	0,00	0,00	0,00	1,00	0,00	0,00	0,00	1,00
Not Available, Permanent	60,00	0,00	0,00	0,00	105,00	0,00	0,00	0,00	165,00
Contract (Professionally qualified), Permanent	9,00	0,00	0,00	0,00	3,00	0,00	0,00	0,00	12,00
Contract (Skilled technical), Permanent	4,00	0,00	0,00	0,00	11,00	0,00	0,00	0,00	15,00
Contract (Semi-skilled), Permanent	11,00	0,00	0,00	0,00	12,00	0,00	0,00	0,00	23,00
Total	149,00	0,00	1,00	3,00	159,00	0,00	1,00	1,00	314,00
Employees with Disabilities	3,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3,00

Table 3.6.6 Disciplinary action for the period 1 April 2021 to 31 March 2022

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Finalised cases	13	0	2	4	16	0	1	2	38
TOTAL	13	0	2	4	16	0	1	2	38

Table 3.6.7 Skills development for the period 1 April 2021 to 31 March 2022

Occupational category	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	19	0	0	2	20	0	1	1	43
Professionals	217	2	9	33	176	0	15	27	479
Technicians and associate professionals	200	2	8	9	224	2	16	9	470
Clerks	3	0	0	0	4	0	0	0	7
Service and sales workers	2	N/A	N/A	N/A	3	N/A	N/A	N/A	N/A
Skilled agriculture and fishery workers	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Craft and related trades workers	23	0	0	0	22	0	0	0	45
Plant and machine operators and assemblers	5	1	0	0	0	0	0	0	6
Elementary occupations	51	41	0	0	0	0	0	0	0
Total	520	46	17	44	449	2	32	37	1050
Employees with disabilities	0	0	0	0	0	0	0	0	0

3.7 Signing of Performance Agreements by SMS Members

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2021

SMS Level	Total number of funded	Total number of SMS	Total number of signed	Signed performance agreements as %

	SMS posts	members	performance agreements	of total number of SMS members
Director-General/ Head of Department	01	01	01	100%
Salary Level 16				
Salary Level 15	04	02	02	100%
Salary Level 14	07	03	03	100%
Salary Level 13	42	34	32	94%
Total	54	40	38	95%

Notes

- In the event of a National or Provincial election occurring within the first three months of a financial year all members of the SMS must conclude and sign their performance agreements for that financial year within three months following the month in which the elections took place. For example if elections took place in April, the reporting date in the heading of the table above should change to 31 July 2021.

Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2022

Reasons
SMS Member was under precautionary suspension and the other SMS Member was seconded to a department's entity (ADA)

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance agreements as on 31 March 2022

Reasons
The SMS member was on authorised absence due to suspension and there was no reason for disciplinary steps

Notes

- The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

3.8 Performance Rewards

To encourage good performance, the department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2021 to 31 March 2022

Race and Gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
African					
Male	61,00	1 177,00	5,20	1 547,32	25 366,00
Female	68,00	1 225,00	5,60	1 481,81	21 791,00
Asian					
Male	8,00	61,00	13,10	379,11	47 389,00
Female	2,00	20,00	10,00	130,27	65 137,00
Coloured					
Male	0,00	10,00	0,00	0,00	0,00
Female	1,00	5,00	20,00	42,42	42 422,00
White					
Male	4,00	38,00	10,50	154,11	38 527,00
Female	6,00	46,00	13,00	350,64	20 910,00
Total	151,00	2 595,00	5,80	4106,61	27 196,00

Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management Service for the period 1 April 2021 to 31 March 2022

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Lower Skilled	5	99	4,9	60,09	12 018	0.5%

(Levels 1-2)						
Skilled (level 3-5)	67	794	6.8	1044.03	15 583	6.6%
Highly skilled production (level 6-8)	47	781	6	1334.70	28398	4.6%
Highly skilled supervision (level 9-12)	32	492	6,5	1667.78	52 118	3.2%
Other	0	309	0	0	0	0%
Contract Level 1-2	0	1	0	0	0	0%
Contract Level 3-5	0	9	0	0	0	0%
Contract Level 6-8	0	52	0	0	0	0%
Contract Level 9-12	0	16	0%	0	0	0%
TOTAL	151	2553	5.9	4 106.61	27 196	15.1%

Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2021 to 31 March 2022

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
Financial Clerks And Credit Controllers	6,00	34,00	17,60	147,02	24 504,00
Human Resources Clerks	1,00	110,00	0,90	30,69	30 692,00
Motorised Farm And Forestry Plant Operators	0,00	10,00	0,00	0,00	0,00
Security Officers	0,00	1,00	0,00	0,00	0,00
Household And Laundry Workers	3,00	8,00	37,50	43,32	14 441,00
Veterinarians	0,00	18,00	0,00	0,00	0,00
Messengers Porters And Deliverers	0,00	10,00	0,00	0,00	0,00
Human	2,00	24,00	8,30	75,41	37

Resources & Organisat Developm & Relate Prof					706,00
All Artisans In The Building Metal Machinery Etc.	1,00	5,00	20,00	31,74	31 739,00
Risk Management And Security Services	0,00	4,00	0,00	0,00	0,00
Photographic Lithographic And Related Workers	0,00	1,00	0,00	0,00	0,00
Biochemistry Pharmacol. Zoology & Life Scie.Techni	12,00	190,00	6,30	292,43	24 369,00
Logistical Support Personnel	2,00	54,00	3,70	28,88	14 441,00
Finance And Economics Related	1,00	4,00	25,00	77,16	77 158,00
Natural Sciences Related	0,00	2,00	0,00	0,00	0,00
Other Administrative & Related Clerks And Organisers	8,00	184,00	4,30	173,77	21 722,00
Housekeepers Laundry And Related Workers	2,00	8,00	25,00	43,79	21 896,00
Auxiliary And Related Workers	4,00	23,00	17,40	44,30	11 075,00
Other Occupations	3,00	244,00	1,20	43,32	14 441,00
Nature Conservation And Oceanographicaly Related Fields	0,00	1,00	0,00	0,00	0,00
Agricultural Animal Oceanography Forestry & Other Sciences	1,00	11,00	9,10	36,44	36 442,00
Financial And Related Professionals	2,00	10,00	20,00	132,23	66 117,00
Building And Other Property Caretakers	0,00	4,00	0,00	0,00	0,00
Administrative Related	2,00	38,00	5,30	85,51	42 753,00
Communication And Information Related	0,00	1,00	0,00	0,00	0,00

Secretaries & Other Keyboard Operating Clerks	3,00	32,00	9,40	103,65	34549,00
Cleaners In Offices Workshops Hospitals Etc.	10,00	96,00	10,40	185,13	18513,00
Library Mail And Related Clerks	1,00	1,00	100,00	14,94	14942,00
Human Resources Related	4,00	53,00	7,50	246,54	61635,00
Veterinary Assistants	1,00	5,00	20,00	25,99	25994,00
Trade Labourers	1,00	1,00	100,00	14,44	14441,00
Language Practitioners Interpreters & Other Communications	2,00	8,00	25,00	34,14	17072,00
General Legal Administration & Rel. Professionals	0,00	3,00	0,00	0,00	0,00
Civil Engineering Technicians	0,00	1,00	0,00	0,00	0,00
Farm Hands And Labourers	33,00	453,00	7,30	460,90	13967,00
Other Administrative Policy And Related Officers	3,00	20,00	15,00	106,77	35590,00
Bus And Heavy Vehicle Drivers	0,00	20,00	0,00	0,00	0,00
Senior Managers	0,00	44,00	0,00	0,00	0,00
Farming Forestry Advisors And Farm Managers	0,00	4,00	0,00	0,00	0,00
Client Inform Clerks(Switchboard, Receptionist Inform Clerks)	0,00	11,00	0,00	0,00	0,00
Economists	3,00	16,00	18,80	92,45	30817,00
Engineers And Related Professionals	2,00	13,00	15,40	68,15	34075,00
Light Vehicle Drivers	1,00	5,00	20,00	32,70	32695,00
Electrical And Electronics Engineering Technicians	0,00	1,00	0,00	0,00	0,00
Engineering	0,00	10,00	0,00	0,00	0,00

Sciences Related					
Motor Vehicle Drivers	1,00	13,00	7,70	21,79	21 792,00
Photographers Image & Sound Recording Equipment Operator	0,00	1,00	0,00	0,00	0,00
Security Guards	0,00	59,00	0,00	0,00	0,00
Food Services Aids And Waiters	0,00	4,00	0,00	0,00	0,00
Horticulturists Foresters Agriculture.& Forestry Technician	0,00	24,00	0,00	0,00	0,00
Other Machine Operators	4,00	28,00	14,30	43,56	10 891,00
Mechanical Engineering Technicians	0,00	4,00	0,00	0,00	0,00
Librarians And Related Professionals	0,00	5,00	0,00	0,00	0,00
Agriculture Related	32,00	661,00	4,80	1 369,43	42 795,00
TOTAL	151,00	2 595,00	5,80	4 106,61	27 196,00

Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation –
 - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
 - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
 - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
 - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees;

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2021 to 31 March 2022

Salary band	Beneficiary Profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Band A	0,00	34,00	0,00	0,00	0,00	42 319,05
Band B	0,00	4,00	0,00	0,00	0,00	5 909,80
Band C	0,00	2,00	0,00	0,00	0,00	3 434,28
Band D	0,00	2,00	0,00	0,00	0,00	4 309,96
Total	0,00	42,00	0,00	0,00	0,00	55 973,09

3.9 Foreign Workers

The tables below summarise the employment of foreign nationals in the department in terms of salary band and major occupation.

Table 3.9.1 Foreign workers by salary band for the period 1 April 2021 and 31 March 2022

Salary band	01 April 2021		31 March 2022		Change	
	Number	% of total	Number	% of total	Number	% Change
Lower skilled	0,00	0,00	0,00	0,00	0,00	0,00
Highly skilled production (Lev. 6-8)	1,00	8,30	1,00	8,30	0,00	0,00
Highly skilled supervision (Lev. 9-12)	11,00	91,70	11,00	91,70	0,00	0,00
Skilled (Levels 3-5)	0,00	0,00	0,00	0,00	0,00	0,00
Contract (level 9-12)	0,00	0,00	0,00	0,00	0,00	0,00
Contract (level 13-16)	0,00	0,00	0,00	0,00	0,00	0,00
Total	12,00	100,00	12,00	100,00	0,00	0,00

Table 3.9.2 Foreign workers by major occupation for the period 1 April 2021 and 31 March 2022

Major occupation	01 April 20YY		31 March 20ZZ		Change	
	Number	% of total	Number	% of total	Number	% Change
Administrative	1,00	8,30	1,00	8,30	0,00	0,00

office workers						
Professionals and managers	11,00	91,70	11,00	91,70	0,00	0,00
Technicians and associated professionals	0,00	0,00	0,00	0,00	0,00	0,00
TOTAL	12,00	100,00	12,00	100,00	0,00	0,00

3.10 Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Table 3.10.1 Sick leave for the period 1 January 2021 to 31 December 2022

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Cost (R'000)
Contract (Levels 3-5)	5,00	80,00	1,00	0,10	5,00	5,00
Contract (Levels 6-8)	77,00	93,50	10,00	1,10	8,00	122,00
Contract (Levels 9-12)	12,00	91,70	3,00	0,30	4,00	31,00
Contract Other	35,00	51,40	18,00	2,00	2,00	13,00
Highly skilled production (Levels 6-8)	2 305,00	89,00	340,00	37,40	7,00	3 911,00
Highly skilled supervision (Levels 9-12)	1 378,00	90,50	192,00	21,10	7,00	3 679,00
Lower skilled (Levels 1-2)	216,00	93,10	37,00	4,10	6,00	122,00
Senior management (Levels 13-16)	60,00	95,00	12,00	1,30	5,00	275,00
Skilled (Levels 3-5)	1 977,00	93,00	297,00	32,60	7,00	1 685,00
Total	6 065,00	90,70	910,00	100,00	7,00	9 842,00

Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2021 to 31 December 2022

Salary band	Total days	% Days with Medical	Number of Employees using	% of total employees using	Average days per	Estimated Cost
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		certification	disability leave	disability leave	employee	(R'000)
Highly skilled production (Levels 6-8)	822,00	100,00	26,00	49,10	32,00	1 369,00
Highly skilled supervision (Levels 9-12)	317,00	100,00	12,00	22,60	26,00	871,00
Lower skilled (Levels 1-2)	40,00	100,00	1,00	1,90	40,00	25,00
Senior management (Levels 13-16)	47,00	100,00	2,00	3,80	24,00	205,00
Skilled (Levels 3-5)	269,00	100,00	12,00	22,60	22,00	242,00
TOTAL	1 495,00	100,00	53,00	100,00	28,00	2 711,00

The table below summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

Table 3.10.3 Annual Leave for the period 1 January 2021 to 31 December 2022

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Contract (Levels 13-16)	6,00	2,00	3,00
Contract (Levels 3-5)	18,00	2,00	9,00
Contract (Levels 6-8)	344,00	53,00	6,00
Contract (Levels 9-12)	67,00	7,00	10,00
Contract Other	885,00	136,00	7,00
Highly skilled production (Levels 6-8)	18 327,00	784,00	23,00
Highly skilled supervision (Levels 9-12)	10 498,00	475,00	22,00
Lower skilled (Levels 1-2)	1 725,00	97,00	18,00
Senior management (Levels 13-16)	610,00	31,00	20,00
Skilled (Levels 3-5)	17 237,75	735,00	23,00
TOTAL	49 717,75	2 322,00	21,00

Table 3.10.4 Capped leave for the period 1 January 2021 to 31 December 2022

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 2022
Contract (Levels 1-2)	0,00	0,00	0,00	0,00
Contract (Levels 13-16)	0,00	0,00	0,00	0,00
Contract (Levels 3-5)	0,00	0,00	0,00	0,00
Contract (Levels 6-8)	0,00	0,00	0,00	0,00
Contract (Levels 9-12)	0,00	0,00	0,00	0,00
Contract Other	0,00	0,00	0,00	0,00
Highly skilled production (Levels 6-8)	36,00	4,00	9,00	74,00
Highly skilled supervision (Levels 9-12)	0,00	0,00	0,00	107,00
Lower skilled (Levels 1-2)	0,00	0,00	0,00	0,00
Senior management (Levels 13-16)	0,00	0,00	0,00	73,00
Skilled (Levels 3-5)	17,00	7,00	2,00	95,00
TOTAL	53,00	11,00	5,00	91,00

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2021 and 31 March 2022

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
ANNUAL - DISCOUNTING WITH RESIGNATION (WORK DAYS)	1 124,00	35,00	32 114,00
ANNUAL - GRATUITY: DEATH/RETIREMENT/MEDICAL RETIREMENT(WORK)	3 340,00	91,00	36 703,00
CAPPED - GRATUITY: DEATH/RETIREMENT/MEDICAL RETIREMENT(WORK)	12 627,00	77,00	163 987,00
TOTAL	17 091,00		

Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
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All employees that are driving state vehicles are at risk, but it is low, though there is a fear in the event employees are raped during hijacking incidents	Policy make provision for such incidents

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	Yes		Chief Director: HRM Ms. NZ Ndlela
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	Yes		The unit comprise 7 members The annual budget is R10 153 000
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	Yes		The key elements of the programme are: <ul style="list-style-type: none"> ▪ Health and mental wellness ▪ Financial wellness ▪ Physical fitness and nutrition ▪ Face-to-face professional counselling
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.		No	The Department will establish the Committee in 2022/2023 financial year
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	Yes		The recruitment and selection policy makes provision inclusivity by not discriminating on arbitrary grounds.
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	Yes		On-going awareness programme
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	Yes		▪ GEMS provide holistic wellness screening
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.		No	

3.11 Labour Relations

Table 3.12.1 Collective agreements for the period 1 April 2021 and 31 March 2022

Subject matter	Date
Nil	

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements	None
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The following table summarises the outcome of disciplinary hearings conducted within the department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2021 and 31 March 2022

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	
Verbal warning	0	
Written warning	37	97%
Final written warning	0	
Suspended without pay	1	3%
Fine	0	
Demotion	0	
Dismissal	0	
Not guilty	0	
Case withdrawn	0	
Total	38	100%

Notes

- If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	None
--------------------------------------------------------	-------------

Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2021 and 31 March 2022

Type of misconduct	Number	% of total
Financial Disclosure	37	80%
Absenteeism	1	2%
Fraud	1	2%
Reckless driving and negligence	1	2%

Death Threats	1	2%
RWOPs	1	2%
Unethical behaviour	1	2%
Poor Performance	1	2%
Business Connection with the supplier of the Department	1	2%
Negligence	1	2%
Dereliction of Duties	1	2%
Total	47	100%

Table 3.12.4 Grievances logged for the period 1 April 2021 and 31 March 2022

Grievances	Number	% of Total
Number of grievances resolved	6	46%
Number of grievances not resolved	7	54%
Total number of grievances lodged	13	100%

Table 3.12.5 Disputes logged with Councils for the period 1 April 2021 and 31 March 2022

Disputes	Number	% of Total
Number of disputes upheld	4	57%
Number of disputes dismissed	3	43%
Total number of disputes lodged	7	100%

Table 3.12.6 Strike actions for the period 1 April 2021 and 31 March 2022

Total number of persons working days lost	0
Total costs working days lost	0
Amount recovered as a result of no work no pay (R'000)	0

Table 3.12.7 Precautionary suspensions for the period 1 April 2021 and 31 March 2022

Number of people suspended	
Number of people who's suspension exceeded 30 days	5
Average number of days suspended	133
Cost of suspension(R'000)	R 732 267

3.12 Skills development

This section highlights the efforts of the department with regard to skills development.

Table 3.13.1 Training needs identified for the period 1 April 2021 and 31 March 2022

Occupational category	Gender	Number of employees	Training needs identified at start of the reporting period
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		as at 1 April 2021	Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	145	0	0	0	145
	Male	121	0	0	0	121
Professionals	Female	203	0	0	0	203
	Male	286	0	0	0	286
Technicians and associate professionals	Female	307	0	0	0	307
	Male	224	0	0	0	224
Clerks	Female	4	0	0	0	4
	Male	3	0	0	0	3
Service and sales workers	Female	3	0	0	0	3
	Male	2	0	0	0	2
Skilled agriculture and fishery workers	Female	22	0	0	0	22
	Male	23	0	0	0	23
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	6	0	0	0	6
Elementary occupations	Female	50	0	0	0	50
	Male	51	0	0	0	51
Sub Total	Female	734	0	0	0	734
	Male	716	0	0	0	716
Total		1450	0	0	0	1450

Table 3.13.2 Training provided for the period 1 April 2021 and 31 March 2022

Occupational category	Gender	Number of employees as at 1 April 2021	Training provided within the reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	17	0	0	0	17
	Male	9	0	0	0	9
Professionals	Female	11	0	0	0	11
	Male	6	0	0	0	6
Technicians and associate professionals	Female	147	0	0	0	147
	Male	99	0	0	0	99
Clerks	Female	95	0	0	0	95
	Male	37	0	0	0	37
Service and sales	Female	N/A	N/A	N/A	N/A	N/A

workers	Male	N/a	N/a	N/a	N/a	N/a
Skilled agriculture and fishery workers	Female	N/A	N/A	N/A	N/A	N/A
	Male	N/a	N/a	N/a	N/a	N/a
Craft and related trades workers	Female	0	0	0	0	0
	Male	6				6
Plant and machine operators and assemblers	Female	N/A	N/A	N/A	N/A	N/A
	Male	N/A	N/A	N/A	N/A	N/A
Elementary occupations	Female	63	0	0	0	63
	Male	53	0	0	0	53
Sub Total	Female	333	0	0	0	33
	Male	207	0	0	0	207
Total		540	0	0	0	540

3.13 Injury on duty

The following tables provide basic information on injury on duty.

Table 3.14.1 Injury on duty for the period 1 April 2021 and 31 March 2022

Nature of injury on duty	Number	% of total
Required basic medical attention only	7	46.7
Temporary Total Disablement	8	53.3
Permanent Disablement	0,00	0,00
Fatal	0,00	0,00
Total	15	100

Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the department. In terms of the Public Service Regulations "consultant" means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a department.

Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 20YY and 31 March 20ZZ

Project title	Total number of consultants that worked on project	Duration (work days)	Contract value in Rand
Health Risk Manager	1	3 years	R342 900
South African Qualifications Accreditation	1	12 moths	R150 000
Competency Assessments on Recruitment as recommended by DPSA Litha – Lethu Management Solutions done twice	1	1-3 days per appointment .	R17 000

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 20YY and 31 March 20ZZ

Project title	Total Number of consultants that worked on project	Duration (Work days)	Donor and contract value in Rand

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project

3.14 Severance Packages

Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 20YY and 31 March 20ZZ

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Lower skilled (Levels 1-2)	00			
Skilled Levels 3-5)	00			
Highly skilled production (Levels 6-8)	00			
Highly skilled supervision (Levels 9-12)	00			
Senior management (Levels 13-16)	00			
Total	00			

PART E: FINANCIAL INFORMATION

1. REPORT OF THE AUDITOR GENERAL

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature on vote no. 3: Department of Agriculture and Rural Development

Report on the audit of the financial statements

Opinion

10. I have audited the financial statements of the Department of Agriculture and Rural Development set out on pages xx to xx, which comprise the appropriation statement, statement of financial position as at 31 March 2022, the statement of financial performance, statement of changes in net assets, and cash flow statement for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
11. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Agriculture and Rural Development as at 31 March 2022, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and Division of Revenue Act of South Africa, 2021 (Act No. 9 of 2021) (Dora).

Basis for opinion

12. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
13. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

14. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

15. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Assets under investigation

16. As disclosed in note 39 to the financial statements, movable tangible capital assets of R82,37 million representing 2 639 items was disclosed as under investigation as a result of the department not being able to verify these assets during the physical verification process conducted during the financial year.

Material impairments - investments and loans

17. As disclosed in note 16 and note 17 to the financial statements, material impairments of R27,80 million on investments and R12,2 million on loans respectively, was provided for as a result of no returns or payments expected from the department's investment and loan made to Ntingwe Tea (Pty) Ltd.

Other matter

18. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

19. The supplementary information set out on pages XX to XX does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

20. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS and the requirements of the PFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

21. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance

structure either intends to liquidate the department or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

22. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
23. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

24. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected programme presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
25. My procedures address the usefulness and reliability of the reported performance information, which must be based on the department's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the department enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
26. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the

performance management and reporting framework, as defined in the general notice, for programme 2 - agricultural development services presented on pages xx to xx of the annual performance report of the department for the year ended 31 March 2022.

27. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
28. I did not identify any material findings on the usefulness and reliability of the reported performance information for the selected programme.

Other matters

29. I draw attention to the matters below.

Achievement of planned targets

30. The annual performance report on pages xx to xx includes information on the achievement of planned targets for the year and management explanations are also provided for the under- and over-achievement of targets.

Adjustment of material misstatements

31. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information of programme 2: agricultural development services. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.

Report on the audit of compliance with legislation

Introduction and scope

32. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the department's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

33. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

Other information

34. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and those selected programme presented in the annual performance report that have been specifically reported in this auditor's report.
35. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
36. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programme presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
37. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

38. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. I did not identify any significant deficiencies in internal control.

Material irregularities

39. In accordance with the PAA and the material irregularity regulations, I have a responsibility to report on material irregularities identified during the audit.

Material irregularities in progress

40. I identified a material irregularity during the audit and notified the accounting officer, as required by material irregularity regulation 3(2). By the date of this auditor's report, the response of the accounting officer was not yet due. This material irregularity will be included in the next year's auditor's report.

Other reports

41. I draw attention to the following engagements conducted which had, or could have, an impact on the matters reported in the department's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
42. The provincial forensic unit conducted ten investigations covering the period 1 April 2010 to 31 March 2022. These investigations related to allegations of fraud, irregular expenditure and procurement irregularities. Four investigations had been completed and disciplinary steps were being taken, while six investigations were still in progress at the date of this report.
43. In terms of Proclamation No. R. 9 of 2017 (*Government Gazette* 40594 of 3 February 2017), the Special Investigating Unit (SIU) is investigating various irregularities relating to the procurement of, and contracting for fertilisers, seeds or seed potatoes or goods, works or services relating to events or event management, and any undisclosed or unauthorised interests that the board members, directors, officials or employees of the department or its entity or any of their family members may have had with contractors, suppliers or service providers. The department is in the process of implementing actions to address the findings contained in the report. A process of disciplinary action has been referred to the Office of the Premier for a legal opinion. Acknowledgement of debts have been signed by the implicated parties with certain recoveries being made.

44. In terms of Proclamation No. R. 36 of 2019 (*Government Gazette 42577* dated 12 July 2019), the SIU is investigating matters on maladministration at the affairs of Department of Agriculture, Forestry and Fisheries in relation to the mismanagement of the comprehensive agriculture support programme grant, unauthorised, irregular and fruitless and wasteful expenditure incurred and irregularities in supply chain management processes. The investigations were still in progress at the date of this report.

Pietermaritzburg

29 July 2022



A U D I T O R - G E N E R A L
S O U T H A F R I C A

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected programme and on the department’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department’s internal control
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Department of Agriculture and Rural Development to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a department to cease operating as a going concern
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

ANNUAL FINANCIAL STATEMENTS FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

For the year ended
31 March 2022

Date authorised for issue: 29 JULY 2022
Authorised by: SD SIBANDE
ACCOUNTING OFFICER

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3
for the year ended 31 March 2022

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**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
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**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Appropriation per programme									
2021/2022								2020/2021	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Programme									
ADMINISTRATION	642 094	-	(8 078)	634 016	633 680	336	99,9%	594 734	594 734
AGRICULTURE	1 830 843	-	5 389	1 836 232	1 835 552	680	100,0%	1 792 607	1 775 456
RURAL DEVELOPMENT	73 085	-	2 689	75 774	75 774	-	100,0%	66 741	66 741
.....									
Subtotal	2 546 022	-	-	2 546 022	2 545 006	1 016	100,0%	2 454 082	2 436 931
Statutory Appropriation									
President and Deputy President salary									
Members' remuneration									
Debt service costs									
Provincial equitable share									
General fuel levy sharing with metropolitan municipalities									
National Revenue Fund payments									
Skills levy and sector education and training authorities									
Judges' and magistrates' salaries									
TOTAL	2 546 022	-	-	2 546 022	2 545 006	1 016	100,0%	2 454 082	2 436 931

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3**

**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

	2021/2022		2020/2021	
	Final Appropriation	Actual Expenditure	Final Appropriation	Actual Expenditure
TOTAL (brought forward)				
Reconciliation with statement of financial performance				
ADD				
Departmental receipts	27 987		21 586	
NRF Receipts	-			
Aid assistance	-			
Actual amounts per statement of financial performance (total revenue)	2 574 009		2 475 668	
ADD				
Aid assistance				
Prior year unauthorised expenditure approved without funding				
Actual amounts per statement of financial performance (total expenditure)		2 545 006		2 436 931

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3

APPROPRIATION STATEMENT
for the year ended 31 March 2022

Appropriation per economic classification									
	2021/2022							2020/2021	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Current payments	2 039 426	1 380	(9 819)	2 030 987	2 030 651	336	100,0%	1 865 624	1 863 137
Compensation of employees	1 137 861	-	(20 412)	1 117 449	1 117 449	-	100,0%	1 048 498	1 048 498
Goods and services	901 565	1 380	10 584	913 529	913 193	336	100,0%	817 126	814 639
Interest and rent on land	-	-	9	9	9	-	100,0%	-	-
Transfers and subsidies	384 757	-	5 464	390 221	390 221	-	100,0%	394 792	394 411
Provinces and municipalities	2 031	-	73	2 104	2 104	-	100,0%	1 792	1 792
Departmental agencies and accounts	213 585	-	8	213 593	213 593	-	100,0%	192 638	192 638
Higher education institutions	-	-	20	20	20	-	100,0%	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	152 273	-	-	152 273	152 273	-	100,0%	175 760	175 379
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	16 868	-	5 363	22 231	22 231	-	100,0%	24 602	24 602
Payments for capital assets	118 299	(1 380)	4 119	121 038	120 358	680	99,4%	191 636	177 353
Buildings and other fixed structures	66 168	-	(5 977)	60 191	59 511	680	98,9%	90 694	77 311
Machinery and equipment	50 262	-	10 203	60 465	60 465	-	100,0%	100 198	99 298
Heritage assets	-	-	-	-	-	-	-	-	-

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
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**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	489	-	(107)	382	382	-	100,0%	73	73
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Software & Intangible assets	1 380	(1 380)	-	-	-	-	-	671	671
	-	-	-	-	-	-	-	-	-
Payments for financial assets	3 540	-	236	3 776	3 776	-	100,0%	2 030	2 030
Total	2 546 022	-	-	2 546 022	2 545 006	1 016	100,0%	2 454 082	2 436 931

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
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APPROPRIATION STATEMENT
for the year ended 31 March 2022

Programme 1: ADMINISTRATION									
	2021/2022							2020/2021	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub Programme									
OFFICE OF THE MEC	25 547	-	(1 397)	24 150	24 150	-	100,0%	21 718	21 718
SENIOR MANAGEMENT	43 932	-	(6 758)	37 174	37 174	-	100,0%	41 286	41 286
CORPORATE SERVICES	396 184	-	2 797	398 981	398 981	-	100,0%	342 106	342 106
FINANCIAL MANAGEMENT	141 554	-	2 762	144 316	143 980	336	99,8%	156 632	156 632
COMMUNICATION SERVICES	34 877	-	(5 482)	29 395	29 395	-	100,0%	32 992	32 992
Total for sub programmes	642 094	-	(8 078)	634 016	633 680	336	99,9%	594 734	594 734
Economic classification									
Current payments	588 346	1 380	(24 734)	564 992	564 656	336	99,9%	520 868	520 868
Compensation of employees	242 159	-	(9 587)	232 572	232 572	-	100,0%	212 250	212 250
Goods and services	346 187	1 380	(15 156)	332 411	332 075	336	99,9%	308 618	308 618
Interest and rent on land	-	-	9	9	9	-	100,0%	-	-
Transfers and subsidies	11 317	-	(309)	11 008	11 008	-	100,0%	11 332	11 332
Provinces and municipalities	1 277	-	(133)	1 144	1 144	-	100,0%	1 094	1 094
Departmental agencies and accounts	2 804	-	11	2 815	2 815	-	100,0%	1 990	1 990
Higher education institutions	-	-	20	20	20	-	100,0%	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3**

**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	7 236	-	(207)	7 029	7 029	-	100,0%	8 248	8 248
Payments for capital assets	38 891	(1 380)	16 731	54 242	54 242	-	100,0%	61 612	61 612
Buildings and other fixed structures	12 662	-	6 996	19 658	19 658	-	100,0%	8 688	8 688
Machinery and equipment	24 849	-	9 735	34 584	34 584	-	100,0%	52 253	52 253
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Software & Intangible assets	1 380	(1 380)	-	-	-	-	-	671	671
	-	-	-	-	-	-	-	-	-
Payments for financial assets	3 540	-	234	3 774	3 774	-	100,0%	922	922
Total	642 094	-	(8 078)	634 016	633 680	336	99,9%	594 734	594 734

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
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**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Programme 2: AGRICULTURE									
2021/2022								2020/2021	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
Sustainable Resource Management	74 860	-	(2 748)	72 112	72 112	-	100,0%	73 409	73 159
Farmer Support And Development	1 245 411	-	5 960	1 251 371	1 251 017	354	100,0%	1 269 562	1 252 986
Veterinary Services	229 507	-	20 288	249 795	249 795	-	100,0%	217 426	217 426
Research And Technology Development Services	168 248	-	(9 426)	158 822	158 822	-	100,0%	143 809	143 809
Agricultural Economic Services	12 885	-	(702)	12 183	12 183	-	100,0%	12 044	12 044
Structured Agricultural Education and Training	99 932	-	(7 983)	91 949	91 623	326	99,6%	76 357	76 032
Total for sub programmes	1 830 843	-	5 389	1 836 232	1 835 552	680	100,0%	1 792 607	1 775 456
Economic classification									
Current payments	1 378 314	-	12 548	1 390 862	1 390 862	-	100,0%	1 280 568	1 278 081
Compensation of employees	861 138	-	(12 945)	848 193	848 193	-	100,0%	802 341	802 341
Goods and services	517 176	-	25 493	542 669	542 669	-	100,0%	478 227	475 740
Interest and rent on land	-	-	-	-	-	-	-	-	-
Transfers and subsidies	373 395	-	5 773	379 168	379 168	-	100,0%	381 960	381 579
Provinces and municipalities	754	-	206	960	960	-	100,0%	698	698
Departmental agencies and accounts	210 781	-	(3)	210 778	210 778	-	100,0%	190 648	190 648
Higher education institutions	-	-	-	-	-	-	-	-	-

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
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APPROPRIATION STATEMENT
for the year ended 31 March 2022

Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	152 273	-	-	152 273	152 273	-	100,0%	174 260	173 879
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	9 587	-	5 570	15 157	15 157	-	100,0%	16 354	16 354
Payments for capital assets	79 134	-	(12 934)	66 200	65 520	680	99,0%	129 196	114 913
Buildings and other fixed structures	53 506	-	(12 973)	40 533	39 853	680	98,3%	81 313	67 930
Machinery and equipment	25 139	-	146	25 285	25 285	-	100,0%	47 810	46 910
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	489	-	(107)	382	382	-	100,0%	73	73
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
Payments for financial assets	-	-	2	2	2	-	100,0%	883	883
Total	1 830 843	-	5 389	1 836 232	1 835 552	680	100,0%	1 792 607	1 775 456

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
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APPROPRIATION STATEMENT
for the year ended 31 March 2022

Programme 3: RURAL DEVELOPMENT									
2021/2022								2020/2021	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
RURAL DEVELOPMENT COORDINATION	16 629	-	(1 568)	15 061	15 061	-	100,0%	14 510	14 510
SOCIAL FACILITATION	56 456	-	4 257	60 713	60 713	-	100,0%	52 231	52 231
Total for sub programmes	73 085	-	2 689	75 774	75 774	-	100,0%	66 741	66 741
Economic classification									
Current payments	72 766	-	2 367	75 133	75 133	-	100,0%	64 188	64 188
Compensation of employees	34 564	-	2 120	36 684	36 684	-	100,0%	33 907	33 907
Goods and services	38 202	-	247	38 449	38 449	-	100,0%	30 281	30 281
Interest and rent on land	-	-	-	-	-	-	-	-	-
Transfers and subsidies	45	-	-	45	45	-	100,0%	1 500	1 500
Provinces and municipalities	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	1 500	1 500
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	45	-	-	45	45	-	100,0%	-	-

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3**

**APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Payments for capital assets	274	-	322	596	596	-	100,0%	828	828
Buildings and other fixed structures	-	-	-	-	-	-	-	693	693
Machinery and equipment	274	-	322	596	596	-	100,0%	135	135
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
Payments for financial assets	-	-	-	-	-	-	-	225	225
Total	73 085	-	2 689	75 774	75 774	-	100,0%	66 741	66 741

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2022**

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies, disclosure notes and Annexure 1 (A-H) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note on Payments for financial assets to the Annual Financial Statements.

4. Explanations of material variances from Amounts Voted (after Virement):

4.1 Per programme	Final Appropriation	Actual Expenditure	Variance R'000	Variance as a % of Final Appropriation
ADMINISTRATION	634 016	633 680	336	0,05

Under expenditure is in respect of the department's stores account. In the current year, the account has a credit balance, therefore reducing the expenditure that has been recognised on the primary financial statements. Analysis of the prior year purchases shows a number of payments were made at year-end (31 March 2021) of approximately R330,000. Purchases were on hand at year-end, and issues made in current year in relation to prior year stock, which then justify the credit in the 2021/22 financial year.

AGRICULTURE	1 836 232	1 835 552	680	0,04
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Under-expenditure against conditional grant due to failure by appointed contractors in respect of combi-court at Cedara College under the CASP: Upgrade Agric Colleges Grant of R326,000 and R354,000 in respect of the Phumelela Irrigation Scheme under Ilima/Letsema grant.

RURAL DEVELOPMENT	75 774	75 774	-	-
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100% expenditure

4.2 Per economic classification	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation R'000
Current payments				
Compensation of employees	1 117 449	1 117 449	-	-
Goods and services	913 529	913 193	336	0,04
Interest and rent on land	9	9	-	-
Transfers and subsidies				
Provinces and municipalities	2 104	2 104	-	-

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANNUAL FINANCIAL STATEMENTS
VOTE 3**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2022**

Departmental agencies and accounts	213 593	213 593	-	-
Higher education institutions	20	20	-	-
Public corporations and private enterprises	152 273	152 273	-	-
Households	22 231	22 231	-	-
Payments for capital assets				
Buildings and other fixed structures	60 191	59 511	680	1,13
Machinery and equipment	60 465	60 465	-	-
Heritage assets	-	-	-	-
Specialised military assets	-	-	-	-
Biological assets	382	382	-	-
Land and subsoil assets	-	-	-	-
Software & other Intangible assets	-	-	-	-
Payments for financial assets	3 776	3 776	-	-

Goods and Services under- expenditure is due to the credit balance against the department's stores account as mentioned under Programme 1 and under expenditure of R680,000 against Buildings and other fixed structures relates to the conditional grants under Programme 2 for Cedara Combi-court and Phumelele irrigations scheme where appointed contractors failed to implement.

4.3 Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
Land Care Grant	13 022	13 022	-	-
Comprehensive Agricultural Support Programme	216 085	215 759	326	0,15
Ilima/Letsema Projects	77 487	77 133	354	0,46
EPWP Integrated Grant for Provinces	4 699	4 699	-	-

CASP - Under-expenditure due to failure by appointed contractors in respect of combi-court at Cedara College under the CASP: Upgrade Agric Colleges Grant
Ilima/Letsema - R354,000 in respect of the Phumelele Irrigation Scheme due to contractor failing to implement, resulting in department re-advertising tender.

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

ANNUAL FINANCIAL STATEMENTS

VOTE 3

STATEMENT OF FINANCIAL PERFORMANCE

for the year ended 31 March 2022

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
REVENUE			
Annual appropriation	<u>1</u>	2 546 022	2 454 082
Departmental revenue	<u>2</u>	27 987	21 586
TOTAL REVENUE		2 574 009	2 475 668
EXPENDITURE			
Current expenditure			
Compensation of employees	<u>3</u>	1 117 449	1 048 499
Goods and services	<u>4</u>	913 193	814 639
Interest and rent on land	<u>5</u>	9	-
Total current expenditure		2 030 651	1 863 138
Transfers and subsidies			
Transfers and subsidies	<u>7</u>	390 221	394 411
Total transfers and subsidies		390 221	394 411
Expenditure for capital assets			
Tangible assets	<u>8</u>	120 358	176 681
Intangible assets	<u>8</u>	-	671
Total expenditure for capital assets		120 358	177 352
Payments for financial assets	<u>8</u>	3 776	2 030
TOTAL EXPENDITURE		2 545 006	2 436 931
SURPLUS/(DEFICIT) FOR THE YEAR		29 003	38 737

Reconciliation of Net Surplus/(Deficit) for the year

Voted funds		1 016	17 151
Annual appropriation		336	211
Conditional grants		680	16 940
Departmental revenue and NRF Receipts	<u>15</u>	27 987	21 586
SURPLUS/(DEFICIT) FOR THE YEAR		29 003	38 737

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STATEMENT OF FINANCIAL POSITION

for the year ended 31 March 2022

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
ASSETS			
Current assets		5 005	23 187
Cash and cash equivalents	<u>9</u>	4 501	18 217
Receivables	<u>11</u>	504	4 970
Non-current assets		40 775	44 194
Investments	<u>12</u>	27 800	27 800
Receivables	<u>11</u>	775	4 194
Loans	<u>13</u>	12 200	12 200
TOTAL ASSETS		45 780	67 381
LIABILITIES			
Current liabilities		5 254	26 855
Voted funds to be surrendered to the Revenue Fund	<u>14</u>	1 016	17 151
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	<u>15</u>	3 149	910
Payables	<u>16</u>	1 089	8 794
Non-current liabilities			
Payables	<u>16</u>	-	-
TOTAL LIABILITIES		5 254	26 855
NET ASSETS		40 526	40 526

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Represented by:			
Capitalisation reserve		40 000	40 000
Recoverable revenue		526	526

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STATEMENT OF CHANGES IN NET ASSETS
for the year ended 31 March 2022

TOTAL		<u>40 526</u>	<u>40 526</u>
	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Capitalisation Reserves			
Opening balance		40 000	48 757
Transfers:			
Movement in Equity		-	-8 757
Closing balance		<u>40 000</u>	<u>40 000</u>
Recoverable revenue			
Opening balance		526	556
Transfers:			
Irrecoverable amounts written off		-62	-
Debts recovered (included in departmental receipts)		-344	-280
Debts raised		406	250
Closing balance		<u>526</u>	<u>526</u>
TOTAL		<u>40 526</u>	<u>40 526</u>

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CASH FLOW STATEMENT
for the year ended 31 March 2022

	Note	2021/2022 R'000	2020/2021 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		2 571 984	2 469 152
Annual appropriated funds received	<u>1.1</u>	2 546 022	2 454 082
Statutory appropriated funds received		-	-
Departmental revenue received	<u>2</u>	25 962	15 036
Interest received	<u>3.3</u>	-	34
NRF Receipts		-	-
Aid assistance received		-	-
Net (increase)/decrease in working capital		-3 239	3 206
Surrendered to Revenue Fund		-42 899	-121 197
Surrendered to RDP Fund/Donor		-	-
Current payments		-2 030 642	-1 863 138
Interest paid	<u>5</u>	-9	-
Payments for financial assets		-3 776	-2 030
Transfers and subsidies paid		-390 221	-394 411
Net cash flow available from operating activities	<u>18</u>	101 198	91 582
CASH FLOWS FROM INVESTING ACTIVITIES			
Distribution/dividend received		-	-
Payments for capital assets	<u>8</u>	-120 358	-177 352
Proceeds from sale of capital assets	<u>2.3</u>	2 025	6 516
(Increase)/decrease in loans		-	-
(Increase)/decrease in investments		-	8 757
(Increase)/decrease in other financial assets		-	-
(Increase)/decrease in non-current receivables	<u>15</u>	3 419	311
Net cash flows from investing activities		-114 914	-161 768
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/(decrease) in net assets		-	-8 787
Increase/(decrease) in non-current payables		-	-
Net cash flows from financing activities		-	-8 787
Net increase/(decrease) in cash and cash equivalents		-13 716	-78 973
Cash and cash equivalents at beginning of period		18 217	97 190
Unrealised gains and losses within cash and cash equivalents		-	-
Cash and cash equivalents at end of period	<u>9</u>	4 501	18 217

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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Summary of significant accounting policies	
<p>The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.</p> <p>The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.</p> <p>Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.</p>	
1	<p>Basis of preparation</p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
2	<p>Going concern</p> <p>The financial statements have been prepared on a going concern basis.</p>
3	<p>Presentation currency</p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
4	<p>Rounding</p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
5	<p>Foreign currency translation</p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
6	<p>Comparative information</p>
6.1	<p>Prior period comparative information</p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
6.2	<p>Current year comparison with budget</p> <p>A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>
7	<p>Revenue</p>
7.1	<p>Appropriated funds</p> <p>Appropriated funds comprise of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance</p>

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	<p>on the date the adjustments become effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p>Accrued departmental revenue</p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> • it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and • the amount of revenue can be measured reliably. <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy.</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p>Accruals and payables not recognised</p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.</p>
8.4	Leases
8.4.1	Operating leases

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	<p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment. Operating lease payments received are recognised as departmental revenue.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment. Finance lease payments received are recognised as departmental revenue.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> • cost, being the fair value of the asset; or • the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	<p>Aid Assistance</p>
9.1	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p>Aid assistance paid</p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position. Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>

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13	Investments Investments are recognised in the statement of financial position at cost.
14	Financial assets
14.1	Financial assets (not covered elsewhere) A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset. At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.
14.2	Impairment of financial assets Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.
15	Payables Payables recognised in the statement of financial position are recognised at cost.
16	Capital Assets
16.1	Immovable capital assets Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment. Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use. Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.
16.2	Movable capital assets Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition. Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1. All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment. Biological assets are subsequently carried at fair value. Subsequent expenditure that is

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	of a capital nature forms part of the cost of the existing asset when ready for use.
16.3	<p>Intangible assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16.4	<p>Project Costs: Work-in-progress</p> <p>Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid.</p> <p>Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use, the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register.</p> <p>Where the department is not the custodian of the completed project asset, the asset is transferred to the custodian subsequent to completion.</p>
17	Provisions and Contingents
17.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
17.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
17.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible</p>

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	asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.
17.4	Capital commitments Capital commitments are recorded at cost in the notes to the financial statements.
18	Unauthorised expenditure Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either: <ul style="list-style-type: none"> • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or • transferred to receivables for recovery. Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.
19	Fruitless and wasteful expenditure Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred. Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables or written off. Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.
20	Irregular expenditure Irregular expenditure is recorded in the notes to the financial statements when confirmed after its assessment. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note. Irregular expenditure is reduced from the note when it is either condoned by the relevant authority, transferred to receivables for recovery, not condoned and removed or written-off. Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.
21	Changes in accounting estimates and errors Changes in accounting estimates are applied prospectively in accordance with MCS requirements. Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

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22	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
23	<p>Principal-Agent arrangements</p> <p>The department is party to a principal-agent arrangement acting as the principal. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.</p>
24	<p>Departures from the MCS requirements</p> <p>Management has concluded that the financial statements present fairly the department's primary and secondary information; the department complied with the Standard.</p>
25	<p>Capitalisation reserve</p> <p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
26	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
27	<p>Related party transactions</p> <p>Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>The number of individuals and the full compensation of key management personnel is recorded in the notes to the financial statements.</p>
28	<p>Inventories</p> <p>At the date of acquisition, inventories are recognised at cost in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>
29	<p>Public-Private Partnerships</p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the</p>

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	<p>relevant accounting policies. A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.</p>
30	<p>Employee benefits</p> <p>The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is disclosed in the Employee benefits note.</p>
31	<p>Transfer of functions</p> <p>Transfer of functions are accounted for by the acquirer by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of transfer.</p> <p>Transfer of functions are accounted for by the transferor by derecognising or removing assets and liabilities at their carrying amounts at the date of transfer.</p>
32	<p>Mergers</p> <p>Mergers are accounted for by the combined department by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of the merger.</p> <p>Mergers are accounted for by the combining departments by derecognising or removing assets and liabilities at their carrying amounts at the date of the merger.</p>

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EXPLANATORY NOTES

1. Annual Appropriation

1.1 Annual Appropriation

Included are funds appropriated in terms of the Appropriation Act (and the Adjustments Appropriation Act) for National Departments (Voted funds) and Provincial Departments:

	Final Appropriation R'000	2021/2022 Actual Funds Received R'000	Funds not requested/not received R'000	Final Appropriation R'000	2020/2021 Appropriation received R'000	Funds not requested /not received R'000
Administration	634 016	634 016	-	594 734	594 734	-
Agriculture	1 836 232	1 836 232	-	1 792 607	1 792 607	-
Rural Development	75 774	75 774	-	66 741	66 741	-
Total	2 546 022	2 546 022	-	2 454 082	2 454 082	-

Conditional grants

Note

	2021/2022 R'000	2020/2021 R'000
Total grants received	36 <u>311 293</u>	<u>308 017</u>
Provincial grants included in Total Grants received	<u>-</u>	<u>-</u>

2. Departmental revenue

Note

	2021/2022 R'000	2020/2021 R'000
Tax revenue	-	-
Sales of goods and services other than capital assets	2.1 25 234	14 864
Fines, penalties and forfeits	2.2 -	-
Interest, dividends and rent on land	2.3 -	34
Sales of capital assets	2.4 2 025	6 516
Transactions in financial assets and liabilities	2.5 728	172
Transfer received	2.6 -	-
Total revenue collected	<u>27 987</u>	<u>21 586</u>
Less: Own revenue included in appropriation	<u>-</u>	<u>-</u>
Departmental revenue collected	<u>27 987</u>	<u>21 586</u>

Increased revenue due to recovery of outstanding academic fees from UKZN under Sales of goods and services other than capital assets

Decrease under Sales of Capital asset is due to no auction of departmental vehicles in the 2021/22 financial year

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2.1 Sales of goods and services other than capital assets

	Note 2	2021/2022 R'000	2020/2021 R'000
Sales of goods and services produced by the department		25 234	14 864
Sales by market establishment		1 829	1 962
Administrative fees		623	385
Other sales		22 782	12 517
Sales of scrap, waste and other used current goods		-	-
Total		25 234	14 864

High revenue in 2021/22 due to recovery of outstanding academic fees from UKZN

2.2 Interest, dividends and rent on land

	Note 2	2021/2022 R'000	2020/2021 R'000
Interest		-	34
Dividends		-	-
Rent on land		-	-
Total		-	34

2.3 Sale of capital assets

	Note 2	2021/2022 R'000	2020/2021 R'000
Tangible assets		2 025	6 516
Machinery and equipment	31	1 090	5 726
Biological assets	31	935	790
Intangible assets		-	-
Total		2 025	6 516

No auction of departmental vehicles in 2021/22

2.4. Transactions in financial assets and liabilities

	Note 2	2021/2022 R'000	2020/2021 R'000
Receivables		290	255
Other Receipts including Recoverable Revenue		438	-83
Total		728	172

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2.5 Donations received in-kind (not included in the main note or sub note)

	Note	2021/2022	2020/2021
	2	R'000	R'000
Agriculture, Land Reform & Rural Development - computer equipment received		55	-
AFASA - African Farmers Association of South Africa - cattle received		-	30
Total		<u><u>55</u></u>	<u><u>30</u></u>

Agriculture, Land Reform & Rural Development - computer equipment received.

3. Compensation of employees

3.1 Salaries and Wages

	Note	2021/2022	2020/2021
	3	R'000	R'000
Basic salary		747 798	734 057
Performance award		2 954	4 742
Service Based		1 689	1 292
Compensative/circumstantial		20 125	12 228
Periodic payments		5 780	2 695
Other non-pensionable allowances		183 253	137 561
Total		<u><u>961 599</u></u>	<u><u>892 575</u></u>

"Increase in Basic salary due to increase in number of graduates employed. Compensative/circumstantial increase due to overtime related to the FMD control under Veterinary Services. Other non-pensionable allowances increase due to 2022 wage agreement of R1,000 per month"

3.2 Social contributions

	Note	2021/2022	2020/2021
	3	R'000	R'000
Employer contributions			
Pension		89 539	91 525
Medical		59 384	59 138
UIF		-	-
Bargaining council		267	247
Official unions and associations		-	-
Insurance		6 660	5 014
Total		<u><u>155 850</u></u>	<u><u>155 924</u></u>
Total compensation of employees		<u><u>1 117 449</u></u>	<u><u>1 048 499</u></u>
Average number of employees		2 771	2 621

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Decrease against Pension due to decrease in number of permanent employees

*Increase in Basic salary due to increase in number of graduates employed.
Compensative/circumstantial increase due to overtime related to the FMD control under Veterinary Services. Other non-pensionable allowances increase due to 2022 wage agreement of R1,000 per month*

4. Goods and services

	<i>Note</i>	2021/2022	2020/2021
		R'000	R'000
Administrative fees		4 046	1 617
Advertising		6 826	8 405
Minor assets	4.1	2 698	6 823
Bursaries (employees)		1 679	1 303
Catering		2 109	1 383
Communication		9 837	16 131
Computer services	4.2	56 640	54 018
Consultants: Business and advisory services		3 389	1 987
Infrastructure and planning services		115 426	90 363
Laboratory services		35	31
Legal services		1 854	399
Contractors		30 483	21 668
Agency and support / outsourced services		49 820	32 479
Audit cost – external	4.3	7 620	10 187
Fleet services		47 540	37 085
Inventory	4.4	236 615	255 103
Consumables	4.5	28 045	26 802
Housing		-	-
Operating leases		32 428	39 362
Property payments	4.6	162 437	135 236
Rental and hiring		-	359
Transport provided as part of the departmental activities		-	10
Travel and subsistence	4.7	93 439	54 763
Training and development		9 841	7 487
Other operating expenditure	4.8	10 386	11 638
Total		913 193	814 639

Increase in 2021/22 is mainly due to increased cost of security services under Property Payments as well increase in Travel and subsistence due to lifting of Covid Regulations and FMD interventions

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4.1 Minor assets

	Note 4	2021/2022 R'000	2020/2021 R'000
Tangible assets		2 698	6 823
Biological assets		47	291
Machinery and equipment		2 651	6 532
Intangible assets		-	-
Total		<u>2 698</u>	<u>6 823</u>

Reduction in need for minor assets in 2021/22

4.2 Computer services

	Note 4	2021/2022 R'000	2020/2021 R'000
SITA computer services		52 150	51 334
External computer service providers		4 490	2 684
Total		<u>56 640</u>	<u>54 018</u>

4.3 Audit cost – External

	Note 4	2021/2022 R'000	2020/2021 R'000
Regularity audits		7 595	7 947
Investigations		25	2 240
Total		<u>7 620</u>	<u>10 187</u>

Decrease in use of external auditors relating to investigations

4.4 Inventory

	Note 4	2021/2022 R'000	2020/2021 R'000
Clothing material and accessories		1	-
Farming supplies		190 016	211 517
Fuel, oil and gas		3 364	2 206
Learning, teaching and support material		1 681	1 747
Materials and supplies		18 098	18 447
Medical supplies		2 070	684
Medicine		21 385	20 502
Total		<u>236 615</u>	<u>255 103</u>

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4.5. Consumables

	Note 4	2021/2022 R'000	2020/2021 R'000
Consumable supplies		23 893	21 947
Uniform and clothing		10 918	11 016
Household supplies		3 476	5 609
Building material and supplies		3 460	472
IT consumables		12	62
Other consumables		6 027	4 788
Stationery, printing and office supplies		4 152	4 855
Total		28 045	26 802

4.6 Property payments

	Note 4	2021/2022 R'000	2020/2021 R'000
Municipal services		54 774	54 020
Property maintenance and repairs		7 218	9 102
Other		100 445	72 114
Total		162 437	135 236

Increase in security services due to additional sites and increase in number of guards

4.7 Travel and subsistence

	Note 4	2021/2022 R'000	2020/2021 R'000
Local		93 439	54 758
Foreign		-	5
Total		93 439	54 763

Increase due to lifting of Covid-19 restrictions as well as FMD interventions that required accommodation for veterinary staff

4.8 Other operating expenditure

Include discussion here where deemed relevant

	Note 4	2021/2022 R'000	2020/2021 R'000
Other		10 386	11 638
Total		10 386	11 638

5. Interest and rent on land

	Note	2021/2022 R'000	2020/2021 R'000
Interest paid		9	-
Total		9	-

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6. Payments for financial assets

	Note	2021/2022 R'000	2020/2021 R'000
Other material losses written off	6.1	3	1 483
Debts written off	6.2	3 773	547
Total		3 776	2 030

Increased write-off indicative of department's efforts to clear the debts where recovery is not possible.

6.1 Other material losses written off

	Note	2021/2022 R'000	2020/2021 R'000
Nature of losses	6		
Irrecoverable fruitless & wasteful expenditure		3	1 483
Total		3	1 483

6.2 Debts written off

	Note	2021/2022 R'000	2020/2021 R'000
Nature of debts written off	6		
Staff debt written off		3 773	547
Total		3 773	547
Total debt written off		3 773	547

Debts were written off in accordance with the departmental debt management policy

7. Transfers and subsidies

		2021/2022 R'000	2020/2021 R'000
Provinces and municipalities	Note 36, 37	2 104	1 792
Departmental agencies and accounts	Annexure 1A	213 593	192 638
Higher education institutions	Annexure 1B	20	-
Public corporations and private enterprises	Annexure 1C	152 273	175 379
Households	Annexure 1D	22 231	24 602
Total		390 221	394 411

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Increase against Departmental agencies and accounts is due to additional funding provided for the operational costs of Ntingwe Tea Estate. Public Corporations and private enterprises expenditure relates to direct funded projects which is based on approved business plans and will therefore vary from year-to-year

8. Expenditure for capital assets

	Note	2021/2022 R'000	2020/2021 R'000
Tangible assets		120 358	176 681
Buildings and other fixed structures	33	59 511	77 310
Machinery and equipment	31	60 465	99 298
Biological assets	31	382	73
Intangible assets		-	671
Software	32	-	671
Total		120 358	177 352
The following amounts have been included as project costs in Expenditure for capital assets			
Compensation of employees		-	-
Goods and services		-	-
Total		-	-

Slow progress by Public Works relating to infrastructure projects and reduction in number of KZN vehicles acquired in 2021/22

8.1 Analysis of funds utilised to acquire capital assets – 2021/2022

	Voted funds R'000	Total R'000
Tangible assets	120 358	120 358
Buildings and other fixed structures	59 511	59 511
Machinery and equipment	60 465	60 465
Biological assets	382	382
Intangible assets	-	-
Total	120 358	120 358

8.2 Analysis of funds utilised to acquire capital assets – 2020/2021

	Voted funds R'000	Total R'000
Tangible assets	176 681	176 681
Buildings and other fixed structures	77 310	77 310
Machinery and equipment	99 298	99 298
Biological assets	73	73

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Intangible assets	671	671
Software	671	671
Total	177 352	177 352

8.3 Finance lease expenditure included in Expenditure for capital assets

	Note	2021/2022 R'000	2020/2021 R'000
Tangible assets			-
Heritage assets		11 545	9 211
Total		11 545	9 211

<i>Cellphone lease expenditure</i>

9. Cash and cash equivalents

	Note	2021/2022 R'000	2020/2021 R'000
Consolidated Paymaster General Account		4 468	18 184
Cash on hand		33	33
Total		4 501	18 217

10. Prepayments (Expensed)

	Note	Amount as at 1 April 2021 R'000	Less: Received in the current year R'000	Add or Less: Other R'000	Add: Current Year prepayments R'000	Amount as at 31 March 2022 R'000
Goods and services		-	-	-	-	-
Total		-	-	-	-	-

	Note	Amount as at 1 April 2020 R'000	Less: Received in the current year R'000	Add or Less: Other R'000	Add: Current Year prepayments R'000	Amount as at 31 March 2021 R'000
Goods and services		3 093	-3 093	-	-	-
Total		3 093	-3 093	-	-	-

<i>Payment in respect of Digital Pen subscription and support services for 12 month period, Jan 2020 to Dec 2020, budgeted for in 2019/20.</i>

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11. Receivables

	Note	2021/2022			2020/2021		
		Current R'000	Non-current R'000	Total R'000	Current R'000	Non-current R'000	Total R'000
Claims recoverable	11.1	-	-	-	4 562	45	4 607
Staff debt	11.2	322	775	1 097	345	3 961	4 306
Fruitless and wasteful expenditure	11.4	1		1	3	-	3
Other receivables	11.3	181		181	60	188	248
Total		504	775	1 279	4 970	4 194	9 164

11.1 Claims recoverable

	Note	2021/2022 R'000	2020/2021 R'000
National departments	11	-	45
Provincial departments		-	4 562
Total		-	4 607

11.2 Staff debt

	Note	2021/2022 R'000	2020/2021 R'000
Staff overpayments and salary tax debts	11	608	3 882
Loss or damages to state vehicles and other assets		477	406
Bursary		12	18
Total		1 097	4 306

11.3 Other receivables

	Note	2021/2022 R'000	2020/2021 R'000
Supplier debts	11	-	40
Sal: Reversal Account		154	208
Disallowance Miscellaneous		27	
Total		181	248

11.4 Fruitless and wasteful expenditure

	Note	2021/2022 R'000	2020/2021 R'000
Opening balance	11	3	9
Less amounts recovered		-3	-7
Less amounts written off			-
Transfers from note 26 Fruitless and Wasteful Expenditure		1	1
Total		1	3

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11.5 Impairment of receivables

	Note	2021/2022	2020/2021
	11	R'000	R'000
Estimate of impairment of receivables		252	3 519
Total		252	3 519

Included are debts older than 3 years where probability of recovery is minimal

12. Investments

	Note	2021/2022	2020/2021
	12	R'000	R'000
Non-Current			
Shares and other equity			
1. Ntingwe Tea		27 800	27 800
2. Natal Trust Farms		-	-
Total		27 800	27 800
Total non-current		27 800	27 800

	2021/2022	2020/2021
	R'000	R'000
Analysis of non-current investments		
Opening balance	27 800	36 557
Non-cash movements		-8 757
Closing balance	27 800	27 800

1. This is the joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd, whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty)Ltd and Ithala owns 38%.

2. NATAL TRUST FARMS - shares were inherited from DAFF, no cost to the department. Cabinet Resolution directed the DARD to amalgamate the public entities under its control and for the ADA to take over the functions of the said entities. This process is still underway for Ntingwe Tea and Natal Trust Farms.

12.1 Impairment of investments

	Note	2021/2022	2020/2021
		R'000	R'000
Estimate of impairment of impairment		27 800	27 800
Total		27 800	27 800

No returns on investment are expected from Ntingwe.

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13. Loans

	Note	2021/2022 R'000	2020/2021 R'000
Private enterprises		12 200	12 200
Total		12 200	12 200
Analysis of Balance			
Opening balance		12 200	12 200
Closing balance		12 200	12 200

Loan to Ntingwe Tea

13.1 Impairment of loans

	Note	2021/2022 R'000	2020/2021 R'000
Estimate of impairment of loans		12 200	12 200
Total		12 200	12 200

No repayments on loan expected from Ntingwe Tea

14. Voted funds to be surrendered to the Revenue Fund

	Note	2021/2022 R'000	2020/2021 R'000
Opening balance		17 151	98 648
Prior period error		-	-
As restated		17 151	98 648
Transfer from statement of financial performance (as restated)		1 016	17 151
Add: Unauthorised expenditure for current year		-	-
Voted funds not requested/not received		-	-
Transferred to retained revenue to defray excess expenditure (PARLIAMENT/LEGISLATURES ONLY)		-	-
Paid during the year		-17 151	-98 648
Closing balance		1 016	17 151

Unspent funds from equitable share and conditional grant funding to be surrendered to Provincial Treasury - no rollover requests

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15. Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Opening balance		910	1 873
Prior period error			
As restated		910	1 873
Transfer from Statement of Financial Performance (as restated)		27 987	21 586
Own revenue included in appropriation		-	-
Transfer from aid assistance			-
Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)			-
Paid during the year		-25 748	-22 549
Closing balance		3 149	910

The balance of revenue to be surrendered to the Revenue Fund

16. Payables – current

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Clearing accounts	16.1	-	7 013
Other payables	16.2	1 089	1 781
Total		1 089	8 794

16.1 Clearing accounts

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Description	16		
Unallocated receipts		-	7 013
Total		-	7 013

16.2 Other payables

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Description	16		
Sal: Income Tax		733	1 365
Sal: Pension Fund		-	142
Sal: GEHS Account		353	233

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Credit in Sal: Reversal Account	3	41
Total	1 089	1 781

17. Net cash flow available from operating activities

	Note	2021/2022 R'000	2020/2021 R'000
Net surplus/(deficit) as per Statement of Financial Performance		29 003	38 737
Add back non cash/cash movements not deemed operating activities		72 195	52 845
(Increase)/decrease in receivables		4 466	-4 389
(Increase)/decrease in prepayments and advances		-	3
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		-7 705	7 592
Proceeds from sale of capital assets		-2 025	-6 516
Proceeds from sale of investments		-	-
(Increase)/decrease in other financial assets		-	-
Expenditure on capital assets		120 358	177 352
Surrenders to Revenue Fund		-42 899	-121 197
Surrenders to RDP Fund/Donor		-	-
Voted funds not requested/not received		-	-
Own revenue included in appropriation		-	-
Other non-cash items		-	-
Net cash flow generated by operating activities		101 198	91 582

18. Reconciliation of cash and cash equivalents for cash flow purposes

	Note	2021/2022 R'000	2020/2021 R'000
Consolidated Paymaster General account		4 468	18 184
Cash on hand		33	33
Total		4 501	18 217

19. Contingent liabilities and contingent assets

19.1 Contingent liabilities

	Note	2021/2022 R'000	2020/2021 R'000
Liable to			
Nature			
Claims against the department	<i>Annex 3A</i>	48 753	43 651
Intergovernmental payables (unconfirmed balances)	<i>Annex 5</i>	4 165	4 755
Total		52 918	48 406

It is not practical to confirm the likelihood or timing of reimbursement until advice from counsel is received to settle based on the evidence provided (ie, a settlement agreement),

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alternatively upon receipt of a court order at the end of a trial.

19.2 Contingent assets

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Nature of contingent asset			
Transfer payment not expended for intended purposes		23 557	-
Total		23 557	-

Transfer payment made to Ithala Development Finance Corporation in 2018/19 for Ntingwe Tea Estate operations was not spent for intended purposes and DARD has recalled the monies, to be paid back to revenue fund

20. Capital commitments

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Buildings and other fixed structures		119 581	61 784
Machinery and equipment		13 032	35 449
Biological assets		29	512
Total		132 642	97 745

21. Accruals and payables not recognised

21.1 Accruals

	2021/2022 R'000			2020/2021 R'000
Listed by economic classification	30 Days	30+ Days	Total	Total
Goods and services	19 083	553	19 636	33 203
Capital assets	1 228	167	1 395	110
Total	20 311	720	21 031	33 313

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Listed by programme level			
Administration		16 130	24 164
Agriculture		4 817	8 974
Rural development		84	175
Total		21 031	33 313

Payables not recognised

	2021/2022 R'000			2020/2021 R'000
Listed by economic classification	30 Days	30+ Days	Total	Total
Goods and services	24 663	4 484	29 147	28 843
Interest and rent on land	183		183	-
Transfers and subsidies		66	66	88
Capital assets	12 004	3 270	15 274	976
Other	-	-	-	-

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Total	36 850	7 820	44 670	29 907
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	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Administration		26 010	822
Agriculture		17 054	25 699
Rural Development		1 606	3 386
Total		44 670	29 907

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Included in the above totals are the following:			
Confirmed balances with other departments	<i>Annex 5</i>	14 992	2 664
Total		14 992	2 664

22. Employee benefits

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Leave entitlement		76 729	89 197
Service bonus		29 509	29 245
Performance awards			5 742
Capped leave		91 446	103 766
Other		5 369	1 631
Total		203 053	229 581

Included in leave entitlement is negative leave of R174k. "Other" includes long service awards and overtime benefits.

23. Lease commitments

23.1 Operating leases

	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
2021/2022			
Not later than 1 year	8 539	3 233	11 772
Later than 1 year and not later than 5 years	7 492	3 354	10 846
Total lease commitments	16 031	6 587	22 618

2020/2021

	Buildings and other fixed structures	Machinery and equipment	Total
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	R'000	R'000	R'000
Not later than 1 year	11 369	1 663	13 032
Later than 1 year and not later than 5 years	11 538	1 137	12 675
Total lease commitments	22 907	2 800	25 707

1. Buildings and other fixed structures relates to Office accommodation leased through Public Works. The department has 18 leases that are on month to month extension, totalling R21,7m for a year, which are not included in the above commitment.

2. Machinery and equipment relates to Photocopier leases contracted on a 3 year basis

23.2 Finance leases

2021/2022	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000
Not later than 1 year	-	2 722	2 722
Later than 1 year and not later than 5 years	-	2	2
Later than five years			-
Total lease commitments	-	2 724	2 724

2020/2021	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000
Not later than 1 year	-	4 029	4 029
Later than 1 year and not later than 5 years	-	1 700	1 700
Total lease commitments	-	5 729	5 729

**This note excludes leases relating to public private partnership as they are separately disclosed in note no. 35.

Relates to cellphone leases on 2 year contracts. Not included are expired cellphone leases.

24. Accrued departmental revenue

	Note	2021/2022 R'000	2020/2021 R'000
Sales of goods and services other than capital assets		8 733	6 151
Sales of capital assets		-	1 197
Total		8 733	7 348

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24.1 Analysis of accrued departmental revenue

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Opening balance		7 348	9 538
Less: amounts received		18 366	7 264
Less: services received in lieu of cash			-
Add: amounts recorded		19 751	5 074
Less: amounts written-off/reversed as irrecoverable			-
Less: amounts transferred to receivables for recovery			-
Other (<i>Specify</i>)			-
Closing balance		8 733	7 348

Closing balance comprises College student fees and Laboratory services fees owed.

25. Irregular expenditure

25.1 Reconciliation of irregular expenditure

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Opening balance		772 010	723 250
Prior period error		-	-3 216
As restated		772 010	720 034
Add: Irregular expenditure – relating to prior year			-
Add: Irregular expenditure – relating to current year		17 223	51 976
Less: Prior year amounts condoned		-105 333	-
Less: Current year amounts condoned			-
Less: Prior year amounts not condoned and removed			-
Less: Current year amounts not condoned and removed			-
Less: Amounts recoverable (current and prior year)	15		-
Less: Amounts written off			-
Closing balance		683 900	772 010
Analysis of closing balance			
Current year		17 223	51 976
Prior years		666 677	720 034
Total		683 900	772 010

Determination testing as per Irregular Expenditure Framework requirements has been completed for all current year irregular expenditure. Prior years irregular expenditure which has been condoned by Provincial Treasury is disclosed, confirmation is awaited for the remaining matters submitted to Provincial Treasury.

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**25.2 Details of current and prior year irregular expenditure – added current year
(under determination and investigation)**

Incident	Disciplinary steps taken/criminal proceedings	2021/2022 R'000
Local content		10 380
Non Compliance with SCM process		6 843
Total		17 223

25.3 Details of irregular expenditure condoned

Incident	Condoned by (relevant authority)	2021/2022 R'000
Local content	Provincial Treasury	7 653
Non Compliance with SCM process	Provincial Treasury	97 680
Total		105 333

25.4 Prior period error

Nature of prior period error	<i>Note</i>	2020/2021 R'000
2019/20 AND PRIOR		-3 216
Contract Expired		-1 163
Non Compliance with SCM process		-341
Local Content		-1 712
Relating to 2020/2021		-148
Non Compliance with SCM process		-148
Total		-3 364

Determination testing revealed that certain transactions were not irregular, thus removed with AO approval.

26. Fruitless and wasteful expenditure

26.1 Reconciliation of fruitless and wasteful expenditure

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Opening balance		-	4
Prior period error		-	-
As restated		-	4
Fruitless and wasteful expenditure – relating to prior year		1 269	-
Fruitless and wasteful expenditure – relating to current year		4	1 480

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Less: Amounts recoverable	11.4	-1	-1
Less: Amounts written off		-3	-1 483
Closing balance		1 269	-

26.2 Details of current and prior year fruitless and wasteful expenditure – added current year (under determination and investigation)

Incident	Disciplinary steps taken/criminal proceedings	2021/2022 R'000
No Show : Accommodation	Recovered from official	1
Late payment Penalty fee	Written off	3
Supplier paid for incomplete work on project	Fraud reported	1 269
Total		1 273

26.3 Details of fruitless and wasteful expenditure recoverable Incident

Incident	2021/2022 R'000
No Show : Accommodation	1
Total	1

26.4 Details of fruitless and wasteful expenditure written off Incident

Incident	2021/2022 R'000
Late payment Penalty fee	3
Total	3

27. Related party transactions

	Note	2021/2022 R'000	2020/2021 R'000
Loans to /from related parties			
Non-interest bearing loans to/(from)		12 200	12 200
Total		12 200	12 200

The following are related parties to the Department: Agric Development Agency; Ntingwe Tea (Pty)Ltd; Natal Trust Farms. Refer to Annexure 1B,1D and 2B for details of transactions with the above entities

Loan issued to Ntingwe Tea. This is a joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd, whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty)Ltd and Ithala owns 38%.

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28. Key management personnel

	No. of Individuals	2021/2022 R'000	2020/2021 R'000
Political office bearers (provide detail below)	1	2 000	1 971
Officials:			-
Exco Members	16	20 746	17 946
Other	21	19 421	18 955
Family members of key management personnel	6	2 505	1 167
Total		44 672	40 039

<p><i>Key Management have been considered to be MEC, HoD, EXCO members, Programme 2 Directors/Responsibility Managers and family members of these officials. Programme 2 being the main service delivery driver in the department.</i></p>

29. Provisions

	Note	2021/2022 R'000	2020/2021 R'000
Retention fees on infrastructure projects		1 846	-
Total		1 846	-

29.1 Reconciliation of movement in provisions – 2021/2022

	Provision 1 R'000	Provision 2 R'000	Provision 3 R'000	Total provisions R'000
Opening balance	-			-
Increase in provision	1 846			1 846
Closing balance	1 846			1 846

Reconciliation of movement in provisions – 2020/2021

	Provision 1 R'000	Provision 2 R'000	Provision 3 R'000	Total provisions R'000
Opening balance	-	-	-	-
Closing balance	-	-	-	-

<p><i>Retention fees for projects being implemented by Public Works</i></p>

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30. Movable Tangible Capital Assets

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2022

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT	711 239		27 358	4 084	734 513
Transport assets	227 367		6 300	1 565	232 102
Computer equipment	88 078		7 879	1 122	94 835
Furniture and office equipment	20 265		1 033	93	21 205
Other machinery and equipment	375 529		12 146	1 304	386 371
BIOLOGICAL ASSETS	1 964	4 117	382	682	5 781
Biological assets	1 964	4 117	382	682	5 781
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	713 203	4 117	27 740	4 766	740 294

The difference between the General Ledger and the value of assets disclosed is the Exclusion list items that are not loaded onto the Asset Register. During the asset verification the assets were not seen by the verification team and need to be investigated in the new financial year

Movable Tangible Capital Assets under investigation

	Number	Value R'000
Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:		
Heritage assets		
Machinery and equipment	2 639	82 371

During the asset verification the assets were not seen by the verification team and need to be investigated in the new financial year

30.1 Movement for 2020/2021

MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2021

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT	681 470	-	84 132	54 363	711 239
Transport assets	202 630		47 859	23 122	227 367

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Computer equipment	105 305	7 162	24 389	88 078
Furniture and office equipment	21 001	675	1 411	20 265
Other machinery and equipment	352 534	28 436	5 441	375 529
BIOLOGICAL ASSETS	3 398	-	73	1 507
Biological assets	3 398	73	1 507	1 964
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	684 868	-	84 205	55 870
				713 203

30.2 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2022

	Intangible assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance	6	25 057	5 955	31 018
Additions	-	687	226	913
Disposals	-	203	2 378	2 581
TOTAL MINOR ASSETS	6	25 541	3 803	29 350

	Intangible assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Number of R1 minor assets	-	14 366	-	14 366
Number of minor assets at cost	3	17 672	2 493	20 168
TOTAL NUMBER OF MINOR ASSETS	3	32 038	2 493	34 534

Minor Capital Assets under investigation

	Number	Value R'000
Included in the above total of the minor capital assets per the asset register are assets that are under investigation:		
Machinery and equipment	4 348	4 221

The difference between the General Ledger and the value of assets disclosed is the Exclusion list items that are not loaded onto the Asset Register. During the asset verification the assets were not seen by the verification team and need to be investigated in the new financial year

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2021

	Intangible assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
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Opening balance	10	25 094	8 197	33 301
Prior period error	-	-	-	-
Additions	-	1 263	30	1 293
Disposals	4	1 300	2 272	3 576
TOTAL MINOR ASSETS	6	25 057	5 955	31 018

	Intangible assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Number of R1 minor assets	-	14 407	-	14 407
Number of minor assets at cost	3	17 467	3 375	20 845
TOTAL NUMBER OF MINOR ASSETS	3	31 874	3 375	35 252

30.2.1 Prior period error

	Note	2020/2021 R'000
Nature of prior period error		
Relating to 2020/2021		-48
Machinery and Equipment		-48
Total		-48

Assets received 2021/22, uploaded in 2020/21 in error

30.3 Movable assets written off

	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	2 317	-	2 317
TOTAL MOVABLE ASSETS WRITTEN OFF	2 317	-	2 317

	Machinery and equipment R'000	Biological assets R'000	Total R'000
Assets written off	-	-	-
TOTAL MOVABLE ASSETS WRITTEN OFF	-	-	-

Assets removed from asset register through loss control process and AO approval

31. Intangible Capital Assets

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
SOFTWARE	1 645	-	27	1 618

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TOTAL INTANGIBLE CAPITAL ASSETS	1 645	-	27	1 618
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Intangible Capital Assets under investigation

	Number	Value R'000
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Included in the above total of the intangible capital assets per the asset register are assets that are under investigation:

Software	2	200
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Asset not verified during the verification process and being investigated.

31.1 Movement for 2020/2021

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2021

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
SOFTWARE	1 494	-	671	520	1 645
TOTAL INTANGIBLE CAPITAL ASSETS	1 494	-	671	520	1 645

32. Immovable Tangible Capital Assets

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	178 166	33 152	39 952	171 366
Non-residential buildings	178 166	33 152	39 952	171 366
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	178 166	33 152	39 952	171 366

<i>One project is still to be handed over to the community and 6 projects await section 42 transfer finalisation, 1 Project Transfer achieved</i>

32.1 Movement for 2020/2021

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2021

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
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BUILDINGS AND OTHER FIXED STRUCTURES	141 428	-	63 042	26 304	178 166
Non-residential buildings	141 428		63 042	26 304	178 166
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	141 428	-	63 042	26 304	178 166

32.2 Capital Work-in-progress

CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2022

	<i>Note</i> <i>Annexure 7</i>	Opening balance 1 April 2021 R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing balance 31 March 2022 R'000
Buildings and other fixed structures		269 114	59 511	44 136	284 489
TOTAL		269 114	59 511	44 136	284 489

Payables not recognised relating to Capital WIP

	<i>Note</i>	2021/2022 R'000	2020/2021 R'000
Infrastructure invoices received not paid		6 168	291
Total		6 168	291

CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2021

	<i>Note</i> <i>Annexure</i> <i>7</i>	Opening balance 1 April 20XX R'000	Prior period error R'000	Current Year WIP R'000	Ready for use (Assets to the AR) / Contracts terminated R'000	Closing balance 31 March 2021 R'000
Buildings and other fixed structures		255 299	-	77 310	63 495	269 114
TOTAL		255 299	-	77 310	63 495	269 114

33. Principal-agent arrangements

Department acting as the principal

	2021/2022 R'000	2020/2021 R'000
Management Fees for Implementing Agents	-	150

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Total	-	150
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The department has a principal-agent arrangement with IDT and Department of Public Works who manage infrastructure projects. No management fees are charged by Department of Public Works.

34. Prior period errors

Correction of prior period errors

	<i>Note</i>	Amount bef error correction 2020/2021 R'000	Prior period error 2020/2021 R'000	Restated Amount 2020/2021 R'000
Assets:				
Minor assets	31	31 066	-48	31 018
Capital work-in-progress	33	269 153	-39	269 114
Net effect		300 219	-87	300 132

Minor asset received in 21/22, recorded in previous year in error. Ready for use assets in 20/21, value increases by R39k due to payment processed in 20/21.

	<i>Note</i>	Amount bef error correction 2020/2021 R'000	Prior period error 2020/2021 R'000	Restated Amount 2020/2021 R'000
Liabilities:				
Contingent liabilities c/b 2020/21	19	43 021	630	43 651
Net effect		43 021	630	43 651

Contingent Liability claim omitted in 2020/21.

	<i>Note</i>	Amount bef error correction 2020/2021 R'000	Prior period error 2020/2021 R'000	Restated Amount 2020/2021 R'000
Other:				

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Irregular exp. c/b 2020/21	25	775 374	-3 364	772 010
Net effect		775 374	-3 364	772 010

After determination testing, transactions in the register were found to be not irregular, removed with AO approval. Contingent Liability claim omitted in 2020/21.

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35. STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT				2020/2021	
	Division of Revenue Act/ Provincial Grants	Roll Overs	DORA Adjust-ments	Other Adjust-ments	Total Availabl e	Amount received by department	Amount spent by depart-ment	Under / (Oversp ending)	% of available funds spent by depart-ment	Division of Revenue Act	Amount spent by departme nt
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Land Care Grant	13 022	-	-	-	13 022	13 022	13 022	-	100%	12 550	12 550
Comprehensive Agricultural Support Programme	214 053	2 032	-	-	216 085	216 085	215 759	326	100%	203 509	194 438
Ilima/Letsema Projects	73 799	3 688	-	-	77 487	77 487	77 133	354	100%	83 311	75 692
EPWP Integrated Grant for Provinces	4 699	-	-	-	4 699	4 699	4 699	-	100%	4 647	4 647
Provincial Disaster Grant	-	-	-	-	-	-	-	-	-	4 000	3 750
TOTAL	305 573	5 720	-	-	311 293	311 293	310 613	680		308 017	291 077

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36. STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS PAID TO MUNICIPALITIES

NAME OF MUNICIPALITY	2021/2022							2020/2021	
	GRANT ALLOCATION				TRANSFER			Division of Revenue Act	Actual transfer
	DoRA and other transfers	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department		
R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
PD: Vehicles Licences	2 296	-	-258	2 038	2 038	-	-	1 788	1 788
Mun B/Acc: Mun Rates & Taxes	42	-	-42	-	-	-	-	39	4
PD:Claims Against State	-	-	66	66	66	-	-	-	-
TOTAL	2 338	-	-234	2 104	2 104	-	-	1 827	1 792

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37. COVID 19 Response Expenditure

	<i>Note</i>	2021/2022	2020/2021
	<i>Annexure 11</i>	R'000	R'000
Compensation of employees		3 241	2 634
Goods and services		1 773	5 122
Total		5 014	7 756

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ANNEXURE 1A
STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENTAL AGENCY/ ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2020/2021
	Adjusted Appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Agri Business Development Agency	210 776	-	-	210 776	210 776	100%	190 647
Com: Licences (Radio & TV)	5	-	(3)	2	2	100%	1
Skills Development Levy	2 804	-	11	2 815	2 815	100%	1 990
TOTAL	213 585	-	8	213 593	213 593		192 638

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ANNEXURE 1B
STATEMENT OF TRANSFERS TO HIGHER EDUCATION INSTITUTIONS

NAME OF HIGHER EDUCATION INSTITUTION	TRANSFER ALLOCATION				TRANSFER			2020/2021
	Adjusted Appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	Amount not transferred	% of Available funds Transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Donations & Gifts High Edu Institution			20	20	20	-	0%	100
TOTAL	-	-	20	20	20	-		100

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ANNEXURE 1C
STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION				EXPENDITURE				2020/2021
	Adjusted Appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Capital	Current	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
Private Enterprise Transfers	152 273	-	-	152 273	152 273	100,0%	107 859	44 414	175 760
SA Sugar Research Institute	2 585	-	-	2 585	2 585	100,0%	-	2 585	2 885
2 Good Farming and Agriculture Ahirs Farm	2 300	-	-	2 300	2 300	100,0%	-	2 300	4 570
Amakhondlo Construction Cc - Beef Production	-	-	-	-	-	-	-	-	1 817
Amandla Power Agric Pty Ltd	1 500	-	-	1 500	1 500	100,0%	1 095	405	217
Amandlentuthko - Beef Production (Amandla Entuthuka Asemkhan-Yakud)	-	-	-	-	-	-	-	-	1 300
Athayabonga Layers - Poultry Production (Kwazikwethu Trading Pty Ltd)	-	-	-	-	-	-	-	-	2 500
Bambanani Communal Property Asso	2 880	-	-	2 880	2 880	100,0%	2 740	140	1 400
Blackhorses Holdings (Pty) Ltd	1 857	-	-	1 857	1 857	100,0%	1 707	150	1 210
Chemdora - Beef Production	-	-	-	-	-	-	-	-	1 210
Concur Farm (Zahlanzwa Trading (Pty) Ltd)	-	-	-	-	-	-	-	-	943
Confluence Farm - Beef Production	-	-	-	-	-	-	-	-	1 850

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(Inselo Supplies&Services Pty Ltd)								
Dumain Primary Co-Op Ltd			-	-				2 300
Emagozini Livestock			-	-				3 980
Emketeni Project - Beef Production			-	-				181
(Gabhisa Holding)								
Ezekhethelo Products - Beef Production	7 500	-	7 500	7 500	100,0%	-	7 500	8 000
Gobelah (Pty) Ltd			-	-				2 000
Gugulethu Project - Crops And Vegetable Production			-	-				2 542
HT Piggery			-	-				3 950
Ibisi Agricultural Primary Coop	-	-	-	-		-	-	2 730
Igejaÿ Farming Services Pty Ltd	1 555		1 555	1 555	100,0%	1 230	325	950
Impilwenye Trading Projects Pty			-	-				1 157
Inkabanhle Piggery project			-	-				4 600
Intandela Multipurpose&Proj Prim			-	-				1 300
Isicelankobe Pty Ltd			-	-				4 535
Isigawuli Semithi Emikhulu Pty L			-	-				1 000
Karabos Enterprise - Beef Production	7 450	-	7 450	7 450	100,0%	6 950	500	4 100
Khukhza Farming 01			-	-				2 374
Lethukuthula Dumakude (Nkonyane Agricultural Proj Coop)			-	-				2 000
LRSA Trading Tsar Beef	4 000		4 000	4 000	100,0%	4 000	-	4 100
MAG Thomson Farming & Logistics			-	-				2 000
Magidela Construction	-	-	-	-		-	-	7 000
Melusana Trading Enterprise			-	-				1 654
MGIG Investments Pty (Ltd)			-	-				3 810
MGSM Solutions Pty Ltd (Sibongiseni Mbambo Business Enterprise)	4 021		4 021	4 021	100,0%	1 900	2 121	4 100

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Mkhize Farm		-	-					4 265
Mlulama - Piggery		-	-					875
Msonotha Project (Pty) Ltd		-	-					2 796
Mthethwa Secondary Coop Ltd (KwaMthethwa Secondary Co- Operative)		-	-					1 380
Nontando Masimula Business Ent		-	-					3 150
Nqabeshu (Inqabeshu Multi Services Pty Ltd)		-	-					1 000
Nyezenhle Hold-Roadside Abattoir	7 500	-	7 500	7 500	100,0%	7 500	-	7 000
Okusha Supply	4 150		4 150	4 150	100,0%	3 332	818	250
Our Harvest Trading			-	-				4 150
Phangela Trading - Beef Production	3 000		3 000	3 000	100,0%	3 000	-	1 000
Phekaphansi Trading Enterprise	-	-	-	-		-	-	7 000
Profound Agric Building Road Ser			-	-				1 974
Qhawe - Poultry Production (Ukukhanyakweqhawe Trading&Projec)			-	-				500
Senameligugu			-	-				3 915
Shayimamba - Piggery			-	-				2 600
Sikhangane Enterprise Pty Ltd			-	-				2 560
Sinekhono Poultry Farming Cc			-	-				1 000
Sizanani Mazulu Piggery	2 963	-	2 963	2 963	100,0%	2 050	913	1 000
Sizisizwe Trading Enterprise Coop	4 000		4 000	4 000	100,0%	1 100	2 900	4 100
Skhathi Trading Enterprise Cc			-	-				1 962
Soguba Farming PTY LTD	6 500	-	6 500	6 500	100,0%	6 500	-	7 000
Still Mac Printing And Trading - Beef Production	4 000		4 000	4 000	100,0%	4 000	-	4 100
Sweet-Home Multipurpose Coop Ltd			-	-				3 960
Tasma Estate - Vegetable			-	-				900

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Production (Qalakahle Farming Services)								
Tembe Marula Development Trust		-	-					1 500
Ubuntubethu Eggs	1 300	1 300	1 300	100,0%	290	1 010		1 000
Ukukhanya Kwasemvunzini Primary	1 606	1 606	1 606	100,0%	750	856		2 570
Unique Stripe Projects Pty Ltd		-	-					4 480
Yinhle Indalo Trading Enterprise		-	-					618
Ziyabua General Trading		-	-					2 760
Zwide Brothers Pty Ltd		-	-					2 000
Ayabonga Consulting services CC	1 900	1 900	1 900	100,0%	500	1 400		
Bashubile Construction and project cc	1 890	1 890	1 890	100,0%	1 790	100		
Bearlen Nation (Pty) Ltd	250	-	250	100,0%	-	250		
Benzeleni Primary cooperative limited	1 800	1 800	1 800	100,0%	1 800	-		
C&B Dickens Transport trading	2 000	2 000	2 000	100,0%	2 000	-		
Cebolakhe Projects PTY LTD	1 000	1 000	1 000	100,0%	1 000	-		
Dleks (Pty) Ltd	250	-	250	100,0%	-	250		
Grain Hills animal feeds (PTY) LTD	3 000	3 000	3 000	100,0%	-	3 000		
Hamashe farming and Trading	3 000	-	3 000	100,0%	2 647	353		
Indlela-enhle primary cooperative limited	-	-	-		-	-		
Inkwali layers agricultural cooperative limited	2 000	2 000	2 000	100,0%	1 700	300		
Inqabayembube farm operation	-	-	-		-	-		
Isiqalokuhle holdings PTY LTD	1 500	1 500	1 500	100,0%	1 325	175		
Izwilezwe trading PTY LTD	-	-	-		-	-		
KPP Piggery Pty Ltd	3 000	3 000	3 000	100,0%	3 000	-		
Kwa Malulekoes Herb (PTY) LTD	-	-	-		-	-		
Lisakhanya Israel farming PTY LTD	250	-	250	100,0%	-	250		
Makhosini Valley (Daxilox)	1 462	1 462	1 462	100,0%	1 462	-		

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Mampondtshi Farming & Fencing Cc	1 100	-	1 100	1 100	100,0%	800	300
Mandalay Farm Agric Primary Coop	1 570	-	1 570	1 570	100,0%	1 090	480
MaqaqaTradingCC	250	-	250	250	100,0%	-	250
Mbangweni logistics (Pty) Ltd	4 208	-	4 208	4 208	100,0%	4 130	78
Mtshali Sinethemba Nokwazi PTY LTD t/a Mayihlome Hatchery	2 050	-	2 050	2 050	100,0%	2 050	-
Muji Agriculture Pty LTD	3 809	-	3 809	3 809	100,0%	2 477	1 332
Mvelitha Trading PTY LTD	-	-	-	-	-	-	-
Mvini youth development primary cooperative	2 232	-	2 232	2 232	100,0%	2 029	203
Nathifuthi Agricultural Primary Co-operative Limited	250	-	250	250	100,0%	-	250
Ncubesdale farm (PTY) LTD	2 240	-	2 240	2 240	100,0%	1 300	940
Nqobifa Trading and Projects Pty LTD	1 000	-	1 000	1 000	100,0%	700	300
PA 777 Thangos Trading and Projects	1 480	-	1 480	1 480	100,0%	1 400	80
Phambili madoda business enterprise PTY LTD	1 984	-	1 984	1 984	100,0%	1 945	39
Phiwos Investments Primary cooperative Limited	1 923	-	1 923	1 923	100,0%	1 923	-
Pinquer Multi Trading pty LTD	250	-	250	250	100,0%	-	250
Real Quick Suppliers	2 100	-	2 100	2 100	100,0%	2 100	-
Sesifile Maphondwane cooperative	1 700	-	1 700	1 700	100,0%	1 500	200
Sgananda Mahlubi Investment holdings Pty Ltd	1 890	-	1 890	1 890	100,0%	1 890	-
Sibakulu Enterprise	3 000	-	3 000	3 000	100,0%	3 000	-
Sibalwethu Consultants	1 500	-	1 500	1 500	100,0%	400	1 100
Themba Fakazi Transport cc	1 500	-	1 500	1 500	100,0%	1 500	-
Tilongo agricultural cooperative limited	-	-	-	-	-	-	-

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Ugu Piggery Value Suppliers	1 000		1 000	1 000	100,0%	950	50	
Umdikizo Trading Projects	2 000		2 000	2 000	100,0%	2 000	-	
Umgexo Trading CC	1 500		1 500	1 500	100,0%	400	1 100	
What a Deal Trading and Projects	1 398	-	1 398	1 398	100,0%	463	935	
Zenzero Trading Pty LTD	250	-	250	250	100,0%	-	250	
Zuwande umnotho agricultural and farming activities PTY LTD	2 000		2 000	2 000	100,0%	2 000	-	
Love 4 All Trading Projects	7 000	-	7 000	7 000	100,0%	6 444	556	
Maphumulu Sub Tropical Fruit Growers	1 120	-	1 120	1 120	100,0%		1 120	
Ukhahlamba Poultry Farm (PTY) LTD	6 000		6 000	6 000	100,0%		6 000	
TOTAL	152 273	-	152 273	152 273	100,0%	107 859	44 414	175 760

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ANNEXURE 1D
STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2020/2021
	Adjusted Appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Injury on Duty	414	-	64	478	478	100%	68
Leave Gratuity	11 073	-	5 578	16 651	16 651	100%	19 796
Claims Against State	-	-	-	-	-		249
Bursaries (Non Employees)	5 381	-	(279)	5 102	5 102	100%	4 489
TOTAL	16 868	-	5 363	22 231	22 231		24 602

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ANNEXURE 1E
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2021/2022	2020/2021
		R'000	R'000
Received in kind			
Agriculture, Land Reform & Rural Development	14 Lenovo M10 LTE Tablets & Case	55	-
AFASA - African Farmers Association of South Africa	Department of Agriculture & Rural Development - 7 cattle	-	30
TOTAL		55	30

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ANNEXURE 1F
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE

NATURE OF GIFT, DONATION OR SPONSORSHIP (Group major categories but list material items including name of organisation)	2021/2022	2020/2021
	R'000	R'000
Made in kind		
Phambili Ngentuthuko Cooperative - 23 goats	16	-
The Royal Household for the passing of the Queen - 2 Heifers	7	-
The Royal Household to greet the new King - 1 Bull calf & 1 Heifer	7	-
The Maphephetheni Household Garden	2	-
Community Outreach for Kwadukuza , Impendle , The Nation in Worship iMbali Township, MEC outreach farming community - 4 cattle	17	-
Meat packs for community member suffering due to COVID - 19 - 35 Cattle slaughtered and packed into smaller meat packs		222
Donation for the Premier to the Royal House - 2 cattle		11
World Food Day 16 Oct 2020 - 2 cattle		9
World Food Day 16 Oct 2020 - 5 goats		6
Donation for the Premier to Ndwedwe Community - 1 cattle		6
Donation for the MEC to Imbali, Ward 1 (Ethekwini) & Nquthu - 3 cattle		21
Donation for the Chief Whip to Msunduzi (Impendle) - 1 cattle		6
Donation of 1 Nguni Bull and 4 Nguni Heifers to Chief Mangosuthu Buthelezi for livestock promotion event - 5 cattle		16
Donation of 2 young Nguni Bulls to the late His Majesty the king - 2 cattle		4
TOTAL	49	301

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ANNEXURE 1G
STATEMENT OF ACTUAL MONTHLY EXPENDITURE PER GRANT

	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Total
Grant Type	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Other	4 066	15 073	35 535	32 288	26 727	35 240	16 207	23 975	62 325	15 739	19 234	24 204	310 613
TOTAL	4 066	15 073	35 535	32 288	26 727	35 240	16 207	23 975	62 325	15 739	19 234	24 204	310 613

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ANNEXURE 2A
STATEMENT OF INVESTMENTS IN AND AMOUNTS OWING BY/TO ENTITIES (CONTINUED)

Name of Public Entity	Nature of business	Cost of investment		Net Asset value of Investment		Amounts owing to Entities		Amounts owing by Entities	
		R'000		R'000		R'000		R'000	
		2021/2022	2020/2021	2021/2022	2020/2021	2021/2022	2020/2021	2021/2022	2020/2021
Controlled entities									
NTINGWE TEA (PTY)LTD	This is the joint venture between the Department of Agriculture and Ithala Development Finance Corporation Ltd, whose main purpose is to provide funding investing and establishing a viable commercial tea business in Northern KwaZulu Natal. The company is the holding company of Ntingwe Farming (Pty) Ltd - the operating company. Department of Agriculture owns 62% of the shares in Ntingwe Tea (Pty)Ltd and Ithala owns 38%	40 000	40 000	(89 906)	(89 906)				
NATAL TRUST FARMS	The main business of the company	-	-	15 702	15 979			-	-

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(PTY)LTD

is to engage in all aspects farming and marketing of farming products. Department of Agriculture is sole shareholder and inherited the shares from DAFF.

Subtotal

	40 000	40 000	(74 204)	(73 927)	-	-	-	-
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TOTAL

	40 000	40 000	(74 204)	(73 927)	-	-	-	-
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ANNEXURE 3A
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2022

Nature of Liability	Opening Balance 1 April 2021	Liabilities incurred during the year	Liabilities paid/cancelle d/reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing Balance 31 March 2022
	R'000	R'000	R'000	R'000	R'000
Claims against the department					
Accident Claims	1 065	686	294		1 457
Damages	1 620				1 620
Goods and Services	40 801	5 217	507		45 511
General Claims	165				165
Remuneration	-	964	964		-
TOTAL	43 651	6 867	1 765	-	48 753

Prior period error adjustment made to opening balance of Goods and Services, due to omission of R630k in liabilities claimed

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ANNEXURE 4
CLAIMS RECOVERABLE

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total		Cash in transit at year end 2021/2022 *	
	31/03/2022	31/03/2021	31/03/2022	31/03/2021	31/03/2022	31/03/2021	Receipt date up to six (6) working days after year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
Department								
Department of Works		40		-		40		
Department of Transport		17		12		29		
Department of National Works		45		-		45		
Department of Arts and Culture		22		-		22		
Department of Prov.Treasury		23		-		23		
Cogta		6		-		6		
Department of Human Settlement		4 283		-		4 283		
Department Social Development		-		144		144		
Department of Community and Safety		15		-		15		
TOTAL	-	4 451	-	156	-	4 607	-	

ANNEXURE 5

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INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding		TOTAL		Cash in transit at year end 2021/2022 *	
	31/03/2022	31/03/2021	31/03/2022	31/03/2021	31/03/2022	31/03/2021	Payment date up to six (6) working days before year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
DEPARTMENTS								
Current								
Dept of Transport	1 346		14		1 360	-	31 March 2022	407
Dept of Justice	2 097	765	-	177	2 097	942		-
Dept of Works	11 417	-	4 151	4 578	15 568	4 578	31 March 2022	1 022
Saps	132				132	-		
Provincial Treasury		1 899			-	1 899		-
TOTAL INTERGOVERNMENT PAYABLES	14 992	2 664	4 165	4 755	19 157	7 419		1 429

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**ANNEXURE 6
INVENTORIES**

Inventories for the year ended 31 March 2022

	CHEMICALS AND MEDICINES R'000	FERTILIZER AND SEED R'000	FEED & OTHER R'000	FENCING AND FUEL R'000	TOTAL R'000
Opening balance	85 099	62 314	976	140	148 529
Add/(Less): Adjustments to prior year balances	-	-	-	-	-
Add: Additions/Purchases – Cash	22 509	26 464	903	118	49 994
Add: Additions - Non-cash	-	-	-	-	-
(Less): Disposals	-	-	-	-	-
(Less): Issues	(85 099)	(62 314)	(976)	(140)	(148 529)
Add/(Less): Received current, not paid (Paid current year, received prior year)	-	-	-	-	-
Add/(Less): Adjustments	-	-	-	-	-
Closing balance	22 509	26 464	903	118	49 994

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Inventories for the year ended 31 March 2021

	CHEMICALS AND MEDICINES	FERTILIZER AND SEED	FEED & OTHER	FENCING AND FUEL	TOTAL
	R'000	R'000	R'000	R'000	R'000
Opening balance	4 387	25 204	7 784	464	37 839
Add/(Less): Adjustments to prior year balances					-
Add: Additions/Purchases – Cash	85 099	62 314	976	140	148 529
Add: Additions - Non-cash					-
(Less): Disposals					-
(Less): Issues	(4 387)	(25 204)	(7 784)	(464)	(37 839)
Add/(Less): Received current, not paid (Paid current year, received prior year)					-
Add/(Less): Adjustments					-
Closing balance	85 099	62 314	976	140	148 529

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ANNEXURE 7

Movement In Capital Work In Progress

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2022

Opening balance	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
R'000	R'000	R'000	R'000

**BUILDINGS AND OTHER FIXED
STRUCTURES**

Non-residential buildings	269 114	59 511	44 136	284 489
TOTAL	269 114	59 511	44 136	284 489

MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2021

Opening balance	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
R'000	R'000	R'000	R'000

**BUILDINGS AND OTHER FIXED
STRUCTURES**

Non-residential buildings	255 299	77 310	63 495	269 114
TOTAL	255 299	77 310	63 495	269 114

ANNEXURE 8
COVID 19 RESPONSE EXPENDITURE
Per quarter and in total

Expenditure per economic classification	2021/2022				2021/22	2020/21
	Q1	Q2	Q3	Q4	Total	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Compensation of employees	823	567	1 025	826	3 241	2 634
Goods and services	946	540	(55)	342	1 773	5 122
Minor Assets	3	1	17	-	21	266
Inv: Farming Supplies	981	-	-	-	981	120
Inv: Chemical, Fuel, Oil, Gas, Wood &Coal	-	487	-	(207)	280	-
Inv: Medical Supplies	25	-	-	-	25	19
Inv: Medicine	-	51	-	-	51	4 717
Cons Supplies	(63)	-	(72)	549	414	-
Travel and Subsistence	-	1	-	-	-	-
TOTAL COVID 19 RESPONSE EXPENDITURE	1 769	1 107	970	1 168	5 014	7 756