



agriculture, forestry & fisheries

Department
Agriculture, forestry & fisheries
REPUBLIC OF SOUTH AFRICA

Annexure C3

NOMINATION FORM

TOP ENTREPRENEUR: SMALLHOLDER
DAFF FEMALE ENTREPRENEUR AWARDS 2016/17-2018/19

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or

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SECTION 1

Personal Information:

Name of the enterprise(e.g Luthando LTD)
Name of nominator - Extension Official:
Name of owner: (e.g Ms Noluthando Maseko)
Job title of nominee:
Physical address:
ID (Attach copy) :
Postal address:
Banking details :
Contact numbers and e-mail address for the owner: Contact number and e-mail address for a nominee:

SECTION 2

Enterprise Information:

2.1. Type of enterprise:	
2.2 Specialized commodity:	
2.3 Background of the enterprise :	
2.4 Legal requirements and corporate governance standards (Attach Evidence)	Please Tick
2.4.1 Entity registration certificate	
2.4. 2 Information on occupational health and safety matters (e.g. protective clothing)	
2.4. 3 Unemployment Insurance Funds (UIF) records	
2.4.4 Employment contracts, salary advises and leave records	
2.4.5 Tax Clearance Certificate	

Section 3

Farming Practices

2.5 Farming Methods:
2.5.1 Indigenous Knowledge Systems (IKS)
2.5.2 Use of new technology (Innovation)
2.5.3 Responsible use of production inputs (pesticides, fertilizers, vaccines, etc.)

3.2 Natural Resources Management:

3.2.1 Caring for natural resources, adaptation and mitigation to climate change

SECTION 4

Financial Management:

Describe your recording keeping system citing the types of financial journals you keep (cash flow, enterprise budget, balance sheet etc.)

SECTION 5

Production:

Demonstrate value chain standards: (e.g. HAACP, phytosanitary and health requirements)

Demonstrate labelling of ingredients:

Demonstrate handling and packaging:

QUALITY OF PRODUCT AND QUANTITY OF PRODUCE

Produce	Quality	Quantity

SECTION 6

Marketing plan:

Mention the existing markets(indicate formal and informal local markets):

Monetary value of the sales:

Produce	Quality	Price	Total amount

SECTION 7

Job creation:

Number of permanent and seasonal jobs created	
Seasonal jobs created	Permanent jobs
Persons with disability: Youth: Women:	Persons with disability: Youth: Women:
Sustainability of jobs created:	

SECTION 8

Investment in human capital development

Skills transfer (Mentoring, coaching and capacity-building programmes): Programmes focusing on staff well-being:
Contribution to community development:

Name of Nominee: _____

Signature: _____ Date: _____

Name of the Nominator: _____

Name of Organisation: _____

Signature: _____ Date: _____